



City of Gainesville

Master Report

City Hall
200 East University Avenue
Gainesville, Florida 32601

File Number: 000479

File Number: 000479	File Type: Staff Recommendation	Status: Passed
Version: 2	Reference:	Controlling Body: Personnel and Organizational Structure Committee
File Name: New Process for Charter Officer Evaluations (B)		Introduced: 8/27/01
Requester:	Cost:	Final Action: 8/27/01

Notes: **Title:** New Process for Charter Officer Performance Evaluations (B)

Indexes: **Sponsors:**

Attachments:

History of Legislative File

Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
City Commission	9/25/00	Referred	Personnel and Organizational Structure Committee	3/26/01	10/1/01	Pass
Personnel and Organizational Structure Committee	2/13/01	Discussed				Pass
Action Note: Staff was recommended to review evaluation currently used by other agencies and obtain copies of evaluation tolls and report back to the P & O Structure Committee by June, 2001.						
Personnel and Organizational Structure Committee	3/13/01	Referred	Charter Officers	7/10/01		
Action Note: HR Staff requested evaluation material from various cities and companies and reported back to P & O Committee. The P & O Committee recommended Charter Officer's to evaluate materials and make suggestions on proceeding and report back by July 10, 2001						
Personnel and Organizational Structure Committee	8/14/01	Referred	City Commission			
Action Note: Staff viewed the current Charter Officers performance evaluation process and request no changes to be made in the current process. It was recommended Human Resources staff provide a copy of this information (from various cities and counties) be forwarded to City Commissioners because they may want to use this information as a guide in completing annual evaluations, general use or reference.						
City Commission	8/27/01	Approved as Recommended				Pass



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..Title

New Process for Charter Officer Performance Evaluations (B)

..Explanation

The members of the Personnel & Organizational Committee reviewed the current Charter Officer performance evaluation process. The Committee requested that the Human Resources staff collect information from other cities and counties. The Committee decided it would be beneficial for all Commissioners to receive a copy of this information for general use and reference. The information is tabbed as to its source:

Tab 1: Alachua County, Florida

Tab 2: Florida League of Cities

Tab 3: International City/County Management Association (ICMA)

The Committee recommends no change in the current Charter Officer performance evaluation process. Each Commissioner may want to use the information from other jurisdictions as a guide in completing the annual Charter Officer performance evaluations.

..Fiscal Note

None

..Recommendation

The City Commission receive the information provided by the Committee and remove this item from the referral list.