

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Minutes - Final

March 28, 2017

3:00 PM

City Hall, Room 16

Audit and Finance Committee

*Mayor Lauren Poe, Chair
Mayor-Commissioner Pro Tem Helen Warren, Member*

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CALL TO ORDER

Mayor Poe called the meeting to order at 3:07 PM.

ROLL CALL

ADOPTION OF THE AGENDA

Commissioner Warren moved to adopt the Audit & Finance Committee agenda for March 28, 2017. Mayor Poe seconded the motion.

Adopted

APPROVAL OF MINUTES

160730.

Minutes of the Audit and Finance Committee Meeting of January 10, 2017
(B)

Attachments: [160730 January 10, 2017 Minutes 20170328.pdf](#)

Commissioner Warren moved to approve the Audit and Finance Committee minutes from January 10, 2017. Mayor Poe seconded the motion.

RECOMMENDATION *The Audit and Finance Committee approve the minutes of January 10, 2017 as circulated*

Approved as Recommended

DISCUSSION OF ITEMS

160866.

City of Gainesville Fiscal Year 2016 Comprehensive Annual Financial Report, Audited Financial Statements, Auditors' Reports, Auditors' Management Letters and Single Audit Reports (B)

Attachments: [160866A_COG FY16 Comprehensive Annual Financial Rpt_20170328.pdf](#)
[160866A1_CRI COG FY16 Req'd Communications_20170328.pdf](#)
[160866B GRU FY16 Audited Financial Stmts 20170328.pdf](#)
[160866B1 Purvis Gray GRU FY16 Req'd Communications 20170328.pdf](#)

City Auditor Carlos Holt introduced the item. Mr. Alan Nast, Mr. Frank Mason and Mr. Rob Lemmon of Carr, Riggs & Ingram, LLC gave a brief presentation on the results of the financial statements and external auditor's reports as listed for General Government. Mr. Ron Whitesides and Ms. Barbara Boyd of Purvis, Gray and Company, LLP gave a brief presentation on the results of the financial statements and external auditor's reports as listed for GRU. Citizen comment as made by Mr. Raymond Washington.

RECOMMENDATION *The Audit and Finance Committee: 1) review the financial reports, financial statements, auditors' reports, management letters; single audit reports; and management's written*

response; and 2) if acceptable, recommend that the City Commission accept said reports.

Approved as Recommended

[160875.](#) **Fiscal Year 2017 Quarterly Monitoring Report and Fund Review Update - Quarter Ending December 31, 2016 (B)**

Attachments: [160875A FY17 Qtrly Report 3 months ending Dec 31, 2016 20170328.pdf](#)
[160875B All Funds Report 1Q17 20170328.pdf](#)

City Auditor Carlos Holt introduced the item. Budget Manager Diane Wilson presented the item.

RECOMMENDATION The Audit and Finance Committee review and recommend that the City Commission receive the quarterly budget monitoring report and the fund review update for the quarter ended December 31, 2016.

Approved as Recommended

[160759.](#) **First Quarter Amendment through December 31, 2016 to the FY 2016-2017 General Government Financial and Operating Plan (B)**

Attachments: [160759A Resolution - FY17 1st Qtr Budget Amendment 20170328.pdf](#)
[160759B Attachment A - FY16 1st Qtr Amendatory 20170328.pdf](#)

Assistant City Auditor Eileen Marzak introduced the item. Budget Manager Diane Wilson presented the item.

RECOMMENDATION The Audit and Finance Committee: 1) review the proposed amendatory budget resolution; and 2) if acceptable, recommend that the City Commission adopt the proposed resolution.

Approved as Recommended

[160880.](#) **Gainesville Regional Utilities Unaudited Internally Prepared Financial Statements for the Period December 31, 2016 (B)**

Attachments: [160880 Interim Fin Stmts PE 12.31.16 20170328](#)

City Auditor Carlos Holt introduced the item. Acting Utilities Accounting and Finance Director Claudia Rasnick presented the item. Citizen comment was made by Mr. Raymond Washington.

RECOMMENDATION The Audit and Finance Committee review and recommend the City Commission accept the GRU Unaudited Internally Prepared Financial Statements for the period ended December 31, 2016.

Approved as Recommended

[160881.](#) **Gainesville Regional Utilities Internally Prepared Actuals to Budget for the Period Ended December 31, 2016 (B)**

Attachments: [160881 Actual to Budget PE 12.31.16 20170328](#)

City Auditor Carlos Holt introduced the item. Utilities Chief Financial Officer Justin Locke presented the item.

RECOMMENDATION *The Audit and Finance Committee review and recommend the City Commission accept the GRU Internally Prepared Actuals to Budget for the year ended December 31, 2016.*

Approved as Recommended

[160882](#)

Gainesville Regional Utilities Internally Prepared Supplementary Data for the Period Ended December 31, 2016 (B)

Attachments: [160882 Supplementary Data PE 12.31.16 20170328](#)

City Auditor Carlos Holt introduced the item. Utilities Chief Financial Officer Justin Locke presented the item. Citizen comment was made by Mr. Raymond Washington.

RECOMMENDATION *The Audit and Finance Committee review and recommend the City Commission accept the GRU Internally Prepared Supplementary Data for the year ended December 31, 2016.*

Approved as Recommended

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

TBD

ADJOURNMENT

Mayor Poe adjourned the meeting at 4:45 PM.