

# City of Gainesville

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Agenda**

**May 4, 2015**

**5:00 PM**

**Roberta Lisle Kline Conference Room (#16)**

## **Legislative and Organizational Policy Committee**

*Mayor Ed Braddy, Chair  
Commissioner Craig Carter, Member*

## CALL TO ORDER

## ROLL CALL

## ADOPTION OF THE AGENDA

## APPROVAL OF MINUTES

[140935.](#)

### Legislative and Organizational Policy Committee Meeting Minutes of April 14, 2015 (B)

#### RECOMMENDATION

*The Legislative and Organizational Policy Committee approve the minutes of the April 14, 2015 meeting as submitted.*

[140935\\_April 14 Minutes\\_20150504.pdf](#)

## DISCUSSION OF PENDING REFERRALS

[140828.](#)

### LegalShield (NB)

*Explanation: On March 5, 2015 the City Commission referred a discussion of LegalShield to the Legislative and Organizational Policy Committee. The Committee discussed this item on April 14, 2015 and asked that a representative from LegalShield make a presentation.*

*LegalShield is a dedicated attorney network that offers affordable on-call legal protection for everyone. LegalShield offers unlimited access for as little as \$17/month. Their framework enables members to pick up the phone and call an accomplished law firm, in their state, that is ready and willing to help, with 24/7 access. Membership allows you to get help on the following issues and many more: home purchase, refinance, foreclosure, financial collections, warranties, IRS audits, divorce, child support, child custody estate issues such as wills, living wills and power of attorney, and auto accidents or other moving violations.*

*LegalShield has the option of offering their service through direct ACH withdrawal from an individual's bank account or payroll deduction, should the employer execute an agreement with LegalShield.*

*Currently, the Fraternal Order of Police (FOP) offers LegalShield to their members via direct ACH from the members' bank account. IAFF offers a similar benefit to their members using different company.*

*Offering LegalShield to City employees via payroll deduction may*

require a contract with the City to include administrative fees for administering the enrollment, payroll deduction and billing processes. Consistent with other voluntary benefit offerings this may also require a competitive process in accordance with Purchasing Policy and procedures.

*Fiscal Note:* To be determined.

**RECOMMENDATION**

*Committee members: 1) Hear a presentation from a LegalShield representative; 2) Take any action deemed appropriate; and 3) Remove from the referral list.*

**Legislative History**

3/5/15	City Commission	Referred to the Legislative and Organizational Policy Committee
4/14/15	Legislative and Organizational Policy Committee	Continued

[140828 LegalShield brochure 20150414.pdf](#)

[140186.](#)

**Residency Requirement for Candidates (B)**

*Explanation: On July 17, 2014 the City Commission referred a discussion of Residency Requirement for Candidates to the Audit, Finance and Legislative Committee. The referral was subsequently transferred to the Legislative and Organizational Policy Committee.*

*Article II, Section 2.03 of the City Charter outlines the eligibility requirements for each district and at-large candidate. Sec. 9-10(b). of the Code of Ordinances-Qualifications of Candidates for City Commission further states eligibility requirements in a case where redistricting has occurred.*

*Committee members asked legal staff to conduct additional research to include legal precedent or case law, what entity or agency would receive complaints, hear the case, and who has ultimate authority.*

*Fiscal Note:* None

**RECOMMENDATION**

*The Committee members: 1) Discuss the residency requirement for candidates and information gathered by legal staff; 2) Take any action deemed appropriate; and 3) Remove from the referral list.*

**Legislative History**

7/17/14	City Commission	Referred to the Audit, Finance and Legislative Committee
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11/18/14	Audit and Finance Committee	Retained in Committee
4/14/15	Legislative and Organizational Policy Committee	Continued

[140186A ARTICLE II CITY COMMISSION 20150414.pdf](#)

[140186B Qualifications of Candidates for City Commission 20150414.pdf](#)

[140186A ARTICLE II CITY COMMISSION 20150504.pdf](#)

[140186B Qualifications of Candidates for City Commission 20150504.pdf](#)

[140700.](#)

**Purchasing Process for Professional Services (B)**

*Explanation: During the January 15, 2015 City Commission meeting the Commission referred a discussion of the Purchasing Process for professional services to the Legislative and Organizational Policy Committee.*

*On March 3, 2015 staff presented the process for procuring professional services to include the evaluation of qualifications, written proposals, the oral presentations, and price. They will also discuss the Consultant's Competitive Negotiation Act (CCNA), when it applies, as well as when and how the Local Preference Policy enters into the process.*

*The Committee asked staff to contact peer cities for comparisons related to the makeup of selection committees, and weights for scoring criteria. Committee member Carter also agreed to work with a representative from CPPI to develop ideas about how policies might be improved, specifically local preference.*

*Fiscal Note: None*

**RECOMMENDATION**

*The Committee members: 1) Discuss the findings gathered from peer cities and the ideas suggested by CPPI representative; 2) Take any action deemed appropriate; and 3) Remove from the referral list.*

**Legislative History**

1/15/15	City Commission	Referred to the Legislative and Organizational Policy Committee
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[140700 Procurement Presentation 20150303.pdf](#)

[140700A Evaluation Team Comp 20150504.pdf](#)

[140700B Evaluation Criteria 20150504.pdf](#)

[140700C Local Vendor Pref 20150504.pdf](#)

[140700D Prof Selections 20150504.pdf](#)

[140359](#)

**Future Annexation Strategies (NB)**

*Explanation:* During the February 3, 2015 Committee meeting staff made a presentation on annexation including historical trends, maps, and policies.

On March 3, 2015 staff gave a presentation identifying the City's strengths and weaknesses for commercial, undeveloped and residential properties, the "myths" that accompany annexation, and areas contiguous to the City that might have the best chance for future annexation.

The committee directed staff to develop a list of items the Commission can control and those items out of their control, develop a strong position statement and rethink the City's marketing strategy with respect to annexation.

*Fiscal Note:* None at this time.

**RECOMMENDATION**

The Committee members: 1) Hear a presentation from staff; 2) Take any action deemed appropriate; and 3) Remove from the referral list.

**Legislative History**

9/18/14	City Commission	Referred to the Legislative and Organizational Policy Committee
2/3/15	Legislative and Organizational Policy Committee	Discussed

[140359A\\_Rusk Report 1997\\_20150203.pdf](#)

[140359B\\_Rusk Report 2007\\_20150203.pdf](#)

[140359C\\_Taxable Property Map\\_20150203.pdf](#)

[140359D\\_Adopted Annexation Policies\\_20150203.pdf](#)

[140359E\\_Urban Reserve Map\\_20150203.pdf](#)

[140359F\\_Annexation History\\_20150203.pdf](#)

[140359G\\_Future Annexation Strategy Ppt\\_20150203.pdf](#)

[140359H\\_Future Annexation Strategy - Modified\\_20150203.pptx](#)

[140359\\_Future Annexation Strategy\\_20150303.pdf](#)

[130500](#)

**Strategic Initiative 4.2 Implement Government 2.0 Strategy (NB)**

*Explanation:* Strategic Initiative 4.2 Implement Government 2.0 Strategy was originally adopted as part of the City Commission's FY13/14 Strategic Plan and continued to be a highest priority initiative in the FY15/16 Strategic Plan. It is the practice of the City to refer all strategic initiatives to a standing committee to receive progress updates and provide additional direction to staff when needed.

*Staff will provide an update to the Committee on the various phases of this initiative now branded as OpenGNV.*

*Fiscal Note: None*

**RECOMMENDATION**

*The Committee members hear a presentation from staff and take any action deemed appropriate.*

**Legislative History**

11/19/13      City Commission      Referred to the Legislative and Organizational Policy Committee

[140448.](#)

**Strategic Initiative 4.1 Develop a Shared Governance Model within City Organization (NB)**

*Explanation: Strategic Initiative 4.1 Develop a Shared Governance Model within the City Organization was adopted as a higher priority initiative in the FY15/16 Strategic Plan. It is the practice of the City to refer all strategic initiatives to a standing committee to receive progress updates and provide additional direction to staff when needed.*

*This is a new initiative in FY15. No action plan has been developed for this initiative to date. Staff needs further discussion from the committee to determine the desired outcomes related to this initiative.*

*Fiscal Note: None*

**RECOMMENDATION**

*The Committee members discuss the initiative with staff and take any action deemed appropriate.*

**Legislative History**

10/22/14      City Commission      Referred to the Legislative and Organizational Policy Committee

**MEMBER COMMENT**

**CITIZEN COMMENT**

**NEXT MEETING DATE**

**ADJOURNMENT**