



ADDENDUM NO. 1

Date: September 1, 2015

Proposal Due Date: September 16, 2015
at 3:00 P.M. (Local Time)

Proposal Name: **Purchase of a New Fleet of Golf Carts for
Ironwood Golf Course**

Proposal No.: PRCA-160005-DD

NOTE: This Addendum has been issued only to the holders of record of the specifications.

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

1. Any questions shall be submitted in writing to the City of Gainesville Purchasing Division by 12:00 p.m. (noon) local time, September 10, 2015. Questions may be submitted as follows:

Email: drymonjd@cityofgainesville.org

or

Faxed (352) 334-3163

Attention: Doug Drymon, Senior Buyer

2. Please find attached:

- a) Copy of the black out period definitions (Financial Procedures Manual Section 41-424 Prohibition of lobbying in procurement matters).

3. Section I(B) - REQUEST FOR PROPOSAL OVERVIEW & PROPOSAL PROCEDURES ("RFP TIME TABLE") is hereby amended as follows:

Projected contract start date: ~~January 2016~~ Upon Final Execution

4. Section VI(A) - TECHNICAL SPECIFICATIONS ("SCOPE") is hereby amended to state as follows:

It is the intent of the City of Gainesville to obtain proposals for 66 new AC and DC electric golf carts, 2 gas-powered Ranger carts, 2 gas-powered beverage carts, and a gas-powered driving range cart (ball picker attachment not required) on a replacement basis every four years. The highest amp hour batteries are preferred. This solicitation includes the trade in of the existing 74 cart fleet as well as 2 gas-powered Ranger carts, 2 gas-powered beverage carts, and a gas-powered driving range cart.

These carts should include, but are not limited to: 4 year warranty and 4 year battery warranty on AMP hours, discount pricing on parts/ labor and service call fees (if needed), 2 extra battery chargers, 2 extra windshields and 2 extra bag covers.

Each cart must be numbered, come with sandbuckets, storage baskets, rain bag covers, divot storage and windshields.

~~Vendor to provide 20 loaner carts for Ironwood's use starting from the executed contract until the course is closed down for fairway renovations, anticipated to occur in May 2016.~~

The City of Gainesville strongly prefers to take delivery of the entire fleet of new carts no later than December 15, 2015; however, proposals which provide for a delivery date that does not extend beyond January 8, 2016 will still be taken into consideration.

5. Section II(B) – SCOPE OF SERVICES (“MINIMUM REQUIREMENTS”): The third paragraph is hereby deleted, as this requirement will no longer apply in view of the change in Scope discussed previously.
6. In addition to the Non-Mandatory Pre-Proposal Conference, vendors may, after contacting Ironwood Golf Course Management in advance for approval, examine the current Ironwood Golf Course cart fleet on Tuesday, September 8th, between 1:00 p.m. and 5:00 p.m., or on Wednesday, September 9th, between 9:00 a.m. and 5:00 p.m. No other opportunities outside these times will be afforded to view the current cart fleet. Golf course staff will not be available to answer questions. Any questions must be submitted in writing to Doug Drymon, Senior Buyer, on or before the deadline for questions given in Item 1 above. Vendors should carefully review and observe the black out period definitions which are attached.

Following are answers/clarifications to questions received as of the date of this Addendum's issuance:

7. Question: There is an anticipated executed contract date of January 2016 but not a projected delivery date for the golf cars and utilities to be delivered to the course.
Answer: Vendors should include within their proposals the earliest practicable date when delivery of the fleet of new golf carts, as well as the 2 gas-powered Ranger carts, the 2 gas-powered beverage carts, and the gas-powered driving range cart can take place. **Please note, however, the delivery time-lines that are discussed in Item 4 above.**
8. Question: There is a note on the web site that says "Vendor to provide 20 loaner carts for Ironwood's use starting from the executed contract until the course is closed down for fairway renovations, anticipated to occur in May 2016."
 - a. Please advise if this is a onetime need?
 - b. Please advise if these need to be electric or gas or is either good?Answer: This requirement is no longer in effect, and should be disregarded in the vendor's proposal.

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 1 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 1 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: _____

BY: _____

DATE: _____

CITY OF _____ FINANCIAL SERVICES GAINESVILLE PROCEDURES MANUAL

41-424 Prohibition of lobbying in procurement matters

Except as expressly set forth in Resolution 060732, Section 10, during the black out period as defined herein no person may lobby, on behalf of a competing party in a particular procurement process, City Officials or employees except the purchasing division, the purchasing designated staff contact. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

Black out period means the period between the issue date which allows for immediate submittals to the City of Gainesville Purchasing Department for an invitation for proposal or the request for proposal, or qualifications, or information, or the invitation to negotiate, as applicable, and the time the City Officials and Employee awards the contract.

Lobbying means when any natural person for compensation, seeks to influence the governmental decision making, to encourage the passage, defeat, or modification of any proposal, recommendation or decision by City Officials and Employees, except as authorized by procurement documents.