

# Bid Award

## External Cost of Service and Utility Rates Study

City Commission  
August 3, 2017

# External COS Study

- GRU issued a RFP on May 1, 2017 for a Cost of Service & Utility Rates Study
  - Purchasing Representative:  
Elizabeth Mattke, Senior Buyer
  - Project Representative:  
Kristy Mitchell, Lead Analyst
- Due Date of June 1, 2017

# External COS Study

**Scope:** provide the studies and analysis described for the electric, water, wastewater, and natural gas systems

## – Cost of Service Studies

- Utilize audited Financial Statements from FY16 & results will include recommendations for proposed FY19 budget
- Allocate costs among customer classes

## – Rate Review & Design

- Residential & Commercial Rates including Monthly Customer Charge & Usage Charges including tier structures
- Service Charges

# External COS Study

## ***Deliverables***

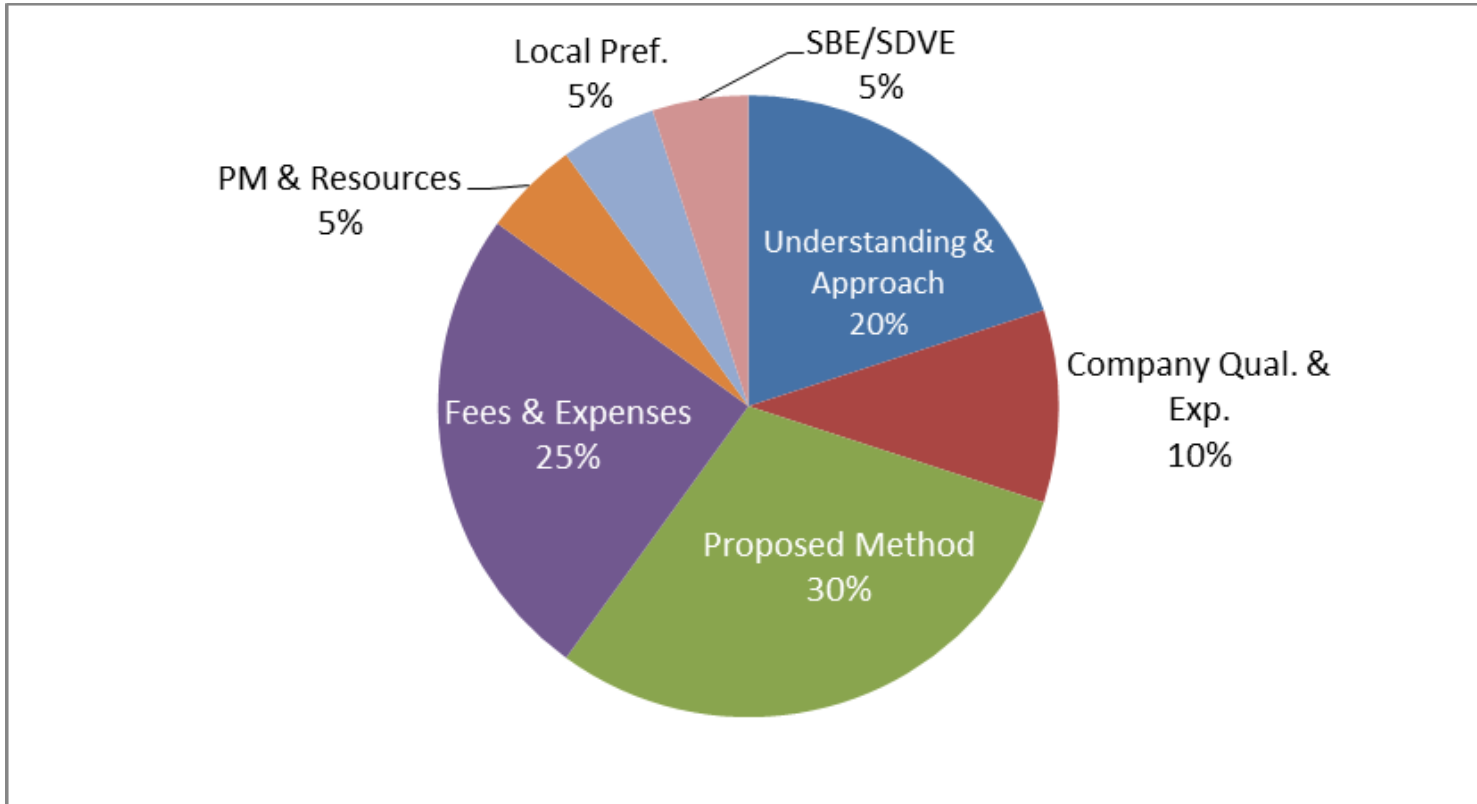
- Document Results in a Project Report
- Prepare and Present Final Report  
*(minimum of three presentations)*
  - GRU Executive Staff
  - Utility Advisory Board
  - City Commission

# External COS Study

- RFP resulted in four proposals
- Evaluation Committee of three independently evaluated and scored the proposals
  - Public Meeting
  - Held on June 12, 2017

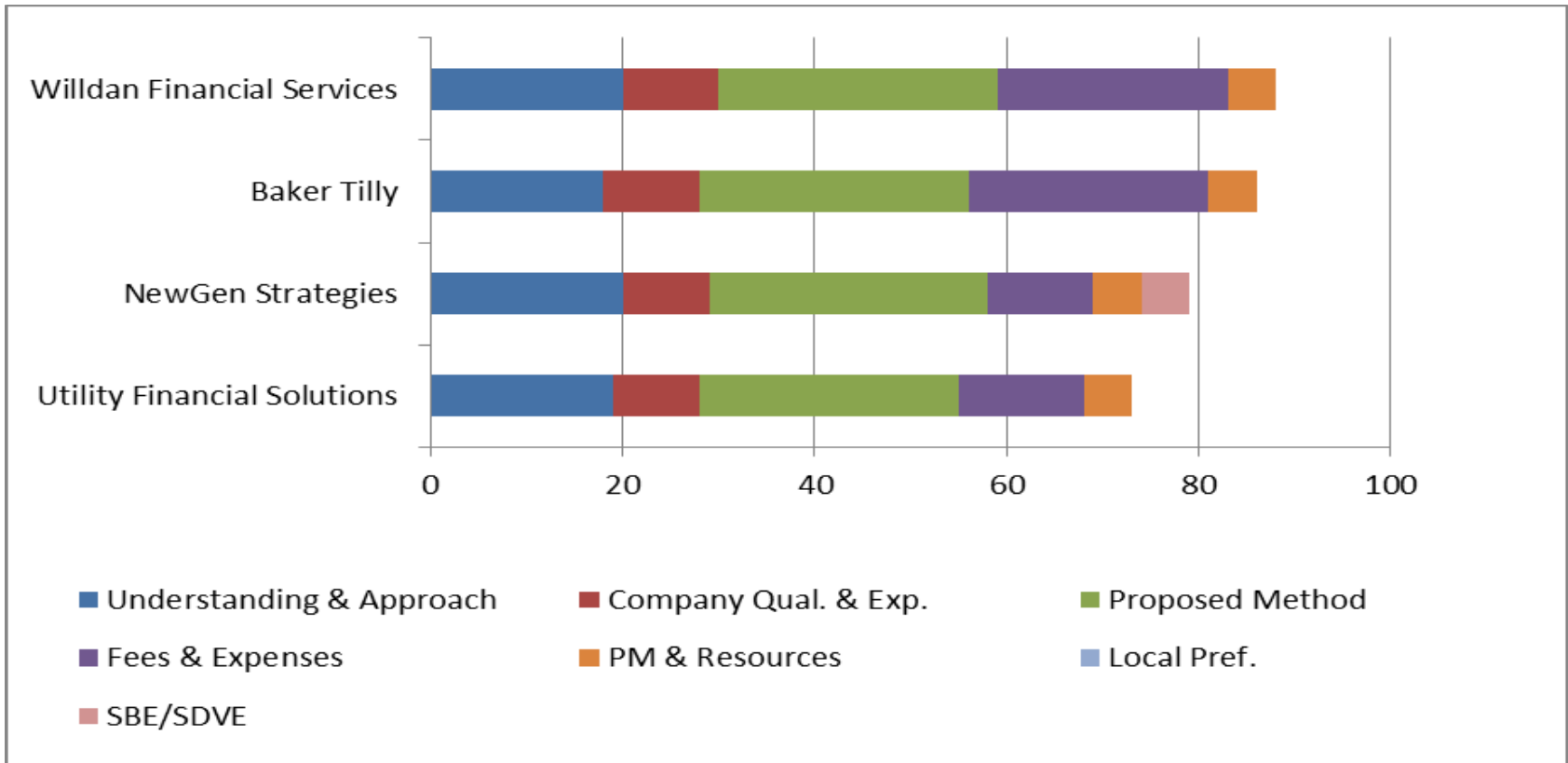
# External COS Study

## Evaluation Criteria



# External COS Study

## Evaluation Criteria



*\*Scoring was based on average of 3 independent scores for each category*

# External COS Study

## Willdan Financial Services – *Selected Firm*

- Founded in 1988, national firm
- Assisted over 800 public agencies
  - Conducted hundreds of rate studies
- Past Client Examples from Florida
  - City of Tallahassee, FL
  - City of Lakeland, FL

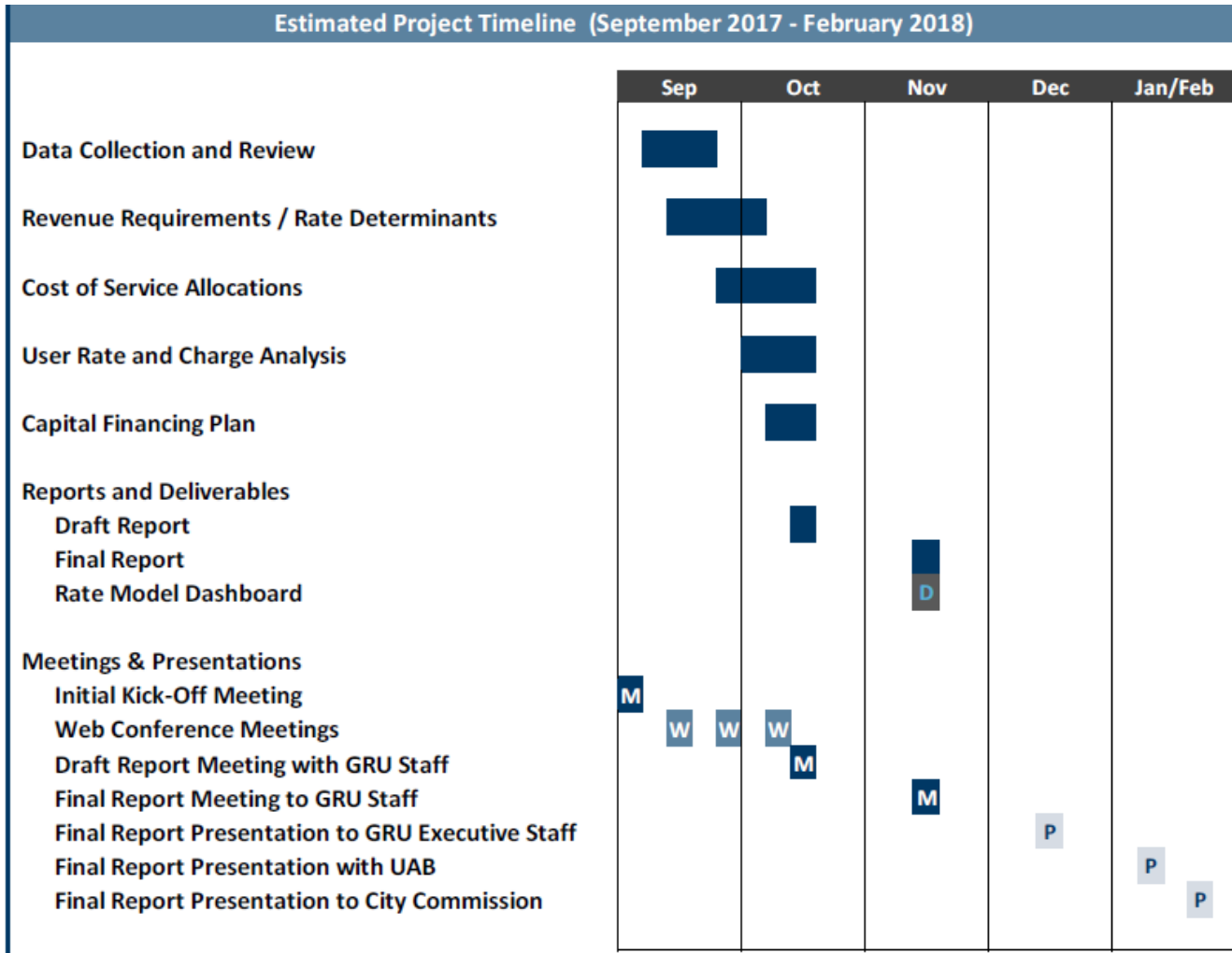


# External COS Study

## Willdan Financial Services

- Team of 6 individuals
  - 148 years of combined experience
  - Located in Orlando, FL
- Project Manager - Lisa Vedder
  - MPA (Masters in Public Administration)
  - CIA (Certified Internal Auditor)
  - 28 years of utility consulting experience
  - Specializes in COS, rate design

# External COS Study



*Draft timeline provided in proposal by Willdan Financial Services, subject to change*

# Recommendation

- The City Commission authorize the General Manager, or his designee, to negotiate and execute a contract with Willdan Financial Services and approve the issuance of a purchase order in the amount of \$99,380.