

# City of Gainesville

City Hall  
200 East University Avenue  
Gainesville, Florida 32601



## **Meeting Agenda - Final**

July 9, 2018

11:00 AM

### **CITY COMMISSION SPECIAL MEETING**

City Hall Auditorium

### **City Commission**

*Mayor Lauren Poe (At Large)*

*Commissioner Helen Warren (At Large)*

*Commissioner Gail Johnson (At Large)*

*Commissioner Gigi Simmons (District 1)*

*Commissioner Harvey Ward (District 2)*

*Commissioner David Arreola (District 3)*

*Mayor-Commissioner Pro Tem Adrian Hayes-Santos (District 4)*

*If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352)334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 1-877-955-8707.*

**CALL TO ORDER****AGENDA STATEMENT**

*"Citizens are encouraged to participate in City of Gainesville meetings. In general, speakers will be limited to 3 (three) minutes per agenda item. Additional time may be granted by the Mayor or by the City Commission as directed. The City of Gainesville encourages civility in public discourse and requests that speakers limit their comments to specific motions and direct their comments to the Chair. Signs or Props are not permitted in the meeting room. Citizens are encouraged to provide comments in writing to the Clerk of the Commission before meetings and/or during meetings for inclusion into the public record. Citizens may also provide input to individual commissioners via office visits, phone calls, letters and e-Mail, that will become public record. In some instances, i.e., Quasi-Judicial Hearings, these particular contacts may be prohibited.*

**ROLL CALL****ADOPTION OF THE AGENDA****DISCUSSION ITEM**

[170667.](#)

**Selection of Equal Opportunity Director Charter Officer (B)**

*Explanation: In order to hire an Equal Opportunity Director, the City Commission authorized the Human Resources Department to engage the services of an Executive Search Firm to initiate a search to fill the vacant position. The Mercer Group, Inc. conducted this search and previously presented the qualified candidates to the Commission for consideration.*

*During the June 7, 2018 City Commission meeting, the Mercer Group presented the City Commission with the resumes of five (5) candidates recommended for further consideration by the Commission. The Commission reviewed those resumes and approved scheduling those candidates for in-person interviews with the Commission.*

*During the June 7th meeting, the Commission also requested to review all candidates who met minimum qualifications of the Equal Opportunity Director position. All eight (8) candidates' cover letters and resumes are included in the backup. Below is an overview of who is being recommended and not recommended, by the Mercer Group agency, for the in-person interviews with the Commission:*

*Group 1. Candidates the agency recommended the Commission interview and consider:*

*Marquita M. Booker  
Kenneth Jordan, II*

Bridget S. Lee  
 ShaQuana Newsom  
 A. Joy Stewart

*Group 2. Candidates meeting minimum qualifications but not recommended by the agency for further consideration:*

Tonnette R. Harris  
 Lacy DeBerry  
 Mitchell Vinokur

*All eight (8) candidates underwent the same screening process, including an internet research process and one-on-one interviews with the agency. Upon finalizing this screening process, the candidates in Group 2 are not being recommended by the agency for further consideration.*

*During the June 14, 2018 City Commission Special Meeting, the City Commission discussed all candidates. Candidates in Group 2 were not selected to participate in the in-person interviews. The five selected candidates for interviews, in no particular order, are Marquita Booker, Kenneth Jordan II, Bridget Lee, A. Joy Stewart, and ShaQuana Newsom. Candidate interviews were conducted by the City Commission on June 19th and 20th.*

*During the June 21, 2018 City Commission Meeting, at the request of the Commission, it was decided that a Community Forum would be held on June 30th for Equal Opportunity Director Finalists and the community, in addition to the Community Reception held on June 19th.*

*Candidates who participated include:*

Marquita M. Booker  
 Kenneth Jordan, II  
 Bridget S. Lee  
 ShaQuana Newsom (withdrew)  
 A. Joy Stewart (withdrew)

*Fiscal Note: Non-Departmental funds of \$20,250 are available within the current fiscal year operating budget for the executive search firm service and associated costs. Salary of \$100,000 to \$150,000 for the Equal Opportunity Director is approved in the FY'18 budget.*

**RECOMMENDATION**

*The City Commission select an Equal Opportunity Director and authorize the Mayor to negotiate a contract with the selected candidate.*

**Legislative History**

1/4/18	City Commission	Approved as Recommended
1/18/18	City Commission	Approved, as shown above
3/1/18	City Commission	Discussed
6/7/18	City Commission	Approved, as shown above
6/21/18	City Commission	Withdrawn

[170667 MOD Job Description 20180118.pdf](#)  
[170667C Equal Opportunity Director Job Description 20180301.pdf](#)  
[170667E The Mercer Group Search Firm Contract for HR signature 20180301.](#)  
[170667A EO Director Recruitment Suggested Timeline Adusted 20180607.pdf](#)  
[170667B Semi-finalists for Equal Opportunity Director 20180607.pdf](#)  
[170667A Group 1 Applicant Resumes 20180621.pdf](#)  
[170667B Group 2 Applicant Resumes 20180621.pdf](#)  
[NEW 170667A Summary BOOKER 20180709.pdf](#)  
[NEW 170667B Summary JORDAN 20180709.pdf](#)  
[NEW 170667C Summary LEE 20180709.pdf](#)  
[NEW 170667D Summary STEWART 20180709.pdf](#)  
[NEW 170667E Summary NEWSOM 20180709.pdf](#)

## ADJOURNMENT