

LEGISLATIVE ID

#120244B

BYLAWS
Regional Transit System Advisory Board
Gainesville, Florida

ARTICLE I. NAME

This organization shall be known as the Regional Transit System Advisory Board (the “Board”).

ARTICLE II. GOVERNMENT

The City Commission of the City of Gainesville, Florida, shall govern the Board in all its practices.

ARTICLE III. DUTIES

The duties of the Board shall be to advise the City Commission on all matters relating to public transit development in the City of Gainesville and Alachua County including (1) to develop and analyze policies concerning the operation of the regional transit system, (2) to develop approaches for financing the regional transit system on a long-term basis, (3) to review rider-ship, routes, rates and other related matters, (4) to consider questions referred to it by the City Commission. All recommendations must include City Manager or designee comments. And (5) to review all matters relating to the transit system that must be approved by the City Commission. The issues will then be sent to the City Commission with the recommendations of both the board and City Manager or designee.

ARTICLE IV. MEMBERSHIP

There shall be nine (9) members comprised of six (6) City residents appointed by the City Commission and three (3) residents of Alachua County appointed by the County Commission from among the following individual groups: (1) regular user of transit system, (2) senior citizen, (3) person with disability, (4) University of Florida, (5) Chamber of Commerce Representative, (6) major employer in the local area, (7) environmental community, (8) neighborhood and/or homeowners associations, (9) student-oriented housing developments, (10) Santa Fe College student, and (11) Metropolitan Transportation Planning Organization Citizen Advisory Committee. Each member will serve a three-year term.

ARTICLE V. OFFICERS

There shall be two officers: Chairperson and Vice-Chairperson, with each officer elected by the Board and serving for a term of one year. The elections shall take place in September of each year with the term of office beginning in October. The election shall be by majority vote of members present at the meeting scheduled for this purpose. The officers shall perform the duties as prescribed for the Board. The Chairperson shall preside at all meetings, and represent the Board to the City Commission, or be represented by his or her designee. The Vice-Chairperson shall preside at all meetings in the absence of the Chairperson and shall perform those responsibilities assigned by the Chairperson or directed by the Board.

ARTICLE VI. RESIGNATIONS

A member may resign from the Board by submitting a letter of resignation to the Chairperson and a copy of the letter to the Director of the transit system.

ARTICLE VII. REMOVAL OF MEMBERS

Removal of Board members is pursuant to City Code Section 2-247(b) and amended in Ordinance No. 960373. A member of the Board is automatically removed from the Board when the attendance record of the member is less than 50 percent for any 12-month period commencing January 1 and ending on December 31 of any year. This attendance requirement will not apply to any Board member who serves less than the full 12-month period. The automatic removal of any board member may be stayed by the filing of an appeal with the Clerk of the Commission between January 2 and 15 of any year. Grounds for appeal are limited to professional obligations, sabbatical leave, health or medical reasons, or extenuating circumstances. The City Commission shall hear the appeal within 15 days of the filing of any appeal. The decision of the City Commission shall be final.

ARTICLE VIII. VACANCIES

The City Commission may fill vacancies for a vacant or expired term at any time.

ARTICLE IX. MEETINGS

- A. The Board shall hold its regular meeting on a bi-monthly basis with the date and time to be determined by the Board.
- B. Special meetings may be called by the Chairperson or by an initiative of a majority of Board members. Seven (7) days' notice shall be provided to the members for a special meeting.
- C. At least fifty percent of current voting members present at a Board meeting shall constitute a quorum for the transaction of business. An affirmative vote of a majority of the voting members present and voting at any meeting of the Board shall be necessary in order to adopt any measure.
- D. The Regional Transit System (RTS) shall furnish a recording secretary for all meetings. RTS will assist in the preparation, duplication and distribution of all printed materials for Board meetings.
- E. RTS will send out notices and agendas to members at least seven (7) working days prior to the regular meetings. RTS may send them out either electronically or by mail, and will facilitate sending such notices and agendas for board meetings in a suitable alternative format.
- F. All Board meetings are open to the public.
- G. Agendas will be prepared by RTS staff. Board members may submit agenda items to staff at least ten (10) working days before the meeting.
- H. The Chairperson may cancel a scheduled meeting six (6) business days prior to the meeting if there are no agenda items.

ARTICLE X. AMENDMENT OF BYLAWS

The Bylaws may be amended by a two-thirds vote of the Board members present at a regular meeting. Board members shall be given at least one month's notice of bylaws amendments to be considered.