

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Minutes - Draft

Thursday, May 8, 2014

5:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

*Mayor Ed Braddy, Chair
Mayor-Commissioner Pro Tem Randy Wells, Member*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER

The meeting was called to order at 5:10 PM.

ROLL CALL

ADOPTION OF THE AGENDA

The agenda was adopted as presented.

Adopted

APPROVAL OF MINUTES

- 130923.** Audit, Finance and Legislative Committee minutes of March 31, 2014 (B)

The minutes of the Audit, Finance and Legislative Committee meeting of March 31, 2014 were approved as presented.

RECOMMENDATION *The Audit, Finance and Legislative Committee approve the minutes as circulated.*

Approved as Recommended

DISCUSSION OF ITEMS

- 130924.** Selection of External Auditors for the Annual Financial Statements Audit - Gainesville Regional Utilities Segment (B)

City Auditor Brent Godshalk provided a presentation on this item. The Committee discussed the issue, received public comment and approved the City Auditor's recommendation.

RECOMMENDATION *The Audit, Finance and Legislative Committee recommend that the City Commission:*

- 1) Approve the ranking of the proposals received for external auditing services for the annual financial statements audit - Gainesville Regional Utilities (GRU) segment, and*
- 2) Authorize the City Auditor to execute a professional services contract with the top ranked firm for a period of three years beginning with the Fiscal Year 2014 financial statements audit, with an option to renew for one additional three year term, subject to approval of the City Attorney as to form and legality.*

Approved as Recommended

- 130925.** GRU Quarterly Financial Report (B)

Interim CFO David Richardson provided a presentation and noted a correction, indicating a revised financial report will be presented to the City Commission for approval. The Committee discussed the issue, received public comment and approved the recommendation.

RECOMMENDATION *The Audit, Finance and Legislative Committee review and recommend that the City Commission accept the GRU Quarterly Financial Report as of March 31, 2014.*

Approved as Recommended

130926. Fiscal Year 2014 Operating Funds Quarterly Monitoring Report - Quarter Ending March 31, 2014 (B)

Finance Director Mark Benton gave a presentation. The Committee discussed the issue, received public comment and approved the recommendation.

RECOMMENDATION *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended March 31, 2014.*

Approved as Recommended

130600. UF Student Advisory Board (B)

City Auditor Brent Godshalk provided information regarding the existing Student Community Relations Advisory Board and its role. Bobby Sealander from the University of Florida, Florida Blue Key, reviewed their objectives and their goals with the Committee members. It was discussed that the proposed board would be comprised of students from all area institutions of higher education and would not be affiliated with the Commission advisory boards but would be solely governed by the students. The proposed advocacy board would then provide suggestions to the Commission to address student issues and ideas that impact their community involvement, possibly in the fall.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss the item and take appropriate action.*

No Action Taken

120587. City Commission Emails on the Internet Referral (B)

Administrative Services Director Becky Rountree gave a presentation and spoke to the implementation process. Committee members indicated that they wanted the system to be made available to the public as soon as possible and requested staff to notify City Commissioners in writing when this will occur.

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss the proposed tool, necessary training, potential launch dates, and take any action deemed appropriate.*

No Action Taken

130721. Personnel & Organizational Structure Committee (B)

RECOMMENDATION *The Audit, Finance and Legislative Committee discuss the*

item and take appropriate action.

Continued

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

ADJOURNMENT