

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Minutes**

**Monday, September 8, 2008**

**3:00 PM**

**City Hall, Room 16**

## **Audit, Finance and Legislative Committee**

*Mayor Pegeen Hanrahan (Chair)*

*Mayor-Commissioner Pro Tem Jack Donovan (Vice Chair)*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.*

**CALL TO ORDER - 3:07 PM****ROLL CALL**

Present: Pegeen Hanrahan and Jack Donovan

**ADOPTION OF THE AGENDA**

*The agenda was adopted by consensus.*

**APPROVAL OF MINUTES****080344. Audit, Finance and Legislative Committee Minutes (B)**

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee approve the minutes of June 10, 2008, as circulated.*

**Approved as Recommended**

**DISCUSSION ITEMS****080338. Issuance of Request for Proposals for Professional Auditing Services (B)**

*City Auditor Brent Godshalk gave a presentation.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee recommend the City Commission authorize the issuance of a Request for Proposals (RFP) for professional auditing services utilizing the proposed methodology and selection factors.*

**Recommended for Approval**

**080331. 2009 State Legislative Agenda (B)**

*Legislative and Grants Coordinator Chris Cooper gave a presentation.*

*NOTE: The members of the Audit, Finance and Legislative Committee are going to meet with the Legislative Delegation to gauge their interest in the issues prior to submitting the proposed Legislative Agenda to the City Commission.*

**RECOMMENDATION**      *The Audit, Finance and Legislative Committee 1) review the proposed 2009 State Legislative Statement and make any changes, additions, or deletions as deemed appropriate, and 2) report the committee's recommendation to the City*

*Commission for approval.*

**Approved, as shown above**

**080340. GRU Quarterly Financial Report as of June 30, 2008 (B)**

*GRU Chief Financial Officer Jennifer Hunt gave a presentation.*

**RECOMMENDATION** *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the GRU Quarterly Financial Report as of June 30, 2008.*

**Recommended for Approval**

**080341. Fiscal Year 2008 Operating Funds Quarterly Monitoring Report - Quarter Ending June 30, 2008 (B)**

*Finance Director Mark Benton gave a presentation.*

**RECOMMENDATION** *The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended June 30, 2008.*

**Recommended for Approval**

**080342. Second Amendment to the FY 2008 General Government Financial and Operating Plan (B)**

*Budget Coordinator Amy Spitzer gave a presentation.*

**RECOMMENDATION** *The Audit and Finance Committee: (1) Review the proposed amendatory budget resolution; and if acceptable, (2) recommend that the City Commission adopt the proposed resolution.*

**Recommended for Approval**

**080228. City Commission Contingency Funds Disbursement Guidelines Referral (B)**

*City Auditor Brent Godshalk gave a presentation.*

*MOTION: The Audit, Finance and Legislative Committee is maintaining this referral in committee and will return to the City Commission with a recommendation for a new Contingency Funding Allocation Policy. In the interim, the Committee recommends the City Commission adopt a moratorium for the first six months of fiscal year 2009 on the allocation of City Commission contingency funds.*

**RECOMMENDATION** *The Audit, Finance and Legislative Committee discuss this*

*referral and develop a recommendation to the City  
Commission.*

**Approved as shown above (See Motion)**

**MEMBER COMMENT**

**CITIZEN COMMENT**

**ADJOURNMENT - 5:25 PM**