

# City of Gainesville

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Minutes**

**September 13, 2018**

**5:30 PM**

**Modified Agenda**

**City Hall Auditorium**

## **Utility Advisory Board**

*Mary Alford  
Michael Selvester  
David Denslow  
Wendell Porter  
Wes Wheeler  
Barry Jacobson*

*Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call TDD phone line at 334-2069 at least two business days in advance.*

**CALL TO ORDER**

*The meeting was called to order at 5:34 p.m.*

**ROLL CALL**

*Member Selvester was absent. All other members were present.*

**ADOPTION OF CONSENT ITEMS****[180316.](#) Minutes of the August 9, 2018 UAB Meeting (B)**

**Attachments:** [180316 UAB 8-9-18 Meeting Minutes 20180913](#)

*The minutes of the August 9, 2018 UAB meeting were approved on Consent.*

**RECOMMENDATION** *Approve the minutes of the August 9, 2018 UAB meeting as drafted.*

**[180313.](#) 2018-091 Request for Proposal, FileMaker Database Services (B)**

**Attachments:** [180313 FileMaker Bid Record 20180913](#)  
[180313 FileMaker Evaluation Meeting Notice 20180913](#)  
[180313 FileMaker Vendor List 20180913](#)  
[180313 FileMaker Intent to Award 20180913](#)

*Approved on Consent.*

**RECOMMENDATION** *The City Commission authorize the General Manager, or his designee, to execute a multi-year contract with the top ranked firm, Soliant Consulting Inc., for FileMaker Database services, subject to approval of the City Attorney as to form and legality, and final appropriation of funds.*

**[180312.](#) Energy Supply Department of Gainesville Regional Utilities Request to Extend the Current NAES Contract to Operate and Maintain DHR (NB)**

**Attachments:** [180312 DHR - OMA Amendment No 1 \(NAES signed copy 8-10-18\) 2018091](#)  
[180312 GRU DHR OMA \(Redacted Execution Version 11-20-17\) 20180913](#)

*Approved on Consent.*

**RECOMMENDATION** *The City Commission: 1) Authorize the General Manager or his designee to negotiate and execute up to three (3) years of contract amendments with North American Energy Services for operation and maintenance for the DHR facility, subject to the approval of the City Attorney as to form and legality; and 2) approve the issuance of purchase orders to NAES for each year of the contract amendment pending final appropriation of*

*funds for each fiscal year.*

## ADOPTION OF THE AGENDA

Member Wheeler made a motion, seconded by Member Porter, that the agenda be adopted as drafted. The motion passed unanimously.

## CITIZEN COMMENT

Gunnar Paulson  
Mark van Soestbergen

## STATE OF THE UTILITY

### [180317.](#) GRU Operational Update for August 2018 (B)

**Attachments:** [180317 UAB Ops Update - Aug 2018 - All Depts 20180913](#)

**RECOMMENDATION** *Receive a report from staff.*

COO Tom Brown gave an update on GRU's operations for the month of August 2018.

At the conclusion of Mr. Brown's update, Budget/Finance staff gave an update on the increase of the purchased gas adjustment. The update was requested by the UAB.

### [180323.](#) GRU's FY2018 Audited Third Quarter Financials, Budget to Actuals and Supplementary Data (B)

**\*\*This item is for informational purposes.\*\***

**Attachments:** [180323 FY18 Q3 Interim Financial Statements - Audited 20180913](#)  
[180323 FY18 Q3 GRU Budget to Actuals 20180913](#)  
[180323 FY18 Q3 Supplementary Data Q3 20180913](#)

**RECOMMENDATION** *The UAB review GRU's FY18 audited third quarter financials, budget to actuals and supplementary data and ask questions as needed.*

Interim CFO Claudia Rasnick answered questions from the Board.

## NEW BUSINESS

### [180314.](#) Sanitary Sewer Overflow Education - Flushable Slogan Contest for Customers (B)

**Attachments:** [180314 FlushablesContest Pres 20180913](#)

**RECOMMENDATION** *UAB/City Commission hear a presentation for the flushable slogan contest. We also ask for the Board's/Commission's*

*full support to advocate responsible flushing behavior.*

**Presentation heard.**

[180361.](#)

**Advanced Metering Infrastructure (AMI) Update (B)**

Attachments: [180361 AMI ITN Update - UAB 20180913](#)

RECOMMENDATION *Hear an update from staff.*

**Staff gave a presentation to update the Board on the current status of the AMI project.**

[180315.](#)

**Broadband Feasibility Analysis Invitation to Negotiate (B)**

Attachments: [180315 ITN 20180913](#)  
[180315 CGC Proposal 20180913](#)  
[180315 broadband expansion feasibility Analysis Pres 20180920](#)

RECOMMENDATION *The Broadband Subcommittee recommends the Commission direct staff to move forward with CCG Consulting, upon successful completion of agreements, to complete a broadband expansion feasibility analysis.*

*Staff recommends that the City Commission:*

- 1) Authorize the General Manager, or his designee, to negotiate and execute a contract with CCG Consulting to complete a broadband expansion feasibility analysis, subject to approval by the City Attorney as to form and legality;*
- 2) Approve funding, as requested by the subcommittee, to be split evenly between General Government and GRU.*

**Member Porter made a motion to approve the staff recommendation. Member Wheeler seconded and the motion passed 5-1, with Member Denslow in dissent.**

**MEMBER COMMENT**

**CITIZEN COMMENT**

**NEXT MEETING DATE**

October 11, 2018.

**ADJOURNMENT**

**The meeting was adjourned at 7:49 p.m.**