

DEPARTMENT RECOMMENDATION OF BID (ITB, RFP, BEB, RFQ) INTENDED AWARD

To: Purchasing, Box 32

Attn: Melanie Sowers (Buyer)

Bid #: CMGR-180029-MS

Bid Due Date: November 30, 2017

Bid Title: IT Consulting Services

NO AWARD - REJECT ALL BIDS

Justification for No Award:

- Bids over budget
Only one bid received
Other (provide detailed explanation:)

IMPORTANT: The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

RECOMMENDATION FOR INTENDED AWARD

If straight low bid (no evaluation - i.e. construction, materials):

Recommended Bidder: Berry Dunn

Bid award amount: \$ 331,000

Justification for the Recommendation: Majority Decision (3/4)

OR

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

Table with 2 columns: Vendor, Ranking. Ranking scale from 1 to 7.

Bid award amount: \$

Justification for the Recommendation:

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

- Four pairs of checkboxes for certification/qualification items.

Recommended by: [Signature] GINNY AHUJA

Phone: 352-393-7915

Title:

Date: 1/26/2018

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: [X] Yes City Commission meeting on 3/11 (date confirmed of approved agenda item). [] No City Commission approval is not required: (Indicate Policy exemption section (i.e. Sec 7.1(c))

Vendor is active in the Advantage Financial System - Department is responsible to obtain appropriate documentation to activate vendor.

Award recommendation - 9/2007;4/2008;11/2008;10/2011; 3/2012; 4/2012;6/4/2012;4/1/2013;4/29/13; 10/01/2013; 12/17/2014