

CITY COMMISSION REFERRALS
TO THE CITY MANAGER

City Commission Meeting Date	Referral	Status
November 22, 1999	Item #990851 Comp Plan and LDR Conflicts – refer issue of conflict between Comprehensive Plan and Land Development Regulations for report back on January 10, 2000 and encourage Plan Board and Development Review Board members to participate.	Staff prepared the requested report, and the City Plan Board and City Commission have considered compatibility issues in updating the Land Use Element and the multi-family compatible regulations in progress. Remove from referral list.
November 22, 1999	Item #990894 Road Paving Petition – Referred to City Manager – Chair P. DeLaney recognized citizen Sydney Ives who spoke to the matter.	NW 24 th Street has been resurfaced. Remove from referral list.
January 10, 2000	Item #990992 26/26A Design Meeting – Refer to staff the issue of a design meeting.	1/22/02 – Design Team approved recommendation for SR 26/26A design. 2/14/02 – MTPO approved recommendation and forwarding to FDOT. Awaiting FDOT response. Remove from referral list.
September 27, 1999	Item #990585 Additional Historic House Moving Programs – Refer to staff the idea of either in addition to or instead of this adopted program we look at a low interest loan program and other potential considerations for saving historic properties.	Staff made a presentation to the City Commission on 6/12/00. (Item #000061). Remove from referral list.
August 28, 2000	Item #000376 Code Enforcement in Neighborhoods – referred the issue of incentive awards to homeowners and renters for attractive yards, such as "Yard of the Month Award".	Staff presented this program to the City Commission on 8/28/00 and program has been implemented. Remove from referral list.
October 9, 2000	Item #000539 Recreation Program for Greentree Park – Referred the issue of developing a recreation program for the Greentree Park area to the Recreation and Cultural Affairs Committee, the Public Recreation Advisory Board and City of Gainesville staff.	City Commission appropriated funds on 3/12/01. Programs established for Greentree Park by Recreation and Parks Department. Remove from referral list.
May 29, 2001	Item #001380 Property Owner Development Notification – The City Commission asked staff to come back with budgetary information about: 1) Fiscal impacts of the different distances of notice (400 to 1000 feet); and 2) have formal professional facilitation during the neighborhood meetings.	Staff provided fiscal impact information. Notice was expanded to include e-mail notice to all registered neighborhoods. Remove from referral list.
October 22, 2001	Item #002004 Air Tran – Staff to come back with some preliminary information or anything that would help the City Commission forward this information to the Airport Authority.	12/17/01 -- Memo to City Commission Remove from referral list.
October 22, 2001	Item #002006	The Community Development

	University Heights Special Area Plan – 1) refer to staff and the Community Development Committee the issue of the University Heights Special Area Plan including the entire area between 6 th Street and 10 th Street and between University Avenue and the Depot Stormwater Park; and 2) ask staff to analyze and give a report back on what current land use and zoning does allow, and whether there are any amendments necessary.	Committee and staff discussed this item on 1/7/02. Staff will prepare a report to the City Commission in 4/02.
May 22, 2000	Item #000002 Comprehensive Plan - Environmental Issues -- Report back to the City Commission on whether the issue of Alachua County Environmental Protection reviewing the environmental overlay of the City of Gainesville Comprehensive Plan and other relevant environmental issues is included in the contract between the City and the County.	Public Works and Development Review Board Member Steve Boyes gave presentations on 2/25/02 and the Commission approved an expanded contract. City has met with County staff regarding the proposed overlay.
June 12, 2000	Item #000092 Litter at Westside Park and Other City of Gainesville Locations – Referred the issue of the litter problem in Gainesville to the Solid Waste Department; Keep Alachua County Beautiful; and the Parks and Recreation Department, to come back with recommendations.	Remove from the referral list. Done by e-mail dated 2/12/01. Remove from the referral list.
May 14, 2001	Item #001342 Franchise Agreement between the City of Gainesville and Cox Cable – referred the issue of concerns regarding the Franchise Agreement with Cox Cable to the City Manager and the City Attorney	8/15/01 – Memo to Commissioner Chestnut . Remove from the referral list.
April 23, 2001	Item #001236 Agreement with Council for Economic Outreach -- The City Commission ask the City Manager and General Manager for Utilities to come back with: 1) an overview of what Alachua County's been doing, some of the specific measurable results information that has been discussed; 2) examples of past contracts, or if they have something that's close to being finished, go ahead and bring that and we'll talk about the actual contract; 3) ask staff to bring this information back as soon as possible and work out when would be the appropriate time, but no more than one month or six weeks; and 4) have Alachua County's Economic Development Advisory Committee give a presentation to help the City Commission understand what they are doing as well.	Bruce DeLaney, Chair of the Alachua County Economic Development Advisory Committee presented the County's Strategic Plan for Sustainable Economic Development on 6/25/01. The City Commission invited the County Commission to appoint two members to a joint Economic Development Committee. This Committee conducted its first meeting on 2/18/02. Remove from the referral list.
April 20, 2001	Item #001251 Occupational Licenses -- Referred to the City Manager the process for working with the County in reference to a new proposed rate structure for the occupational fee in the future and report back to the City Commission at his earliest convenience.	Discussed with County Manager. County was too far along with new occupational license ordinance to initiate major review. Will contact County again now that ordinance is in place. Remove from the referral list.

April 23, 2001	Item #001258 RTS/Greyhound Relocation Issues -- Referred to the City Manager, due back on 10/23/01.	Reported back to the City Commission on 2/25/02. Remove from the referral list.
February 26, 2001	Item #001028 Depot Avenue - Professional Public Information Assistance -- Refer the issue of professional public information assistance articulating the vision of the Depot Avenue project to the General Manager for Utilities and the City Manager.	In March 01 staff hired design professionals to create information boards at depot kiosk. In November 01 brownfields staff and GRU public information staff created outreach plan resulting in media, mailing, radio information re park design input. 60 attended design workshops. Sprout project web page created. Remove from referral list.
June 11, 2001	Item #001426 Reopening of Sixth Avenue -- referred the issue of providing a time line for when 6 th Avenue would be reopened to the City Manager.	Street reopened in October 2001. Remove from referral list.
June 25, 2001	Item #001495 Cox Cable Complaint -- Fifth Avenue/Pleasant Street Neighborhood -- Cox Cable installed green boxes -- referred to the City Manager	Discussed with Cox and with Larry Hamilton of the Neighborhood Association. Mr. Hamilton indicated that Cox agreed to make modifications to the boxes. Remove from referral list.
September 24, 2001	Item #001853 Living Wage Implementation -- Asked the City Manager to come back to the City Commission with the issue papers he mentioned on the concerns related to contracting of services and also temporary employees within a six month time frame.	City staff is working on a report. Keep on referral list.
November 13, 2001	Item #002075 Roads in Cedar Grove II Subdivision -- referred to the City Manager due back on May 13, 2002.	Staff reported back on 2/25/02. Remove from referral list.
November 13, 2001	Item #002119 Crime Prevention Through Environmental Design -- direct staff to look into Crime Prevention Through Environmental Design and bring back recommendations.	A report will be provided to the City Commission by 3/25/02.
November 13, 2001	Item #002120 District One (1) Clean-up Issues -- direct staff to review ordinances that deal with issues in District One and to come up with any language change that would strengthen or help the City move forward in the cleaning up of that area specifically ordinances regarding: 1) Board and Seal of Buildings; 2) Grass Ordinance; 3) Perilous lands; and 4) Abandoned Vehicle, or any other ordinances that relate to these issues.	The Community Development Committee discussed, and a report was provided to the City Commission on 1/14/00 indicating how issues had been resolved. City Commission removed item from the referral list.
November 26, 2001	Item #001081 Citizens Review Board for the Police Department -- First Motion/The City Manager: 1) report back to the City Commission on the feasibility and cost of possibly hiring a consultant; and 2) the City	1) City Manager has contacted the IACP and received information on consultant services. Final report will be made by 5/26/02. 2) City Commission approved alternate complaint procedures on 1/14/02.

	Manager also come back with a report on the feasibility of establishing an alternate routing of complaints about the Police Department.	
December 10, 2001	Item #002061 Housing Programs Presentation – Direct the City Manager to keep housing issues high on the list for future joint City/County meetings.	Will be listed as potential topic of 4/29/02 joint meeting.
December 10, 2001	Item #002212 Industrial Uses Petition Referral	Staff is working on this item and is drafting additional regulations. Anticipate a petition to the City Plan Board in April or May.

Revised: March 20, 2002

CRA Meeting Date	Referral	Status
December 18, 2000	Item #000802 National Endowment of the Arts – “New Public Works” Design Competition – The CRA refer the NEA – “New Public Works” design competition idea to: 1) the full City Commission at their next meeting; 2) staff to review and come back to the next City Commission meeting (1/8/00) with recommendations; and 3) explore partnering with a non-profit organization.	Complete Remove from referral list.
October 15, 2001	Item #001955 Retail Spaces in the City Parking Garage – refer to staff and the City Commission that the CRA agrees with the order of uses recommended by DRAB and encourages them to work in that direction.	11/26/01 – City Commission approved CRA recommendation that retail be the focus for the first floor of the parking garage with office space being the last resort and reserved only for the SW quadrant. Staff is following this directive. Remove from referral list.
June 19, 2000	Item #000125 Pedestrian Lighting at the Downtown Plaza – Refer the issue of “glaring” lighting at the Downtown Community Plaza to staff for review and report back as to whether: 1) the lighting meets City Code; 2) correct it if it does not; 3) find out what’s wrong with the lighting if it does meet City Code.	Memo sent to City Commission on 3/18/02. Remove from referral list.
January 22, 2002	Item #002326 NW 17 th Street Project – Pedestrian Conflict – refer the issue of a pedestrian conflict with a loading zone in the unit block of NW 17 th Street projects to staff and the Project Design Team for review and report back to the CRA.	Conflict has been resolved. Remove from referral list.

Revised: March 20, 2002

CITY COMMISSION TO CHARTER OFFICERS
CITY MANAGER RESPONSES

City Commission Meeting Date	Referral	Status
February 8, 1999	Item #981082 Employee/Department Special Recognition – refer the issue to the Charter Officers	No action. Remove from referral list.
December 11, 2000	Item #000374 Vehicle Towing Downtown Streets and Parking Lots – The City Commission: 2) refer the issues associated with roam towing fees to the City Manager, the City Auditor and the City Attorney to bring this information to the Audit and Finance Committee.	6/11/01 – Returned to the City Commission. Remove from the referral list.
May 29, 2001	Item #00374 Vehicle Towing Ordinance and Roam Towing Fees Review – refer to the Charter Officers for them to sort out.	
June 18, 2001	Item #001351 Living Wage Study—refer to the Charter Officers to study the living wage issue using an \$8.48/hour wage and to work up a spread sheet of potential costs by going \$1.000 on either side of that wage in \$.25 increments, and to consider in the budget process. Also study a living wage for contracted work.	Charter Officers reported back on 9/24/01. Commission adopted a living wage for City employees and made a further referral. Remove from referral list.
June 25, 2001	Item #001365 Presentation of CEO/Lockwood Greene Economic Studies – refer the Lockwood Greene Study to the Charter Officers and ask that they review it and work with others to bring ideas back that the City Commission could take action on; and Alachua county to bring back specific ideas to the City Commission; also have staff evaluate EDAC's report simultaneously to study the contrasts and the re-enforcement of these two studies.	Bruce DeLaney, Chair of the Alachua County Economic Development Advisory Committee presented the County's Strategic Plan on 6/25/01. The City Commission invited the County Commission to appoint two members to a joint Economic Development Committee. This Committee conducted its first meeting on 2/18/02. Remove from referral list.
June 25, 2001	Item #001467 Presentation of Alachua	Bruce DeLaney, chair of the Alachua County Economic

	<p>County Strategic Plan for Sustainable Economic Development – refer the EDAC's strategic plan for sustainable economic development to our Charter Officers for review and report back to the City Commission in terms of how we can incorporate this document and send comments back to the Alachua County Commission.</p>	<p>Development Advisory Committee presented the County's Strategic Plan on 6/25/01. The City Commission invited the County Commission to appoint two members to a joint Economic Development Committee. This Committee conducted its first meeting on 2/18/02.</p> <p>Remove from referral list.</p>
<p>October 22, 2001</p>	<p>Item #002003 Performance Tracking Within Different Departments – refer the concept of performance tracking within different departments and key performance indicators available to the public to the Charter Officers for discussion at the next Goal Setting Meeting in January.</p>	<p>Performance measures presented at the 2/4/02 Goal Setting Retreat. Measures will be further refined in '03-'04 budget.</p> <p>Remove from referral list.</p>

Revised: March 20, 2002