



CITY OF GAINESVILLE

Clerk of the Commission

070432

MEMORANDUM

To: Honorable Mayor and Members of the City Commission
From: Kurt Lannon, Clerk of the Commission *KL*
Re: City Commission Referral List
Date: September 10, 2007

Attached you will find the list of the outstanding referrals including any back-up/comments submitted by committee staff and charter officer staff. This list represents pending referrals as of September 4, 2007.



City of Gainesville

Text File

City Hall
200 East University Avenue
Gainesville, Florida 32601

Introduced: 9/10/2007

File Number: 070432.

Version: 0

Status: To Be Introduced

..Title
City Commission Referral Lists (B)

..Recommendation
The City Commission review the attached Referral Lists and take appropriate action.



City of Gainesville

Referral Status

City Hall
200 East University
Avenue
Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
070184.	Election Auditing Referral (B)	Audit, Finance and Legislative Committee	6/18/2007	12/18/2007
060213.	GRU Financial and Debt Service Issues (NB)	Audit, Finance and Legislative Committee	6/26/2006	12/26/2006



City of Gainesville

Referral Status

City Hall
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Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
050949	Pedestrian Safety at Butler Plaza Referral (NB)	Bicycle/Pedestrian Advisory Board	2/13/2006	8/13/2006




City of Gainesville

Referral Status

City Hall
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Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
060805.	Mayor Pegeen Hanrahan - Charter Officers Report from Sundance Summit (B)		12/11/2006	2/12/2007



DATE: September 10, 2007 ITEM #070432
TO: Honorable Mayor and Members of the City Commission
FROM: Karen S. Johnson, General Manager 
SUBJECT: Charter Officers Outstanding Referral Status Report

Following is a list of each item and a brief description of the status of the referral to the Charter Officers:

1. **#060805 – Mayor Hanrahan Report from Sundance Summit:**

On December 11, 2006 the City Commission referred the report from Mayor Hanrahan regarding the Sundance Summit on Climate Change and the list of ideas from the meeting to the Charter Officers for review and recommendations for action back to the City Commission by February 12, 2007. Staff is preparing an update on these ideas. This item will be retained on the referral list.

Prepared by Karen S. Johnson, General Manager



City of Gainesville Referral Status

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File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
070410.	Hatchett Creek Development Referral to the City Attorney (NB)	City Attorney	8/27/2007	9/24/2007
070230.	ELECTION AND TERMS OF MUNICIPAL OFFICERS (NB)	City Attorney	7/23/2007	1/23/2008
061024.	Ironwood Homeowners Association Report (NB)	City Attorney	2/26/2007	8/26/2007
060810.	Buck Bay Rezoning Issue (NB)	City Attorney	12/11/2006	2/12/2007
060669.	Affordable Housing Resolution (NB)	City Attorney	10/23/2006	4/23/2007
060466.	Mayor Pegeen Hanrahan - Heart of Florida Prosperity Campaign (NB)	City Attorney	9/11/2006	10/9/2006
060441.	Gainesville-Duhok Sister City Program Resolution (B)	City Attorney	8/28/2006	2/28/2007
060210	Reduction of Transition Period Between Election and Swearing-In (NB)	City Attorney	6/26/2006	12/26/2006
060165	Federal Tax Credit Programs (NB)	City Attorney	6/13/2006	9/12/2006

McVay, Toni L.

From: Hatt, Monique
Sent: Monday, August 06, 2007 9:21 AM
To: McVay, Toni L.
Subject: Referral List

070230 -	Election and Terms of Municipal Officers	Ongoing
060810	Buck Bay Rezoning Issue - City Atty portion done	remove from list
060669	Affordable Housing Resolution	remove from list
060165	Federal Tax Credit - referred to Audit & Finance	remove from list
061024	Ironwood Homeowners Assoc. Report	remove from list
060210	Reduction of transition period - election	remove from list
060466	Heart of Florida Prosperity	remove from list
040302	Parking lot and Parking meter ordinance	remove from list
060441 -	Duhok Sister City Program Adopted Legistar 060507	remove from list

McVay, Toni L.

From: Lannon, Kurt M.
Sent: Wednesday, August 22, 2007 11:55 AM
To: McVay, Toni L.
Subject: FW: Elections issue

To take off referral list

KL

From: Waratuke, Elizabeth A.
Sent: Tuesday, August 21, 2007 3:03 PM
To: Lannon, Kurt M.
Cc: Hatt, Monique
Subject: Elections issue

Kurt;

As a follow-up, and in response to the City Commission's authorization to change the section of the elections code to "allow the Supervisor of Elections more flexibility in accommodating early voting", I spoke with the Supervisor yesterday to see what her issues were with the City's code. She did not really recall what concerns she had, although she thought it might be that she was required to hold a certain number of hours of early voting each day of a weekend. We looked at the code together and it does not require that she hold early voting a certain number of hours per day on the weekend, only that it be "eight hours in the aggregate each weekend during the applicable period". This is not an issue for her as written. She is going to review the ordinance again and try to remember if there are any other issues. If she discovers any, she will call us.

At this point, the item can be removed from the referral list.

Liz



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Referred by: City Commission				
070398.	Security for the One Stop Center at 3335 N. Main Terrace (NB)	City Manager	8/27/2007	2/27/2008
070361.	Hatchett Creek Development (NB)	City Manager	8/13/2007	2/13/2008
070330.	Options for Buck Bay Residents (NB)	City Manager	8/13/2007	9/13/2007
070261.	Gainesville/Alachua County Regional Airport Noise Contour Issue (NB)	City Manager	7/23/2007	1/23/2008
070256.	General Manager for Utilities Recruitment Timeline (NB)	City Manager	7/23/2007	1/23/2008
070164.	Citizen Comment - Request for Ordinance Amendment for Hot Dog Vendors Downtown to Stay Open Later (NB)	City Manager	6/11/2007	12/11/2007
061023.	Inspection and Permit Fees for Home Occupation Permits (NB)	City Manager	2/26/2007	8/26/2007
060935.	Commissioner Edward Braddy - Sprawl and Smart Growth (NB)	City Manager	2/12/2007	8/12/2007
060947.	Midtown Gainesville - February 12, 2007 (B)	City Manager	2/12/2007	8/12/2007
060911.	Presentation on school readiness and child care programs, including the working poor child care subsidy program (B)	City Manager	2/12/2007	7/12/2007
060549.	Traffic Circle Maintenance (NB)	City Manager	9/25/2006	3/25/2007
060466.	Mayor Pegeen Hanrahan - Heart of Florida Prosperity Campaign (NB)	City Manager	9/11/2006	11/13/2006

File Number	Name	Referred to	Refer Date	Due Date
060331.	Commissioner Rick Bryant - Alachua County Housing Authority's Homeless Housing Assistance Grant Application to the State with the NW 13th St. Site (NB)	City Manager	8/28/2006	2/28/2007
060440.	Oak Hammock Residents - Traffic Light Request (NB)	City Manager	8/28/2006	2/28/2007
060293.	Best Practices of University Communities Conference (NB)	City Manager	7/24/2006	1/24/2007
060242.	Roam Towing Safety Issues (B)	City Manager	7/10/2006	1/10/2007
060207.	RTS Transfer Facility Site Plan at Depot Avenue and Main Street (B)	City Manager	6/26/2006	12/26/2006
060206	Porter's Oaks Area Crime (B)	City Manager	6/26/2006	12/26/2006
060205	Monticello Owners Association, Inc. vs. Joyner Construction Company (B)	City Manager	6/26/2006	12/26/2006
060204	FCAT Scores and Graduation Rates in Gainesville (NB)	City Manager	6/26/2006	12/26/2006
060168.	Regional Utilities Committee Outstanding Referral Item (NB)	City Manager	6/13/2006	9/12/2006
060173	Millage Rate Roll Back Possibilities (NB)	City Manager	6/12/2006	7/17/2006
060165	Federal Tax Credit Programs (NB)	City Manager	6/12/2006	9/12/2006
060025	Meters Downtown for Donations to the Homeless (NB)	City Manager	5/8/2006	11/8/2006
051199	Florida League of Cities Re: Boundary Adjustment Act (NB)	City Manager	4/10/2006	10/10/2006
051165	Mayor-Commissioner Pro Tem Chestnut - End of Black Spring Break Event (NB)	City Manager	4/10/2006	10/10/2006
051170	Depot Park Program Review (NB)	City Manager	4/10/2006	10/10/2006

File Number	Name	Referred to	Refer Date	Due Date
051212	Comprehensive Plan Amendment for Inclusion of the Innovation Zone (NB)	City Manager	4/10/2006	10/10/2006
051125	Southeast Gainesville Renaissance Initiative (NB)	City Manager	3/27/2006	9/27/2006
050869	Roam Towing Issues (NB)	City Manager	1/23/2006	7/23/2006
050751	Emergency Shelter Provisions (B)	City Manager	12/12/2005	6/12/2006
050421	Findings of the Countywide Visioning and Planning Committee (B)	City Manager	9/26/2005	3/26/2006
040091	Utility Downtown Operation Center Redevelopment Plan (NB)	City Manager	6/15/2004	12/15/2004
Referred by: Community Redevelopment Agency				
060659.	Urban Core Redevelopment Area Wastewater Master Plan - Funding Alternatives Referral Item #060659 (B)	City Manager	1/29/2007	6/18/2007
060425.	Request for Proposals for the Redevelopment of Seminary Lane and St. Augustine Catholic Church Parking Lot (NB)	City Manager	8/21/2006	2/21/2007



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Referred by: City Commission				
060758.	Waldo Road Sign Standards (B)	Community Redevelopment Agency	12/13/2006	6/11/2007
060659.	Urban Core Redevelopment Area Wastewater Master Plan - Funding Alternatives Referral Item #060659 (B)	Community Redevelopment Agency	10/23/2006	4/23/2007



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File Number	Name	Referred to	Refer Date	Due Date
Referred by: Community Redevelopment Agency				
070250.	Water Play Feature Feasibility (NB)	Staff	7/16/2007	1/16/2008
070183.	6th Street Trail from Depot Avenue North to Northwest 16th Avenue (NB)	Staff	6/18/2007	12/18/2007



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File Number	Name	Referred to	Refer Date	Due Date
Referred by: Community Redevelopment Agency				
070366.	Expansion of Downtown Farmer's Market (NB)	CRA Staff	8/20/2007	2/20/2008
070365.	Seminary Lane Referral (NB)	CRA Staff	8/20/2007	2/20/2008
070073.	Transformational Incentive Program Changes (B)	CRA Staff	5/21/2007	11/21/2007



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File Number	Name	Referred to	Refer Date	Due Date
Referred by: Community Redevelopment Agency				
061068.	Arts Zone - A Construction Site Beautification Program (NB)	Downtown Redevelopment Advisory Board	3/19/2007	9/19/2007



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File Number	Name	Referred to	Refer Date	Due Date
Referred by: Community Redevelopment Agency				
061068.	Arts Zone - A Construction Site Beautification Program (NB)	College Park/University Heights Redev Adv Bd	3/19/2007	9/19/2007
031167	Evaluation of the On Street Parking Trial (B)	College Park/University Heights Redev Adv Bd	5/17/2004	11/17/2004



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File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
060758.	Waldo Road Sign Standards (B)	Eastside Redevelopment Advisory Board	12/13/2006	6/11/2007
Referred by: Community Redevelopment Agency				
061068.	Arts Zone - A Construction Site Beautification Program (NB)	Eastside Redevelopment Advisory Board	3/19/2007	9/19/2007
040239	Kennedy Homes Site and Camps Property Possible Uses (NB)	Eastside Redevelopment Advisory Board	7/21/2004	1/19/2005



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File Number	Name	Referred to	Refer Date	Due Date
<i>Referred by:</i> Community Redevelopment Agency				
061068.	Arts Zone - A Construction Site Beautification Program (NB)	Fifth Avenue/Pleasant Street Redev Adv Bd	3/19/2007	9/19/2007

City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
6/15/04	040091	Utility Downtown Operation Center Redevelopment	12/15/04	At the June 15, 2004 meeting, the Commission referred the issue of developing an exit and redevelopment plan for the Utility Downtown Operation Center to the General Manager and City Manager. General Government and GRU staffs meet periodically to move this project forward. This is an on-going project and will be retained on the City Manager's Referral list.
09/26/05	050421	Findings of the Countywide City Manager Visioning and Planning Committee	3/26/06	Completed – the City and County adopted the Transition of Services Agreement in March 2007. Joint planning initiatives continue. Recommend to remove from Referral List.
12/12/05	050751	Emergency Shelter Provisions	6/12/06	Staff responded to this referral in a memo to the City Commission dated 1/9/06. Staff recommended retaining the 45° F threshold for cold night shelter and eliminating the 14 consecutive day rule for operating a cold night shelter. The latter would require an amendment to the Land Development Code. There doesn't appear to be a need to change the temperature threshold. Recommend to remove from referral list.
1/23/06	050869	Roam Towing Issues	7/23/06	The City Manager referred this item to the Community Development Department regarding fencing requirements for parking lots that might reduce towing. Planning staff is developing this petition.
3/27/06	051125	Southeast Gainesville Renaissance Initiative	9/27/06	A staff team is implementing a multi-pronged effort including master planning, code enforcement, housing redevelopment, and other improvements. The property was acquired in January 2007. Demolition of the property is underway and scheduled to be completed by mid-October 2007. Recommend to remove from referral list.
4/10/06	051212	Comprehensive Plan Amendment for Inclusion of the Innovation Zone	10/10/06	Land use amendment has been transmitted to the State. Second reading/adoption hearing will be scheduled in September 07. Recommend to remove from referral list.
4/10/06	051170	Depot Park Program Review	10/10/06	The Depot Area Master Plan will begin on August 22, 2007. The Plan will include land and reuse strategies for the areas surrounding Depot Park. It is expected to take six months to complete.
4/10/06	051165	Mayor-Com Pro Tem Chestnut – End of Black Spring Break Event	10/10/06	Parks, Recreation and Cultural Affairs staff met with representatives of the End of Black Spring Break Event. Alternative locations were recommended. Carrying capacity for the major parks will be looked into for event scheduling purposes. Recommend remove from Referral List.

City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
4/10/06	051199	Florida League of Cities Bill Re: Boundary Adjustment Act	10/10/06	Staff confirmed that the legislation did not have a negative impact to the Boundary Adjustment Act. Recommend remove from Referral List.
5/8/06	060025	Meters Downtown for Donations to the Homeless	11/8/06	Staff responded to this referral with a plan to initiate a pilot donation meter program, which was approved by the City Commission on March 26, 2007. The program, now called "Give a Better Way", will officially begin on August 9, 2007. Recommend to remove from Referral List.
6/12/06	060165	Federal Tax Credit Programs	9/12/06	Staff researched and made a number of developers aware of the tax credit programs. The City Auditor, in collaboration with the City Attorney and the Director of Finance developed an RFP for marketing brownfield tax credits. The sale of tax credits ultimately exceeded the City's expectations of revenue. Recommend remove from Referral List.
6/12/06	060173	Millage Rate Roll Back Possibilities	7/17/06	Completed – As part of the 2007 budget process, millage was rolled back to 4.8509 in FY 2007. Recommend remove from Referral List.
6/13/06	060168	Regional Utilities Outstanding Referral Item	9/12/06	R19 Insulation factor was added to the Standard Housing Code. Recommend remove from Referral List.
6/26/06	060204	FCAT Scores and Graduation Rates in Gainesville	12/26/06	Prior to the joint meeting of the School Board and City Commission on October 2, 2006, a report was provided by the ACM which included FCAT Scores and Graduation rates for Alachua County schools. This item was discussed at the joint meeting. In addition, on October 11, 2006, the City Commission approved the Partnership for Student Success between the City and School Board. As part of this program, GHS was adopted by the City. Recommend Remove from Referral List.
6/26/06	060205	Monticello Owners Association Inc. vs Joyner Construction Co.	12/26/06	The Assistant City Manager investigated and it was determined that there was no deception/bias by the Building Official. The Attorney's Office advised staff not to have any further involvement as Monticello Owners Association, Inc. has filed a lawsuit against Joyner Construction Co. and this issue will be resolved through the court system. Recommend remove from Referral List.
6/26/06	060206	Porter's Oaks Crime Area	12/26/06	A letter was sent to the City Manager on July 18, 2006 detailing the actions taken regarding the concerns of Janie Williams and Ruby Williams at the June 26, 2006 City Commission Meeting. Recommend remove from Referral List.

City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
6/26/06	060207	RTS Transfer Facility Site Plan at Depot Avenue and Main Street	12/26/06	A neighborhood meeting was held and modifications made to the site plan. Construction is nearing completion. Recommend remove from Referral List.
7/10/06	060242	Roam Towing Safety Issues	1/10/07	The Roam Towing Safety Issues were addressed by the Public Safety Committee and an update on the methods used to get the towing information out to the public was presented to the City Commission on January 12, 2007 and was passed. Recommend remove from Referral List.
7/24/06	060293	Best Practices of University Communities Conference	1/24/07	This year's 2007 Best Practices Conference was held at the University Hilton in Gainesville, Florida, June 7 th - June 10 th . The Conference had 102 attendees representing numerous cities throughout the 23 U.S. states and Canada. The 2008 Conference will be held at Texas A&M, at the Hilton College Station & Conference Center. Their program theme is "From Campus to Council: Blending the Best of Both Worlds." Proposed dates for the 2008 conference are June 16 th - June 19 th 2008. Recommend to remove from referral list.
8/28/06	060440	Oak Hammock Residents – Traffic Light Request	2/28/07	The FDOT conducted a warrant analysis and recommended not to install a signal at this time. Recommend remove from referral list.
8/28/06	060331	Com. Bryant - Alachua County Housing Authority's Homeless Housing Assistance Grant Application to the State with the NW 13 th St. Site	2/28/07	The Alachua County Housing Authority (ACHA) was awarded a \$750,000 Homeless Housing Assistance Grant from the State in September 2006, which will be used to renovate the Sunshine Inn property on N.W. 13 th St. ACHA completed the acquisition of this property in April 2007 and will proceed with renovations this year (2007). Except for issuing building permits, neither phase of this project requires the City's involvement. Recommend to remove from referral list.
9/11/06	060466	Mayor Hanrahan – Heart of Florida Prosperity Campaign	11/13/06	Initial coordination to provide space at City Parks, Rec & Cultural Affairs Centers for the VITA assistance program was conducted by former ACM Barbara Lipscomb and Odetta McLeish-White. Training of VITA assistance volunteers occurred very late in the process and they were never deployed to our recreation centers. Additionally, a request for funding to purchase computers for this program was submitted to the City too late to respond to for the 2006 tax year program. Both Ms. Lipscomb and Ms. McLeish-White are no longer representatives of their respective agencies. ACM Lowery has now assumed responsibility for City participation and Dr. Karen Cole-Smith is the current representative for the Heart of Florida Prosperity Campaign.

City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
9/25/06	060549	Traffic Circle Maintenance	3/25/07	Staff provides periodic inspection of the traffic circle maintenance. For those that are adopted by the neighborhoods for maintenance, staff notifies the appropriate representative when maintenance is needed. Parks staff is responsible for 3 traffic circles (NE 8 th /9 th , NE 3 rd /10 th & NW 19 th /45 th). NE 3 rd and NE 9 th are maintained on a two-week cycle and NW 19 th is on a 30 day cycle. Unless notified about a problem, the inspections occur during maintenance. Recommend remove from referral list.
2/12/07	060911	Presentation on School Readiness and Child Care Programs, Including the Working Poor Child Care Subsidy Program	7/12/07	The Assistant City Manager provided a presentation to the City Commission. The Commission requested additional funding be considered to provide City residents with child care scholarships for working poor families in the 07/08 budget. The Commission has approved new funding of \$48,000, in addition to \$21,000 in CDBG funding. Recommend remove from Referral List.
2/12/07	060947	Midtown Gainesville – Feb 12, 2007	8/12/07	Midtown Business Association Renaissance Jeweler owner Robert Packer accepted the Proclamation on July 23, 2007. Recommend remove from Referral List.
2/12/07	060935	Com. Braddy – Sprawl and Smart Growth	8/12/07	Planning Staff is working on collecting this information but have not been able to complete the project due to limited staff resources, and the volume of petitions to the City Plan Board and Development Review Board. Staff anticipates having a presentation ready for the City Commission in October 2007.
2/26/07	061023	Inspection and Permit Fees for Home Occupation Permits	8/26/07	Home occupation permit fees remain at \$50. Staff is looking into increasing the fees in the coming year, to cover revisits and broken appointments.
6/11/07	070164	Citizen Comment – Request for Ordinance Amendment for Hot Dog Vendors Downtown to Stay Open Later	12/11/07	Chapter 19 of the code does not set a time limit on vendors that are allowed on public property. The site for these vendors is located in areas designated by the City Manager, generally located on the community plaza and other areas in the downtown. Itinerant food vendors are located on private property in more remote locations such as shopping centers, and must close by 11:00 PM. Staff does not know who made this referral, and cannot contact the person that made the request to determine where the vendor is located. Recommend remove from referral list.
7/23/07	070256	General Manager for Utilities Recruitment	1/23/08	Candidates were interviewed in January 2007. Process was continued with target start date of September 30, 2008.

City Commission Referrals to the City Manager

Community Redevelopment Agency Referrals

Referred Date	Referral Number	Referral	Due Date	Status
1/29/07	060659	Urban Core Redevelopment Area Wastewater Master Plan – Funding Alternatives	6/18/07	Staff worked with GRU to look at alternatives. A series of suggestions were brought before the City Commission and approved. The CRA has also changed a number of its incentive programs to allow for tax increment to assist with the cost of the upgrades. Recommend remove from referral list.
8/21/06	060425	RFP for the Redevelopment of Seminary Lane and St. Augustine Catholic Church Parking Lot	2/21/07	St. Augustine has decided to make the request without assistance from the CRA. Staff has met with a Seminary Lane representative and will seek to engage more in the fall. Recommend remove from referral list.



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Referred by: City Commission				
070165.	Referral to Plan Board to Study the Impact of Mobile Home Closings (NB)	City Plan Board	6/11/2007	12/11/2007
061033.	Solar Photo Voltaic Panels in Parking Areas (NB)	City Plan Board	3/12/2007	9/12/2007
060758.	Waldo Road Sign Standards (B)	City Plan Board	12/11/2006	6/11/2007
060667.	Electronic Signs (NB)	City Plan Board	10/23/2006	4/23/2007



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File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
070399.	Fleet Maintenance Facility Expansion at 405 NW 39th Avenue (NB)	Community Development Committee	8/27/2007	9/13/2007
050298	Update on Informal Negotiations for Modification of Urban Reserve Area (B)	Community Development Committee	8/27/2007	2/27/2008
061025.	Landlord License Fees for Non-Conforming Uses (B)	Community Development Committee	2/26/2007	8/26/2007
060630.	Standards for Installation and Maintenance of Fencing (NB)	Community Development Committee	2/19/2007	8/19/2007
060987.	Transition Policies for Mobile Home Parks (NB)	Community Development Committee	2/12/2007	8/12/2007
060910.	Temporary Signage at Car Dealerships (B)	Community Development Committee	1/22/2007	7/22/2007
060854.	Healthy City, Healthy Region: An Update - Ten Years Later - January 2007 (B)	Community Development Committee	1/22/2007	7/22/2007
060666.	Building Height, Number of Stories and Special Use Permits (NB)	Community Development Committee	10/23/2006	4/23/2007
060548.	University Park Neighborhood - Heritage Neighborhood Designation (NB)	Community Development Committee	9/25/2006	3/25/2007
060285.	Student Behavior Tracking (B)	Community Development Committee	7/24/2006	1/24/2007
060085	Administrative Appeals of Non-Conforming Uses (NB)	Community Development Committee	5/22/2006	11/22/2006
050298	Update on Informal Negotiations for Modification of Urban Reserve Area (B)	Community Development Committee	9/12/2005	3/12/2006

File Number	Name	Referred to	Refer Date	Due Date
040180	Principles of Sustainability in Significant Decisions (B)	Community Development Committee	7/12/2004	10/12/2004

INTER-OFFICE COMMUNICATION

DATE: August 13, 2007
TO: Russ Blackburn, City Manager
FROM: Erik Bredfeldt, Interim Community Development Director
Betsy L. Byrne, Senior Executive Assistant 
SUBJECT: Referrals to Community Development Committee

The status of the Community Development Committee referrals are as follows:

1. **061025 - Landlord License Fees for Non-Conforming Uses**

The City Commission referred this item to the Community Development Committee on February 26, 2007, the issue of how landlord licenses are applied to legal non-conforming uses within single-family neighborhoods. The Committee will discuss this item on September 13, 2007.

2. **060630 - Standards for Installation and Maintenance of Fencing**

The City Commission referred this item to the Community Development Committee on February 19, 2007, the issue of standards for installation and maintenance of fencing. The Committee met on June 19, 2007. Staff has met with representatives of the City Attorney's office and is currently in the process of reviewing a draft ordinance. The Committee will remove this item from their referral list once the City Attorney's office prepares the draft ordinance.

3. **060987 - Transition Policies for Mobile Home Parks**

The City Commission referred this item to the Community Development Committee on February 12, 2007, for the Committee to develop transition policies or standards when considering mobile home parks in the future. The Committee met on April 10, 2007, April 23, 2007, and July 30, 2007. The Committee recommended that staff report back on transition policy statements which will encompass finance, land use and zoning, and a number of other issues; provide information on the transition policy for mobile home parks; provide a land inventory to find out how much suitable acreage the City has for mobile home parks throughout the community that could be zoned for mobile home parks; a description of the process for the transition policy, including an impact analysis; and a report on a case-by-case basis that if there is a mobile home what will be the permitted uses. The Committee will discuss this item on September 13, 2007.

4. **060910 - Temporary Signage at Car Dealerships**

The City Commission referred this item to the Community Development Committee on January 22, 2007, the issue of temporary signage at car dealerships. The Committee met on February 1, 2007, March 1, 2007, and July 30, 2007. The Committee recommended that staff provide some statistics on the businesses who are being cited. A consultant will report to the City Commission in January 08. The Committee will discuss this item further on September 13, 2007.

5. **060854 - Healthy City, Healthy Region: An Update - Ten Years Later - January 2007**

The City Commission referred this item to the Community Development Committee on January 22, 2007, to review a report by David Rusk entitled "Healthy City, Healthy Region, An Update Ten Years Later (January 2007)". The Committee met on February 1, 2007, and March 1, 2007. The Committee will discuss this item further on August 23, 2007.

6. **060666 - Building Height, Number of Stories and Special Use Permits**

The City Commission referred this item to the Community Development Committee on October 23, 2006, the issue of building height and number of stories in the Code of Ordinances; the special use permit criteria; and having a legal advisor present at City Plan Board meetings. The Committee met on November 14, 2006, December 12, 2006, January 23, 2007, March 1, 2007, and July 30, 2007. The Committee recommended that it express to the City Commission at the August 13th meeting, that the process was circumvented, and that the item should go back to the Community Development Committee for a full discussion before going to the City Commission. The Committee will discuss this item further on September 13, 2007.

7. **060548 - University Park Neighborhood - Heritage Neighborhood Designation**

The City Commission referred this item to the Community Development Committee on September 25, 2006, the issue of designating the University Park Neighborhood as a Heritage Neighborhood in order to receive similar protection, but not as stringent as the Historic Neighborhood designation. The Committee met on November 14, 2006, January 23, 2007, and June 19, 2007. The Committee recommended that the City Commission adopt an ordinance establishing a heritage neighborhood designation, and initiate a petition to the City Plan Board. The Committee will meet after the City Plan Board has created a petition.

8. **060285 - Student Behavior Tracking**

The City Commission referred this item to the Community Development Committee on July 24, 2006, the issue of tracking student behavior in relation to housing to the Community Development Committee. The Committee met on September 18, 2006, November 14, 2006, and July 30, 2007. The Committee recommended that staff report back on moving

forward with the letters that were sent out to the University of Florida, and Santa Fe Community College. The Committee will discuss this item further on September 13, 2007.

9. **060085 – Administrative Appeals of Non-Conforming Uses**

The City Commission referred this item to the Community Development Committee on May 22, 2006, the issue of administrative appeals for non-conforming uses. The Committee met on November 14, 2006, April 10, 2007, and June 19, 2007. Planning Division staff and the City Attorney's office is working on a petition to amend the Land Development Code. The Committee will remove this item from their referral list when staff prepares a petition.

10. **050298 - Update on Informal Negotiations for Modification of Urban Reserve Area**

The City Commission referred this item to the Community Development Committee on September 12, 2005 to discuss joint planning issues. The Committee met on October 6, 2005, December 12, 2006, and July 30, 2007. A consultant determined that there was interest in protecting environmentally sensitive areas, especially ecosystems in the eastern portion of the County. There is not an interest in joint planning for the unincorporated areas, and there is a consensus for an interlocal agreement, but no consensus as to the details of that interlocal agreement. The consultant developed a revised approach to look at inter-governmental coordination for the County Comprehensive Plan amendment for eastern Alachua County. The County will be sending a complete application to their reviewing staff, and to a senior official at the affected local government for their comments. Those comments would be part of the County staff report. **The Committee recommended to remove this item from the referral list.**

11. **040180 Principles of Sustainability in Significant Decisions**

The City Commission referred this item (from the Mayor Transition Team on Environmental Protection) to the Community Development Committee on July 12, 2004. The Committee met on August 5, 2004, October 7, 2004, February 17, 2005, September 15, 2005, October 6, 2005, February 1, 2007, and June 19, 2007. The Committee recommended to hear an update at a future meeting to be sure that the City identifies recommendations for best practices, and to look at other communities, making sure that the City is undertaking sustainability practices. The Committee will discuss this item further on September 13, 2007.

EB:BLB:blb

cc: Kurt Lannon, Clerk of the City Commission
Ioni McVay, Executive Assistant to the City Commission



City of Gainesville

Referral Status

City Hall
200 East University
Avenue
Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
050924	University of Florida Campus Master Plan for 2005 - 2015 (B)	Economic Development/University Community Com	2/27/2006	8/27/2006
050400	Homeless Issues - Downtown Plaza Area (B)	Economic Development/University Community Com	9/12/2005	3/12/2006
041035	Local Government Participation in Telecommunications (GRUCom) (NB)	Economic Development/University Community Com	2/28/2005	8/28/2005
030266	Advisory Boards and Committees - Review of Large Site Plans (NB)	Economic Development/University Community Com	9/13/2004	3/13/2005
040197	Reinvesting in East Gainesville (NB)	Economic Development/University Community Com	7/12/2004	10/12/2004



City of Gainesville

Referral Status

City Hall
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File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
060169	Neighbors Building Neighborhoods Program - Rochester NY (B)	Equal Opportunity Committee	6/12/2006	8/12/2006
060013	Definition of Employer Based on the Number of Employees in Equal Opportunity Ordinance (B)	Equal Opportunity Committee	5/1/2006	11/1/2006
050918	Goal Setting for Equal Opportunity Office Programs (NB)	Equal Opportunity Committee	4/3/2006	10/3/2006
051225	Gender Identity and Expression (B)	Equal Opportunity Committee	4/3/2006	10/3/2006



City of Gainesville

Referral Status

City Hall
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File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
060169.	Neighbors Building Neighborhoods Program - Rochester NY (B)	Equal Opportunity Director	6/12/2006	9/12/2006




City of Gainesville

Referral Status

City Hall
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File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
070256.	General Manager for Utilities Recruitment Timeline (NB)	General Manager for Utilities	7/23/2007	1/23/2008
060466.	Mayor Pegeen Hanrahan - Heart of Florida Prosperity Campaign (NB)	General Manager for Utilities	9/11/2006	10/9/2006
060168.	Regional Utilities Committee Outstanding Referral Item (NB)	General Manager for Utilities	6/12/2006	9/12/2006
040091	Utility Downtown Operation Center Redevelopment Plan NB)	General Manager for Utilities	6/15/2004	12/15/2004
Referred by: Community Redevelopment Agency				
060659.	Urban Core Redevelopment Area Wastewater Master Plan - Funding Alternatives Referral Item #060659 (B)	General Manager for Utilities	1/29/2007	6/18/2007

DATE: September 10, 2007 ITEM #070432
TO: Honorable Mayor and Members of the City Commission
FROM: Karen S. Johnson, General Manager 
SUBJECT: General Manager Outstanding Referral Status Report

Following is a list of each item and a brief description of the status of the referrals to the General Manager:

1. **#060659 – Urban Core Redevelopment Area Wastewater Master Plan-Funding Alternatives:**

On April 9, 2007 the City Commission approved the following recommendation: for projects in the urban core area only, GRU amend its existing sewer extension policy which requires developers to pay 100% of the cost of sewer improvements to provide capacity for new development. Amendments to GRU's extension policy are as follows: 1) general ratepayer funds will be used to make sewer improvements at locations in which capacity is constrained due to sewer slope; 2) the City Attorney be directed to prepare, and the City Clerk to advertise an ordinance to implement levelized connection charges to fund a portion of the cost of projects to increase trunk sewer capacity to accommodate new development in the urban core area; 3) the balance of the cost for capacity improvement projects in the urban core area will continue to be the responsibility of the developer without further use of utility funds; and 4) this item be removed from the referral list.

2. **#040091 – Utility Downtown Operation Center Redevelopment:**

At the June 15, 2004 meeting the City Commission referred the issue of developing an exit and redevelopment plan for the Utility Downtown Operation Center to the General Manager and City Manager. This is an on-going project and will be retained on the General Manager's referral list.

3. **#060168 – RUC Outstanding Referral Item – Review of Current Standards for Construction, Retrofit and Maintenance of City Buildings:**

On March 26, 2007 the City Commission approved the recommendation from the Regional Utilities Committee to remove this item from the referral list. Future updates on this issue will be given during the Quarterly Energy Conservation Report. This item can be removed from the General Manager's referral list.

4. **#060466 – Mayor Pegeen Hanrahan Heart of Florida Prosperity Campaign:**

On September 11, 2006 the City Commission referred the issue of supporting this program that provides free electronic tax preparation to low to moderate income taxpayers to the General Manager, City Manager and City Attorney for recommendations. This item is being coordinated through the City Manager's office and can be removed from the General Manager's referral list.

5. **#070256 – General Manager for Utilities Recruitment timeline:**

On July 23, 2007 the City Commission directed the General Manager and the City Manager to bring back some timeline alternatives for the General Manager search process. An agenda item was submitted to the City Commission for the August 27, 2007 meeting. This is an on-going process and will be retained on the General Manager's referral list.

Submitted by Karen Johnson



City of Gainesville

Referral Status

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200 East University
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Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
070362.	Policy for Naming Roads (NB)	Personnel and Organizational Structure Committee	8/13/2007	2/13/2008
060986.	Merging of the City and GRU Departments (NB)	Personnel and Organizational Structure Committee	2/12/2007	8/12/2007
060214	GRU Position Overfills and Personnel Issues (NB)	Personnel and Organizational Structure Committee	6/26/2006	12/26/2006
060083	Hiring and Retention of Quality Employees (NB)	Personnel and Organizational Structure Committee	5/22/2006	11/22/2006
040292	Employee Reclassifications (NB)	Personnel and Organizational Structure Committee	8/5/2004	2/5/2005
020818	Compensation Package for the General Manager for Utilities (NB)	Personnel and Organizational Structure Committee	1/21/2003	7/21/2003
Referred by: City Manager				
060966.	Charter Officer Compensation (B)	Personnel and Organizational Structure Committee	2/12/2007	8/12/2007

**Personnel & Organizational Structure Committee
Pending Referrals**

Agenda Item #	Referral Title	Sent to P & O	Status or Referred by
060986	Merging of the City and GRU Departments	2/12/7	This item is still in discussion at the committee level.
040292	Employee Reclassification	8/5/4	Staff is working on updating personnel policies to address this issue. The first policy updates will be introduced to P & O in fall 2007.
060214	GRU Position Overfills and Personnel Issues	12/26/6	All long-term overfills were resolved in the new GRU budget. Staff is working on updating personnel policies to address these issues in the future. The first policy updates will be introduced to P & O in fall 2007.
060083	Hiring and Retention of Quality Employees	5/22/6	Staff is working on updating personnel policies to address these issues. The first policy updates will be introduced to P & O in fall 2007.
020818	Compensation Package for the General Manager for Utilities	1/21/3	City Commission will discuss salary range for General Manager at 9/10/07 meeting.
060966	Charter Officer Compensation	2/12/7	This item is still in discussion at committee level.



City of Gainesville

Referral Status

City Hall
200 East University
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File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
070268.	Cameras at Red Lights (NB)	Public Safety Committee	7/26/2007	1/23/2008
050749.	ROAM TOWING REGULATIONS (B)	Public Safety Committee	2/26/2007	4/9/2007
060864.	Presentation on Juvenile Crime by the State Attorney's Office & Drug Activity & Noise in the Presentation on Juvenile Crime by the State Attorney's Office & Drug Activity & Noise in the SE 5th Avenue Neighborhood (B)	Public Safety Committee	1/8/2007	7/8/2007
060725.	Citizen Proposal - Monitoring Yard Parking Violations (B)	Public Safety Committee	11/13/2006	5/13/2007
060276.	Funding Sources for Police Services Downtown (NB)	Public Safety Committee	7/18/2006	10/1/2006
060275.	CIVIL CITATION/MUNICIPAL PROSECUTION - URINATING IN PUBLIC (B)	Public Safety Committee	7/18/2006	10/1/2006
050749.	ROAM TOWING REGULATIONS (B)	Public Safety Committee	11/28/2005	5/28/2006
050217	GFR Fire Fighter Staffing and Equipment Policies (B)	Public Safety Committee	7/7/2005	1/7/2006
Referred by: Public Safety Committee				
050719	Sexual Offenders and Sexual Predators (NB)	Public Safety Committee	12/6/2005	5/28/2006

POLICE DEPARTMENT
Inter-Office Communication

To: Toni McVay
Executive Assistant to the
City Commission

Date: July 26, 2007

From: Rhonda Osborne
Executive Assistant to the
Chief of Police

Subject: Public Safety Committee Referral List for
September 10 City Commission Meeting

Below is the status of the Public Safety Committee's pending referrals as of today's date:

- **#050749 Roam Towing Regulations (B) (Two entries on the referral list)**

Referred 2/26/07

Status: The PSC submitted its final staff recommendation and requested clarifications from the City Commission on this item to the June 11, 2007 Commission meeting. At that time it was approved for the City Attorney's Office to proceed with the drafting and advertising of the ordinance's revisions.

Ordinance 0-07-40 was passed on July 23, 2007.

This item is complete and I request that *both* referral listings be removed from the PSC Referral List.

- **#060864 Presentation on Juvenile Crime by the State Attorney's Office & Drug Activity & Noise in the SE 5th Avenue Neighborhood (B)**

Referred 1/8/07

Status: This item was a combination of two concerns brought before the January 8, 2007 City Commission Meeting. The first was a complaint from Kali Blount about teenage drug activity and the second was a noise complaint in the SE 5th Avenue area by Moses Reese. The PSC discussed these complaints at its March 29 meeting. Mr. Blount's concerns were addressed at the City Commission Meeting on May 14 in conjunction with the State Attorney's Office presentation on juvenile Crime. Mr. Reese has been given information regarding the active Crime Watch organization in his neighborhood and was sent a letter from Chief Botsford outlining steps being taken by GPD staff to address the problem in his neighborhood.

This item is complete and I request that this item be removed from the PSC Referral List.

**Public Safety Committee
Pending Referrals Report
Page Two**

- **#060725 Citizen Proposal-Monitoring Yard Parking Violations (B)**

Referred 11/13/2006

Status: The PSC discussed this item at several of its meetings. This was a Code Enforcement issue. At the May 17 PSC meeting, the Committee approved the final draft of the Code Enforcement SOP to include this issue for their department employees. The City Commission approved the recommendation on June 11, 2007.

This item is complete and I request that this item be removed from the PSC Referral List.

- **#060276 Funding Sources for Police Services Downtown (NB)**

Referred 7/18/2006

Status: This item is on hold in committee. Staffing shortages created by the formation of the Violent Crime Task Force put the extensive research of this item on hold. Staff will resume research when staffing levels allow.

- **#060275 Civil Citation/Municipal Prosecution-Urinating In Public (B)**

Referred 7/18/2006

Status: The Public Safety Committee, on August 17, 2006 and October 19, 2006 discussed the enforcement issues and differences between civil citation violations and municipal ordinance violations regarding open alcohol containers and urinating in public and on October 19, 2006 referred to the City Commission a recommendation of using the civil citation process for some of the municipal ordinance violations.

Ordinance 0-07-05 was adopted on March 12, 2007.

This item is complete and I request that this item be removed from the PSC Referral List.

- **#050217 GFR Fire Fighter Staffing and Equipment Policies (NB)**

Referred 7/7/05

Status: The PSC gave a report to the City Commission on 11/28/05 and the Commission 1) authorized the Manager to fund a paging system, 2) directed the Manager to conduct an analysis of overtime and minimum staffing levels as well as analyzing the feasibility of adding a fire station in northwest Gainesville, and 3) asked the PSC to continue to review service delivery levels to report back to the City Commission as appropriate. The PSC will agenda this item for future discussions, pending the manager's completion of the requested reports.

**Public Safety Committee
Pending Referrals Report
Page Three**

- **Item #050719 Sexual Offenders and Sexual Predators (NB)**

Referred 12/6/05

Status: This item was approved as Ordinance #050115 at the November 28, 2005 City Commission Meeting. It was requested by the City Commission that this item be retained on the Public Safety Committee Referral List.

Please contact me if you need any further information.



City of Gainesville

Referral Status

City Hall
200 East University
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File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
060506.	Williams Elementary School Sidewalks and Fence (NB)	Public Works Department	9/11/2006	3/11/2007



City of Gainesville


Referral Status

City Hall
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File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
070282.	Commissioner Rick Bryant - Swimming Pools Service Contract (NB)	Recreation, Cultural Affairs and Public Works Committee	8/13/2007	2/13/2008
070226.	Solid Waste Collection in the Downtown Area (NB)	Recreation, Cultural Affairs and Public Works Committee	7/9/2007	1/9/2008
070082.	NW 22nd Street Speeding Issues (B)	Recreation, Cultural Affairs and Public Works Committee	5/14/2007	11/14/2007
060711.	Proposed FY 2007 Youth Summer Camp Registration Fee (B)	Recreation, Cultural Affairs and Public Works Committee	11/27/2006	5/27/2007
060701.	Commissioner Richard Bryant - Options for Northeast Pool (NB)	Recreation, Cultural Affairs and Public Works Committee	11/13/2006	5/13/2007
060282.	Westgate Shopping Center Concerns - SW 2nd Avenue Reconstruction (B)	Recreation, Cultural Affairs and Public Works Committee	7/24/2006	1/24/2007
060240.	Stephen Foster Neighborhood Speed Tables (B)	Recreation, Cultural Affairs and Public Works Committee	7/10/2006	1/10/2007
060195	Agreements with Alachua County to Operate Two Middle School Teen Zone Programs (B)	Recreation, Cultural Affairs and Public Works Committee	7/10/2006	1/10/2007
060203	Report on Golf Course Best Practices and Update on Golf Course Operations (NB)	Recreation, Cultural Affairs and Public Works Committee	6/26/2006	12/26/2006
060174	City Pool Programs (NB)	Recreation, Cultural Affairs and Public Works Committee	6/12/2006	12/12/2006

Memo



To: Toni McVay, Executive Assistant to the City Commission
From: Steven R. Phillips, Interim Parks, Recreation, and Cultural Affairs Director 
Date: August 30, 2007
Subject: Referrals to Recreation, Cultural Affairs, and Public Works Committee

The status of the Recreation, Cultural Affairs, and Public Works Committee referrals as they relate to the Parks, Recreation, and Cultural Affairs Department is as follows:

070282 Commissioner Rick Bryant Swimming Pools Service Contract

Staff is scheduled to provide a report to the Recreation, Cultural Affairs, and Public Works Committee meeting on Sept. 6, 2007.

060711 Proposed FY 2007 Youth Summer Camp Registration Fee

On January 16, 2007, staff gave the Committee an update on the proposed FY 2007, Youth Summer Camp Rates. Staff presented the update to the City Commission on February 12, 2007. The City Commission approved a \$31 per participant, per week, Youth Summer Camp registration fee for city residents in FY 2007, and \$41 per participant, per week, registration fee for city residents in FY 2008. City Contingency funds would make up the difference. The Commission requested that staff review and return in 2008, with a formula for higher levels of subsidy for those with the greatest needs.

060701 Commissioner Rick Bryant Options for Northeast Pool

Staff was requested to initiate a Pool Visioning process. The first of a series of Pool Visioning meetings was held on November 30, 2006. The meeting included a team of individuals from the community who represented many different aquatic programs. On January 16, 2007, staff gave an update on the Pool Visioning Team Meeting and options for NE pool, including Capital Improvement renovations.

060195 Agreement with Alachua County to Operate Two Teen Zone Programs

On July 10, 2006, City staff and Robert Avery, Alachua County Parks Superintendent, submitted an update to the Committee on the Teen Zone Programs. The update included the status of the Pilot Teen Zone programs for Kanapaha and Fort Clarke Middle Schools. The Committee was satisfied with the report and requested that the matter be removed from the referral list.

060203 Report on Golf Course Best Practices and Update on Golf Course Operations

On February 6, 2007, staff provided an update on the matter to the Committee. The update included how other golf courses encouraged participation at their respective facilities, and a status report on the overall golf operations, including the 1st quarter finance results. It is recommended that the item be removed from the referral list.

060174 City Pools Programs

On June 12, 2006, the Committee heard a report from Mike Davidson. Mr. Davidson presented several ideas he felt would make the aquatics facilities more successful. Staff informed the committee that money was allocated in the current capital improvement budget to make some of the needed repairs to the facilities. Staff and Mr. Davidson agreed to work together to develop a Visioning Team for the pools. The committee requested that an update be presented at a later date. City staff provided an update on January 16, 2007, and will be providing a follow-up report to the Recreation, Parks and Cultural Affairs Committee on Sept. 6, 2007.

cc: Russ Blackburn, City Manager
Lee Ann Lowery, Assistant City Manager




City of Gainesville

Referral Status

City Hall
200 East University
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Gainesville, Florida 32601

File Number	Name	Referred to	Refer Date	Due Date
Referred by: City Commission				
070352.	Status Report on Maximum Energy Efficiency (B)	Regional Utilities Committee	8/27/2007	2/27/2008
070360.	Gainesville Regional Utilities (GRU) Rate Structure (NB)	Regional Utilities Committee	8/13/2007	2/13/2008
070255.	Home Energy Rating System (HERS) (NB)	Regional Utilities Committee	7/23/2007	1/23/2008
070084.	City of Gainesville Energy Policy - Gainesville Energy Advisory Committee (GEAC) (NB)	Regional Utilities Committee	7/9/2007	1/9/2008
070181.	Forest Certification Stewardship Issues	Regional Utilities Committee	6/18/2007	12/18/2007
070035.	GEAC Recommendation for Carbon Footprint Assessment Tool	Regional Utilities Committee	5/14/2007	11/14/2007
061214.	Photovoltaic Policies - Proposed Energy Neutral Neighborhood - Commissioner Craig Lowe Referral (NB)	Regional Utilities Committee	4/23/2007	10/23/2007
061213.	Digital Cities Conference in Washington DC - Commissioner Braddy Referral Item (NB)	Regional Utilities Committee	4/23/2007	11/23/2007
060775.	Impact of Tiered Rates on People With Low Income Levels	Regional Utilities Committee	11/27/2006	5/27/2007
060294.	General Fund Transfer from GRU	Regional Utilities Committee	7/25/2006	1/25/2007
051194	GRU Wholesale Sales of Electricity	Regional Utilities Committee	4/12/2006	10/12/2006

DATE: September 10, 2007 ITEM #070432
TO: Honorable Mayor and Members of the City Commission
FROM: Karen S. Johnson, General Manager 
SUBJECT: Regional Utilities Committee Outstanding Referral Status Report

RECOMMENDATION:

The City Commission review the list of outstanding referrals and take appropriate action.

EXPLANATION:

Following is a list of each item and a brief description of the status of the referrals to the Regional Utilities Committee (RUC):

1. **#051194 GRU Wholesale Sales of Electricity:**
On April 12, 2006 the City Commission referred the issue of wholesale sales of electricity to the RUC for analysis and report back to the City Commission. The RUC heard a presentation from staff at the June 8, 2006 and August 14, 2007 meetings. Future meetings are being scheduled to continue discussion on this matter. This item will be retained in Committee.
2. **#060294 – General Fund Transfer from GRU:**
During a budget hearing on July 25, 2006 the City Commission referred the issue of the mandatory 3% increase in the annual transfer to General Government to the RUC. This item will be retained in Committee.
3. **#060775 – Impact of Tiered Rates on People With Low Income Levels:**
On November 27, 2006 the City Commission referred to the Regional Utilities Committee (RUC) the issue of the impact of tiered rates on those at the lowest income levels; and 2) examine best practices in other cities regarding how they are protecting people with low incomes. This item will be retained in Committee

4. **#061213 – Digital Cities Conference in Washington, DC – Commissioner Braddy:**

On April 23, 2007 the City Commission referred the issue of digital cities to the Regional Utilities Committee for review. Commissioner Braddy recently attended the Digital Cities Conference and noted that certain requirements, incentives or design options are available to developers in various cities to encourage the development of digital infrastructure. On June 12 and July 10 the RUC received comments from staff and citizens and directed staff to return with additional information. This item will be retained in Committee.

5. **#061214 – Photovoltaic Policies – Proposed Energy Neutral Neighborhood – Commissioner Lowe:**

On April 23, 2007, the City Commission referred the issue of GRU's Photovoltaic Policies to the RUC for review. This item was discussed at the meetings held on June 12, 2007 and July 10, 2007. At the City Commission on August 27 the item was referred back to the RUC for additional review. This item will be retained in Committee.

6. **#070035 – GEAC Recommendation for Carbon Footprint Assessment Tool:**

On May 14, 2007 the City Commission referred the issue of funding a Carbon Footprint Assessment tool to the RUC. At the July 10, 2007 RUC meeting Mr. Mark van Soestbergen made a presentation explaining to the RUC how the Carbon Footprint Assessment Tool being developed would work. The RUC agreed that staff would return to the next meeting with additional information related to this item. This item will be retained in Committee.

7. **#070181 – Forest Certification Stewardship Issues:**

On June 18, 2007 the City Commission referred the issue of forest certification stewardship to the RUC. This item will be retained in Committee.

8. **#070084 – City of Gainesville Energy Policy – Gainesville Energy Advisory Committee:**

On July 9, 2007 the City Commission referred the issue of a City of Gainesville Energy Policy to the RUC. This item will be retained in Committee.

9. **#070255 – Home Energy Rating Systems (HERS):**

On July 23, 2007 the City Commission referred the issue of a Home Energy Rating System (HERS) to the RUC for review. The item was discussed at the August 14, 2007 RUC meeting. Staff will return with additional information. The item will be retained in Committee.

10. **#070360 - GRU Rate Structure:**

On August 13, 2007 the City Commission referred the issue of GRU's rate structure to the RUC for review. The item will be retained in Committee.

Prepared by Karen S. Johnson, General Manager

