

Creekside Environmental Ed for Kids (CrEEK)

*City of Gainesville ARPA Aid to Nonprofits
Program*

Alachua Conservation Trust

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Application Form

Eligibility

Economic Impact*

Has your nonprofit organization or the clients you serve suffered demonstrable negative economic impact as a result of COVID-19?

Yes

Location*

Is your organization a nonprofit and located within Alachua County? (physically or principally)

Yes

Operating Status*

Is your nonprofit organization active, open and operating? (in-person or virtually)

Yes

IRS Status*

Is your organization legally registered, fully licensed as a 501(c)3 or 501(c)19 nonprofit (as required by applicable law), and up to date on tax payments/filings to include a valid IRS Form 990 for 2020 (or 2019) or an independently audited financial statement?

Yes

IRS Status Year*

Was your organization incorporated as a nonprofit prior to January 1, 2020?

Yes

The Philanthropy Hub Verification*

Is your nonprofit organization verified on The Philanthropy Hub?

Yes

Services*

Does your nonprofit organization provide essential human services to City of Gainesville residents who have been impacted by COVID-19? Please check all that apply:

Education
Human & Social Services

Other Services

If you selected 'Other' services, please provide details of how your organization serves those adversely affected by COVID-19.

N/A

Acknowledgment

Project Name*

Name of Project.

Creekside Environmental Ed for Kids (CrEEK)

Acknowledgment*

I understand that in order to apply for the City of Gainesville ARPA Aid to Nonprofits Program, my organization must:

- be principally based or physically located within Alachua County;
- be providing COVID-19-impacted City of Gainesville residents essential services covering medical services, congregate living safety services, food services, housing stability services, training and adult education services, child care and education services, elder care services, and mental health services;
- be active, open and operating (in-person or virtually);
- be registered as a 501(c)(3) prior to January 1, 2020;
- be fully licensed as a nonprofit (as required by applicable law), and up to date on tax payments/filings to include a valid IRS Form 990, 990-EZ, or 990-N filing no later than 2019, or an independently audited financial statement from the most recently completed fiscal year;
- be able to demonstrate the adverse impact of the COVID-19 pandemic to your organization or the clients you serve in one of the following manners:
 - incurred unplanned costs for new programming designed to assist those disparately impacted by the pandemic and its economic effects;
 - incurred unplanned costs to comply with safety and health standards and/or reopening requirements, e.g., modifying facilities for social distancing;
 - incurred unplanned costs for technology to enable virtual work; or
 - lost revenue due to pandemic-based causes, e.g., due to shutdowns, lost sponsorships, inability to hold fundraising events;

- provide a narrative explaining the impact of COVID-19 on the nonprofit's operations; and
- not have received or been approved to receive City ARPA funding via a separate initiative, project, or program.

Yes

Applicant/Agency Information

Target Population*

Select all that apply to indicate which population groups are directly impacted by your work.

Children (ages 0-12)

Marginalized/Under-served groups

Local Impact*

What is your organization's impact on its constituents and the City of Gainesville community in recent years? Please quantify your responses where possible (i.e. number of people served).

In addition to serving residents in the City of Gainesville, Alachua Conservation Trust (ACT) protects land and waterways for conservation and public use primarily in 16 counties across North Central Florida including: Alachua, Marion, Gilchrist, Putnam, Levy, Columbia, Madison, Hamilton, Union, Bradford, Clay, Suwannee, Lafayette, Dixie, Sumter, and Lake counties. Since 1988, ACT has been instrumental in facilitating the conservation of nearly 56,000 acres of Florida land. This includes the direct purchase and protection of over 24,000 acres. We also own and manage over 6,000 acres, including 14 nature preserves, and collaborate with private landowners to protect an additional 6,212 acres through conservation easements. Two of ACT's preserves, Serenola Forest Preserve and Rockwood Park, are located within the City of Gainesville and provide direct recreational benefits to residents. In 2021, ACT estimates that over 52,700 people enjoyed the public preserves under its management. More than 3,000 people are estimated to have visited ACT preserves located within Gainesville last year.

ACT serves our community by protecting and preserving natural spaces and creating opportunities to interact with the environment. We are also working to teach the next generation through environmental education programs. Since the start of the pandemic in 2020, ACT has hosted 20 virtual webinars on conservation topics, which have been viewed by over 2,800 people located locally and around the world. In 2021, despite the ongoing pandemic, ACT was able to provide 42 environmental education programs and volunteer opportunities to the public on its preserves.

Board Chair or Authorized Person First Name*

Tom

Board Chair or Authorized Person Last Name*

Kay

Board Chair or Authorized Person Title*

Executive Director

Hub Profile*

Please provide link to verified profile from The Philanthropy Hub.
www.thephilanthropyhub.org/organizations/alachua-conservation-trust

Organization Type*

Nonprofit with 501C3 IRS Status (Other than an institution of Higher Education)

Tax Form Information*

Please select the tax form your organization most recently filed.
Long form 990

Gross Revenue*

Enter your organization's total revenue as reported on your most recently filed IRS Form 990 from no older than 2019 or independently audited financial statement from your most recently completed fiscal year.

- For IRS Form 990 enter the amount indicated on line 12
- For IRS Form 990-EZ enter the amount indicated on line 9.
- For IRS Form 990-N, enter your revenue for the corresponding fiscal year.
- For independently audited financial statement, enter the total revenue indicated.

\$3,061,555.00

Operating Revenue*

Organization's operating revenue for the last completed fiscal year

\$2,573,052.00

Operating Expenses*

Organization's operating expenses for the last completed fiscal year

\$1,488,052.00

Pandemic changes to your organization

Pandemic-related changes to priorities and goals*

Briefly explain how the COVID pandemic has changed your organization's priorities and goals.

As part of our mission, ACT works to build a connection between members of the community and their surrounding natural environment to encourage future conservation. Through programs like Creekside Environmental Ed for Kids (CrEEK), ACT has been able to foster a foundation of ecological knowledge and a sense of environmental stewardship amongst participating students by giving them the opportunity to get out of the classroom and immerse themselves in surrounding ecosystems. Through the program, students are encouraged to investigate and question why and how things happen in nature, as well as connect themselves to the natural processes occurring in the outdoors around them. Through these environmental education programs, ACT and its partners seek to inspire the next generation of conservationists who will continue to steward the land responsibly into the future.

As a direct result of the pandemic, ACT's in-person environmental education programs were halted and a majority of our educational outreach transitioned to online, preventing the direct in-person connections that programs such as CrEEK depend upon to make a lasting impact. During the pandemic, ACT saw the number of visitors to its public preserves increase significantly. However, many of the students that might have participated in ACT's CrEEK program reside in low-income communities where natural areas are less accessible without reliable transportation.

As ACT relaunches its CrEEK program, we look to lessons learned from the pandemic to inform our approach to our educational programs. Prior to the start of the pandemic, the CrEEK program was based at Little Orange Creek Nature Park in Hawthorne, where students from East Gainesville schools spent the day learning about nature in areas not regularly accessible to them. Moving forward, ACT and its partners are looking to build upon the success of the existing CrEEK program and provide access to nature to students closer to home, by expanding the program to also include field trips to nature parks and preserves in Gainesville as well as surrounding areas. ACT would continue to host the program at Little Orange Creek Nature Park, but would also work with schools to provide busing to additional locations within Gainesville to provide schools with multiple options for learning that tie into their science curriculum.

As part of the program, CrEEK instructors and staff would lead hands-on activities at various nature parks and preserves in Gainesville, such as Serenola Forest Preserve, Rockwood Park, Sweetwater Wetlands Park, and Boulware Springs Park. Activities would include dipnetting in local creeks, comparing different trees and their leaves, identifying birds, and nature-inspired art projects. These activities would be an expansion of those already taught at Little Orange Creek Nature Park, but would be tailored to locations within Gainesville and also adapted to additional grade levels.

Pandemic-related changes to your organization's operations*

Please describe how your operations have changed during the pandemic from a staffing and service delivery standpoint.

A majority of ACT's public outreach and events moved online during the pandemic and are now just starting to return to in-person or hybrid formats. Educational initiatives like the CrEEK Program ceased operations as schools shifted to virtual learning for the remainder of the 2019-2020 school year. Once students returned to the classroom in 2021, field trips and outside visitors were not permitted for health and safety reasons. For a time, the CrEEK program was unable to operate. As schools began adjusting their policies, volunteers from ACT's partners at the Friends of Little Orange Creek (FLOC) visited students at their schools as well as partnered with after-school programs in underserved areas of Gainesville to bring CrEEK Program activities directly to students in a safe manner. While a positive way to adjust to the ongoing pandemic, this format denied students the access to nature that the CrEEK Program once provided.

Also during the pandemic, CrEEK lost several part-time and volunteer instructors, who did not return to the program once it restarted in a hybrid format in 2021. Recently, the CrEEK Program has begun planning to return to an in-person format at Little Orange Creek Nature Park. The program is scheduled to host its first group of students in late March. Restarting CrEEK also provides us with an opportunity to reassess our approach to environmental education for students. As a result, we have determined that an expansion of services as well as hiring a full-time program coordinator is needed to fully support the program and serve Gainesville-area students impacted by the events of these past few years. The full-time coordinator would create consistency for the program, which has been mostly volunteer-run since its inception.

In 2022, the CrEEK Program will not only bus 4th grade students from Alachua (East Gainesville) and Putnam County schools to Little Orange Creek Nature Park for a day of immersive educational experiences in nature, we will also host at least 5 field trips to locations within Gainesville to allow students to explore the ecological diversity that North Central Florida offers. Busing from the schools will be provided and outreach for field trips will be focused on schools in underserved areas of the community. Planning and conducting regular program activities as well as these expanded offerings will be part of the duties of the new full-time program coordinator with technical assistance from FLOC and other ACT staff as needed. This re-imagining of the CrEEK Program will allow us to expand our outreach to a larger number of schools and students in and around Gainesville. Ultimately, we hope this program will inspire future generations to be responsible stewards of the local environment.

Impact

Description of Need as Specifically Related to Coronavirus*

Please provide a description of how your organization continues to be impacted by the coronavirus pandemic, operationally and/or programmatically.

In 2020, as the pandemic began to impact the local community significantly, ACT ceased all in-person public events and programs, and non-essential staff transitioned to working remotely. ACT experienced a loss in revenue related to its nonprofit activities during this time. All in-person outreach and educational efforts were also halted, limiting the impact that ACT was able to have within the community.

As a successful program since 2017, the CrEEK Program had been growing in the number of students reached, teachers engaged, and schools served each year. Prior to the pandemic, the program had served over 1,000 students in its first two years of operation, and was expected to reach an additional 1,000 students in the 2020-21 school year. However, in March 2020, the program was halted as students and teachers transitioned to at-home instruction at the start of the pandemic.

After two years, the CrEEK Program is working to restart its educational outreach efforts to Gainesville students. Previously, the program was mostly volunteer-run by ACT's program partners, Friends of Little Orange Creek (FLOC). The program also employed several part-time educators, which are no longer with CrEEK following the brief shutdown of activities during the pandemic. ACT is currently working with FLOC to hire a full time project coordinator to help restart and re-imagine the CrEEK Program for additional schools and students.

Population Impact*

Indicate if your services are directed at populations that have been disproportionately impacted by the COVID pandemic. (Identify at least one category: race, gender, ethnicity, geography, income)

ACT's CrEEK Program buses fourth grade students from schools in East Gainesville to ACT's nature preserves. The demographics of the participating schools are majority low-income black and brown students.

Disparity*

What disparity does this population experience that this program addresses? Examples: home ownership, income, health, educational attainment, etc.

These students are not afforded with enough access to environmental education as other students in the surrounding areas and the CrEEK program aims to diminish that barrier of access for these students.

Supplemental Disparity Information

For organizations with gross revenue of more than \$1 million, show data to demonstrate existing disparities and impact of COVID on the population identified, including local data if possible. Examples of data can be related to health, socioeconomic status, housing, or factors specific to the program.

Health: Per Alachua County Public Schools, 12,193 students were enrolled in elementary schools across the District during the 2020-21 school year. That number has shown a slight increase to 12,314 in 2021-22. At the height of the pandemic, all students and teachers transitioned to virtual learning. During the 2020-21 school year, 211 Covid-positive student cases and 129 staff cases were reported for elementary schools. Since June 2021, the number of Covid-positive cases has risen to 2,414 students and 380 staff (Source: <https://www.sbac.edu/dashboard>).

Education: Prior to the pandemic, there was a 55% passage rate among 5th grade students in Alachua County testing on the sciences during the 2018-19 school year. There is no data for 2019-20 as all end-of-year testing was canceled; however, 2020-21 test results have been reported to show declines in math, science, and social studies scores across the state following the start of the pandemic (Source: Florida Dept. of Education).

Number of individuals served*

Indicate the total amount of individuals who will be directly impacted by this program.

CrEEK provides educational instruction for approximately 1,000 elementary school students from Alachua (East Gainesville) and Putnam counties each year. Expansion of this program would increase this outreach to more than 1,000 students per year.

Lost Revenue Calculation (Optional Question)

If you are requesting support for lost revenue, please complete the <https://cfncf.org/wp-content/uploads/2022/03/Lost-Revenue-Calculations.xlsx> Lost Revenue Calculation worksheet. Click here for instructions: [Lost Revenue Calculation Instructions](#).

After downloading and completing the worksheet, please submit it in Excel format.

Budget Spreadsheet*

Upload the program budget using the spreadsheet provided: City of Gainesville ARPA Aid to Nonprofits Program Budget Worksheet

Add line items to the budget worksheet as needed. Please be descriptive in your line items, including providing the number of items and cost per item, i.e., 2.5 FTEs @ \$75,000 each.

The worksheet should reflect/include information about other ARPA funding or other COVID- related federal funding received and/or pending. After downloading and completing the budget, please submit it in Excel format.

ARPA Budget FINAL_ACT.xlsx

Sustainability*

What are the long-term strategies for funding this project/program at the end of the grant period?

ACT has recently applied for additional funding support for this program with the Robert F. Schumann Foundation. If this request is awarded, it will cover the cost of running the CrEEK program at Little Orange Creek Nature Park in Hawthorne for one year. If ARPA funding is awarded, that funding will be applied towards transportation, staffing and supplies related to the CrEEK Program activities that take place in Gainesville and will allow ACT to apply any additional non-ARPA funding towards program costs and activities outside of Gainesville and fund the program for multiple years.

ACT also plans to hire a full-time educator and program coordinator for the CrEEK Program this year. The program coordinator will be responsible for planning and running the program during the 2022-23 school year as well as applying for additional funding that will continue to sustain the program in the future.

Request Information

Purpose of Request*

One sentence describing the purpose of your request

ACT is requesting funding to support busing, supplies, and staffing costs to restart the CrEEK Program following the Covid-19 pandemic and to provide expanded offerings to students at parks and preserves in Gainesville.

Amount Requested*

Funding can be requested to cover expenses from March 3, 2021 - December 31, 2024. Please enter the total amount of your request for all years of your request.

\$62,600.00

Total Program Cost*

\$62,600.00

Allocation of requested funds for previous expenses*

Please indicate the amount of your organization's request that you plan to use for reimbursement of qualified expenses incurred from 3/3/2021-current.

\$0.00

Allocation of requested funds for year one*

Please indicate the amount of your organization's request that you plan to use from 6/1/2022 through 6/1/2023.

\$31,300.00

Allocation of requested funds for year two*

Please indicate the amount of your organization's request that you plan to use from 6/2/2023 through 12/31/2024.

\$31,300.00

Financial Review

Budgets to Actuals*

Please upload three years of organizational budget to actuals (current year-to-date, plus the previous two years). You will have to combine the documents into one file to attach here.

ACT Budget to Actuals_2020-22.pdf

Balance sheet*

Please upload your most recent balance sheet.

ACT Balance Sheet as of 2-28-22.pdf

Financial oversight*

How is your organization's board and/or finance committee evaluating the financial health of your organization? What types of financial documents do they review and how often?

The ACT bylaws establish a finance committee as a standing committee. The duties of the committee include assisting the board of directors in developing the annual budget and regularly reporting to the board on financial matters. Prior to the end of each fiscal year, the finance committee, with

the assistance of ACT staff, prepares an annual budget for the coming fiscal year. The annual budget must take into account the financial security and longevity of ACT.

The board of directors ensures that ACT keeps accurate financial records. These records are maintained by the executive director under the direction and supervision of the treasurer in accordance with generally accepted accounting principles (GAAP). The ACT bylaws specify that the treasurer shall regularly review all financial matters and report to the board of directors. As of January 1, 2022, ACT's full Board of Directors meets bi-monthly, at which time they are provided with up-to-date Income/Expense, Balance Sheet and Budget vs. Actual reports for review. The executive director also presents a final report for the year to the board after the close of the fiscal year and before the end of the first quarter of the next fiscal year.

ACT bylaws provide that the finance committee shall have general oversight and supervision of the financial policies of ACT. Accordingly, the finance committee annually conducts a financial review of the aforesaid records and systems to verify their completeness and accuracy and the committee is authorized to employ an independent certified professional account or other qualified financial professional to conduct such review, if necessary or appropriate. The finance committee presents a complete written report of the review to the treasurer who reports to the board. As of FY 2020, ACT determined that it would be conducting annual full audits based on its Operating Budget having exceeded National Land Trust Alliance accreditation threshold requirements.

Confirmation and Attestation

Confirmation and Attestation 1*

My nonprofit organization or the clients we serve were adversely affected by the COVID-19 Pandemic.

Yes

Confirmation and Attestation 2*

My nonprofit organization, if approved, will use awarded City of Gainesville ARPA Aid to Nonprofits Program funding solely for the purpose of covering expenses directly related to the COVID-19 pandemic.

Yes

Confirmation and Attestation 3*

I/We have not already received (and will not receive) reimbursement of any of these costs through another funding source (such as insurance or grants).

Yes

Confirmation and Attestation 4*

I/We fully understand that any funding awarded under this program must be used to purchase services or products that will be used within the City of Gainesville by December 31, 2026.

Yes

Confirmation and Attestation 5*

I/We fully understand that it is a Federal crime to knowingly make false statements (especially regarding the misuse of funds).

Yes

Confirmation and Attestation 6*

I/We fully understand that my case file may be subject to a random audit, five (5) years after the date of closing. This audit may be conducted by the City of Gainesville, and/or another local or state nonprofit organization. I agree to fully cooperate with any of these agencies as requested.

Yes

Confirmation and Attestation 7*

I/We fully acknowledge that if any omissions or misrepresentations are revealed, I will be subject to immediate repayment of all assistance received.

Yes

Confirmation and Attestation 8*

I certify that the information contained in this application is true, complete and correct to the best of my knowledge.

Yes

Signature*

By entering my name below and submitting this application for financial assistance, I affirm that I read, understand, and agree to the previous statements. I am bound by all of the above statements in this application, and agree to be bound by the following terms and conditions if awarded under this program. I confirm that this application is submitted under the authority and approval of the CEO or Executive Director of my organization.

Type your name below

Tom Kay

Date Signed*

03/16/2022

For Evaluators

CFNCF Comment on Diversity*

Are diversity policies included in board recruitment? Yes

Board Demographics

African American/Black

1

Asian American/Pacific Islander

1

Caucasian

12

Hispanic/Latino

0

Native American/American Indian

0

Not Specified

Female

7

Male

7

Not Specified

0

Board Diversity Comments

None

File Attachment Summary

Applicant File Uploads

- ARPA Budget FINAL_ACT.xlsx
- ACT Budget to Actuals_2020-22.pdf
- ACT Balance Sheet as of 2-28-22.pdf

ARPA Coronavirus Nonprofit Recovery Fund

Organization Name: Alachua Conservation Trust

PROJECT BUDGET	Expenditures	Other Funding Income			Total Request
	Expected Expenditures 03/03/2021 through 12/31/2024	Other ARPA Funding*	Non-ARPA Funding Received**	Total Other Funding	
Project coordinator salary (1040 hours per year @ \$21/hr plus fringe rate)	\$ 54,600.00			\$ -	54,600
Buses for 5 field trips to Gainesville area parks & preserves @ \$200 per bus (4 buses per event)	\$ 4,000.00			\$ -	4,000
Equipment & supplies for nature-based activities in Gainesville	\$ 2,000.00			\$ -	2,000
Outreach materials (i.e., print, online) & events (i.e., school educator fairs)	\$ 2,000.00			\$ -	2,000
				\$ -	-
				\$ -	-
				\$ -	-
				\$ -	-
				\$ -	-
				\$ -	-
				\$ -	-
				\$ -	-
				\$ -	-
				\$ -	-
TOTAL	\$ 62,600.00	\$ -	\$ -	\$ -	62,600

Sources of Other Funds	Status of Funding	Amount
Robert F. Schumann Foundation (to be applied to activities outside Gainesville)	Awaiting decision	\$ 39,000
Lydia B. Stokes Foundation (to be applied to activities outside Gainesville)	Received	\$ 4,000
Total		\$ 43,000

* Please list any APRA funding received or pending from other sources
 **Please include an other federal pandemic response funding received during any time period during the pandemic

Alachua Conservation Trust, Inc.

Budget - 2022

INCOME as of 2-28-22

	2022 Budget	2022 Actual
Unrestricted support:		
Donor contributions - individuals	\$ 495,000.00	\$ 46,032.00
Donors - groups (UF, State, Fed)	\$ 25,000.00	\$ 14,348.00
Foundation support - unrestricted	\$ 37,500.00	\$ -
Corporate support - unrestricted	\$ 42,000.00	\$ 36,350.00
Sales of promotional items	\$ 10,000.00	\$ 1,243.00
Interest income - unrestricted	\$ 35,600.00	\$ -
Land sales - unrestricted	\$ 160,000.00	\$ -
Property donations (non-cash)	\$ -	\$ -
Rental income from leases	\$ 11,000.00	\$ 1,700.00
Special events and Lodge rentals	\$ 48,000.00	\$ 16,635.00
Operating reserve	\$ 50,000.00	\$ -
Subtotal - unrestricted income	\$ 914,100.00	\$ 116,308.00
Restricted support:		
Contractual services	\$ 180,000.00	\$ 120,906.00
Special Program	\$ 17,000.00	\$ -
Interest income - restricted	\$ 60,000.00	\$ -
Operating Endowment	\$ 100,000.00	\$ -
Timber sales	\$ 135,000.00	\$ -
Mitigation funding - restoration	\$ 104,000.00	\$ -
Mitigation funding - long-term mgt.	\$ -	\$ -
CE Monitoring & Enforcement	\$ 60,000.00	\$ -
Foundation grants - restricted	\$ 404,000.00	\$ -
State/Federal grants - restricted	\$145,000.00	\$ 134,595.00
Rock Bluff Springs Park admittance fees	\$ 4,800.00	\$ -
Subtotal - restricted income	\$ 1,209,800.00	\$ 255,501.00
Land acquisition funding:		
State/Federal Land Acquisition Funding	\$ 4,500,000.00	\$ -
State Mitigation funding	\$ -	\$ -
Private Foundation - restricted	\$ 2,400,000.00	\$ -
Private Foundation - bridge loans	\$ -	\$ -
Private Donor/s -bridge loans	\$ -	\$ -
Private Donor/s - restricted	\$ 825,000.00	\$ 674,347.00
Subtotal - land acquisition	\$ 7,725,000.00	\$ 674,347.00
TOTAL INCOME SUBJECT TO EXPENSE	\$ 9,848,900.00	\$ 1,046,156.00
TOTAL INCOME LESS EXPENSE	\$ 4,580.38	\$ 198,617.00

Alachua Conservation Trust, Inc.
 APPROVED Budget - 2022
 EXPENSE as of 2-28-22

	2022 Budget	2022 Actual
Personnel:		
Subtotal: Salary	\$ 1,027,703.00	\$ 78,479.00
Subtotal: Payroll	\$ 85,843.35	\$ 10,225.00
Subtotal: Benefits	\$ 172,523.27	\$ 53,648.00
TOTAL: Personnel	\$ 1,286,069.62	\$ 142,352.00
General Operating		
Office rent	\$ -	\$ -
Utilities	\$ 4,200.00	\$ 863.00
Office supplies	\$ 4,000.00	\$ 524.00
Computers: software, web, database, monit./service	\$ 20,000.00	\$ 2,599.00
Printer, copier	\$ 4,800.00	\$ 750.00
Telephone/Internet	\$ 5,500.00	\$ 900.00
Postage	\$ 12,000.00	\$ 1,500.00
Printing: trail brochures, newsletters, posters etc.	\$ 22,500.00	\$ 2,251.00
Capital equipment	\$ 12,000.00	\$ 2,316.00
Structure repairs	\$ 32,000.00	\$ 2,567.00
Facilities: materials and supplies	\$ 2,750.00	\$ 1,272.00
Property management	\$ 180,000.00	\$ 17,877.00
Vehicle and equipment maintenance	\$ 11,000.00	\$ 4,365.00
Equipment rental	\$ 8,500.00	\$ 4,280.00
Insurance	\$ 65,000.00	\$ 47,730.00
Advertising	\$ 12,500.00	\$ 917.00
Conferences	\$ 20,000.00	\$ 570.00
Dues and subscriptions	\$ 8,500.00	\$ 75.00
Meetings	\$ 1,000.00	\$ 42.00
Special events	\$ 5,000.00	\$ 670.00
Travel	\$ 9,000.00	\$ 1,276.00
Accounting	\$ 16,500.00	\$ 225.00
Legal fees	\$ 14,500.00	\$ -
Surveying	\$ 24,500.00	\$ -
Appraisals/ESAs	\$ 24,000.00	\$ 2,770.00
Professional services	\$ 30,000.00	\$ 3,300.00
Acquisition Expense - Non-funded	\$ 5,000.00	\$ -
Acquisition Expense - Direct	\$ 1,000,000.00	\$ -
Acquisition Expense - Loan Repayments	\$ 6,800,000.00	\$ 604,248.00
Fees and permits	\$ 4,500.00	\$ 100.00
Taxes	\$ 8,500.00	\$ -
Investment, Bank and CC processing	\$ 7,500.00	\$ 218.00
Program Recognition & Acknowledgements	\$ 2,000.00	\$ -
Interest expense	\$ 181,000.00	\$ 982.00
Total: General Operating	\$ 8,558,250.00	\$ 705,187.00
TOTAL EXPENSES	\$ 9,844,319.62	\$ 847,539.00

Alachua Conservation Trust, Inc.

Budget - 2021

INCOME

	2021 Budget	2021 Actual
Unrestricted support:		
Donor contributions - individuals	\$ 350,000.00	\$ 493,012.00
Donors - groups (UF, State, Fed)	\$ 25,000.00	\$ 24,411.00
Foundation support - unrestricted	\$ 25,000.00	\$ 37,500.00
Corporate support - unrestricted	\$ 40,000.00	\$ 33,293.00
Sales of promotional items	\$ 10,000.00	\$ 959.00
Interest income - unrestricted	\$ 35,600.00	\$ 122,367.00
Land sales - unrestricted	\$ 120,000.00	\$ -
Property donations (non-cash)	\$ -	\$ -
Rental income from leases	\$ 13,550.00	\$ 14,500.00
Special events and Lodge rentals	\$ 45,000.00	\$ 95,889.00
Operating reserve	\$ 50,000.00	\$ -
Subtotal - unrestricted income	\$ 664,150.00	\$ 821,931.00
Restricted support:		
Contractual services	\$ 209,000.00	\$ 220,494.00
Special Program	\$ 17,000.00	\$ 25,750.00
Interest income - restricted	\$ 60,000.00	\$ 86,433.00
Operating Endowment	\$ 100,000.00	\$ 1,085,000.00
Timber sales	\$ 135,000.00	\$ -
Mitigation funding - restoration	\$ 104,000.00	\$ -
Mitigation funding - long-term mgt.	\$ -	\$ -
CE Monitoring & Enforcement	\$ 81,000.00	\$ 45,500.00
Foundation grants - restricted	\$ 320,000.00	\$ 319,202.00
State/Federal grants - restricted	\$145,000.00	\$ 103,117.00
Rock Bluff Springs Park admittance fees	\$ 6,500.00	\$ 2,003.00
Subtotal - restricted income	\$ 1,177,500.00	\$ 1,887,499.00
Land acquisition funding:		
State/Federal Land Acquisition Funding	\$ 1,346,000.00	\$ 712,200.00
State Mitigation funding	\$ 139,000.00	\$ -
Private Foundation - restricted	\$ 300,000.00	\$ 1,450,621.00
Private Foundation - bridge loans	\$ -	\$ 1,450,000.00
Private Donor/s - bridge loans	\$ -	\$ 4,521,339.00
Private Donor/s - restricted	\$ 1,165,000.00	\$ 2,009,993.00
Subtotal - land acquisition	\$ 2,950,000.00	\$ 10,144,153.00
TOTAL INCOME SUBJECT TO EXPENSE	\$ 4,660,650.00	\$ 12,721,650.00
TOTAL INCOME LESS EXPENSE	\$ 588,139.70	\$ 8,672,109.64

Alachua Conservation Trust, Inc.
Budget - 2021
EXPENSES

	2021 Budget	2021 Actual
Personnel:		
Subtotal: Salary	\$ 694,072.00	\$ 649,358.00
Subtotal: Payroll	\$ 57,425.90	\$ 53,759.36
Subtotal: Benefits	\$ 57,575.00	\$ 70,151.00
TOTAL: Personnel	\$ 809,072.90	\$ 773,268.36
General Operating		
Office rent	\$ -	\$ -
Utilities	\$ 4,000	\$ 3,899
Office supplies	\$ 3,500	\$ 2,861
Computers: software, web, database, monit./service	\$ 17,500	\$ 37,027
Printer, copier	\$ 4,500	\$ 3,728
Telephone/Internet	\$ 5,500	\$ 5,177
Postage	\$ 11,500	\$ 7,743
Printing: trail brochures, newsletters, posters etc.	\$ 20,000	\$ 18,092
Capital equipment	\$ 10,000	\$ 8,314
Structure repairs	\$ 15,000	\$ 14,539
Facilities: materials and supplies	\$ 2,750	\$ 1,794
Property management	\$ 180,000	\$ 185,639
Vehicle and equipment maintenance	\$ 11,000	\$ 9,961
Equipment rental	\$ 5,000	\$ 850
Insurance	\$ 62,500	\$ 82,365
Advertising	\$ 10,000	\$ 16,381
Conferences	\$ 20,000	\$ 2,837
Dues and subscriptions	\$ 8,500	\$ 8,375
Meetings	\$ 1,000	\$ 2,272
Special events	\$ 5,000	\$ 19,584
Travel	\$ 7,500	\$ 9,120
Accounting	\$ 15,000	\$ 13,640
Legal fees	\$ 14,500	\$ 3,827
Surveying	\$ 24,500	\$ 41,095
Appraisals/ESAs	\$ 24,000	\$ 92,850
Professional services	\$ 30,000	\$ 62,190
Acquisition Expense - Non-funded	\$ 5,000	\$ -
Acquisition Expense - Direct	\$ 1,000,000	\$ 642,240
Acquisition Expense - Loan Repayments	\$ 1,656,000	\$ 1,919,248
Fees and permits	\$ 4,500	\$ 4,458
Taxes	\$ 8,500	\$ 9,027
Investment, Bank and CC processing	\$ 7,500	\$ 11,934
Program Recognition & Acknowledgements	\$ 1,750	\$ 974
Interest expense	\$ 40,000	\$ 34,231
Total: General Operating	\$ 3,236,000	\$ 3,276,272
TOTAL EXPENSES	\$4,045,073	\$4,049,540

Alachua Conservation Trust, Inc.

Budget - 2020

INCOME

	<u>2020 Actual</u>	<u>2020 Budget</u>
Unrestricted support:		
Donor contributions - individuals	\$321,700.00	\$390,957.00
Donors - groups (UF, State, Fed)	\$23,500.00	\$23,443.00
Foundation support - unrestricted	\$24,000.00	\$24,000.00
Corporate support - unrestricted	\$34,000.00	\$38,732.00
Sales of promotional items	\$18,850.00	\$18,844.00
Interest income - unrestricted	\$3,600.00	\$148.00
Land sales - unrestricted	\$340,000.00	\$340,000.00
Property donations (non-cash)	\$150,193.00	\$151,131.00
Rental income from leases	\$2,900.00	\$2,875.00
Special events and Lodge rentals	\$44,700.00	\$47,515.00
Operating reserve	\$0.00	\$1,000.00
Subtotal - unrestricted income	<u>\$963,443.00</u>	<u>\$1,038,645.00</u>
Restricted support:		
Contractual services	\$209,500.00	\$211,027.00
Special Program	\$17,000.00	\$25,400.00
Interest income - restricted	\$41,000.00	\$76,948.00
Operating Endowment	\$0.00	\$50,000.00
Timber sales	\$0.00	\$0.00
Mitigation funding - restoration	\$0.00	\$0.00
Mitigation funding - long-term mgt.	\$0.00	\$0.00
CE Monitoring & Enforcement	\$20,000.00	\$20,000.00
Foundation grants - restricted	\$372,750.00	\$410,566.00
State/Federal grants - restricted	\$102,000.00	\$101,900.00
Rock Bluff Springs Park admittance fees	\$4,000.00	\$3,114.00
Subtotal - restricted income	<u>\$766,250.00</u>	<u>\$898,955.00</u>
Land acquisition funding:		
State/Federal Land Acquisition Funding	\$233,500.00	\$233,472.00
State Mitigation funding	\$0.00	\$0.00
Private Foundation - restricted	\$195,000.00	\$200,000.00
Private Foundation - bridge loans	\$0.00	
Private Donor/s - bridge loans	\$404,000.00	\$404,000.00
Private Donor/s - restricted	\$392,000.00	\$397,363.00
Subtotal - land acquisition	<u>\$1,224,500.00</u>	<u>\$1,234,835.00</u>
TOTAL INCOME SUBJECT TO EXPENSE	\$2,893,193.00	\$3,076,487.00
TOTAL INCOME LESS EXPENSE	\$731,832.00	\$762,228.00

Alachua Conservation Trust, Inc.
Budget - 2020
EXPENSES

	2020 Budget	2020 Actual
Personnel:		
Subtotal: Salary	\$509,111.00	\$508,000.00
Subtotal: Payroll	\$43,066.00	\$42,612.00
Subtotal: Benefits	\$48,545.00	\$47,649.00
TOTAL: Personnel	\$600,722.00	\$598,261.00
General Operating		
Office rent	\$0.00	\$0.00
Utilities	\$2,681.00	\$3,500.00
Office supplies	\$3,241.00	\$3,500.00
Computers: software, web, database, monit./service	\$21,475.00	\$21,100.00
Printer, copier	\$4,399.00	\$4,700.00
Telephone/Internet	\$4,117.00	\$3,500.00
Postage	\$9,110.00	\$11,000.00
Printing: trail brochures, newsletters, posters etc.	\$17,965.00	\$20,500.00
Capital equipment	\$57,500.00	\$57,500.00
Structure repairs	\$13,949.00	\$11,500.00
Facilities: materials and supplies	\$2,497.00	\$2,700.00
Property management	\$120,683.00	\$137,500.00
Vehicle and equipment maintenance	\$6,881.00	\$11,500.00
Equipment rental	\$8,354.00	\$11,000.00
Insurance	\$63,470.00	\$51,000.00
Advertising	\$11,356.00	\$10,500.00
Conferences	\$2,990.00	\$2,900.00
Dues and subscriptions	\$10,339.00	\$8,500.00
Meetings	\$1,004.00	\$1,000.00
Special events	\$12,538.00	\$12,500.00
Travel	\$5,220.00	\$5,200.00
Accounting	\$9,830.00	\$9,000.00
Legal fees	\$6,927.00	\$6,950.00
Surveying	\$16,985.00	\$15,250.00
Appraisals/ESAs	\$17,920.00	\$16,700.00
Professional services	\$32,874.00	\$30,500.00
Acquisition Expense - Non-funded	\$1,903.00	\$2,000.00
Acquisition Expense - Direct	\$1,155,195.00	\$971,000.00
Acquisition Expense - Loan Repayments	\$0.00	\$0.00
Fees and permits	\$14,166.00	\$13,500.00
Taxes	\$9,976.00	\$9,500.00
Investment, Bank and CC processing	\$13,414.00	\$13,850.00
Program Recognition & Acknowledgements	\$1,839.00	\$1,750.00
Interest expense	\$52,739.00	\$82,000.00
Total: General Operating	\$1,713,537.00	\$1,563,100.00
TOTAL EXPENSES	\$2,314,259.00	\$2,161,361.00

Alachua Conservation Trust, Inc.

Balance Sheet

As of February 28, 2022

	Feb 28, 22
ASSETS	
Current Assets	
Checking/Savings	
099 · Radiant FCU Savings - Connell	16,513.12
100 · Wells Fargo Checking	519,608.76
101 · Community Foundation of NCF	1,081,819.96
105 · Ameris (formerly M&S) Rest.	14,745.68
1055 · Ameris SBA-PPP Holding Account	17,893.60
108 · Friends of ACF	118.29
109 · Vanguard MMKT	256,910.77
110 · Vanguard Investments	9,753.57
111 · Fidelity Investments	1,275,678.43
Total Checking/Savings	3,193,042.18
Accounts Receivable	
120 · Pledges & Income Receivables	21,573.93
Total Accounts Receivable	21,573.93
Other Current Assets	
139 · Undeposited Funds	41,188.42
Total Other Current Assets	41,188.42
Total Current Assets	3,255,804.53
Fixed Assets	
141 · Computers	
141.9 · Accumulated Depr Computers	-3,749.01
141 · Computers - Other	3,749.00
Total 141 · Computers	-0.01
142 · Equipment	
142-0 · Equipment Cost	10,208.61
142-1 · Equipment Deprec	-9,519.97
142 · Equipment - Other	37,985.57
Total 142 · Equipment	38,674.21
145 · Vehicles	
145-1 · Vehicle Accum. Depreciation	-156,060.04
145 · Vehicles - Other	188,537.00
Total 145 · Vehicles	32,476.96
150 · Conservation Easements Donated	
150.01 · Bellamy Forge	2.00
150.10 · Eoff - Newnan's Lake	37.92
150.11 · Eoff - Okaloosa County	775.00
150.12 · Eoff-Tyner - Okaloosa	144.00
150.13 · Santa Fe Village	40.00
150.14 · Yankeetown (Ohlwiler)	413.00
150.15 · Shey	659.00
150.16 · Retirement Home for Horses	245.00
150.17 · Roberts-Markham-Lee (Serenola)	11.24
150.18 · Kanapaha Prairie - TCF (NAWCA)	685.00
150.19 · Simons	53.40
150.20 · Tuscawilla - Byerly	37.30
150.21 · Tuscawilla - Alves-Moody-McGurn	7.47
150.30 · Gary Easement	
150.31 · Gary - Anthony	120.00
150.32 · Gary - Lowell	29.00
150.30 · Gary Easement - Other	180.00

Alachua Conservation Trust, Inc.

Balance Sheet

As of February 28, 2022

	Feb 28, 22
Total 150.30 · Gary Easement	329.00
150.40 · Gum Slough - Wilson Smith	423.00
150.41 · Gum Slough - McGregor Smith	406.00
150.50 · Lacy's Grove - Duff	19.25
150.51 · Lacy's Grove - MacPhee	82.75
150.60 · Elliott - Newnan's Lake	13.00
150.61 · UFF - St. Johns County	1.00
150.62 · Hammond - Levy County	130.00
150.63 · Pruitt-Gilchrist County	112.00
150.64 · Harrell (WARV)	20.00
150.65 · Proctor - Lost Valley	10.00
150.66 · Ross-Scudder	25.00
150.67 · Shermyen	85.00
150.68 · Updegraff	628.00
150.69 · Early	20.00
150.70 · Lundgren	278.00
150.71 · Canoe Outpost	2.00
Total 150 · Conservation Easements Donated	5,694.33
155 · Conservation Easements Purchase	
155.1 · JY Wilson 518AC	518.00
Total 155 · Conservation Easements Purchase	518.00
160 · Land	
160.1 · Dog Island 30	450,000.00
160.2 · Herzog Cave 2AC	2.00
160.3 · Blues Creek Ravine (FCT) 163	1,657,000.00
160.4 · 53rd Ave Property 1AC	3,800.00
160.6 · Janet Brooks Woods Lots 8.5	17,000.00
160.7 · River Rise - 162	1,150,470.72
160.8 · Rockwood Park 1AC	146,000.00
160.9 · Blakewood 1AC	97,500.00
160.90 · Fox Pen 197	460,089.48
160.91 · Fox Pen-Ellis Addition 28AC	105,011.80
160.92 · Wakulla (Ward) 6.42	280,000.00
160.93 · Feldthausen 6.6	42,000.00
160.94 · Carr-Brooker 7.7	54,000.00
160.95 · Thompson-Barr Hammock 167	658,500.00
160.96 · Serenola 7.74	226,319.35
160.97 · Serenola CCP 1.0	20,000.00
160.99 · Orange Lake Overlook 70	1,356,758.92
161 · Haile w/ Homestead 29.03	
161.1 · Haile Adj. Homestead 8.7	38,313.00
161 · Haile w/ Homestead 29.03 - Other	115,500.00
Total 161 · Haile w/ Homestead 29.03	153,813.00
162 · Little Awesome-Siphon Sink 197	1,798,663.59
163 · Saarinen Preserve 79	444,000.00
164 · Lake Tusawilla	
164.1 · Tusawilla-McGurn UFF NAWCAM	1,041,631.41
164.2 · Tusawilla-Thrasher NAWCAM	987,149.00
164.5 · Tusawilla-Connell NAWCA-139	700,000.00
164.6 · Tusawilla-Blauer NAWCA -75	435,237.02
Total 164 · Lake Tusawilla	3,164,017.43
165 · Prairie Creek	
165.1 · Prairie Creek-Crevasse 749	265,140.59
165.2 · Prairie Creek-Etherington (FCT)	909,732.68
165.3 · Prairie Creek-Sanders (FCT)	960,000.00
165.4 · Prairie Creek-Mahabir (FCT)	232,951.29
165.5 · Prairie Creek-Zetrouer (FCT)	381,002.50
165.6 · Praire Creek-Reber 2.16	3,071.00
165.7 · Prairie Creek-PCCC (Geiger) 15	57,500.00

Alachua Conservation Trust, Inc.

Balance Sheet

As of February 28, 2022

	<u>Feb 28, 22</u>
Total 165 · Prairie Creek	2,809,398.06
166 · Little Orange Creek Preserve	
166.1 · LOC-PC (NAWCA) 700	1,000,000.00
166.2 · LOC-Inholding Access Parcel	5,100.00
166.3 · LOC-Shimer (NAWCA)	507,997.00
166.4 · LOC-Shimer 112	199,975.31
166.5 · LOC-Vause 43	69,197.15
166.6 · LOC-Mahabir 40.7	135,306.82
166.7 · LOC-Shimer 10	22,633.01
166.8 · LOC-Worley 18.3	56,342.20
166.9 · LOC-SJRWMD 241	483,415.38
166.91 · LOC-Smith 39	117,000.00
166.92 · LOC-McDonald Tract 5.1	8,548.15
166.99 · Little Orange Creek Lots	5,700.00
Total 166 · Little Orange Creek Preserve	2,611,215.02
167 · Springs	
167.1 · Sawdust Spring 138.5	1,325,418.63
167.2 · Telford Spring 94	1,035,540.91
167.3 · Manatee Spring 288	1,535,971.34
Total 167 · Springs	3,896,930.88
168 · Santa Fe Springs	
168.1 · SFS - Pasupathi 15	82,937.50
168.2 · SFS - E. Graham 36	276,650.43
168.3 · SFS - Kiel Graham 102.56	508,573.89
168.4 · SFS - Zow 68	256,476.22
168.5 · SFS - Coates 25	199,161.44
Total 168 · Santa Fe Springs	1,323,799.48
169 · Santa Fe R/T & Park (FCT)	
169.1 · Santa Fe-Three Rivers Hodor 107	178,163.00
169.2 · Santa Fe-Three Rivers Hodor .92	7,000.00
169.3 · Santa Fe-Three Rivers Hodor 2.7	16,000.00
169.4 · Santa Fe - River Creek 443	1,275,000.00
169.5 · Santa Fe River Ranch 273	1,095,000.00
169.6 · Santa Fe - Strawn 5	42,680.00
169.7 · Santa Fe - Tomahawk 133	321,622.49
169 · Santa Fe R/T & Park (FCT) - Other	903,376.50
Total 169 · Santa Fe R/T & Park (FCT)	3,838,841.99
Total 160 · Land	26,765,131.72
175 · Buildings & Improvements	
175.1 · Prairie Crk - Zetrouer-Sanders	236,038.75
175.2 · Prairie Crk - Crevasse Lodge	644,825.00
175.22 · Prairie Crk - Blue Barn	7,584.46
175.31 · Haile - Visitors Center	343,798.00
175.32 · Haile - Improvements 1995	126,197.00
175.33 · Haile - Improvements 1996	112,058.00
175.4 · Tusawilla - Connell Cabin	200,000.00
175.5 · Santa Fe - River Creek House	66,500.00
175.6 · Barr Hammock - Thompson Cabin	54,200.00
175.9 · Accum. Deprec. Build.	-622,063.33
Total 175 · Buildings & Improvements	1,169,137.88
Total Fixed Assets	28,011,633.09
Other Assets	
178 · Remainder Interests - Property	
178.2 · Eoff Life Estate	152,000.00
178.3 · Elliott Life Estate	258,000.00
178.4 · Lundgren Life Estate	50,000.00

Alachua Conservation Trust, Inc.

Balance Sheet

As of February 28, 2022

	Feb 28, 22
178.5 · Esrig Life Estate	300,000.00
Total 178 · Remainder Interests - Property	760,000.00
185 · Prepaid Expenses	15,760.83
Total Other Assets	775,760.83
TOTAL ASSETS	32,043,198.45
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · Accounts Payable	267.76
Total Accounts Payable	267.76
Other Current Liabilities	
225 · Deferred Revenue	26,744.34
230 · Payroll Liabilities	-56.99
Total Other Current Liabilities	26,687.35
Total Current Liabilities	26,955.11
Long Term Liabilities	
265 · SunState FCU Loan - Connell	74,495.52
269 · TCF Bridge Loans	1,300,000.00
270 · Loans payable	4,256,339.00
Total Long Term Liabilities	5,630,834.52
Total Liabilities	5,657,789.63
Equity	
301 · Open Balance Equity	17,127.12
320 · Fund Balance	25,485,862.18
Net Income	882,419.52
Total Equity	26,385,408.82
TOTAL LIABILITIES & EQUITY	32,043,198.45

Creekside Environmental Ed for Kids (CrEEK)

*City of Gainesville ARPA Aid to Nonprofits Program : Evaluation
Summary*

Alachua Conservation Trust

Tom Kay
7204 SE County Road 234
Gainesville, FL 32641

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O: 352-373-1078

Tom Kay

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Evaluation Summary

1/1 Evaluations Complete

Chris Polischuck:

Evaluation Complete

Question Group

GSG Comments*

Please list any comments you would like for the evaluators to see when reviewing the application

Chris Polischuck: Per guidance provided by U.S. Treasury, this proposed project appears to be eligible for an ARPA award in two ways:

1. If the funds are being used to supplant lost revenue due to the pandemic, then it would qualify under expenditure category 2.10, Aid to nonprofit organizations. Although a lost revenue worksheet was not completed, the applicant stated that the pandemic had negatively impacted agency resources, having an impact on staffing. If the agency can provide proof of loss of income (of at least the amount of the award), then the agency would be a beneficiary, and not a subrecipient. A simple award agreement would suffice.
2. If the funds are being used to directly fund the CrEEK program, then it would likely qualify under expenditure category 3.9, Healthy Childhood Environments: Other, given the goal of the program and target population. The agency would have to show that the program participants meet criteria for Disproportionally Impacted Communities, although that appears to be a stated goal of the program. The agency would be a subrecipient, and a subrecipient agreement would be necessary.

Is Your Review Complete?*

Chris Polischuck: Yes