

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Meeting Agenda - Final

December 18, 2019

8:00 AM

City Commission Special Meeting

City Hall Auditorium

City Commission

Mayor Lauren Poe (At Large)
Commissioner Helen Warren (At Large)
Commissioner Gail Johnson (At Large)
Commissioner Gigi Simmons (District 1)
Mayor-Commissioner Pro Tem Harvey Ward (District 2)
Commissioner David Arreola (District 3)
Commissioner Adrian Hayes-Santos (District 4)

If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352)334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 1-877-955-8707.

CALL TO ORDER**AGENDA STATEMENT**

"Citizens are encouraged to participate in City of Gainesville meetings. In general, speakers will be limited to 3 (three) minutes per agenda item. Additional time may be granted by the Mayor or by the City Commission as directed. The City of Gainesville encourages civility in public discourse and requests that speakers limit their comments to specific motions and direct their comments to the Chair. Signs or props are not permitted in the meeting room. Citizens are encouraged to provide comments in writing to the Clerk of the Commission before meetings and/or during meetings for inclusion into the public record. Citizens may also provide input to individual commissioners via office visits, phone calls, letters and e-mail, that will become public record. In some instances, i.e., Quasi-Judicial Hearings, these particular contacts may be prohibited.

ROLL CALL**ADOPTION OF THE AGENDA****BUSINESS DISCUSSION ITEM(S)**

[190077.](#)

City Auditor Executive Search (B)

Explanation: In order to hire a City Auditor, the City Commission authorized the Human Resources Department to engage the services of an Executive Search Firm to initiate a search to fill the vacant position. Baker Tilly Virchow Krause, LLP was selected to conduct the search and to present qualified candidates to the Commission for consideration.

Prior to today's meeting, Baker Tilly Virchow Krause, LLP presented each Commissioner with a full candidate report, including resumes and other supporting documentation, of the top recommended semi-finalist candidates for consideration.

During the December 5th City Commission Meeting, the executive search firm recommended 8 semi-finalist candidates to the City Commission. From the recommended candidate pool, the City Commission selected the following candidates for in-person interviews:

*Virginia Bigbie
Michael Hill
Glenn Holloway**
Melinda Pensinger*

***Glenn Holloway withdrew from further consideration.*

Candidate interviews will be conducted by the City Commission on December 17th and 18th.

December 17th will include one-on-one interviews with each Commissioner and a Community Reception which citizens and Commissioners are invited to. December 18th will include a panel-style interview with the full City Commission. A final selection will be made following the panel interviews.

Candidates' cover letters and resumes are included in the backup.

Fiscal Note: The anticipated fiscal impact for the City Auditor executive search is \$32,500. This amount includes \$26,500 in search fees and \$6,000 allocated for candidate travel, meals, and other expenses. This will be funded through unallocated General Fund balance.

RECOMMENDATION

The City Commission: 1) conduct interviews for the position of City Auditor; and 2) authorize the Mayor to negotiate an employment agreement with the selected candidate

Legislative History

7/18/19	City Commission	Continued
8/1/19	City Commission	Approved as Recommended
10/3/19	City Commission	Approved, as shown above
12/5/19	City Commission	Approved, as shown above

[190077A_City Auditor Job Description_20190620.pdf](#)

[190077B_City Auditor Selection Timeline_20191003.pdf](#)

[190077C_Baker Tilly Pricing Proposal_20191205.pdf](#)

[190077D_Contract Executive Search City Auditor_20191205.pdf](#)

[190077E_All Candidates Report for Gainesville FL - City Auditor_20191205.pdf](#)

[190077F_City Auditor Interview Schedule_20191218.pdf](#)

ADJOURNMENT