

**TO:** Historic Preservation Board

**Item Number:** 2

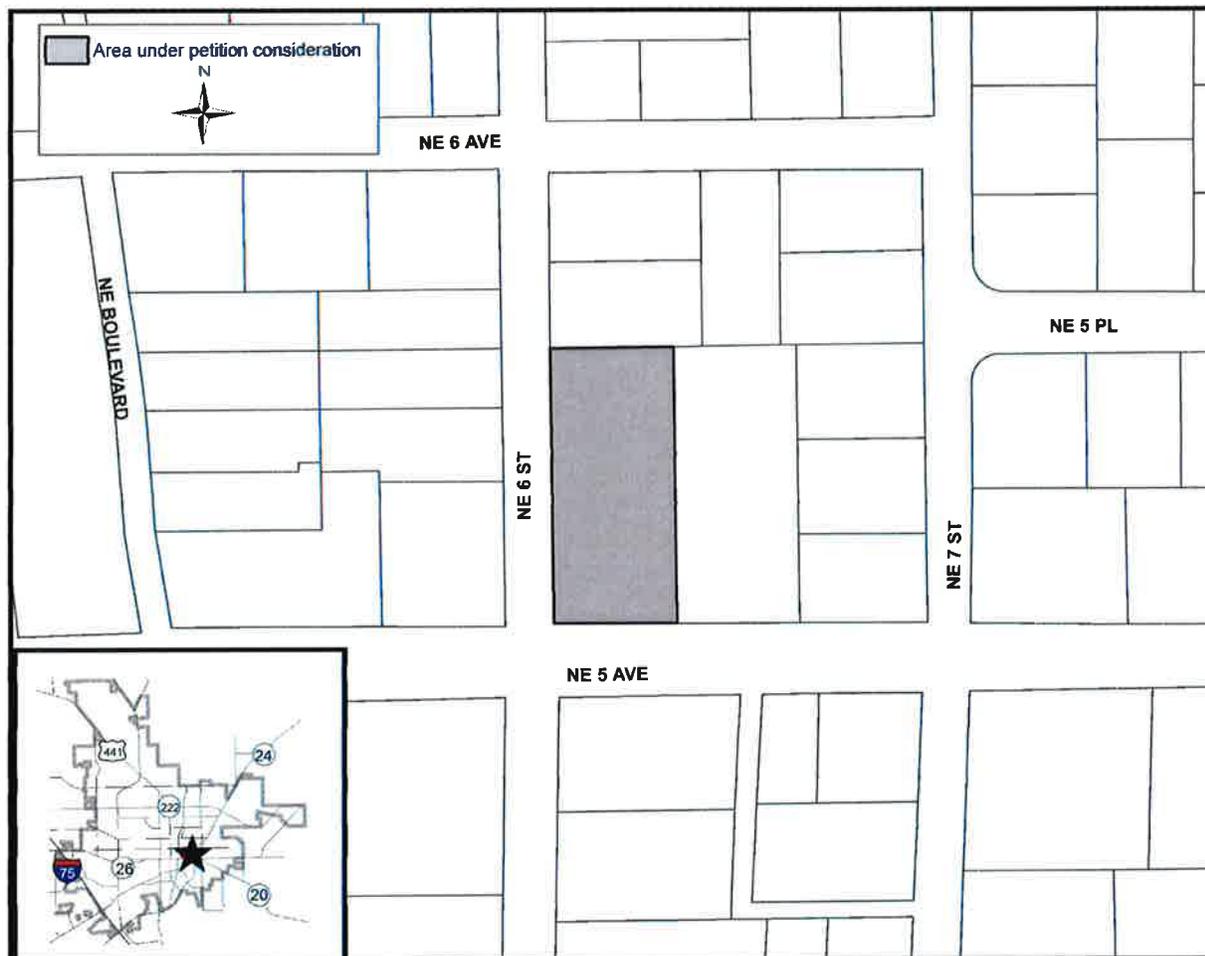
**FROM:** Planning & Development Services Department  
Staff

**DATE:** May 3, 2016

**SUBJECT:** Petition HP-16-34. Elaine Jacobson, agent for Giovanna Holbrook Life Estate. Install a roof mounted photovoltaic solar system on the auxiliary building. Located at 608 NE 5<sup>th</sup> Avenue. This building is contributing to the Northeast Residential Historic District.

## Recommendation

Staff recommends approval of Petition HP-16-34.



### **Project Description**

The property is located at 608 NE 5<sup>th</sup> Avenue. The principal structure was apparently built in the 1910's, according to the Florida Master Site File for this property (see Exhibit 3). The property is zoned RSF-3. The building is a contributing structure to the Northeast Residential Historic District. The house is a Colonial Revival (High) with lots of ornamental details including bay windows, Doric columns, and a roof with metal shingles. The contributing auxiliary structure was apparently built as a garage in conjunction with the main house. It has an existing standing seam metal roof.

The applicant is proposing to install a 5.2 kw roof mounted photovoltaic solar system on the south elevation of the auxiliary structure.

### **Discussion**

Roofs are a highly visible component of historic buildings and are an integral part of a building's overall design and architectural style. A rooftop solar photovoltaic power system is a system that uses one or more photovoltaic panels installed on the surface of a roof, either parallel to a sloped roof/surface or rack-mounted on a flat roof, to convert sunlight into electricity and is ten kw or less for residential structures and 300 kw or less for nonresidential structures. The proposed power system will be placed on the auxiliary structure on the property. Both the principal structure and the auxiliary structure are considered contributing structures in the Northeast Residential Historic District. The system will be located in a location not affecting the primary roof facade elevations. The installation will not result in the permanent loss of significant character-defining features of a historic resource, such as existing roof lines or dormers; the installation will be reversible; the system will be flush to the roof or low profile, to the extent feasible; and the system will blend into the surrounding features of the historic resource.

### **Basis for Staff Recommendation**

Section 30-112(d)(5)b discusses staff approval guidelines for the review of rooftop solar photovoltaic systems. The reason this petition is before the historic preservation board for review is that the location of the solar system will be visible from the right-of-way. All of the other staff approval criteria can be met by the proposal.

*Staff approval.* The city manager or designee may issue a certificate of appropriateness if the work will either result in the original appearance of the structure, as defined in this chapter, or will meet the city's Historic Preservation Rehabilitation and Design Guidelines on file in the planning and development services department. For the installation of a rooftop solar photovoltaic power system, as defined in this chapter, the city manager or designee may issue a certificate of appropriateness if the system: 1) will not be seen from any street frontage, 2) will meet the city's Historic Preservation Rehabilitation and Design Guidelines, and 3) will meet the following additional design criteria as applicable:

1. The system will be installed on a non-contributing accessory structure, such as a shed or garage, to a contributing or individually listed structure, or on a non-historic portion of a contributing or individually listed structure;
2. The system will be located in a manner such that it does not affect the primary roof facade elevations;
3. Installation will not result in the permanent loss of significant character-defining features of a historic resource, such as existing roof lines or dormers;
4. Installation will not result in the removal or permanent alteration of historic fabric and is reversible;
5. The system will be flush to the roof or low profile, to the extent feasible;
6. On flat roofs, the system will be set back from the edge. If there is a parapet, the system will be located behind the parapet walls; and
7. The system will blend into the surrounding features of the historic resource.

The ***Historic Preservation Rehabilitation and Design Guidelines***, based on the *Secretary of Interior Standards for Rehabilitation*, which has become the authoritative guidelines for rehabilitation, list the following:

### **Roof and Roof Structures**

#### **Applicable Secretary Standards**

2. *The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.*
4. *Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.*
5. *Distinctive features, finishes and construction techniques or examples of craftsmanship that characterize a historic property shall be preserved.*
6. *Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.*
9. *New additions, exterior alterations or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale and architectural features to protect the historic integrity of the property and its environment.*

The roof shape of the building, structure or object shall be visually compatible with the buildings to which it is visually related. It is important to identify, retain and preserve roofs and their functional and decorative features that are important in defining the overall historic character of the building. This includes the roof's shape as hipped, gambrel or mansard; decorative features such as cupolas, cresting and chimneys; and roofing materials such as slate, clay and tile.

Roofs are highly visibly components of historic buildings in Gainesville's Historic Districts. They are an integral part of a building's overall design and often help define its architectural style. Examples include mansard and belvederes which are primary features of the Second Empire and the Airplane Bungalow styles, respectively. Materials such as clay tile and ornamental metals which cover roofs in Gainesville are also significant and should be preserved in the course of rehabilitating a building.

Roof forms comprise an important part of streetscapes in the historic district and create a unified rhythm with neighboring buildings. The most numerous residential roof types are gable, hip, or a combination. Other common examples are pyramidal, gambrel, and clipped gable (jerkinhead). Flat roofs with parapets predominate in commercial buildings in the Pleasant Street District.

In planning roof repairs, it is important to identify significant features and materials and treat them with sensitivity under Standards 2 and 5. Under Standard 6, significant features and materials should be repaired rather than replaced. If replacement of a deteriorated feature is necessary, the new materials should closely match the original.

Roofs perform an essential function in keeping a building weathertight. As a result, they are particularly subject to change. In the local district the most common original roofing materials were embossed or crimped sheet metal and sawn wood shingles. Virtually all original wood shingle coverings have been removed and often replaced with ornamental sheet metal. Such historic changes to roofs have gained significance in their own right and should be respected under Standard 4.

Where existing roofing material is non-original and non-significant, there is greater flexibility. The existing roof may be retained, or replaced in a manner known to be accurate based on documentation or physical evidence, or treated in a contemporary style in compliance with Standards 6 and 9. In reviewing replacement of non-historic roof surfacing, it is important to keep in mind, Standard 9. Even if the existing surfacing is inappropriate, the replacement material must be compatible with the overall design of the building.

### **Recommended**

1. Alterations to the configuration or shape of a historic roof should be confined to portions of the building not visible from the right-of-way.
2. Repointing of chimney mortar joints shall match the existing composition, joint size, and profile.
3. Retain and preserve the roof's shape, historic roofing materials and features.
4. Preserve the original roof form in the course of rehabilitation.
5. Provide adequate roof drainage and insure that the roofing material provides a weathertight covering for the structure.
6. Replace deteriorated roof surfacing with matching materials or new materials, such as

- composition shingles or tabbed asphalt shingles, in dark shades that match the original in composition, size, shape, color, and texture.
7. Retain or replace where necessary dormer windows, cupolas, cornices, brackets, chimneys, cresting, weather vanes, and other distinctive architectural or stylistic features that give a roof its essential character.
  8. Design rooftop additions, when required for a new use that are set back from a wall plane and are as inconspicuous as possible when viewed from the street.

#### **Not Recommended**

1. Removal of existing chimneys is discouraged. Removal of historic or architectural roofing features should be avoided, if possible. If removal is unavoidable, replacement material should match the existing fabric in composition, design, color, texture and other visual qualities.
2. Mortar with high portland cement content shall not be used.
3. Masonry surfaces shall not be sand- blasted.
4. Avoid applying paint or other coatings to roofing materials which historically have not been painted.

#### **Staff Approval Guidelines**

Additions and alterations to the roof that meet all of the following conditions can be approved by staff:

*Vents and pipes for water heaters, dryers, stoves, etc., are appropriate;*

*Skylights which are located on portions of the roof not visible from the right-of-way and have flat surfaces and do not destroy or damage historic roofing features, shapes or materials;*

*Solar collectors, antennae and satellite dishes which are placed on portions of the roof not visible from the right-of way and do not destroy or damage historic roofing features, shapes or materials;*

*Replacing non-historic roofing material with a material of similar composition and design provided that the entire structure will be covered;*

*Replacing historic roofing material with a material of similar composition and design provided that the entire structure will be covered;*

*Chimneys that are designed in a manner appropriate to the period of the house, placed on the side elevation, located on the exterior of the building and do not destroy or damage historic roofing features, shapes or materials; and*

*Alterations to non-historic portions of contributing buildings provided they are compatible in scale, design and materials but distinguishable from the historic portions.*

### **Board Approval Guidelines**

*Rooftop additions are not discouraged if they do not destroy significant historic or architectural fabric and if their design is compatible in size, scale, color, materials and character of the property and the neighborhood.*

*Rooftop additions should be inconspicuous when viewed from the street and be clearly distinguished from what is historic.*

*Dormers should be added to portions of the building not visible from the right-of-way. When a dormer must be constructed, the new dormer should generally match the appearance of existing dormers or, if none are present, draw inspiration from the architectural details on the building such as roof pitch, molding or window style. Contemporary dormers would generally detract from the overall historic character of the building.*

*Roof decks and balconies should only be added to portions of the building not visible from the right-of-way and constructed in a subordinate manner to the historic building.*

*Roof decks and balconies should be composed of materials that are sympathetic with the historic building.*

*Roof windows and skylights should be placed on portions of the building not visible from the right-of-way. Flat skylights which project minimally from the roof, are the recommended treatment.*

*The design of roofing features, shapes or materials which seek to replicate or duplicate a missing historic feature must be documented through historical, physical or photographic sources.*

Respectfully submitted,



Andrew Persons  
Interim Principal Planner

Prepared by:



Jason Simmons  
Planner

**List of Exhibits**

- Exhibit 1      Application and photos**
- Exhibit 2      Renderings of the solar system**
- Exhibit 3      Florida Master Site File (8AL00737)**

COA APPLICATION ■ REQUIREMENTS

Planning & Development Services 306 N.E. 6th Avenue  
Gainesville, Florida 32601  
352.334.5022 Fax 352.334.3259  
www.cityofgainesville.org/planningdepartment

REQUIREMENTS

CONTACT THE HISTORIC PRESERVATION OFFICE FOR A PRE-APPLICATION CONFERENCE 334.5022

REVIEW THE CHECKLIST FOR A COMPLETE SUBMITTAL (If all requirements are not submitted it could delay your approval)

PLEASE PROVIDE ONE (1) DISK OR USB FLASH DRIVE CONTAINING ALL OF THE FOLLOWING:

1 ORIGINAL SET OF PLANS TO SCALE SHOWING ALL DIMENSIONS AND SETBACKS.

LIST IN DETAIL YOUR PROPOSED REPAIR AND/OR RENOVATION

A SITE PLAN OR CERTIFIED SURVEY

PHOTOGRAPHS OF EXISTING CONDITIONS

ANY ADDITIONAL BACKUP MATERIALS AS NECESSARY

AFTER THE PRE-CONFERENCE, TURN IN YOUR COMPLETED COA APPLICATION TO THE PLANNING OFFICE (RM 210, THOMAS CENTER-B), PAY APPROPRIATE FEES, AND PICK UP PUBLIC NOTICE SIGN TO BE POSTED 10 DAYS IN ADVANCE OF THE MEETING.

MAKE SURE YOUR APPLICATION HAS ALL THE REQUIREMENTS.

FAILURE TO COMPLETE THE APPLICATION AND SUBMIT THE NECESSARY DOCUMENTATION WILL RESULT IN DEFERRAL OF YOUR PETITION TO THE NEXT MONTHLY

PROJECT TYPE: Addition  Alteration  Demolition  New Construction  Relocation   
Repair  Fence  Re-roof  Other

PROJECT LOCATION:

Historic District: NE Residential  
Site Address: 608 NE 5th Ave  
Tax Parcel #: 12612-000-000

OWNER	APPLICANT OR AGENT
Owner(s) Name <b>HOLBROOK, GIOVANNA LIFE ESTATE</b>	Applicant Name <b>Elaine M Jacobson</b>
Corporation or Company	Corporation or Company <b>Solar Impact, Inc.</b>
Street Address <b>608 NE 5th Ave</b>	Street Address <b>4509 NW 23rd Ave, Ste 20</b>
City State Zip <b>Gainesville, FL 32601</b>	City State Zip <b>Gainesville, FL 32606</b>
Home Telephone Number <b>352.318.1973</b>	Home Telephone Number <b>352.338.8221 (work)</b>
Cell Phone Number	Cell Phone Number <b>n/a</b>
Fax Number	Fax Number <b>n/a</b>
E-Mail Address	E-Mail Address <b>elaine@solarimpact.com</b>

TO BE COMPLETED BY CITY STAFF

(PRIOR TO SUBMITTAL)

Fee: \$ 115.75  
EZ Fee: \$ 57.88

HP # 16-34  
Contributing Y  N   
Zoning RSF-3  
Pre-Conference Y  N   
Application Complete Y  N   
Enterprise Zone Y  N

- Staff Approval—No Fee (HP Planner initial \_\_\_\_\_)
- Single-Family requiring Board approval (See Fee Schedule)
- Multi-Family requiring Board approval (See Fee Schedule)
- Ad Valorem Tax Exemption (See Fee Schedule)
- After-The-Fact Certificate of Appropriateness (See Fee Schedule)
- Account No. 001-660-6680-3405
- Account No. 001-660-6680-1124 (Enterprise Zone)
- Account No. 001-660-6680-1125 (Enterprise—Credit)

Request for Modification of Setbacks  
Y  N

Received By Jason Simmons  
Date Received 4/1/16

RECEIVED

APR -1 2016  
PLANNING DEPARTMENT  
STAMP

**DID YOU REMEMBER?**

CHECK YOUR ZONING AND SETBACKS FOR COMPLIANCE

REVIEW THE HISTORIC PRESERVATION REHABILITATION AND DESIGN GUIDELINES

REVIEW THE SECRETARY OF INTERIOR'S STANDARDS FOR REHABILITATION

CHECK TO SEE IF YOU WOULD BE ELIGIBLE FOR A TAX EXEMPTION FOR REHABILITATION OF A HISTORIC PROPERTY

THE HPB MEETINGS ARE HELD MONTHLY AT CITY HALL, 200 EAST

UNIVERSITY AVE, GAINESVILLE, FL 32601, CITY HALL AUDITORIUM AT 5:30PM. THE SCHEDULE OF MEETINGS IS AVAILABLE ON THE PLANNING DEPARTMENT WEBSITE.

THE HISTORIC PRESERVATION OFFICE STAFF CAN PROVIDE ASSISTANCE AND GUIDANCE ON THE HP BOARD'S REVIEW PROCESS, AND ARE AVAILABLE TO MEET WITH PROPERTY OWNERS OR AGENTS. IF YOU NEED ASSISTANCE, PLEASE CONTACT THE HISTORIC PRESERVATION PLANNER AT (352) 334-5022 OR (352) 334-5023.

**PERSONS WITH DISABILITIES AND CONTACT INFORMATION**

PERSONS WITH DISABILITIES WHO REQUIRE ASSISTANCE TO PARTICIPATE IN THE MEETING ARE REQUESTED TO NOTIFY THE EQUAL OPPORTUNITY DEPARTMENT AT 334-5051 (TDD 334-2069) AT LEAST 48 HOURS PRIOR TO THE MEETING DATE. FOR ADDITIONAL INFORMATION, PLEASE CALL 334-5022.

**OVERVIEW**

The Historic Preservation Board (HPB) is an advisory board to the City of Gainesville's Commission composed of citizens who voluntarily, without compensation commit their time and expertise to the stewardship of historic resources in our community.

The HPB approval is a procedure which occurs for alterations, construction, restorations, or other significant changes to the appearance of an structure in Gainesville's Historic Districts which have an impact on the significant historical, architectural, or cultural materials of the structure and/or the district. The City's historic review guidelines are available online at [www.cityofgainesville.org/planningdepartment](http://www.cityofgainesville.org/planningdepartment) and within the Land Development Code, Section 30-112.

After submission of an application, the Historic Preservation Planner prepares a written recommendation for the board meeting which addresses whether the proposed changes are compatible with the criteria of the SECRETARY OF INTERIOR'S STANDARDS FOR REHABILITATION and the City of Gainesville's HISTORIC PRESERVATION REHABILITATION AND DESIGN GUIDELINES. Once staff has prepared and completed the staff report, an Agenda of the proposed meeting and the staff report will be posted online approximately 5 to 7 days prior to the HPB meeting and can be found at [www.cityofgainesville.org/planningdepartment](http://www.cityofgainesville.org/planningdepartment) - Citizen Advisory Boards - Historic Preservation Board.

Public notice signage is required to be posted at the property by the applicant no later than 10 day s prior to the scheduled Historic Preservation Board meeting. The notarized *Public Notice Signage Affidavit* must be submitted once the sign is posted.

The applicant and/or owner of the property should be present at the Historic Preservation Board meeting and be prepared to address inquiries from the board members and/or the general public. The HPB meeting is a quasi-judicial public hearing with procedural requirements. The review body may approve, approve with conditions, or deny projects. It is not necessary for owners to be present at the HPB meeting if your COA has been staff approved.

In addition to a Certificate of Appropriateness (COA), a building permit may be required for construction from the Building Department. This is a separate process with submittal requirements. Building permits will not be issued without proof of a COA and the Historic Preservation Planner signing the building permit. After the application approval, the COA is valid for one year.

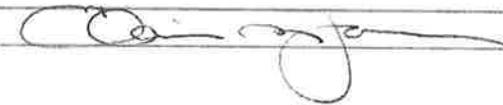
Please post the CERTIFICATE OF APPROPRIATENESS at or near the front of the building.

**CERTIFICATION**

BY SIGNING BELOW, I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AT THE TIME OF THE APPLICATION. I ACKNOWLEDGE THAT I UNDERSTAND AND HAVE COMPLIED WITH ALL OF THE SUBMITTAL REQUIREMENTS AND PROCEDURES AND THAT THIS APPLICATION IS A COMPLETE SUBMITTAL. I FURTHER UNDERSTAND THAT AN INCOMPLETE APPLICATION SUBMITTAL MAY CAUSE MY APPLICATION TO BE DEFERRED TO THE NEXT POSED DEADLINE DATE.

1. I/We hereby attest to the fact that the above supplied parcel number(s) and legal description(s) is (are) the true and proper identification of the area of this petition.
2. I/We authorize staff from the Planning and Development Services Department to enter onto the property in question during regular city business hours in order to take photos which will be placed in the permanent file.
3. I/We understand that Certificates of Appropriateness are only valid for one year from issuance.
4. It is understood that the approval of this application by the Historic Preservation Board or staff in no way constitutes approval of a Building Permit for construction from the City of Gainesville's Building Department.
5. The COA review time period will not commence until your application is deemed complete by staff and may take up to 10 days to process.
6. Historic Preservation Board meetings are conducted in a quasi-judicial hearing and as such ex-parte communications are prohibited (Communication about your project with a Historic Preservation Board member).

**SIGNATURES**

Owner \_\_\_\_\_ Date \_\_\_\_\_  
 Applicant or Agent  Date 3/25/16 2



A **pre-application conference** with the Historic Preservation Planner **is required** before the submission of a Certificate of Appropriateness (COA) application. A concept review with the City of Gainesville's Historic Preservation Board is optional.

For a single-family structure, accessory structures and all other structures which require Historic Preservation Board review, there is an **application fee**. Fees vary by the type of building and change annually. Please consult with planning staff or online at [www.cityofgainesville.org/planningdepartment](http://www.cityofgainesville.org/planningdepartment) to determine the amount of the application fees for your project. There is no fee for a staff approved Certificate of Appropriateness. Please consult the *FAQ's Living and Developing in a Historic District* and the *Historic Preservation Rehabilitation and Design Guidelines* for restoration & rehabilitation that is staff approvable. **The COA review time period will not commence until your application is deemed complete by staff.**

The application is **due by 11:00 a.m.** on the **application deadline date** as noted on the attached annual meeting and cut-off schedule.

**THIS CHECKLIST IS A GUIDE TO BE USED FOR PROPER COA SUBMITTAL. SOME ITEMS MAY NOT APPLY TO YOUR PERMIT APPLICATION.**

Please provide all documents on one (1) disk or USB Flash Drive. One full sized printed set of drawings may also be requested on a case-by-case basis. Materials will not be returned to applicant.

A completed application may include the following:

## SUBMITTAL REQUIREMENT CHECKLIST

		Applicant	HP Planner
<b>Survey and Site Plan</b>	A drawing giving dimensions of property; location of building(s) showing distances from property lines (building set-back lines (dimensioned), names of streets front and sides, and north/south orientation. A current site plan or survey may be submitted for this requirement, if it provides the requested information.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Drawings to Scale</b>	One complete set of plans (with all (4) exterior elevations) and specifications for the project. All drawings must be clear, concise and drawn to scale. All rooms shall be dimensioned and labeled for use. Height measurement and square footage of different areas shall be on plans. Indicate features on the exterior (i.e.: chimney), the roof pitch, placement of windows and doors and label all materials and textures. <b>A scaled line elevation drawing &amp; footprint drawing is required for all new construction.</b>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>▪ Elevations</li> <li>▪ Floor Plan</li> <li>▪ Square Footage</li> <li>▪ Dimensions &amp; Height</li> <li>▪ Materials &amp; Finishes</li> </ul>			
<b>Photographs</b>	Photographs of existing building(s) (all facades or elevations of structure) and adjacent buildings. Photographs should clearly illustrate the appearance and conditions of the existing building(s) affected by the proposed project, close-up views of any specific elements under consideration i.e., windows or doors if proposed to be modified or removed, as well as photographic views of its relationship with neighboring buildings. Photos shall be submitted in jpeg or PDF format. (City staff may take photographs of your property prior to the board meeting as part of their review procedure. The photos will be used for presentation to the Historic Preservation Board.)	<input type="checkbox"/>	<input type="checkbox"/>
<b>Specific Items</b>	Specific items may be requested, such as landscape plans, wall sections, roof plans, perspective drawings, a model, a virtual illustration and/or verification of economic hardship.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Modification of Existing Zoning</b>	Attach separate form requesting a zoning modification based on competent demonstration by the petitioner of Section 30-112(d)(4)b.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Demolition Report</b>	In the case of demolition provide substantiating report(s) based on competent demonstration by the petitioner of Section 30-112(d)(6)c.	<input type="checkbox"/>	<input type="checkbox"/>
<b>Notarized Consent Letter</b>	Notarized letter of consent from the property owner, if the applicant is not the owner of the property or is in the process of purchasing the property.	<input type="checkbox"/>	<input type="checkbox"/>

**CERTIFICATE OF APPROPRIATENESS**

(TO BE COMPLETED BY CITY STAFF)

IF STAFF APPROVAL ALLOWS THE ISSUANCE OF THE CERTIFICATE OF APPROPRIATENESS, THE BASIS FOR THE DECISION WAS:

This meets the *Secretary of Interior's Standards for Rehabilitation* and the *City of Gainesville's Historic Preservation Rehabilitation and Design Guidelines*.

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HISTORIC PRESERVATION PLANNER \_\_\_\_\_ DATE \_\_\_\_\_

THE HISTORIC PRESERVATION BOARD CONSIDERED THE APPLICATION OF HP \_\_\_\_\_ AT THE \_\_\_\_\_ MEETING. THERE WERE \_\_\_\_\_ MEMBERS PRESENT.

THE APPLICATION WAS  APPROVED  DENIED BY A \_\_\_\_\_ VOTE, SUBJECT TO THE FOLLOWING CONDITIONS:

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THE BASIS FOR THIS DECISION WAS:

This meets the *Secretary of Interior's Standards for Rehabilitation* and the *City of Gainesville's Historic Preservation Rehabilitation and Design Guidelines*.

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CHAIRPERSON \_\_\_\_\_ DATE \_\_\_\_\_

**It is understood that the approval of this application by the Historic Preservation Board or staff in no way constitutes approval of a Building Permit for construction from the City of Gainesville's Building Department.**

**After the application approval, the COA is valid for one year.**

**Please post the CERTIFICATE OF APPROPRIATENESS at or near the front of the building.**

# PROPERTY OWNER AFFIDAVIT



Owner Name: <u>HOLBROOK, GIOVANNA</u>			
Address: <u>608 NE 5th Ave</u> <u>Gainesville, FL 32601</u>		Phone: <u>(352) 318-1973</u>	
Agent Name: <u>MIKE GARRETT</u>			
Address: <u>4504 NW 23rd Ave, Ste 20</u> <u>Gainesville, FL 32606</u>		Phone: <u>(352) 338-8221</u>	
Parcel No.: <u>12612-000-000</u>			
Acreage:	S:	T:	R:
Requested Action:			

**I hereby certify that:** I am the owner of the subject property or a person having a legal or equitable interest therein. I authorize the above listed agent to act on my behalf for the purposes of this application.

Property owner signature: Giovanna Holbrook

Printed name: GIOVANNA HOLBROOK

Date: April 5 2016

The foregoing affidavit is acknowledged before me this 5<sup>th</sup> day of April, 2016, by Giovanna Holbrook, who is/are personally known to me, or who has/have produced \_\_\_\_\_ as identification.

NOTARY SEAL [Signature]

Signature of Notary Public, State of Florida



Operator: Ellen Bailey

Receipt no: 54491

Item	Description	Account No	Payment	Payment Reference	Paid
HP-16-00034 00608 NE 5TH AVE Holbrook Solar Panel COA	Cert of Appropriateness - Single Family/Accessory	001-660-6680-3405	CREDIT		\$57.88
<b>Total:</b>					<b>\$57.88</b>

Transaction Date: 04/05/2016

Time: 10:14:20 EDT



CITY OF GAINESVILLE

# NOTICE

OF PROPOSED

# LAND USE ACTION

A PUBLIC HEARING IS SCHEDULED TO CONSIDER A REQUEST FOR:

PETITION HP-16-34

install a self-mounted satellite dish system on an existing building & porch

WHEN: MAY 3<sup>RD</sup>, 2016 - 5:30 pm

WHERE:

CITY HALL AUDITORIUM  
200 E. UNIVERSITY BLVD.

FOR MORE INFORMATION CONTACT THE PLANNING DEPARTMENT AT 334-5023  
Additional details will be posted on our website prior to the meeting.  
Please visit us at : [www.cityofgainesville.org/planningdepartment](http://www.cityofgainesville.org/planningdepartment)



**NOTICE**  
**LAND USE ACTION**

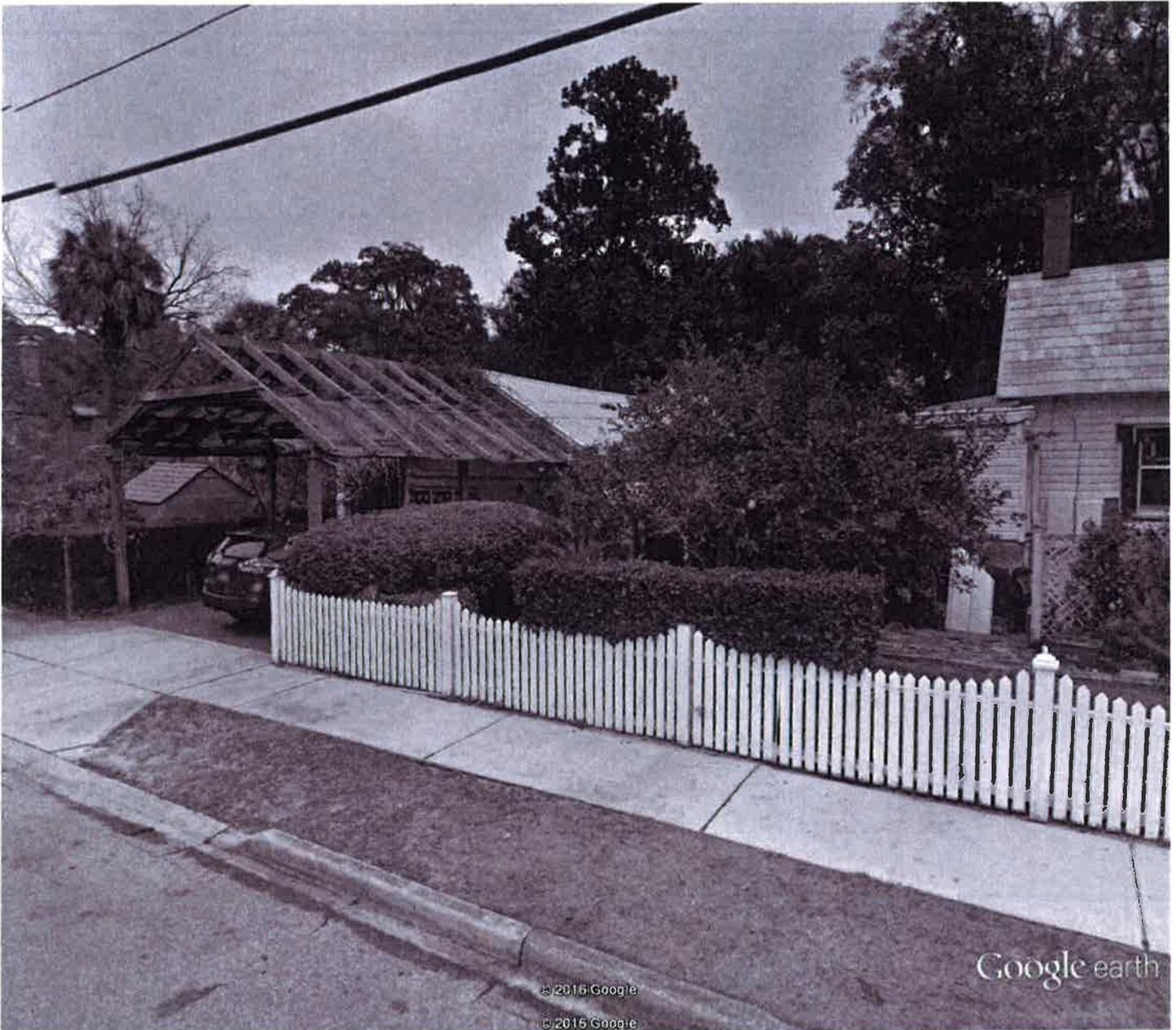


Google earth



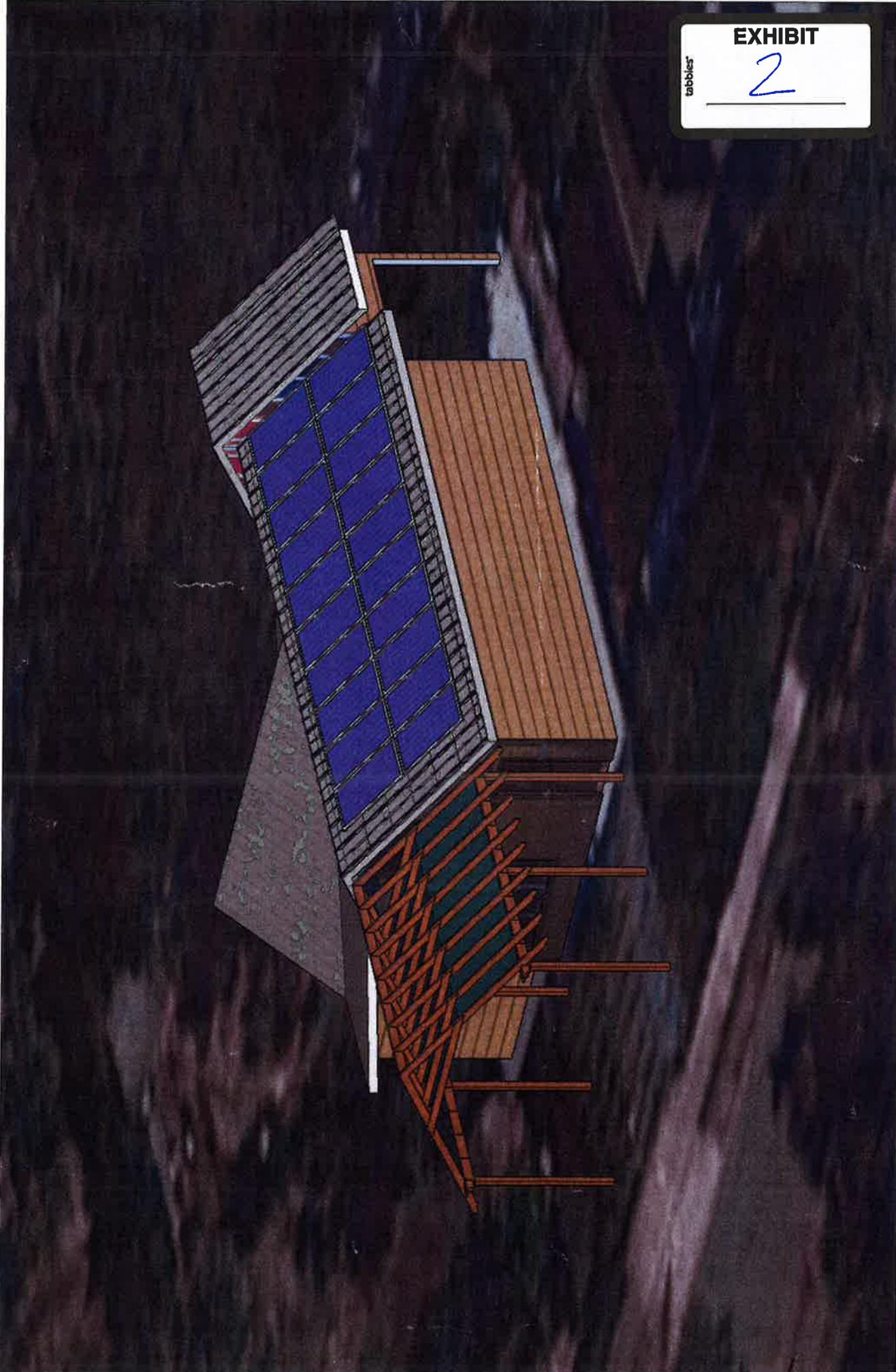
*North on NE 6<sup>th</sup> Street*





Google earth





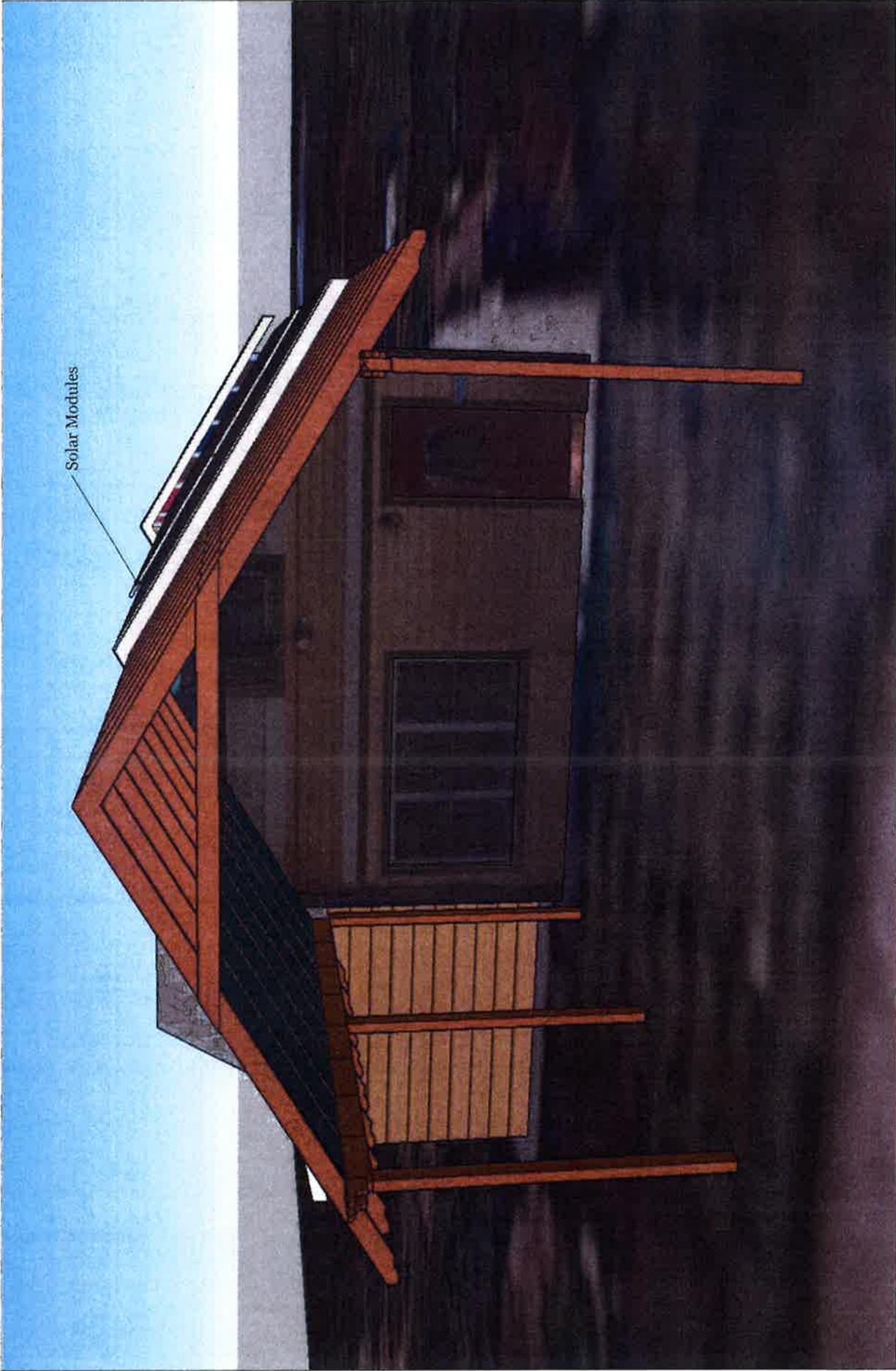
tabbles<sup>®</sup>  
**EXHIBIT**  
2



Giovanna Holbrook  
5.2kW Solar System  
Roof View

608 NW 5th Ave  
Gainesville, FL 32601

4/4/16



Solar Modules

Giovanna Holbrook  
5.2kW Solar System  
Street View



608 NW 5th Ave  
Gainesville, FL 32601

4/1/16



ALTERED

ARCHITECT \_\_\_\_\_ 872==  
BUILDER \_\_\_\_\_ 874==  
STYLE AND/OR MODE Colonial Revival (high) 964==  
PLAN TYPE rectangular, irregular 966==  
EXTERIOR FABRIC(S) drop siding, wood shingles 854==  
STRUCTURAL SYSTEM(S) wood frame 856==  
FOUNDATION: brick piers 942==  
ROOF TYPE: hip 942==  
SECONDARY ROOF STRUCTURE(S): cross gables 942==  
CHIMNEY LOCATION: lateral slope 942==  
WINDOW TYPE: DHS 1/1 942==  
CHIMNEY: brick 882==  
ROOF SURFACING: metal shingles 882==  
INTERIOR WALLS: \_\_\_\_\_ 882==  
~~ORNAMENT INTERIOR~~ plain balustrade 882==  
ORNAMENT EXTERIOR: bay windows; wood porch, doric columns, 882==  
NO. OF CHIMNEYS 1 952== NO. OF STORIES 2 950==  
OTHER (SPECIFY) \_\_\_\_\_ 954==  
Map Reference (incl. scale & date) USGS GAINESVILLE EAST & W 1966 809==  
Latitude and Longitude: \_\_\_\_\_ 800==

LOCATION SKETCH OR MAP \_\_\_\_\_ N

Township	Range	Section

812==

UTM Coordinates;

890==

Zone Easting Northing

Contact Print

