

CITY OF GAINESVILLE, GENERAL GOVERNMENT METHOD OF SOURCE SELECTION

DATE: 6/26/2017

DEPARTMENT: Regional Transit System
DIVISION: Maintenance

CONTACT: Paul Starling
EXTENSION: 7840

PURCHASE/PROJECT AMOUNT: \$255,434.89

COST TERM: (annual, quarterly, etc.)

- ONE-TIME, SINGLE PURCHASE
 - CONTRACT/PURCHASE ORDER/AGREEMENT/PROJECT
- TERM BEGIN/END DATES: /

CITY COMMISSION APPROVAL REQUIRED *: NO * YES, DATE: August 3, 2017
If No and purchase is \$50,000 or greater, indicate Purchasing Policy exception section: _____

* Purchasing Policy #060732, Section 7: Purchases Requirement City Commission Approval

7.1 Every purchase of an item of supplies, materials, equipment, contractual services, or extension(s) to existing contracts costing in excess of \$50,000 shall require the approval of the City Commission, except that no prior approval shall be required for the following: *(see policy for list)*

DESCRIPTION OF THE MATERIAL OR SERVICE TO BE PROVIDED: Motorola P25 compliant 2-way radios including programming and installation services.

PROPOSED VENDOR/CONTRACTOR NAME: Motorola Solutions
ADDRESS: 1301 Algonquin Road
CITY, STATE, ZIP: Schaumburg, IL 60196

INDICATE ONE METHOD OF SOURCE SELECTION (CHECK ONLY ONE OF 1-7 BELOW)

1. OTHER AGENCY*: Purchasing Policy #060732, Section 6.3(c) Materials, equipment or services purchased under state or federal contracts or other public agency cooperative purchasing opportunities.
* When utilizing other public agency competitive purchasing opportunities you must obtain and attach a copy of all elements of the "other agency" bid award:
 - Invitation to Bid
 - Bid Record
 - Awarded Bid Response(s)
 - Vendor name
 - Commodities/services awarded
 - Award price
 - Complete Contract

2. UTILITY: Purchasing Policy #060732, Section 6.3(d) Utility services when the subject utility is the only available source of such service.

3. CONTRACTUAL: (PROFESSIONAL SERVICES*) Purchasing Policy #060732, Section 6.3(e) Contractual services of a professional* nature whose cost does not exceed \$50,000, except as required by State law and except for legal services in connection with litigation involving the City. Continuing contracts for professional services of indefinite duration shall be reviewed for appropriateness with regard to the quality of the service and the competitiveness of the cost. Such review shall be the responsibility of the appropriate charter officer and his/her designee and shall be conducted not less than every five years.
* Services which involve extended analysis, the exercise of discretion and independent judgment in their performance, and an advanced, specialized type of knowledge, expertise, or training customarily acquired either by a prolonged course of study or equivalent experience in the field.

Written detailed justification is required and must be attached to the signed Method of Source Selection form.

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4. EMERGENCY: Purchasing Policy #060732, Section 6.3(f) Emergency purchases, at the discretion of the (City) Manager, where the circumstances of the emergency do not permit sufficient time to obtain competitive quotes.

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NON-COMPETITIVE SITUATIONS:

Non-Competitive Situation Justification form is required and must be attached to the signed Method of Source Selection form. REQUISITIONER/REQUESTER **shall complete the attached NON-COMPETITIVE SITUATION JUSTIFICATION form** with supporting documentation as to why the vendor/contractor is the ONLY APPROVED SOURCE/SOLE SOURCE/SPECIFIED SOURCE to provide the commodity/service. **Attach** all supporting documentation, including detailed written justification to the Method of Source Selection form for review and approval or rejection by the applicable listed City approving authorities.

- 5. ONLY APPROVED: Purchasing Policy #060732, Section 5(o) – Only one source meets the stated requirements of a specification based on a thorough qualitative and/or quantitative evaluation.
- 6. SOLE SOURCE: Purchasing Policy #060732, Section 5(r) – The only source through which materials or services may be purchased.
- 7. SPECIFIED SOURCE: Purchasing Policy #060732, Section 5(s) – A source selected without competitive bidding for justifiable reasons.

The REQUISITIONER/REQUESTER hereby attests (certify under oath) that he/she took part in the procurement represented and that he/she is independent of, and have no conflict of interest in, the entity evaluated and selected. He/she recommends that competitive bidding be waived and that the material or service be purchased from the vendor indicated based on the existence of a non-competitive situation as described and attached in detail hereto.

Written detailed justification is required and must be attached to the signed Method of Source Selection form.

 REQUISITIONER/REQUESTER	7/11/17 Date
 DEPARTMENT (DIVISION) HEAD SIGNATURE	7/11/17 Date
 PURCHASING MANAGER OR DESIGNEE (Only required if using a Non-Competitive Situation)	7/24/2017 Date
 LEADERSHIP TEAM (DEPARTMENT HEAD) SIGNATURE	7/11/17 Date
 EXECUTIVE TEAM (LEADERSHIP TEAM) SIGNATURE	7/18/17 Date
 CHARTER OFFICER (EXECUTIVE TEAM) SIGNATURE	7-27-17 Date

NON-COMPETITIVE SITUATIONS JUSTIFICATION

PROPOSED VENDOR/CONTRACTOR NAME: Motorola Solutions Inc.

MATERIAL OR SERVICE TO BE PROVIDED: Motorola P25 compliant 2 way radios including programming and installation services

~~PURCHASE PROJECT AMOUNT: \$255,494.89~~

(CHECK ONLY ONE OF 1-3 BELOW)

- 1. This is an only approved source because (complete #4 & #5): (Please be specific): _____
- 2. This is a specified source because (complete #4 & #5): (Please be specific): Motorola equipment and softwre has been the backbone of the TRS since 1999 other manufacturers radios arent compatible.

3. This is a sole source because (complete #4 & #5):

- sole provider of a licensed or patented good or service
- sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- sole provider of goods and services for which the City has established a standard
- sole provider serving the geographic area in which the City is located of factory-authorized warranty, maintenance, or support services
- sole provider of goods or services that will meet the specialized needs of the City or perform the intended function (please detail below or in an attachment)
- the vendor/distributor is a holder of a used item that would represent good value and is advantageous to the City (please attach information on market price survey, availability, etc.)
- Other (attach memo with justification)

4. What necessary features does this vendor provide which are not available from other vendors? (Please be specific): Only manufacturer of 2 Way Radios that are compatible with The Citys Trunked Radio System

5. What steps were taken to verify that these features are not available elsewhere?

- Other brands/manufacturers were examined (please indicate the method of research, including names and contact information, and explain why these were not suitable). _____
- Other vendors were contacted (please indicate the method of research, including names and contact information, and explain why these were not suitable). _____

Statement of Need:

This proposed non-competitive waiver is based upon an objective review of the required product/service and appears to be in the best interest of the City. I know of no conflict of interest on my part or personal involvement in any way with this request. No gratuities, favors or compromising action have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials or firms been a deciding influence on my request to waive competitive bidding on this purchase when there are other known suppliers to exist.

Paul Starling
Printed Name of Requester

[Signature]
Signature of Requester


7/11/17
Date

Department (Division) Head:

Purchasing: Approved as to reasonableness of justification


Signature of Department (Division) Head

7/1/17
Date


Purchasing Manager or designee

7/24/2017 #170194B
Date

Written detailed justification as required for the selection above.
(designate the paragraph number from above)

The City of Gainesville's public safety and public services agencies utilize a trunked radio system operated by the communications division of Gainesville Regional Utilities for day to day operability and event based interoperability since 1999. The backbone of this system is comprised of Motorola equipment and software. All departments utilizing two way radios, both portable and mobile must use Motorola radio equipment to ensure local inter-agency interoperability during emergencies.

Expense Budget: Level 3

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BFY	Fund	Department	Appr Unit	Unit	Object	Activity	Current Budget	Encumbered	Actual Expenses	Unobligated
2017	450	680	UH7	UH89	6040	5440	\$256,115.00	\$0.00	\$0.00	\$256,115.00

First Prev Next Last

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Budget Actual

Purchase Reservations : \$0.00	Uncommitted : \$256,115.00
Pre-Encumbered : \$0.00	Unobligated : \$256,115.00
Encumbered : \$0.00	Unexpended Cash : \$256,115.00
Accrued Expenses : \$0.00	Unexpended Accrued : \$256,115.00
Cash Expenses : \$0.00	
Actual Expenses : \$0.00	

Budget Amounts

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1301 Algonquin Road
Schaumburg, IL 60196

Proposal

Customer

Name	GAINESVILLE REGIONAL TRANSIT	Date	4/17/2017
Address	34 SE 13TH RD	Sales	ROBERT WEBB III
City, St, Zip	GAINESVILLE, FL 32601	ATTN	PAUL STARLING
Phone	352-383-7840		Quote Good for 90 Days

Qty	Model	Description	Unit Price	Your Price	TOTAL
40	M25URS9PW1AN	APX6500 7/800 MID POWER MOBILE RADIO	\$2,344.00	\$1,758.00	\$70,320.00
40	G806BE	ADD: ASTRO DIGITAL CAI OPERATION	\$515.00	\$386.25	\$15,450.00
40	G24AX	INT: 3 YEAR SERVICE FROM THE START LITE	\$131.00	\$131.00	\$5,240.00
40	G442AJ	ADD: 05 CONTROL HEAD	\$432.00	\$324.00	\$12,960.00
40	G66AM	ADD: DASH MOUNT	\$125.00	\$93.75	\$3,750.00
40	G876AB	ADD: HANDSET/HANGUP COILED CABLE	\$415.00	\$311.25	\$12,450.00
40	G444AE	ADD: APX CONTROL HEAD SOFTWARE			
40	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	\$43.00	\$32.25	\$1,290.00
40	B18CR	ADD: AUXILIARY SPKR 7.5 WATT	\$60.00	\$45.00	\$1,800.00
40	GA00235AA	ADD: NO GPS ANTENNA NEEDED			
40	G51AU	ENH: SMARTZONE OPERATION APX8500	\$1,200.00	\$900.00	\$36,000.00
40	G361AH	ADD: P25 TRUNKING SOFTWARE	\$300.00	\$225.00	\$9,000.00
14	H98UCF9PW6BN	APX6000 7/800 MODEL 2.5 PORTABLE	\$2,938.00	\$2,203.50	\$30,849.00
14	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	\$515.00	\$386.25	\$5,407.50
14	H885BK	ADD: 3 YEAR SERVICE FROM THE START LITE	\$90.00	\$90.00	\$1,260.00
14	H38BT	ADD: SMARTZONE OPERATION	\$1,200.00	\$900.00	\$12,600.00
14	Q361AR	ADD: P25 9600 BAUD TRUNKING	\$300.00	\$225.00	\$3,150.00
14	NNTN8860A	CHARGER SINGLE-UNIT, IMPRES 2	\$150.00	\$115.50	\$1,617.00
1	SVC03SVC0128D	TECHNICAL ASSISTANCE	\$47,030.00	\$47,030.00	\$47,030.00
1	1CUSTTRADE	TRADE IN OF EXISTING MCS & MTS EQUIPMENT THE TRADE IN IS 1 FOR 1 (\$25.00 EACH RADIO)	\$ (1,350.00)	\$ (1,350.00)	(\$1,350.00)
1	1CUSTVALUE	CUSTOMER VALUE DISCOUNT FOR PHASE 1 OF A 2 PHASE RADIO PROJECT	(13,388.61)	(13,388.61)	(\$13,388.61)
<p>Make PO to Motorola Inc. 1301 E Algonquin Rd Schaumburg IL 60196</p> <p>Fax or Email Po to Tri-Co Communications, Inc Attn: Robert Webb III Fax 352-513-6925 Office 352-513-3880 Email: RobertIII@Tri-Co.us Thank You</p>			TOTAL		\$255,434.89