

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

June 10, 2008

3:30 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

Mayor Pegeen Hanrahan (Chair)

Mayor-Commissioner Pro Tem Jack Donovan (Vice Chair)

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA****APPROVAL OF MINUTES****080065.****Audit, Finance and Legislative Committee Minutes (B)****RECOMMENDATION**

The Audit, Finance and Legislative Committee approve the minutes of March 3, 2008, as circulated.

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DISCUSSION OF PENDING REFERRALS**070688.****Lobbyist Registration Referral (B)**

Explanation: On June 11, 2007, the City Commission accepted the City Auditor's report on the Status of Outstanding Audit Recommendations and referred the issue of lobbyist registration to the Charter Officers for further development and a recommendation back to the Audit, Finance and Legislative Committee (legislative item 070099). Staff have researched various lobbyist registration options and prepared a presentation for committee discussion.

RECOMMENDATION

The Audit, Finance and Legislative Committee hear a presentation on lobbyist registration options and take whatever action is deemed appropriate.

Legislative History

11/29/07 Audit, Finance and Approved as shown above (See Motion)
 Legislative
 Committee

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DISCUSSION ITEMS**080067.****Review of Housing Performance Measures (B)**

Explanation: In accordance with our Annual Audit Plan, we have completed a Review of Housing Performance Measures. Our report, which includes a response from the City Manager, is attached for your review.

We request that the Committee recommend the City Commission accept our report and the City Manager's response. Also, in accordance with City Commission Resolution 970187, Section 10, Responsibilities for Follow-up on Audits, we request that the Committee recommend the City Commission instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

RECOMMENDATION

The Audit, Finance and Legislative Committee recommend that the City Commission:

1) Accept the City Auditor's report and response from the City Manager, and

2) Instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

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080068.

Report on the Status of Outstanding Audit Recommendations for June 2008 (B)

Explanation: City Commission Resolution 970187, City Auditor Responsibilities and Administrative Procedures, requires the City Auditor to notify the appropriate Charter Officer of recommendations projected for implementation in the following six months. The responsible department managers prepare a written status report to the appropriate Charter Officer who then provides this information to the City Auditor. The City Auditor's Office verifies that corrective action has been taken and summarizes the results to the Audit, Finance and Legislative Committee.

During the past several months, the City Auditor worked with the appropriate Charter Officers in preparing a status report on 36 outstanding audit recommendations. We have reviewed management's feedback on the implementation of outstanding recommendations and prepared the attached status report summarizing the results of our review.

We would like to express our thanks to the City Manager, General Manager for Utilities, Equal Opportunity Director and the various departments participating in this review process.

RECOMMENDATION

The Audit, Finance and Legislative Committee recommend that the City Commission accept the City Auditor's report.

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080066.

Quarterly Financial Report - Gainesville Regional Utilities (B)

RECOMMENDATION

The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the GRU Quarterly Financial Report as of March 31, 2008.

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080070.**Fiscal year 2008 Operating Funds Quarterly Monitoring Report - Quarter Ending March 31, 2008 (B)**

Explanation: The City's General Government Budget Policy requires staff to prepare and submit a quarterly Budget compliance report in substantially the same form as the final budget document, for all major operating funds, including the status of General Fund fund balances to the Audit, Finance and Legislative Committee.

RECOMMENDATION

The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended March 31, 2008.

080069.**First Amendment to FY 2008 General Financial and Operating Plan Budget Resolution (B)**

Explanation: The purpose of this amendment is to accurately reflect and incorporate into the City's FY 2008 General Government budget those transactions and activities that were not anticipated during the budget process.

Fiscal Note: All of the recommended changes are funded either by increases in revenue budgets, decreases in expenditure budgets, or decreases in the appropriate fund balance.

RECOMMENDATION

The Audit, Finance and Legislative Committee review and recommend that the City Commission adopt the first amendatory budget resolution to the FY 2008 General Government Financial and Operating Plan budget.

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MEMBER COMMENT**CITIZEN COMMENT****NEXT MEETING DATE**

September 8, 2008

ADJOURNMENT