

WILD SPACES PUBLIC PLACES OVERSIGHT CITIZEN COMMITTEE APPOINTMENT BALLOT

Openings: **One (1) full term to expire on 9/30/2023 (City Residency Required)**
 One (1) Non-Voting Alternate Term ending 9/30/2023

Applications: Six (6) Applications


PLEASE INITIAL YOUR SELECTION

| NAME OF APPLICANT | Comm. Arreola | Comm. Hayes - Santos | Comm. Simmons | Mayor Poe | Comm. Johnson | Comm. Ward | Comm. Warren |
|---|---------------|----------------------|---------------|-----------|---------------|------------|--------------|
| James Blue <i>*Also applied to GCAB</i> | | | | | | Alt | |
| Dwan Courtney <i>*Also applied to GCAB</i> | | | | Alt | | | |
| Daniel Harloff <i>*Also applied to GCAB</i> | | Alt | | | | | |
| Diedre Houchen | Full | | Full | | Alt | | Alt |
| David Ruiz <i>*Seeking reappointment *member of GCAB</i> | Alt | Full | Alt | Full | Full | Full | Full |
| Emily Wilson | | | | | | | |
| READVERTISE FOR ADDITIONAL APPLICANTS | | | | | | | |




WILD SPACES PUBLIC PLACES CITIZEN OVERSIGHT COMMITTEE


BOARD DETAILS




OVERVIEW



SIZE 8 Seats



TERM LENGTH 4 Years



TERM LIMIT 2 Terms

Assure citizens and elected officials that funds approved through the referendum are expended only to: a. Acquire and improve environmentally sensitive lands to protect drinking water sources, water quality, and wildlife habitat, and, b. Create, improve and maintain parks and recreational facilities as permitted by Florida Statutes, the referendum ballot language, and ordinances. c. Notwithstanding the above, Alachua County may utilize a portion of its proceeds to establish a fund for the purpose of providing matching grants to the municipalities within the County for projects that meet the requirements of subsections (a) or (b), and which, in the sole discretion of Alachua County, have countywide significance. The committee has three basic responsibilities: 1. Track overall expenditure of one-half percent sales tax revenues. 2. Report annually, or as necessary, to the Alachua County Board of County Commissioners and each City Commission on expenditure of funds. 3. If it is the opinion of the Advisory Committee that funds may have been misappropriated, they have the right to audit, immediately bring their findings to the municipality and the Board of County Commissioners and demand repayment with the approval of the Board of County Commissioners.

(5- voting members; 3-alternate members; 4- year terms) All members must be residents of Alachua County. Two (2) of the members plus one (1) alternate will be appointed by the County, two (2) of the members plus one (1) alternate shall reside within the Gainesville city limits and will be appointed by the City of Gainesville, and one (1) of the members plus one (1) alternate will be recommended by the eight remaining incorporated cities and appointed by the County. Members may not be county or municipal elected officials or employees Created by Resolution 17-36 (Alachua County) March 28, 2017

The Citizen Oversight Committee was created to ensure that Wild Spaces Public Places infrastructure surtax revenues are expended consistent with the ballot language approved by the voters.

Agendas and Minutes can be found at the following link:
<http://advisoryboards.alachuacounty.us/boards/agendas.aspx?id=53>



AGENDAS AND MINUTES ARE LOCATED

DETAILS

ORDINANCE

Resolution 17-36 Alachua County



City of Gainesville

WILD SPACES PUBLIC PLACES CITIZEN OVERSIGHT COMMITTEE

BOARD ROSTER



BJ BAKUTA

1st Term Jul 23, 2016 - Sep 30, 2019

Appointing Authority County Commission

Position Alternate

Category County Appointee



AMY KAUPER

1st Term Jul 23, 2016 - Sep 30, 2019

Appointing Authority County Commission

Category County Appointee



DAVID J RUIZ

1st Term Aug 01, 2019 - Sep 30, 2019



CARLA MILES

1st Term Oct 01, 2017 - Sep 30, 2021

Email: greaterduval@gmail.com

Mobile: (352) 682-0066

Business: (352) 225-5939

Address:

918 NE 18th Street

918 NE 18th Street

Gainesville, FL 32641

Appointing Authority City Commission

Category City Appointee



JONI ELLIS

1st Term Jul 23, 2017 - Sep 30, 2021

Appointing Authority County Commission

Category County Appointee



WADE DUDLEY

1st Term Jul 23, 2017 - Sep 30, 2021

Appointing Authority Incorporated Cities

Category Incorporated City Appointee



GARY KOCHER

1st Term Jul 23, 2019 - Sep 30, 2023

Appointing Authority County Commission

Category Incorporated City Appointee



VACANCY

Appointing Authority City Commission

Position Alternate

Category City Appointee

ProfileView current Advisory Board and Committee openings [online](#).

Mr James Blue
Prefix First Name Middle Initial Last Name Suffix

james.blue3@va.gov
Email Address

2146 NW 75th Place
Street Address Suite or Apt

Gainesville FL 32653
City State Postal Code

In what city district do you live? To find your district visit: <https://tinyurl.com/yxd2kvwn> *

District 2

Mobile: (919) 710-3453 Home:
Primary Phone Alternate Phone

Primary Phone Type

Cell

Alternate Phone Type

None Selected

Department of Veterans Affairs Contracting Specialist
Employer Job Title

Are you applying for a student seat

Yes No

Which Boards would you like to apply for?

Gainesville Cultural Affairs Board: Submitted
Wild Spaces Public Places Citizen Oversight Committee: Submitted

PLEASE NOTE: You may only apply for two (2) City Advisory Boards/Committees each application cycle. A person may only be appointed to two (2) City Advisory Boards/Committees.

Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119?

Yes No

If yes, please submit a detailed explanation of exemption.

Interests & Experiences

Why are you interested in serving on a board or commission?

I have dedicated my life to serving the public, both in my personal life and in my career. I am always looking for new and exciting ways to help and improve the lives of those in my community and I feel that I would contribute greatly as a member of a board or commission.

How many terms have you served on this board or committee previously?

0

Members of all City of Gainesville Advisory Boards and Committees must only serve two (2) consecutive terms, except for the City Plan Board, Development Review Board and Historic Preservation Board.

[Federal Resume Updated.pdf](#)

Upload a Resume

Please upload a file

Demographics

Ethnicity

Other

Gender

Male

Are you a City of Gainesville Employee?

Yes No

Are you a City of Gainesville Intern?

Yes No

Are you currently on a City Advisory Board/Committee?

Yes No

If yes, which Advisory Board/Committee?

RESUME

James Donovan Blue
2146 NW 75th Place
Gainesville, FL 32653 US
Mobile: 919-710-3453:
Email: james.blue325@gmail.com

Availability:
Job Type: Permanent
Work Schedule: Full-Time
Desired locations:
United States - All

Work Experience

Contract Specialist

Department of Veterans Affairs- NF/SG Services Team
300 E University Ave Ste. 180
Gainesville FL, 32601

02/2019 – Present S:

Jorge Munoz
P: 352-381-5707
40 hrs/wk, \$62,236.00/yr

- Serves as a Contract Specialist for NCO 08 located in Gainesville, FL.

Pre-Solicitation

- Assisted customers with requirements development functions, including development of work statements and other procurement package components.
- Assisted customers in developing long term contracts to minimize administrative duty for all departments.
- Assisted customers in performing market research appropriate to the circumstances.
- Completed RFI process to identify capable vendors.
- Assisted customer in development of IGCE, providing feedback and recommendations.

Solicitation

- Developed appropriate solicitation to Government's needs, including oral, SF-1449/OF-347 RFQ and RFPs (FAR 8, 12, 13, 15).
- Participated in developmental solicitation methods, to include comparative evaluation and FAR 13 Pilot Program.
- Responded to vendor questions and concerns, amended solicitation vis SF-30 when needed.
- Completed solicitations through GSA E-Buy, NASA SEWP, and Federal Business Opportunities.

Evaluations/Award

- Reviewed quotes/proposals for responsiveness to Government requirements/solicitations.
- Completed proposal/quote evaluations including technical evaluations, past performance evaluations, socio-economic evaluations, and cost/price analysis/evaluation.
- Preparing documentation for award of contract/task/delivery orders, including award documentation, best value determination, business clearance memos, etc.
- Ensured all pertinent contract files and documents were uploaded and meta-tagged in eCMS briefcase of corresponding action.

Post Award

- Worked with customer on administrative actions, including cost and no-cost modifications.
- Created SF-30s and memorandums for awards, for modifications using eCMS.
- Processed interim and final CPARS, rating contractor performance.
- Executed modifications once determining within scope.
- Performed closeout activities to include verifying services/supplies have been received, invoices have been issued, invoices have been paid, and processing de-obligations of unexpended funds.

General

- Reviewed, interoperated, and ensured action compliance with Federal Acquisition Regulation (FAR), VA Acquisition Regulation (VAAR), VA issued Information Letters, and VA Handbooks and Directives.
- Input, monitored, and reviewed eCMS and FPDS data values.
- Conducted peer reviews to ensure documents were free of errors and in compliance with laws and regulations.
- Communicated regularly with Program Office and Logistics to clarify and provide updates.
- Assisted others in understanding assignment work by leading and being part of team groups and sessions, and providing peers with one on one assistance.

- Provided mentorship to interns with aiding in all aspects of the contracting process, and providing reviews to help correct issues and potential problems.
- Earned rich experience in the legislation, regulations, and methods used in contracting with good exposure to business and industry practices, sources of supply, cost factors, and requirements characteristics.

Contract Specialist

Department of Veterans Affairs- NF/SG Commodities Team
300 E University Ave Ste. 170
Gainesville FL, 32601

07/2018 – 02/2019

S: Denise M. Rose
P: 352.381.5717
40 hrs/wk, \$50,598/yr

- Served as a Contract Specialist for NCO 08 located in Gainesville, FL.
- Completed various acquisitions under and above the simplified acquisition threshold.
- Engaged in acquisition planning with multiple service lines within the North Florida/South Georgia Healthcare System.
- Used computer systems and applications to access, create, edit, print, send, retrieve, or manipulate data, files, or other information.
- Performed a full range of contracting responsibilities for the acquisition of supplies and services including planning, market research, strategy, solicitation, evaluation, negotiation and preparation of award documentation.
- Researched and applied the Federal Acquisition Regulations, VA Acquisition Regulation, and VA Information Letters, Handbooks and Directives to ensure compliance with acquisition policy.
- Assisted in developing Statements of Work to help define customer tasks and deliverables. Worked closely with the customer to obtain all items for the requirements package.
- Performed contractor responsibility determinations prior to award using Central Contracting Registration, Online Representation and Certification Application, Excluded Party List System, System for Awards Management and the Vendor Information Pages at VetBiz.gov.
- Completed 58 Contract Actions with a total value of \$1.7 Million dollars for FY 18.
- Completed over 50 Contract Closeout action while maintaining workload during FY 18.
- Worked with technical evaluation teams to ensure evaluations were conducted appropriately and in accordance with the solicitation.
- Awarded ICARE certificate by SAO East Director for Advocacy.

Contract Specialist

Department of Veterans Affairs- VA Acquisitions Academy
7485 New Horizon Way
Frederick, MD 21704

02/2018 – 06/2018

S: David Brigham
P: 202.258.7624
40 hrs/wk, \$50,598/yr

- Served as a Contract Specialist Intern for NCO 08 located in Gainesville, FL.
- Completed various acquisitions under the simplified acquisition threshold.
- Engaged in acquisition planning with multiple service lines for multiple VA Medical Centers during On the Job Rotations.
- Used computer systems and applications to access, create, edit, print, send, retrieve, or manipulate data, files, or other information.
- Performed a full range of contracting responsibilities for the acquisition of supplies and services including planning, market research, strategy, solicitation, evaluation, negotiation and preparation of award documentation.
- Researched and applied the Federal Acquisition Regulations, VA Acquisition Regulation, and VA Information Letters, Handbooks and Directives to ensure compliance with acquisition policy.
- Assisted in developing Statements of Work to help define customer tasks and deliverables. Worked closely with the customer to obtain all items for the requirements package.
- Performed contractor responsibility determinations prior to award using Central Contracting Registration, Online Representation and Certification Application, Excluded Party List System, System for Awards Management and the Vendor Information Pages at VetBiz.gov.
- I have currently completed over \$766,185.71 in contract actions in FY 18.
- Worked with technical evaluation teams to ensure evaluations were conducted appropriately and in accordance with the solicitation.
- Completed FAC-C Level 1 Certification Training Requirements.

Contract Specialist

Department of Veterans Affairs- VA Acquisitions Academy
7485 New Horizon Way
Frederick, MD 21704

02/2017 – 02/2018

S: David Brigham
P: 202.258.7624
40 hrs/wk, \$44,941/yr

- Served as a Contract Specialist Intern for NCO 16 located in Ridgeland MS and NCO 08 located in Gainesville, FL.
- Completed various acquisitions under the simplified acquisition threshold.
- Engaged in acquisition planning with multiple service lines for multiple VA Medical Centers during On The Job Rotations.
- Used computer systems and applications to access, create, edit, print, send, retrieve, or manipulate data, files, or other information.
- Performed a full range of contracting responsibilities for the acquisition of supplies and services including planning, market research, strategy, solicitation, evaluation, negotiation and preparation of award documentation.
- Researched and applied the Federal Acquisition Regulations, VA Acquisition Regulation, and VA Information Letters, Handbooks and Directives to ensure compliance with acquisition policy.
- Assisted in developing Statements of Work to help define customer tasks and deliverables. Worked closely with the customer to obtain all items for the requirements package.
- Performed contractor responsibility determinations prior to award using Central Contracting Registration, Online Representation and Certification Application, Excluded Party List System, System for Awards Management and the Vendor Information Pages at VetBiz.gov.
- I completed over \$500,000 in contract actions in FY 17.
- Worked with technical evaluation teams to ensure evaluations were conducted appropriately and in accordance with the solicitation

Procurement Technician

Department of Veterans Affairs- VA Acquisitions Academy
7485 New Horizon Way
Frederick, MD 21704

02/2016 – 02/2017

S: Summer Snyder
P: 202.306.1276
40 hrs/wk, \$35,625/yr

- Developed foundational knowledge and experience in the field of acquisition.
- Participated in a combination of activities and training, and gained knowledge of commonly used contracting methods and contract types relating to the performance of the contract process.
- Increased skills understanding to achieve excellent customer service, success in a teaming environment, and techniques for problem solving as it pertains to acquisitions.
- Attended an introductory ECMS class gaining entry level knowledge about the way the contract data is entered.
- Successfully completed FAR Overview course (CON 90) gaining basic understanding of the federal acquisition environment, including the structure of the federal government, identifying the basic principles of federal government contracting and using the FAR and VAAR to locate, cite, and interpret specific information.
- Identified policies and procedures utilizing the FAR for acquisition planning.
- Assisted others in understanding assignments work by leading and being part of team groups and sessions, and providing peers with one on one assistance.
- Gained knowledge of the overall procurement process, from procurement planning to the various components of a procurement package, including the Integrated Product Team.
- Received training in the areas of the procurement solicitation process and the various activities associated with identifying potential vendor sources and managing the solicitation procedures.
- Effectively utilized E-mail and Instant Messaging on a regular occurrence with supervisors, instructors and peers.
- Engaged in training on how to perform Simplified Acquisition Procedures.
- Attended various leadership, procurement, and ethics presentations required for the Contract Specialist Trainee position.
- Prepared and delivered speeches, reports, and presentations on various business topics related to federal contracting.
- Acquired experience with commonly used contracts and clauses, methods and pertinent regulatory and guideline material sufficient to perform assignments of a trainee nature for which there are clear precedents.
- Trained on the differences between tactical and strategic market research and how to consolidate market research results to develop an acquisition strategy
- Demonstrated foundational knowledge of acquisition terminology, procedures, and overall Acquisition Lifecycle.

- Assisted others in understanding school work by leading and being part of study groups and sessions, and providing peers with one on one assistance.
- Gained knowledge of the overall procurement process, from procurement planning to the various components of a procurement package, including the Integrated Product Team.
- Met stringent deadlines in a fast-paced, dynamic environment.

Indoor/Outdoor Pest Technician

Terminix, Inc.
131 Thomas Mill Rd
Holly Springs, NC 27540

04/2015-10/2015

S: Lucas Currin
P: (919) 577-9070
40 hrs/ wk, \$30,000/ yr

- Pest Technician
- Performs indoor and outdoor pest services utilizing various chemical and non-chemical methods
- Responsible for a company owned vehicle and various company equipment
- Files various reports on a strict time-line in accordance with company policy
- Upholds company values while conducting face to face interactions with up to 18 customers per day

Online Sales Associate

Sovereign Guns
111 N Main St
Fuquay Varina, NC 27526

08/2014-11/2014

S: Valerio Del Canto
P: (919) 557-3080
40 hrs/ wk, \$26,000/ yr

- Firearms Sales associate, handling both online and in-store customers.

Hagemeyer North America

2820 Yonkers Rd
Raleigh, NC 27604

07/2013-11/2013

S: Matthew Blake
P: (919) 417-2836
40 hrs/ wk, \$29,000/ yr

- Member of the Warehouse Receiving Team; responsible for receiving products from various vendors and ensuring the accuracy of the order.

Private Investigator

InQuest Solutions INC
5665 Atlanta Highway 9
Suite 103-192
Alpharetta, GA 30004

04/2013-06/2013

S: Tim Sauer
P: (843) 206-6653
40 hrs/ wk, \$40,500/ yr

- Private Investigator, Responsible for conducting and documenting surveillance on personnel.
- Prepared written reports that are used in various legal cases.
- Utilized various methods of documentation, including video and social media.

Heavy Weapons Infantry Squad Leader

25th Infantry Division
2nd Battalion, 35th Infantry Regiment
Wahiawa, HI 97606

08/2007-4/2013

S: William Long
P: (815) 715-9095
40 hrs/ wk, \$35,000/ yr

- Heavy Weapons Squad Leader, Senior Squad leader of a seven-man Anti-Armor Squad; responsible for the training, welfare, fitness, morale and discipline of all Soldiers assigned to the squad and their families. Ensured the squad

was tactically and technically proficient and was held accountable for the maintenance and accountability of the squad equipment valued in excess of one million dollars.

- COIST team member, Conducted pre-briefs and de-briefs for maneuver elements. Responsible for coordinating meetings between upper echelon leadership and intelligence sections. Prepared oral and written briefings and established standard operating procedures for team members based upon observation of the local populace and enemy forces
- Infantryman, Light and heavy machine-gunner, Responsible for fire suppression and dismounted infantry maneuvers.
- Deployed to Iraq in support of Operation Iraqi Freedom from November 2008 – November 2009 and deployed again to Afghanistan in support of Operation Enduring Freedom from April 2011 – March 2012.

Education

University:

Mount St. Mary's University, Emmitsburg, MD 21727
Bachelor of Science in Business Administration

High School:

West Johnston High School (2007)

Job Related Training

Department of Veterans Affairs:

Contracting Officers Representative Level 1, Federal Acquisition Institute
Federal Acquisition Certification in Contracting (FAC-C) Level 1
Federal Acquisition Certification in Contracting (FAC-C) Level 2

US Army:

Combat Infantryman Badge
Army Commendation Medal (2)
Army Achievement Medal
Iraq Campaign Medal
Afghanistan Campaign Medal
Meritorious Unit Commendation
Overseas Service Ribbon (3)
NATO Medal
Non-Commissioned Officer Professional Development Ribbon
Good Conduct Medal

ProfileView current Advisory Board and Committee openings [online](#).

Ms Dwan D Courtney
 Prefix First Name Middle Initial Last Name Suffix

dwancourtney@gmail.com
 Email Address

1405 SW 10 Terrace Apt. 20
 Street Address Suite or Apt

Gainesville FL 32601
 City State Postal Code

In what city district do you live? To find your district visit: <https://tinyurl.com/yxd2kvwn> *

District 1

Home: (305) 318-2661 Business: (352) 273-0873
 Primary Phone Alternate Phone

Primary Phone Type

Cell

Alternate Phone Type

Office

University of Florida Marketing & Communications
 Employer Job Title Specialist

Are you applying for a student seat

Yes No

Which Boards would you like to apply for?

Gainesville Cultural Affairs Board: Submitted
 Wild Spaces Public Places Citizen Oversight Committee: Submitted

PLEASE NOTE: You may only apply for two (2) City Advisory Boards/Committees each application cycle. A person may only be appointed to two (2) City Advisory Boards/Committees.

Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119?

Yes No

If yes, please submit a detailed explanation of exemption.

Interests & Experiences

Why are you interested in serving on a board or commission?

I am interested in serving on the Cultural Affairs & WSPP boards because I have a vested interest in the advancement of the Black community within the city of Gainesville area. Presently, I work at the University of Florida as the Marketing & Communications Specialist for the institution's supplier diversity program and am enrolled as a graduate student in the Masters in Political Science with a focus in Public Affairs. My personal aspirations are to work in local government to foster an environment that promotes and ensures equity for the black community on all levels. With a sincere purpose to serve my community, I feel that it is my civic duty to give of my time, such as serving on the requested boards, so that I make invoke change for better. In my current role with the university, I engage and advocate for the local small & diverse business community by: helping them identify opportunities primarily at UF (and other agencies/organizations), facilitate and coordinate various programs/initiatives for the small business community and partner with agencies (i.e. the city, county, GRU, state & federal agencies) to support this endeavor. As a person with a servant's heart, I love what I do and that's helping and serving others. I would be honored to serve my community in this capacity.

How many terms have you served on this board or committee previously?

0

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[Dwan_Courtney_CV_CAAB.pdf](#)

Upload a Resume

Please upload a file

Demographics

Ethnicity

African American

Gender

Female

Are you a City of Gainesville Employee?

Yes No

Are you a City of Gainesville Intern?

Yes No

Are you currently on a City Advisory Board/Committee?

Yes No

If yes, which Advisory Board/Committee?

Dwan Courtney

Gainesville, FL 32601 | dwancourtney@gmail.com | (305)318.2661

EDUCATION

MA, Political Science | University of Florida, Gainesville, FL (expected 2022)

MA, Business Administration | DeVry University, Chicago, IL (2018)

BA, Economics | University of Florida, Gainesville, FL (2006)

PROFESSIONAL EXPERIENCE

Marketing & Communications Specialist, University of Florida, 2016 – Present
Entrepreneurship, Supplier Diversity, Procurement

- Manage all aspects of division marketing and communication efforts on all mediums to include social media, website, events and initiatives to support the small business community.
- Effectively coordinate, manage and advertise more than 20 division program initiatives including events, conferences and workshops with internal UF departments and external business, agencies and partners.
- Process purchase orders associated with each program initiative.
- Support current and establish an estimated 10 new business relationships, quarterly, with key internal and external customers aimed at promoting and advancing supplier diversity within the university environment.
- Devised an introductory presentation and packet to adequately inform potential and current vendors of pertinent procurement-related & supplier diversity information.
- Guide potential vendors in identifying appropriate contracts and bids to pursue at the university and other partnering agencies.
- Facilitate interdepartmental and external workshops discussing the university's supplier diversity and procurement initiatives.
- Travel throughout the state of Florida exhibiting at various small and diverse trade shows promoting procurement opportunities, while engaging the small & diverse business community.
- Supervise and lead department interns on various marketing initiatives to support the brand of the department.
- Assist in the implementation of the university's diversity management tool.

Procurement Assistant, University of Florida, 2015 – 2016
Procurement

- Supported buying teams in achieving successful bid solicitations, including preparing, distributing, collecting and assisting the evaluation of the formal bid responses.
- Effectively navigated internal customers through the institution's requisitioning system (SciQuest), procurement policies and business processes.

Dwan Courtney

- Directed an estimated 10 internal customers daily in correctly processing purchase orders
- Assisted in facilitating quarterly training workshops for internal customers that use the university's requisitioning system
- Delivered superior customer service as a first tier responder to internal and external customers.

Personal Trainer, Various
Fitness

2012 – Present

- Designed and implemented successful weight training programs for personal training clients.
- Inspired clients to achieve health and fitness goals, through customized weight training programs and nutrition consulting.
- Accelerated clients results through motivational coaching and fostering accountability.

Claims Examiner, AvMed Health Plans,
Healthcare

2011 - 2012

- Efficiently diagnose claims to ensure accurate processing in accordance with industry guidelines

Analyst, City of Gainesville,
Budget Analysis

2007 – 2010

- Examined various departmental budgets ranging \$500k-\$1 million.
- Developed and maintained computer-based data files and records related to department expenses.
- Prepared varied financial and quarterly summaries and forecasts.
- Monitored department budgets for accuracy and compliance, including position control maintenance, monthly/quarterly spending reports, long-range financial planning, and trend analysis.
- Supported the division in achieving a balanced budget.
- Provided superior customers service through quality and expeditious communication, internally & externally

Dwan Courtney

SPEAKING EXPERIENCE

| | |
|---|----------------------------|
| Panelist, "All in Gainesville Conference & Expo" Topic: Procurement/Supplier Diversity | <i>Scheduled July 2019</i> |
| Workshop Facilitator, "Self Esteem and Ways to Build Self Esteem" Youth Empowerment Series | June 2019 |
| Workshop Facilitator, "Supplier Diversity Basics" Procurement/Supplier Diversity | 2018 – Present |
| Workshop Facilitator, "Business Development Workshops" Procurement/Supplier Diversity | 2017 – Present |
| ACT Prep Course, High School | 2016 – Present |
| Panelist, "City of Gainesville Small Business Mentoring Program" Topic: Community Mentoring Programs | 2019 |
| Workshop Facilitator, "Dress Etiquette" Youth Empowerment Series | 2018 |
| Workshop Facilitator, "Social Media Etiquette" Youth Empowerment Series | 2018 |
| Panelist, "Woman to Woman: Convos Over Brunch" Topic: Health & Fitness | 2018 |
| Panelist, "Supplier Diversity Exchange – Jacksonville" Topic: Supplier Diversity | 2017 |

COMMUNITY SERVICE

| | |
|---|----------------|
| Department Coordinator, Campaign for Charities University of Florida | 2017- Present |
| Track Coach | 2016 - 2017 |
| Health & Fitness Group Leader | 2007 - 2010 |
| Youth Dance Leader | 2003 - Present |

MEMBERSHIPS/AFFILIATIONS

| | |
|---|-------------|
| Member, UF President's Council on Diversity | 2017 - 2018 |
|---|-------------|

SPECIAL RECOGNITIONS/AWARDS

| | |
|---|------|
| Advocate of the Year, <i>Nominee</i> Florida State Minority Supplier Development Council | 2019 |
|---|------|

ProfileView current Advisory Board and Committee openings [online](#).

| | | | | |
|--------|------------|----------------|-----------|--------|
| _____ | Daniel | C | Harloff | _____ |
| Prefix | First Name | Middle Initial | Last Name | Suffix |

danharloff@yahoo.com
Email Address

| | |
|-------------------|--------------|
| 729 NE 10th Place | _____ |
| Street Address | Suite or Apt |

| | | |
|-------------|-------|-------------|
| Gainesville | FL | 32601 |
| City | State | Postal Code |

In what city district do you live? To find your district visit: <https://tinyurl.com/yxd2kvwn> *

District 1

| | |
|----------------------|-----------------|
| Home: (352) 215-6276 | Home: |
| Primary Phone | Alternate Phone |

Primary Phone Type

Cell

Alternate Phone Type

None Selected

| | |
|-----------------------|--|
| University of Florida | Assistant Director, Health Care Administration |
| Employer | Job Title |

Are you applying for a student seat

Yes No

Which Boards would you like to apply for?

Gainesville Cultural Affairs Board: Submitted
Wild Spaces Public Places Citizen Oversight Committee: Submitted

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Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119?

Yes No

If yes, please submit a detailed explanation of exemption.

Interests & Experiences

Why are you interested in serving on a board or commission?

I was born and raised in Gainesville, and I would like to serve the city that served me so well growing up. I have a strong interest in balancing the advancement and growth of our city, while maintaining and preserving our history and culture. I previously served on the Board of Adjustment and loved the experience. I'm looking forward to another opportunity to participate in local government and lend my skills, experience, and Gainesville background to another citizen advisory board.

How many terms have you served on this board or committee previously?

none

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[Dan Harloff CV - City Board Committee Application.docx](#)

Upload a Resume

Please upload a file

Demographics

Ethnicity

Caucasian/Non-Hispanic

Gender

Male

Are you a City of Gainesville Employee?

Yes No

Are you a City of Gainesville Intern?

Yes No

Are you currently on a City Advisory Board/Committee?

Yes No

If yes, which Advisory Board/Committee?

Daniel C. Harloff, MHA

729 NE 10th Place ♦ Gainesville, FL ♦ Ph: 352.215.6276 ♦ danharloff@yahoo.com

KEY SKILLS

- Personnel Management
- Project Management
- Budgeting
- Disaster Preparedness
- Mentoring/Coaching
- Utilization Forecasting
- Process Design & Improvement
- Contract Oversight
- Team Building & Facilitation
- Research & Data Analysis
- Risk Assessment
- Problem Solving

EXPERIENCE

Assistant Director of Health Care Administration, University of Florida, Division of Gastroenterology, Hepatology, and Nutrition

September 2017 – Present

- ◇ Administrative oversight and operational management of large, academic specialty practice of 28 faculty, 70+ total employees, and annual budget over \$23M
 - Increased year-over-year clinical revenue by over \$1M with no concurrent increase to capital resources
 - Successfully navigated GI Division financial performance to positive end of year budget variance 2 years in a row
 - 2-year growth of over 13% across clinical, research, and academic missions
 - Top 50 ranking in US News and World Reports Best GI and GI Surgery Divisions in the United States
 - Reduced wait time for GI Endoscopic procedures from nearly 6 months down to less than 45 days by maximizing productivity and efficiency within existing resource constraints
 - Annual research portfolio of \$12M, including federally sponsored, industry sponsored, and investigator initiated research projects

Administrative Officer, Medical Service, North Florida/South Georgia Veterans Health System

January 2013 – September 2017

- ◇ Manage day-to-day and strategic planning operations of large multi-specialty clinical service line; 300 total FTEE, 80 physician FTEE, over 45,000 outpatient visits and 13,000 admissions annually
- ◇ Supervise 43 administrative support staff, including scheduling staff responsible for over 150,000 scheduling actions and 350,000 phone calls annually
- ◇ Plan and direct comprehensive personnel management program; including strategic alignment and allocation of human capital resources, position descriptions and classification actions, personnel actions in automated HR database system, interpreting qualification standards, and labor and employee relations
- ◇ Utilize VA Data Warehouse and local consolidated access dashboard to monitor key performance metrics and align service goals and objectives with local, regional and national strategic plan
- ◇ Service line representative for system-level committees; including Access, Data Validation, Strategic Planning, and Information Management Council
- ◇ Coordinate with Facilities Management for development and oversight of major and minor construction projects
 - Project Manager and Activation Coordinator for \$10 million MICU renovation, increasing from 12 to 18 critical care beds, new equipment, and additional human capital resources
 - Developed \$5 million renovation proposal to expand GI procedure suite and double current procedure capacity
 - Project Manager for \$1.5 million renovation of oncology infusion center to increase chemotherapy and infusion treatment capacity by 40%
- ◇ Facility Liaison with University of Florida Department of Medicine; coordinate joint recruitment efforts, salary determinations, labor mapping allocations, and flexible tour agreements for dual appointed physicians

Daniel C. Harloff, MHA

Administrative Fellowship, North Florida/South Georgia Veterans Health System

June 2012 – December 2012

- ◇ Rotational based, one-year management training program focused on building core competencies of Leading Change, Leading People. Result Driven, Business Acumen, and Building Coalitions
- ◇ Developed these competencies through a project-driven approach, in consultation with executive leadership and through participation on system-level committees
 - Extracted multi-layer workload and staffing data to prepare detailed spreadsheet analysis of specialty physician productivity ratios relative to clinical and administrative staffing support
 - Cost/benefit analysis – reviewed 591 MRI consult records to ascertain suitability and feasibility of dedicated extremity scanner
 - Prepared comprehensive operational analysis of VHA facility complexity rating methodology for executive staff
 - Facilitated process redesign workgroup charged with best practice implementation of provider-patient test result notification

Student Consultant Experience, Shands HealthCare Surgical Scheduling Improvement Project

January 2012 – April 2012

- ◇ Health Administration Graduate Program Capstone experience meant to develop real-world problem solving and project management experience in collaboration with UF Health Shands Operational Departments
 - Adapted the Dynamic Systems Development Method to involve stakeholders, garner top-level commitment, and incrementally refine project scope into an established business need
 - Detailed workflow analysis/activity diagramming of six unique scheduling processes at four clinics
 - Qualitative exercise – in-depth interviews of frontline staff to develop jury of executive opinions
 - Data mining that transformed raw scheduling data into Level II decision support information including analysis of variance, histograms, pivot tables, and time series trends
 - Thematic analysis of complex processes resulting in concrete and actionable performance improvement recommendations

Administrative Internship, Department of Otolaryngology (ENT), University of Pittsburgh Medical Center

May 2011 – August 2011

- ◇ Focused one semester administrative internship based on building core health administration educational competencies in real-world operational learning environment
 - Researched and submitted business proposal for patient healthcare financing plan using advanced statistical analysis, utilization forecasting, sensitivity analysis, and Monte Carlo simulation techniques, resulting in Level I decision support information and recommendations
 - Thematically identified the systemic barriers to patient-physician and physician-nurse communications, and both the unit by unit and aggregate impact on patient satisfaction
 - Analyzed physician productivity levels relative to support staff ratio by creating an efficacy model for appropriate staffing based on Work Relative Value Unit (WRVU) billing and utilization data
 - Created automated inventory dashboards to track hearing aid loan-outs and dermatologic filler inventory

Joint Commission Performance Improvement & Readiness, North Florida/South Georgia VHS

November 2009 – June 2012

- ◇ Accreditation assistant tasked with maintaining constant readiness and compliance with accrediting agency guidelines
 - Organized post-survey action plans in response to accreditation agency recommendations for improvement
 - Conducted weekly Joint Commission mock surveys at 2 Medical Centers and 25 off-site clinics to identify deficiencies with standards
 - Created the communication chain to ensure future compliance and re-audited based on identified deficiencies
 - Performed monthly quality control audits and patient record reviews of 10 clinical areas to ensure adherence to mandated Controlled Substance Program policies and procedures, verify inventory, and prevent theft

Daniel C. Harloff, MHA

Other Experience

- ◇ **Avionics Technician, University Air Center, Gainesville, FL; November 2008 – November 2009**
- ◇ **Avionics Supervisor (E-5), US Air Force, Multiple Locations, October 2000 – August 2008**

EDUCATION

- 2010-12** **Master of Health Administration**, University of Florida, Gainesville, FL, *Program GPA: 3.98*
- 2005-06** **Bachelor of Business Administration: Project Management**, *Cum Laude*, American Intercontinental University, Hoffman Estates, IL, *Program GPA: 3.67*
- 2004** **Airman Leadership School**, US Air Force, Elmendorf AFB, AK

BOARD/COMMITTEE APPOINTMENTS

- ◇ Board of Adjustment (Appeals), City of Gainesville, 2015 – 2017
- ◇ Citizens' Advisory Committee for Community Development, City of Gainesville, 2015 - 16
- ◇ Acute Care Redesign Workgroup, NF/SGVHS, 2015 – 2017
- ◇ Specialty Care Redesign Workgroup, NF/SGVHS, 2015 – 2017
- ◇ Strategic Planning Committee, NF/SGVHS, 2013 – 2017
- ◇ Access Steering Committee, NF/SG VHS, 2013 – 2017
- ◇ Compliance and Business Integrity Committee, NF/SGVHS, 2013 – 2017
- ◇ Information Management Council, NF/SGVHS, 2014 – 2017
- ◇ Consult Management Committee, NF/SGVHS, 2014 - 2017

INVITED PRESENTATIONS

- ◇ **Productivity and Labor Mapping**, Administrative Officer Data Forum, 2016 – 2017.
- ◇ Nelson, N., Powers, R., and **Harloff, D.** ***Sleep Medicine Redesign Project***. 2015 VISN 8 Performance Improvement Forum.
- ◇ **Resume Building**. CONNECT, Professional Development and Networking Event. 2016. Santa Fe College BAS Health Services Administration Program.
- ◇ Early Career Alumni Panel Discussion. 2014. University of Florida MHA Program Open House.
- ◇ Local Business Manager Panel Discussion. 2013. Santa Fe College Organization Management Student Association.

AWARDS/HONORS

- ◇ 2015 VISN 8 LEAN Forward Award Winner, Best Improvement Project
- ◇ Upsilon Phi Delta Health Administration Honor Society, 2012
- ◇ Randall Healthcare Fellow Scholarship Award, University of Florida, 2010-11
- ◇ Dean's List, Santa Fe College, Fall 2009, Spring 2010
- ◇ US Air Force Commendation Medal, August 2008
- ◇ Alaska Youth Soccer Association, Team Sportsmanship Award, August 2007
- ◇ US Air Force Achievement Medal, June 2005
- ◇ US Air Force Distinguished Graduate Award, Airman Leadership School, December 2004
- ◇ US Air Force Outstanding Unit with Valor Medal, Five (5) awards, March 2001 to August 2008
- ◇ US Air Force Gallant Unit Citation, Operation Enduring Freedom, March 2001

Daniel C. Harloff, MHA

COMMUNITY INVOLVEMENT

- ◆ Preceptor, VA Internship Program, Spring 2017
- ◆ Preceptor, UF MHA Summer Internship, Summer 2015
- ◆ Volunteer Soccer Coach, i9 Sports, Summer 2015
- ◆ Volunteer Football Coach, Upward Sports, Spring 2015
- ◆ University of Florida MHA Program Mock Interviewer, 2013-14
- ◆ Valentine's Day Cards for Kids, Shands Inpatient Pediatric Unit, 2011
- ◆ Professional Development Chair, UF Health Administration Student Association, 2010-11
- ◆ Treasurer, Santa Fe College Health Services Administration Student Association, 2009-10
- ◆ Volunteer Head Coach, YMCA Kangaroo Kickers Soccer Program, 2010
- ◆ Head Coach, Northern Lights Soccer Club Girls under 13 competitive soccer team, 2007-2008
- ◆ Certified United States Soccer Federation "E" license youth soccer coach, 2007
- ◆ Volunteer, 27th Annual National Veterans Wheelchair Games, 2006

PROFESSIONAL REFERENCES

- ◆ **Lawrence Calderon**; Lead Planner, Department of Doing, City of Gainesville; (352) 334-5023
- ◆ **Chris Forsmark, MD**; Chief, UF Division of Gastroenterology; (352) 273-9472
- ◆ **Richard Schofield, MD, FACC**; VHA National Chief of Cardiology; Chief of Medicine, NF/SGVHS; (352) 548-6328
- ◆ **Shaima Coffey, MHA**; Assistant Director, UF Division of General Internal Medicine; (352) 317-6017

Profile

View current Advisory Board and Committee openings [online](#).

Dr Diedre F Houchen
Prefix First Name Middle Initial Last Name Suffix

diedrefaith@gmail.com
Email Address

4311 NW 12th Pl
Street Address Suite or Apt

Gainesville FL 32605
City State Postal Code

In what city district do you live? To find your district visit: <https://tinyurl.com/yxd2kvwn> *

District 3

Home: (352) 256-7207 Home: (352) 256-7207
Primary Phone Alternate Phone

Primary Phone Type

Cell

Alternate Phone Type

Home

Center for the Study of Race and Postdoctoral Associate
Race Relations
Employer Job Title

Are you applying for a student seat

Yes No

Which Boards would you like to apply for?

Wild Spaces Public Places Citizen Oversight Committee: Submitted

PLEASE NOTE: You may only apply for two (2) City Advisory Boards/Committees each application cycle. A person may only be appointed to two (2) City Advisory Boards/Committees.

Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119?

Yes No

If yes, please submit a detailed explanation of exemption.

Interests & Experiences

Why are you interested in serving on a board or commission?

I would like to contribute to the local operations that keep our democracy and community functioning.

How many terms have you served on this board or committee previously?

0

Members of all City of Gainesville Advisory Boards and Committees must only serve two (2) consecutive terms, except for the City Plan Board, Development Review Board and Historic Preservation Board.

[Diedre Faith Houchen curriculum vitae Fall 2019.pdf](#)

Upload a Resume

Please upload a file

Demographics

Ethnicity

African American

Gender

Female

Are you a City of Gainesville Employee?

Yes No

Are you a City of Gainesville Intern?

Yes No

Are you currently on a City Advisory Board/Committee?

Yes No

If yes, which Advisory Board/Committee?

DIEDRE FAITH HOUCHEN, PH.D.

Center for the Study of Race & Race Relations, Levin College of Law
230 Bruton Geer Hall | P.O. Box 117625 Gainesville, FL 32611-7625
(352) 256-7207 | diedre@ufl.edu

EDUCATION |

Ph.D., Curriculum, Teaching and Teacher Education, University of Florida 81 (2015)
M.A.Ed., Curriculum and Instruction, University of Florida, Gainesville, Florida (2010)
B.A., Family, Youth and Community Sciences University of Florida (2005)
Minor: African Studies

PROFESSIONAL APPOINTMENT |

Postdoctoral Associate, Center for the Study of Race and Race Relations, Levin College of Law,
University of Florida, 2016 – present

PUBLICATIONS | REFEREED

Houchen, D. F. (in press). “An ‘Organized body of intelligent agents’, Black teacher activism during de jure segregation: A historical case study of the Florida State Teachers Association.” (In Press) *Journal of Negro Education*.

Houchen, D. F., Smith, M. (2019). “Beauty, joy and wellbeing: Rethinking Black southern women’s agricultural labor.” *The Activist History Review*. <https://activisthistory.com/2019/05/02/beauty-joy-and-wellbeing-rethinking-black-southern-womens-agricultural-labor/>.

Acosta, M., Foster, M., and **Houchen, D.** (2018). “Why seek the living among the dead?” African American pedagogical excellence: Exemplar practice for teacher education.” *Journal of Teacher Education*.

Houchen, D. F. (2013). “Stakes is high”: Culturally relevant practitioner inquiry with African American students struggling to pass secondary reading exit exams. *Urban Education*, 48(1), 92–115.

Behar-Horenstein, L. S., West-Olatunji, C. A., Moore, T. E., **Houchen, D. F.**, & Roberts, K. W. (2012). Resilience post tenure: The experience of an African American woman in a PWI. *Florida Journal of Educational Administration & Policy*, 5(2), 68–84.

PUBLICATIONS | NON-REFERRED

Houchen, D. F., Bopp, T., King, N., Mosley, D. V., Pringle, R., & Wegner, C. (2019). Investing in system-wide care for Alachua County youth: A research statement.

Houchen, D. F. (2012). Sonya Douglass Horsford. [Review of the book Learning in a burning house: Educational inequality, ideology and (dis)integration, by S. D. Horsford]. *Journal of African American History*, 97(4), 501.

Ray, D., Lawrence, J., **Houchen, D.**, Certain, L., Leslie, L., Stockwell, A. (2018). “Blueprint for change: Gnv4All. *Gainesville Sun*.” Available at <http://gnv4all.com/wp-content/uploads/2018/02/Phase-II-Recommendations.pdf>.

Adams, T., **Houchen, D.**, Mitten, C., & Kaplan, O., (2014). “A report of evaluation on the Mathematics and Science Teacher Initiative for the Lastinger Center for Learning.” Submitted to the Lastinger Center for Learning, University of Florida.

Houchen, D. (2012). “Grade 9-10 Intensive Reading Academic Online Curriculum.” P.K. Yonge Developmental Research School, Gainesville, FL.

PUBLICATIONS | NON-REFERRED (CONTINUED)

Houchen, D. (2010). "Carl Joseph *Some Call Me Superstar*." Wild Onion Press, Gainesville, FL.

PUBLIC SCHOLARSHIP | COLUMNS

Houchen, D. (2018, Feb. 18). Community must participate in campaign for equity. *Gainesville Sun*. Opinion Editorial.

Houchen, D. (2018, Aug. 28). What does educational equity really mean? *Gainesville Sun*, Opinion Editorial.

Houchen, D. (2017, Feb. 24). A call for educational equity. *Gainesville Sun*. Opinion Editorial.

PUBLIC SCHOLARSHIP | EXHIBITIONS

Houchen, D., Turcotte, F. "Black Educators: Florida's Secret Social Justice Advocates (1920–1960)." Lead Curator, Oct. 15- Dec. 15, 2018. George A. Smathers Library, University of Florida.

Houchen, D., Turcotte, F., "The Legacy of Virgil Hawkins." Lead Curator, Oct. 22 – Dec. 15, 2018. Lawton Chiles Legal Information Center, University of Florida.

Houchen, D., Turcotte, F. "Lincoln High School: A Metaphor for Excellence." Lead Curator, Oct. 22–June 19, 2019. A. Quinn Jones Museum & Cultural Center.

PUBLIC SCHOLARSHIP | DIGITAL MEDIA

Black Educational History in Florida: A Website. Available at: Blackeducationalhistory.com.

"Reframing History, Episode 8: A Conversation with Dr. Diedre Houchen." July, 2018. Available at: <https://Anchor.Fm/Julian-Chambliss7>.

HONORS AND AWARDS

| | |
|---|------|
| Outstanding Journal of Teacher Education Article, | |
| American Association of Colleges for Teacher Education (AACTE) | 2019 |
| Postdoctoral Honor, University of Florida | 2018 |
| Robert B. Primack Social Foundations of Education Fellowship Award | 2015 |
| Madelyn Lockhart Emerging Scholar Finalist | 2014 |
| Course Development Grant Award, Center for the Study of Race and Race Relations | 2012 |
| University of Florida Doctoral Alumni Award Fellowship | 2010 |

GRANTS

2017. Foster, M., Houchen, D. (unfunded, Co-P.I.) African American Learning: Connecting Historical Praxis, Philosophy and Preparation to Current Dilemmas. AERA Research Conference Proposal. (\$23,800).

2011. Houchen, D. (*funded*) *Course Development Award*, Center for the Study of Race and Race Relations. (\$500).

2001. Houchen, D. (*funded, P.I.*) *Littles Go to College*" Alachua County Community Agency Partnership Program. (\$12,000).

2002. Houchen, D., Huntly, E. (funded, Co-P.I.) *Youth Social Entrepreneurship Program*, Sustainable Agricultural Research and Education Program. (\$40,000).

PRESENTATIONS |

- Houchen, D.**, Birch, S., Walker, D., Ponds, V. (2019, May) *The stories we tell: Critical approaches to Black public history*. Panel Presentation at annual Florida Historical Society Conference, Cocoa Beach, FL.
- Houchen, D.** (2018, April). *Reconstructing southern African American geographies: Space, place and erasures*. Oral presentation at Black Communities: A Conference for Collaboration, Durham, NC.
- Houchen, D.**, Smith, M. (2018, March) *Joy, belonging, and well-being: Rethinking Black women's southern agricultural labor, 1940–1980*. Paper presenting at the annual conference of the African American Intellectual History Association, Waltham, MA.
- Houchen, D.** (2017, May). *Race, place and trauma: Surviving the Groveland incident*. Paper presented at the biannual conference of the Southern Labor Association, Tampa, FL.
- Houchen, D.** (2017, April). *Ever widening the circle: Southern Black educator professionalism, interwar through postwar Jim Crow (1920–1940)*. Paper presented at the annual meeting of the American Educational Research Conference, San Antonio, TX.
- Houchen, D.** (2016, November). *Surviving Groveland: Stories from the Families of the Groveland Four*. Paper presentation at the Center for the Study of Race and Race Relations. University of Florida.
- Houchen, D. F.** (2013, May). *The state of African Americans in higher education: A review of the literature*. Paper presented at the third biennial Conference on Research Directions Program of the Institute for the Study of the African-American Child (ISAAC), Hilton Head, SC.
- Houchen, D. F.** (2013, April). Reporting back: Teacher learning and perspectives after coursework in and for high poverty contexts. Paper presented at the biannual Conference on Research Directions, Institute for the Study of the African American Child, Hilton Head, SC.
- Acosta, M., **Houchen, D. F.**, Ross, D.D. (2013, March). Job-Embedded, Online Graduate Education: Strategies for Enhancing Teachers' Knowledge and Practice in Meeting the Needs of Children Living in Poverty. Paper presented at the annual meeting of the American Association of Colleges for Teacher Education, Orlando, FL.
- Houchen, D. F.** (2011, April). *Culturally responsive pedagogy and the secondary struggling reader: Student perspectives and implications for teachers*. Paper presented at the second biennial Conference on Research Directions Program of the Institute for the Study of the African-American Child (ISAAC), Hilton Head, SC.
- Houchen, D. F.** (2011, March). *Lessons learned from struggling reading students about culturally responsive pedagogy: An action research study*. Paper presented at the annual meeting of the American Educational Research Association, New Orleans, LA.
- Houchen, D. F.** (2010, October). *Culturally responsive pedagogy and the struggling reader*. Paper presented at the annual conference of the Florida Association of Teacher Educators (FATE), St. Petersburg, FL.

PRESENTATIONS| INVITED

- Houchen, D.** (2019, July). *Community-university collaborations on Black public history*. Presentation at Florida Digital Black Collaborations Conference. Gainesville, FL.
- Houchen, D.** (2018, July). *Black educators: Florida's secret social justice advocates (1920–1960)*. Featured speaker at the All Y'all Social Justice Collective. Jacksonville, FL.

PRESENTATIONS| INVITED (CONTINUED)

- Houchen, D.** (2017, October). *East Gainesville social and economic history*. Workshop presented at P.K. Yonge Developmental Research School Teacher Professional Development, Gainesville, FL.
- Houchen, D.** (2017, January). *Interviews, methods, and research*. Guest lecture in Curriculum, Teaching, and Teacher Education program, University of Florida.
- Houchen, D.** (2017, February). *Race, justice and land*. Guest lecture in the Urban Agriculture Systems program, University of Florida.
- Houchen, D.** (2016, November). *Community-based organizing in education*. Session facilitated at the Community Meeting and Education Data Workshop, Hosted by B. L. Kennedy-Lewis & D. Houchen, University of Florida.
- Houchen, D. F.** (2014, October). *Black teachers teaching black history: Lincoln High School's pedagogy during Jim Crow*. Panelist at the town hall meeting of the Alachua County Black History Task Force, Gainesville, FL.
- Houchen, D. F.** (2014, April). *Teaching about race in the classroom*. Panelist at the Graduate student roundtable discussion of the Center for the Study of Race and Race Relations, University of Florida.
- Houchen, D. F.** (2014, March). *The excellence of sister teachers—Anna C. Nealy and Pleasant Street Blacks*. Paper presented at the Institute of Black Culture, University of Florida.
- Acosta, M., & **Houchen, D. F.** (2012, April). *Seeing the invisible: Whiteness in teacher education, a critical race theory perspective*. Panel presentation at the Center for the Study of Race and Race Relations, University of Florida.
- Houchen, D.** (2011) Participatory Community-Based Research: Experiences working alongside African American parents and children. Panelist at the Participatory Action Research Panel Discussion, College of Education, University of Florida.

TEACHING

- K–12: Middle School English/Language Arts, High School English/Reading
- Undergraduate: History of Education in the United States, Race, History, and Public Schooling in the United States, Race, and Education, Introduction to Education Technology
- Graduate: Teacher Learning and Socialization in High Poverty Schools

OTHER PROFESSIONAL EXPERIENCES

- | | |
|---|-------------|
| Research Associate | 2014 –2016 |
| Center for the Study of Race and Race Relations, Levin College of Law, University of Florida | |
| Research Assistant | 2010 – 2014 |
| Office of Educational Research, University of Florida | |
| Research Assistant | 2010 – 2014 |
| Dr. Dorene Ross, Rose and Irving Fien Endowed Professor, University of Florida | |
| Assistant Organizer | 2013 |
| Emancipatory Education Research Conference, University of Florida | |
| Research Assistant | 2012 |
| Andrew Jackson High School Partnership Research, Jacksonville, FL | |

OTHER PROFESSIONAL EXPERIENCES (CONTINUED)

| | |
|--|-------------|
| Assistant Organizer Center for the Study of Race and Race Relations, Levin College of Law, University of Florida | 2011 – 2012 |
| Facilitator Office of Equal Opportunity, City of Gainesville, Gainesville, FL | 2009 – 2011 |
| Curriculum Developer Wild Onion Press, Gainesville, FL | 2010 |
| Match Support Specialist/Grant Writer Big Brothers Big Sisters, Gainesville, FL | 2006 – 2007 |
| Project Development Consultant Florida Organic Growers and Consumers, Gainesville, FL | 2005 – 2007 |
| Project Director Community Counseling and Mediation Beacon School Program, Brooklyn, NY | 1999 |
| Program Coordinator Community Counseling and Mediation Beacon School Program, Brooklyn, NY | 1996 – 1998 |
| Education Director Hudson Guild, New York, NY | 1994 – 1996 |

EDITORIAL SERVICE: MANUSCRIPT, BOOK, AND PROPOSAL REVIEW

African American Learners Journal
American Educational Research Association Conference
Equity and Excellence in Education

ACADEMIC SERVICE

| | |
|--|----------------|
| All Y'all Social Justice Collective, Advisory Board | 2018 – present |
| BranchED Quality is Diversity Convening | 2018 – present |
| BOOST (Bettering Out of School Time) Leadership Board, City of Gainesville | 2018 – present |
| President's Council on Diversity, University of Florida | 2016 – 2018 |

COMMUNITY LEADERSHIP & SERVICE

| | |
|---|----------------|
| Parent Advocacy Initiative, Gainesville Chamber of Commerce | 2018 – present |
| Education Task Force, Founding Co-Director | 2016 – present |
| Gnv4ALL, Gainesville Sun, Education Chair | 2016 – present |
| Rooted in Community National Advisory Board | 2002 – 2005 |
| American Community Gardens Association, National Advisory Board | 2001 – 2004 |

PROFESSIONAL MEMBERSHIPS & AFFILIATIONS

American Educational Research Association (AERA)
Association for the Study of African American Life and History (ASALH)
Institute for the Study on the African American Child (ISAAC)
African American Intellectual History Society (AAIHS)

ProfileView current Advisory Board and Committee openings [online](#).

| | | | | | | |
|--------|------------|-------|----------------|-----------|------|--------|
| _____ | David | _____ | J | _____ | Ruiz | _____ |
| Prefix | First Name | | Middle Initial | Last Name | | Suffix |

davidjrui@gmail.com
Email Address

4000 SW 23rd Street Apt 5-307
Street Address Suite or Apt

Gainesville FL 32608
City State Postal Code

In what city district do you live? To find your district visit: <https://tinyurl.com/yxd2kvwn> *

District 4

Mobile: (352) 665-0019 Home:
Primary Phone Alternate Phone

Primary Phone Type

Cell

Alternate Phone Type

Not Specified

Florida Pest Control Technician
Employer Job Title

Are you applying for a student seat

Yes No

Which Boards would you like to apply for?

Wild Spaces Public Places Citizen Oversight Committee: Appointed

PLEASE NOTE: You may only apply for two (2) City Advisory Boards/Committees each application cycle. A person may only be appointed to two (2) City Advisory Boards/Committees.

Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119?

Yes No

If yes, please submit a detailed explanation of exemption.

Interests & Experiences

Why are you interested in serving on a board or commission?

Currently serve on Cultural Affairs Board and currently as Chair, will be Re-Elected as Chair in August 2019. Currently serve as Gainesville-Alternate (Non-voting member) on Oversight Wild Spaces Public Places Board. Would like to be re-appointed to this board as a voting Gainesville member due to the recent vacancy.

How many terms have you served on this board or committee previously?

1/2

Members of all City of Gainesville Advisory Boards and Committees must only serve two (2) consecutive terms, except for the City Plan Board, Development Review Board and Historic Preservation Board.

[David Joseph Ruiz Resume2 Updated 3.6.2017.docx](#)

Upload a Resume

Please upload a file

Demographics

Ethnicity

Hispanic

Gender

Male

Are you a City of Gainesville Employee?

Yes No

Are you a City of Gainesville Intern?

Yes No

Are you currently on a City Advisory Board/Committee?

Yes No

If yes, which Advisory Board/Committee?

Cultural Affairs Board

David Joseph Ruiz

Address: 4000 SW 23rd St, Apt. 5-307 Gainesville, FL 32608 ♦ **Email:** davidjrui@gmail.com ♦ **Phone:** (352) 665-0019

PROFESSIONAL STATEMENT

I have amassed a great deal of customer service experience in my current position as a customer care associate at Infinite Energy. As an employee of Infinite Energy, I have gained a wealth of knowledge in meeting customer needs and anticipating potential issues. In addition, I have attained event coordinator experience in my past employment at the University of Florida campus as an employee of the Dean of Students Office and as a student leader. I have also learned quite a great deal by coordinating programs and events in the local community through a non-profit I am involved with. I am interested in applying for an open position of Director of Community Impact. I have experience that will make me an asset to any team.

I have gained the skills necessary for this position through my extensive experience in marketing and event coordination. I have for the last 4 years been the Director of the annual Downtown Latino Festival. As the Director, I was in charge of gathering vendors and sponsors, coordinating the stage performances, and working with local business, government agencies, and non profits to make the event a great success every year. This position is a volunteer position where I give back because of my love for community service and passion for event programming, etc.

My previous position at the University of Florida's Dean of Students Office's Institute of Hispanic-Latino Cultures, I gained valuable experience programming events (social, pre-professional, and cultural) for our target population (students).

WORK EXPERIENCE

Infinite Energy, Gainesville, Florida

October 2010 to Present

Customer Care Associate (Bilingual)

- Handle and resolve customer interactions with complete confidentiality to include "one call" resolutions
- Assist customer questions, complaints and billing inquiries
- Complete work processes to maintain, update and/or activate customer accounts
- Manage customer interactions and transactions
- Record details of inquiries, comments, complaints and record details of actions taken
- Act as "on the job trainer" for newly hired representatives
- Identify problem areas and recommends ways to improve efficiency
- Perform other duties as assigned by supervisor
- Identify and resolve problems in a timely manner
- Manage difficult or emotional customer situations

The Oaks Mall, Gainesville, Florida

October 2008 to October 2010

Customer Service Representative

- Provided customer service to mall patrons
- Sold hundreds of dollars worth of lottery sales & gift cards daily
- Balanced sales through nightly audit
- Answered multi-line phones & transferred calls to multiple departments

LEADERSHIP EXPERIENCE

Downtown Latino Festival

Director

January 2008 to September 2013

- Coordinate with City of Gainesville staff for festival permit
- Identify and Coordinate potential Sponsors and Vendors for participation in Festival
- Organize UF student groups, local bands/performers for the on stage entertainment
- Publicize event through FB, posters, press releases, newspaper articles, radio interviews, etc
- Direct/Manage entire event

Gainesville/Alachua County Cultural Affairs Board (GACCAB)

Member

January 2012 to Present

- Advise the City Commission, the County Commission, and the Dept of Cultural Affairs regarding the policies and concerns relating to cultural activities
- Attend monthly board meetings
- Advise the Director of the Dept of Cultural Affairs in the promotion of fine arts, literary arts, performing arts and crafts
- Develop local art resources and assist Director of the Dept of Cultural Affairs in the planning and implementation of community arts involvement in and around the City of Gainesville
- Review budget/grant proposals of cultural organizations seeking funding
- Vice Chair, Gainesville/Alachua County Cultural Affairs Advisory Board (August 2015 to Present)

David Joseph Ruiz

Address: 4000 SW 23rd St, Apt. 5-307 Gainesville, FL 32608 ♦ **Email:** davidjrui@gmail.com ♦ **Phone:** (352) 665-0019

**Hispanic Heritage Month
Programming Director**

May 2005 to December 2005

- Directed seven main events (Opening Ceremony, Soccer Tournament, Pageant Show, Talent Show, Fashion Show, Comedy Night, & Closing Ceremony)
- Interviewed and selected main Event Directors
- Supervised each main Event Director
- Coordinated & led all Programming meetings
- Networked with Hispanic-Latino & non-Hispanic-Latino student organizations interested in sponsoring events
- Outreached to UF Departments interested in conducting events

State of Florida

Latino Leaders Advisory Committee on HIV & AIDS

July 2004 to June 2007

- Participated in conference calls to discuss State's Minority health initiatives
- Communicated and crafted recommendations and analysis on State policy
- Traveled for consultations with the State
- Networked with fellow Advisory Committee Members on new ways for the State to address HIV/AIDS in Hispanic-Latino communities
- Attended 18th Annual East Coast Migrant Stream Forum as committee delegate to discuss migrant health issues (Oct. 2005)

**Mexican-American Student Association
Public Relations Director**

December 2003 to May 2005

- Arranged all publicity for events
- Attended Hispanic-Latino Student Council meetings as MASA representative
- Administered all carwashes for fundraising
- Networked through several mediums to publicize group's programs
- Prepared and implemented all communication with local businesses
- Represented organization in public
- Coordinated programming planning

Vice President

- Assist the president in the organization's operations
- Supervise appointed officers
- Assist in the coordination of activities/programs

AWARDS

| | |
|---|----------------|
| Hispanic/Latino Hall of Fame (Charter Induction Class of 2008), University of Florida | April 2008 |
| Certificate of Appreciation, FL. Department of Health, Bureau of HIV/AIDS | June 2007 |
| Impact Award, Dean of Students Office/Center for Leadership & Service | March 2007 |
| Special Recognition, Gainesville Chamber of Hispanic Affairs | September 2006 |
| Association of Hispanic Alumni's Colonel Glenn A. Farris Scholarship | May 2005 |
| Presidential Recognition, University of Florida | April 2005 |
| Institute of Hispanic-Latino Cultures 2005 Outstanding Leader of the Year Award | April 2005 |
| Pepsi Bottling Group's Fifth Annual Leadership Luncheon | January 2005 |
| Gatorship Leadership Retreat | January 2004 |
| Certificate of Appreciation, Dean of Students Office | September 2003 |
| Appreciation Award from Hispanic Student Association | November 2003 |
| Certificate of Completion, Art of Leadership Conference | October 2003 |
| Hispanic-Latino Leader of the Month Award from Hispanic Student Association | January 2003 |
| Member of the Month Award from Black Student Union | October 2001 |
| President George W. Bush's Student Service Award & Scholarship | May 2001 |
| Community Involvement Nominee, Palm Beach County 2001 Pathfinders Awards | April 2001 |
| Prudential Florida Youth Initiative Institute Graduate, Prudential Youth Leadership Institute | January 2001 |

From: [DAVID JOSEPH RUIZ](#)
To: [citycomm](#)
Subject: Wild Spaces Public Places (WSPP) Citizen Oversight Advisory Board
Date: Tuesday, August 20, 2019 4:50:23 PM

Tuesday, August 20, 2019

Mayor Poe and Gainesville City Commission,

Thank you for your previous appointment to the County's Wild Spaces Public Places (WSPP) Citizen Oversight Advisory Board. I have had the pleasure of serving as a Gainesville Alternate. I would vote only if a regular Gainesville appointee is not at the meeting. Since my appointment, I have only missed 2 meetings of this board when I was not feeling well. It has been my extreme honor to serve.

At our meeting in July, a voting Gainesville appointee resigned due to moving out of state. Gainesville thus has a vacant voting member seat just open up. Recently, I applied on the city website for this vacant regular voting member spot. I hope to continue to serve our beloved Gainesville and Alachua County on this board if you choose to re-appoint me to the WSPP Citizen Oversight Advisory Board. I hope I can continue to serve this time in a regular voting capacity.

I also would mention that currently on the board the only people of color are myself and Mrs. Lewis-Miles. We are both Gainesville appointees and I feel it speaks volumes of the City's effort to bring diversity of representation. I strongly feel that this diversity is much needed so to include the minority/people of color perspective.

I look forward to your support as I seek to be re-appointed to the County's Wild Spaces Public Places (WSPP) Citizen Oversight Advisory Board. Please keep me posted on when this item will be voted on at a city commission meeting.

Sincerely,

David Ruiz

Gainesville, FL

Profile

View current Advisory Board and Committee openings [online](#).

| | | | | |
|--------|--------------|----------------|---------------|--------|
| _____ | Emily | _____ | Wilson | _____ |
| Prefix | First Name | Middle Initial | Last Name | Suffix |

wilsonemily56@gmail.com

 Email Address

| | |
|------------------------|--------------|
| 2322 nw 32nd st | _____ |
| Street Address | Suite or Apt |

| | | |
|--------------------|-----------|--------------|
| Gainesville | FL | 32605 |
| City | State | Postal Code |

In what city district do you live? To find your district visit: <https://tinyurl.com/yxd2kvwn> *

District 3

| | |
|-----------------------------|-------------------------------|
| Home: (352) 375-7885 | Mobile: (352) 538-6401 |
| Primary Phone | Alternate Phone |

Primary Phone Type

Home

Alternate Phone Type

None Selected

| | |
|----------------|-----------|
| Retired | _____ |
| Employer | Job Title |

Are you applying for a student seat

Yes No

Which Boards would you like to apply for?

Wild Spaces Public Places Citizen Oversight Committee: Submitted

PLEASE NOTE: You may only apply for two (2) City Advisory Boards/Committees each application cycle. A person may only be appointed to two (2) City Advisory Boards/Committees.

Do you claim any exemption to public record disclosure pursuant to FLA. STAT. Section 119?

Yes No

If yes, please submit a detailed explanation of exemption.

Interests & Experiences

Why are you interested in serving on a board or commission?

To become more active in my community

How many terms have you served on this board or committee previously?

Members of all City of Gainesville Advisory Boards and Committees must only serve two (2) consecutive terms, except for the City Plan Board, Development Review Board and Historic Preservation Board.

[Emily Wilson CV 18.pdf](#)

Upload a Resume

Please upload a file

Demographics

Ethnicity

Caucasian/Non-Hispanic

Gender

Female

Are you a City of Gainesville Employee?

Yes No

Are you a City of Gainesville Intern?

Yes No

Are you currently on a City Advisory Board/Committee?

Yes No

If yes, which Advisory Board/Committee?

EMILY J. WILSON, M.P.H.

2322 NW 32nd Street
Gainesville, FL 32605
(352) 375-7885 home

EXPERIENCE:

July 2016 – February 2019, Senior Community Preparedness Coordinator

State of Florida, Department of Health
Supervisor, Samantha Cooksey, Aaron Otis, and Dayle Mooney
4052 Bald Cypress Way Bin A23
Tallahassee, FL 32399

This position is responsible for alignment of federal guidance and state contracts to assure county health departments and partners within the healthcare coalitions meet expectations and deliverables. Served as state lead for Project Public Health Ready. During emergency response times, this position serves in ESF 8 at the State of Florida Emergency Operations Center.

March 2010 – July 2016, State Preparedness Training Coordinator

State of Florida, Department of Health
Supervisor, Jack Pittman, Aaron Otis, and Benny St. John
4052 Bald Cypress Way Bin A23
Tallahassee, FL 32399

This position is responsible for leading the Florida Public Health and Healthcare System in a disaster workforce training program consistent with the Domestic Security and federal initiatives. Other responsibilities include leading a review committee to assure exercises and curriculum created with federal funding are high quality and consistent with the initial strategies of the funding stream. Works with partners as the Department of Health Co-Chair on the Training and Exercise State Working Group that developed Florida's Type 3 All-Hazard Incident Management System Credentialing Guide. During emergency response times, this position serves in ESF 8.

December 2009 – June 29, 2012: Planner IV

State of Florida, Levy County Health Department
Supervisor, Barbara Locke
66 W. Main Street
Bronson, FL 32621

This position was responsible for the Local Health Department's emergency planning. During this time the Levy County Health Department received Project Public Health Ready national recognition.

June 2008- December 2009: Human Service Program Administrator

State of Florida, Alachua County Health Department
Supervisor: Paul Myers, Assistant Health Director
15530 NW US Hwy 442 Suite 10030
Alachua, FL 32616

This administrator position was responsible for the operation of two rural satellite clinics that provide primary care, female health, pediatric and nursing services to the communities of Alachua and High Springs. It involved supervising 4 nursing staff, 2 lab staff, and a manager who supervised 5 clerical staff. During this time, the High Springs clinic closed and combined with the Alachua site during the H1N1 crisis. At the same

time, the staff began to implement Electronic Medical Records and began extended hours.

November 2006 – May 2008: Disease Control Program Administrator

State of Florida, Department of Health, Alachua County Health Department
Supervisor: Jean Munden, R.N., Assistant Health Director
224 SE 24th Street,
Gainesville, FL 32641

This position was the administrator for public health programs; sexually transmitted diseases, hepatitis, and tuberculosis and general epidemiology. It involved supervising up to 15 employees plus some volunteers and interns in Alachua County and 6 indirectly within the region. Additionally, this position was responsible for the identification, training, exercising and deployment of regional public health strike teams in times of emergency.

2004 – November 2006

State of Florida, Department of Health, Office of Public Health Nursing and
Division of Emergency Medical Operations
Supervisors: Tom Belcuore, Karen Eaton
Tallahassee, FL

Planning was done for three statewide emergency annexes under a series of contracts funded by the Centers for Disease Control and Prevention for Public Health Preparedness. First, the SARS workgroup materials were compiled into a statewide emergency plan annex and completed in January 2005 for situations requiring quarantine and isolation to control the spread of a communicable disease. Second, the Mass Prophylaxis annex was developed in June 2005, using a statewide regional strategy. Third, the Influenza Pandemic annex was updated to Version 9 in early 2006. During this time, Environmental Health and Epidemiology asset typing was initiated and teams were formed, equipped, trained, and exercised for emergency response using the experiences from hurricane deployments to Charlie, Ivan, Dennis, and Katrina.

April 2002 – November 2003: Public Health Preparedness Planner

Dixie County Health Department
Supervisors: Sable Bolling, Rhonda White
Region 2 Domestic Security Task Force
Cross City, FL

In this temporary position, the bioterrorism annexes were created and attached to 6 county health department Emergency Operations Plans across North Central Florida.

1987 – 2006: Environmental Specialist III

State of Florida Department of Health
Supervisors: Tom Belcuore, Sharon Heber, David Johnson, P.S. Patel
224 SE 24th Street
Gainesville, FL 32641

This position operated in the Division of Environmental Health, Office of Environmental Public Health Medicine. It went through several changes after the Department of Health was created out of HRS in 1997, when it was transferred to an outpost office for the state health office for Environmental Epidemiology. It entailed project management and design. It required strategic planning, independent thinking and research into various issues as they relate human illness and exposure to suspect items in an environment. It had a quality improvement peer review responsibility.

The position, prior to January 1997, served as a general consultant in all public health environmental programs for most of North Central Florida. Some special projects were conducted which required finding funding sources, making proposals, hiring and supervising personnel, and production of final reports.

1984-1987: Environmental Health Specialist

State of Florida, Department of Health and Rehabilitative Services (HRS)
Columbia and Suwannee County Health Departments
Supervisor: Ken McCall
Lake City, FL

This position was regulatory in nature. Inspections were conducted on food service establishments, group care facilities, onsite sewage disposal systems, and other establishments regulated by HRS, Environmental Health under the authority of the 10D series of the Florida Administrative Codes. Also, surveillance of animal bites for rabies control, and communicable diseases of environmental origin were investigated. Some water sampling was conducted.

1983: Laboratory Assistant and Field Technician

San Luis Valley Analytical Services
Supervisors: Tom and Mary Mueller
Alamosa Colorado 81101

While attending college, this position provided some hands-on experience of water and air sampling. Water levels were read and recorded for the outlet of the final sewage lagoon discharge into the river. Samples were taken and tested for pH, BOD and COD. This position was responsible operation of the high-volume air sampler.

FORMAL EDUCATION:

1989: University of South Florida, Tampa
Degree: Master of Public Health
1983: Adams State College, Alamosa, Colorado
Degree: Bachelor of Science in Environmental Sciences
1974: Dixie Hollins High School
Certificate of Graduation

Publications (major articles only listed here)

- Feature article on Fibromyalgia investigation in the National Journal of Environmental Health (May 1999)
- Feature article on Regional Environmental Health Response Teams and Asset Typing Environmental Health Resources in Florida Journal of Environmental Health (September 2005)
- Epi Update: A Publication of Florida Department of Health, Bureau of Epidemiology Measles Response Using the Incident Command System (ICS) (November 2007)

Presentations:

The following listing is not exhaustive.

- Special Needs Symposium, Lake Buena Vista FL, April 2017. ***Statewide Analysis of CHD Expectations Data***
- Instructor for ***Strike Team Leader Orientation***, seven deliveries in 2014 around Florida

- Instructor for ***NIMS ICS All Hazards Strike Team/Task Force Team Leader***, three deliveries around Florida 2014-15
- National Environmental Health Association, San Antonio Texas June 2006; ***Environmental Health Responds, Working Within Incident Command Structures***
- Florida Department of Health Directors of Nursing Meeting, March 2006 ***Regional Strike Teams***
- Florida Environmental Health Association Annual Educational Meeting, August 2005, ***Project: Environmental Health Strike Teams***

Certificates:

Complete listing of certificates received continued education available upon request.

1995 –2012 Certified as an Environmental Health Professional at all levels in the primary areas of Food Protection and Onsite Sewage Treatment and Disposal

1985 – 2012 Registration #269 as a Registered Sanitarian

2005- Public Health Leadership Certificate – USF

2007: Davis Productivity Award for participation on Epidemiology Hurricane Response Toolkit Development Team

2012: Prudential-Davis Productivity Award for saving costs in Leading Edge Strike team exercise

2013: NIMS ICS All-Hazards Strike Team/Task Force Leader Instructor (EMI)

2014: Readiness: Training Identification and Preparedness Planning (MGT 418).

2014: EMI Basic Instructor, and CDP Standardized Awareness Instructor

References

Available upon request.