

DRAFT FOR DISCUSSION ONLY

Proposed Amendment to City Commission Rules

G. City Commission workshops/informal meetings may be held at any time upon the written request of the Mayor or upon the written request of two members, or at the direction of the City Commission. Workshops/informal meetings can take place in any location as long as it meets the requirements of the Sunshine Law. Each workshop/informal meeting shall be properly noticed to the public. A workshop/informal meeting should be requested using a form designed by the Clerk of the Commission, and attaching the written request for the workshop/informal meeting, if applicable. The request shall be served on every member of the Commission by the Clerk of the Commission. Every reasonable measure will be taken to notify members of the Commission regardless of where each member may be. Also, every reasonable effort will be made to notify members of the local news media (print and electronic) and the public. The notice may state the subject matter to be discussed at such meeting, although any subject matter may be discussed, except for pending matters where notice to affected parties is required, such as pending planning petitions and pending quasi-judicial matters. No policy or other action shall be taken at these meetings. Workshops/informal meetings may not be convened sooner than forty-eight (48) hours succeeding the time notice was served by the Clerk of the Commission on the last Member of the Commission.

The Mayor and City Commissioners ~~are~~ is expected to attend all scheduled workshops/informal meetings, although the Mayor and one (1) Commissioner or two (2) Commissioners ~~may~~ will constitute a meeting for the purposes of the Sunshine Law.