



Issue Date: March 30, 2017

*No Pre-Proposal Conference will be held.
Question Submittal Deadline is April 11, 2017.*

Bid Due Date: May 2, 2017 @ 3:00 p.m. local time

REQUEST FOR PROPOSAL

RFP NO. EODX-170032-DS

ADA SELF-EVALUATION ASSESSMENT OF FACILITIES AND TRANSITION PLAN PROJECT

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**City of Gainesville
200 East University Avenue, Room 339 – Gainesville, Florida 32601**

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**CITY OF GAINESVILLE
REQUEST FOR PROPOSALS FOR
ADA SELF-EVALUATION ASSESSMENT OF FACILITIES
AND TRANSITION PLAN PROJECT**

SECTION I – REQUEST FOR PROPOSAL OVERVIEW & PROPOSAL PROCEDURES

RFP#: EODX-170032-DS

Due Date: May 2, 2017

A. INTRODUCTION/BACKGROUND

The City of Gainesville (hereafter "City") is requesting proposals from qualified providers to provide a self-evaluation and ADA transition plan focused primarily on facilities and public use for the City of Gainesville in accordance with ADA requirements.

The Americans with Disabilities Act (ADA) originally passed on July 26, 1990 and became effective on January 26, 1992. A fundamental goal of the ADA is to ensure equal access to civic life by individuals with disabilities. The Act comprises five titles prohibiting discrimination against individuals with disabilities within the United States. Title II of the ADA requires state and local governments to make their programs, services, and activities accessible to individuals with disabilities. It also established physical access requirements for public facilities (buildings and sidewalks, etc.). In 2008, the U.S. Congress passed amendments to the ADA and in 2010 the Department of Justice promulgated regulations that made significant changes in ADA requirements for Title II entities.

Title II of the ADA prohibits discrimination against qualified individuals with disabilities by public entities. The City of Gainesville is required to develop an ADA self-evaluation and transition plan which assesses all of the policies, practices, and procedures that govern the administration of the city's programs, activities, and services. The self-evaluation identifies programmatic or physical barriers which prevent access to persons with disabilities. In January 2017, the City of Gainesville completed a self-evaluation of programs, services, activities and policies. The self-evaluation process and several recommendations were approved by the city commission which included initiation of a Phase II self-evaluation focused primarily on facilities and public use.

B. RFP TIME TABLE

The anticipated schedule for the RFP and contract approval is as follows:

RFP available for distribution	March 30, 2017
Pre-Proposal Conference	None scheduled
Deadline for receipt of questions	April 11, 2017
Deadline for receipt of proposals	May 2, 2017 (3:00 p.m. local time)
Evaluation/Selection process	Week of May 8, 2017
Oral presentations, if conducted	Week of May 22, 2017
Anticipated award recommendation	Week of May 29, 2017
Projected award date by City Commission	July 2017
Projected contract start date	October 1, 2017

C. PROPOSAL SUBMISSION

One original and 4 copies (a total of 5) of the complete proposal must be received by May 2, 2017 at 3:00 p.m. local time at which time all proposals will be publicly opened. In addition, proposer should provide one (1) electronic copy of their proposal in PDF format on a CD or USB flash drive. Electronic document should not be password protected, encrypted, etc.

The original, all copies, and the separate sealed price envelope, if required, must be submitted in a sealed envelope or container stating on the outside the proposer's name, address, telephone number, RFP title, number and due date and delivered to:

City of Gainesville
General Government Purchasing
200 East University Avenue, Room 339
Gainesville, Florida 32601

Hand-carried and express mail proposals may be delivered to the above address **ONLY** between the hours of 7:00 a.m. and 6:00 p.m., local time, Monday through Thursday, excluding holidays observed by the City.

Proposers are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the required address information appears on the outer wrapper or envelope used by such service.

Any proposal received after 3:00 p.m. (local time), May 2, 2017 will not be considered and will be returned unopened.

Both the Technical Proposal and the Price Proposal, if required to be submitted in a separate envelope, must be signed by an officer of the company who is legally authorized to enter into a contractual relationship in the name of the proposer, and proposer(s) must affix their company's corporate seal to both Proposals. In the absence of a corporate seal, the Proposals must be notarized by a Notary Public.

The submittal of a proposal by a proposer will be considered by the City as constituting an offer by the Proposer to perform the required services at the stated fees.

D. PRE-PROPOSAL CONFERENCE

A pre-proposal conference will not be scheduled.

E. CONTACT PERSON

The contact person for this RFP is Daphyne Sesco at (352) 334-5021 in Purchasing. Explanation(s) desired by proposer(s) regarding the meaning or interpretation of this RFP must be requested from the contact person, in writing, as is further described below.

To ensure fair consideration and consistent and accurate dissemination of information for all proposers, the City prohibits communication to or with any department, employee, or agent evaluating or considering the proposals during the submission process, except as authorized by the contact person.

During the blackout period as defined herein, except as pursuant to an authorized appeal, no person may lobby, as defined herein, on behalf of a competing party in a particular procurement process, City officials or employees except the purchasing designated staff contact in the purchasing division. Violation of this provision shall result in disqualification of the party on whose behalf the lobbying occurred.

The blackout period means the period between the issue date which allows for immediate submittals to the City of Gainesville Purchasing Department for an invitation for bid or the request for proposal, or qualifications, or information, or the invitation to negotiate, as applicable, and the time the City Officials and Employee awards the contract. Lobbying means when any natural person, for compensation, seeks to influence the governmental decision-making, to encourage the passage, defeat or modification of any proposal, recommendation or decision by City officials and employees, except as authorized by procurement documents.

F. ADDITIONAL INFORMATION/ADDENDA

Requests for additional information or clarifications must be made in writing no later than the date specified in the RFP Timetable. The request must contain the proposer's name, address, phone number, and facsimile number. Electronic facsimile will be accepted at (352) 334-3163.

Facsimiles must have a cover sheet which includes, at a minimum, the proposer's name, address, number of pages transmitted, phone number, and facsimile number.

The City will issue responses to inquiries and any other corrections or amendments it deems necessary in written addenda issued prior to the Proposal Due Date. Proposers should not rely on any representations, statements or explanations other than those made in this RFP or in any addendum to this RFP. Where there appears to be a conflict between the RFP and any addenda issued, the last addendum issued will prevail.

It is the proposer's responsibility to be sure all addenda were received. The proposer should verify with the designated contact persons prior to submitting a proposal that all addenda have been received. Proposers are required to acknowledge the number of addenda received as part of their proposals.

G. LATE PROPOSALS, LATE MODIFICATIONS AND LATE WITHDRAWALS

Proposals received after the Proposal Due Date and time are late and will not be considered. Modifications received after the Proposal Due Date are also late and will not be considered. Letters of withdrawal received after the Proposal Due Date or after contract award, whichever is applicable, are late and will not be considered.

H. RFP POSTPONEMENT/CANCELLATION/WAIVER OF IRREGULARITIES

The City may, at its sole and absolute discretion, reject any and all, or parts of any and all, proposals; re-advertise this RFP; postpone or cancel, at any time, this RFP process; or waive any irregularities in this RFP or in the proposals received as a result of this RFP.

I. COSTS INCURRED BY PROPOSERS

All expenses involved with the preparation and submission of proposals to the City, or any work performed in connection therewith shall be borne by the proposer(s). No payment will be made for any responses received, nor for any other effort required of or made by the proposer(s) prior to commencement of work as defined by a contract approved by the City Commission.

J. ORAL PRESENTATION

The City may require proposers to give oral presentations in support of their proposals or to exhibit or otherwise demonstrate the information contained therein.

K. EXCEPTION TO THE RFP

Proposers may take exceptions to any of the terms of this RFP unless the RFP specifically states where exceptions may not be taken. Should a proposer take exception where none is permitted, the proposal will be rejected as non-responsive. All exceptions taken must be specific, and the Proposer must indicate clearly what alternative is being offered to allow the City a meaningful opportunity to evaluate and rank proposals.

Where exceptions are permitted, the City shall determine the acceptability of the proposed exceptions and the proposals will be evaluated based on the proposals as submitted. The City, after completing evaluations, may accept or reject the exceptions. Where exceptions are rejected, the City may request that the Proposer furnish the services or goods described herein, or negotiate an acceptable alternative.

L. TRADE SECRET AND/OR CONFIDENTIAL AND/OR PROPRIETARY INFORMATION

All proposals (including all documentation and materials attached to proposals or provided in connection with this RFP) submitted to the City are subject to Florida's public records laws (i.e., Chapter 119, Florida Statutes), which requires disclosure of public records, unless exempt, if a public records request is made. Proposals (including all documentation and materials attached to proposals or provided in connection with this RFP (even if in a separate envelope)) submitted to the City cannot be returned. The City will not consider proposals if the entire proposal is labeled a Trade Secret and/or Confidential and/or Proprietary.

If proposer believes that its proposal contains information that is a trade secret (as defined by Florida law) and/or information that is confidential and/or proprietary and therefore exempt from disclosure then such information must be submitted in a separate envelope and comply with the following requirements. In addition to submitting the information in a separate envelope, proposer must include a general description of the information designated as a trade secret and/or confidential and/or proprietary and provide reference to the Florida statute or other law which exempts such designated information from disclosure in the event a public records request.

The City does not warrant or guarantee that information designated by proposer as a trade secret and/or confidential and/or proprietary is a trade secret and/or confidential and/or proprietary and exempt from disclosure. The City offers no opinion as to whether the reference to the Florida statute or other law by proposer is/are correct and/or accurate. The City will notify proposer if a public records request is received and proposer, at its own expense, will have forty-eight (48) hours after receipt of such notice (email notice is acceptable notice) to file the necessary court documents to obtain a protective order.

Please be aware that the designation of information as a trade secret and/or confidential and/or proprietary may be challenged in court by any person or entity. By designation of information as a trade secret and/or confidential and/or proprietary proposer agrees to defend the City, its employees, agents and elected and appointed officials ("Indemnified Parties") against all claims and actions (whether or not a lawsuit is commenced) related to its designation of information as a trade secret and/or confidential and/or proprietary and to hold harmless the Indemnified Parties for any award to a plaintiff for damages, costs and attorneys' fees, and for costs and attorneys' fees (including those of the City Attorney's office) incurred by the City by reason of any claim or action arising out of or related to proposer's designation of information as a trade secret and/or confidential and/or proprietary.

Failure to comply with the requirements above shall be deemed as a waiver by proposer to claim that all additional information in its proposal is a trade secret and/or confidential and/or proprietary regardless if such information is labeled trade secret and/or confidential and/or proprietary. Proposer acknowledges and agrees that all information in proposer's proposal (not including information in section L) will be disclosed, without any notice to proposer, if a public records request is made for such information.

Please be advised that proposer's proposal, including the information submitted in a separate envelope in accordance with the requirements set forth in this Section L, will be distributed to the Evaluation Committee members, City staff and City Consultants to allow proposer's entire proposal, including the information submitted in a separate envelope, to be evaluated and considered for award of this Contract. The entire contents of Proposer's proposal, including the information submitted in a separate envelope, may be discussed at meetings that are open to the public, subject to the requirements set forth in Chapter 286, Florida Statutes. In the event a public records request is received the City will notify Proposer and Proposer, at its own expense, will have forty-eight (48) hours after receipt of such notice (e-mail notice is acceptable notice) to file the necessary court documents to obtain a protective order.

M. QUALIFICATIONS OF PROPOSERS

As a part of the Proposal evaluation process, City may conduct a background investigation of proposer, including a record check by the Gainesville Police Department. Proposer's submission of a Proposal constitutes acknowledgment of the process and consent to such investigation.

No proposal shall be accepted from, nor will any contract be awarded to, any proposer who is in arrears to City upon any debt, fee, tax or contract, or who is a defaulter, as surety or otherwise, upon any obligation to City, or who is otherwise determined to be irresponsible or unreliable by City.

If Proposer is determined to be irresponsible or unreliable, City will notify Proposer of its finding, including evidence used, and allow proposer an informal hearing and the opportunity to come into compliance within three business days of notification.

N. NEGOTIATIONS

The City may award a contract on the basis of initial offers received, without discussions. Therefore, each initial offer should contain the proposer's best terms from a cost or price and technical standpoint.

The City reserves the right to enter into contract negotiations with the selected proposer. If the City and the selected proposer cannot negotiate a successful contract, the City may terminate said negotiations and begin negotiations with the next selected proposer. This process will continue until a contract has been executed or all proposers have been rejected. No proposer shall have any rights against the City arising from such negotiations.

O. RIGHTS OF APPEAL

Participants in this RFP solicitation may protest RFP specifications or award in accordance with Section 41-580 of the City of Gainesville's Financial Services Procedures Manual.

P. RULES; REGULATIONS; LICENSING REQUIREMENT

The proposer shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, including those applicable to conflict of interest and collusion. Proposers are presumed to be familiar with all Federal, State and local laws, ordinances, codes and regulations that may in any way affect the services offered.

Q. REVIEW OF PROPOSALS

Each proposal will be reviewed to determine if the proposal is responsive to the submission requirements outlined in the RFP. A responsive proposal is one which follows the requirements of the RFP, includes all required documentation, is submitted in the format outlined in the RFP, is of timely submission, and has the appropriate signatures as required on each document. Failure to comply with these requirements may deem your proposal non-responsive.

R. LOCAL SMALL BUSINESS PARTICIPATION

It is the policy of the City of Gainesville that qualified local small business (SBEs) as defined in the City of Gainesville’s Local Small Business Procurement Program (the “Program”) shall have the maximum practical opportunity to participate in the competitive process of supplying commodities and services to the City. Notification is hereby given that local small businesses are strongly encouraged to submit a bid in response to any procurement opportunity let by the City of Gainesville. Prime contractors are strongly encouraged to utilize qualified local small business subcontractors and material suppliers. A listing of qualified businesses is located on the City’s website at: [http://www.cityofgainesville.org/Portals/0/eo/Small_SDV%20Business%20Listing%20\(1.28.16\).pdf](http://www.cityofgainesville.org/Portals/0/eo/Small_SDV%20Business%20Listing%20(1.28.16).pdf)

Any individual or entity that engages in fraud, misrepresentation, or other wrongful conduct, whether by act or omission, related to its participation in or eligibility to participate in the Program or in the performance of its SBE obligations under a City contract, shall be in violation of the Program. This determination shall be solely at the discretion of the City. Violators of the Program may be subject to, on an individual and/or entity basis, the debarment or suspension from participating in the City’s contracts in accordance with the City of Gainesville’s Debarment and Suspension Policy.

S. LIVING WAGE

- [] This contract is a covered service. (See Living Wage Decision Tree - Exhibit C attached hereto)
- [x] This contract is **not** a covered service.

The Living Wage ordinance, Ordinance 020663, as amended at Ordinance 030168, and as shown on the City’s web page, applies to certain contracts for specific “Covered Services,” which the City has determined may include services purchased under this Contract, depending upon the cost/price of the contract awarded. A copy of the ordinance, as amended, will be attached to and made a part of the executed contract. Bidders/Proposers should consider the effect/cost of compliance, if any, with the requirements of the Living Wage Ordinance if the services purchased are “Covered Services”, the prime contract amount exceeds the threshold amount, the bidder/proposer meets the definition of Service Contractor/Subcontractor (and is not otherwise excluded from the application of the ordinance) and the ordinance provisions, which are incorporated herein, apply to any Covered Employees.

If applicable, the adjusted Living Wage for this contract will be \$_____ per hour (Living Wage with Health Benefits) or \$_____ per hour if Health Benefits are not offered.

If applicable, a successful Service Contractor/Subcontractor shall be required to execute the certification, attached as Exhibit B hereto, prior to the City executing the contract. Once executed, such certification will become part of the contract; however, failure to sign such certification will prevent execution of the contract, may result in forfeiture of any applicable bid or proposal bond, and could result in other adverse action.

During the performance of this contract, the Contractor agrees as follows:

- (1) The Contractor shall comply with the provisions of the City of Gainesville’s living wage requirements, as applicable. Failure to do so shall be deemed a breach of contract and shall authorize the City to withhold payment of funds until the living wage requirements have been met.
- (2) The Contractor will include the provision of (1) above in each subcontract for Covered Services with a Service Contractor/Subcontractor, as defined herein, so that the provisions of (1) above will be binding upon each such Service Contractor/Subcontractor. The Contractor will take such action with respect to any such subcontract as may be directed by the contract administrator as a means of enforcing such provisions; provided, however, the City shall not be deemed a necessary or indispensable party in any litigation between the contractor and a subcontractor concerning compliance with living wage requirements.

T. LOCAL PREFERENCE

In bidding of, or letting contracts for procurement of, supplies, materials, equipment and services, as described in the purchasing policies, the city commission, or other purchasing authority, may give a preference to local businesses in making such purchase or awarding such contract in an amount not to exceed five percent of the local business' total bid price, and in any event the cost differential should not exceed \$25,000.00. Total bid price shall include not only the base bid price but also all alterations to that base bid price resulting from alternates which were both part of the bid and actually purchased and awarded by the City Commission or other authority. In the case of requests for proposals, letter of interest, best evaluated bids, qualifications or other solicitations and competitive negotiation and selection in which objective factors are used to evaluate the responses. Local Businesses are assigned five (5) percent of the total points of the total evaluation points. If Local Preference is requested by the proposer, the attached Exhibit A must be submitted with the proposal.

Local business means the vendor has a valid business tax receipt, issued by the City of Gainesville at least six months prior to bid or proposal opening date, to do business in said locality that authorizes the business to provide the goods, services, or construction to be purchased, and a physical business address located within the limits of said locality, in an area zoned for the conduct of such business, from which the vendor operates or performs business on a day-to-day basis. Post office boxes are not verifiable and shall not be used for the purpose of establishing said physical address. In order to be eligible for local preference, in the Bid or RFP evaluation, the vendor must provide a copy of the business tax receipt and Zoning Compliance Permit. Exhibit -A-(Attach Codified document).

U. RECORDS/AUDIT

Contractor shall maintain records sufficient to document their completion of the scope of services established by this Contract. These records shall be subject at all reasonable time to review, inspect, copy and audit by persons duly authorized by the City. These records shall be kept for a minimum of three (3) years after completion of the Contract. Records which relate to any litigation, appeals or settlements of claims arising from performance under this Order shall be made available until a final disposition has been made of such litigation, appeals, or claims.

V. INVESTIGATION OF ALLEGED WRONGDOINGS, LITIGATION/SETTLEMENTS/FINES/PENALTIES

The City Commission specifically requests that responders to this document indicate in writing any investigations of wrongdoings, litigation and/or settlements, and fines or penalties (anywhere in the U.S) involving the Contractor and specific Contractors listed as projected to provide services to the City. You may be required to respond to questions on this subject matter.

W. DISCRIMINATION PROHIBITION

No person shall, on the grounds of race, color, religion, gender, national origin, marital status, sexual orientation, age, disability, and gender identity, be refused the benefits of, or be otherwise subjected to, discrimination under any activities resulting from this RFQ.

X. ART IN PUBLIC PLACES

In 1989, the City of Gainesville adopted an ordinance (Art in Public Places) requiring that, "each appropriation for the original construction or major renovation of a local government building which provides public access shall include an amount of at least one (1) percent of the total appropriation for the construction or major renovation of the building to be used for the acquisition of art". Compliance with the Art in Public Places ordinance is required for this project and will require coordination between the Contractor, architect and an artist. A copy of the ordinance is available upon request.

Y. DAVIS-BACON

It will be the responsibility of the contractor to check with the department project manager to determine if compliance with the Davis Bacon Act and the DOL regulations are required.

SECTION II – SCOPE OF SERVICES

A. INTENT

It is the intent of the City of Gainesville to obtain proposals for a self-evaluation and ADA transition plan focused primarily on facilities and public use for the City of Gainesville in accordance with ADA requirements.

The following is a proposed scope of services for the development of the City's ADA Self Evaluation and Transition Plan focused primarily on facilities and public use. Additional steps may be added as the Consultant determines appropriate based upon their experience. At a minimum, the consultant selected will be responsible for providing the services described below:

1. Conducting a self-evaluation of all relevant public facilities, programs, services, and activities, to include research, field data collection, and data analysis.
2. Coordinating the involvement of various stakeholders led by the City's ADA Coordinator (Equal Opportunity Director), to include elected officials, City staff, advocacy groups, and the general public throughout the process.
3. Developing a Transition Plan which will identify and prioritize current pedestrian barriers, provide a schedule for barrier removal, cost estimates as well as establish procedures for addressing future accessibility issues. (Preparing the report by department and location, as well as city-wide summary for the select facilities.)
4. Providing management, monitoring, and tracking tools that will allow staff to manage current and future accessibility issues, update the deficiency status, and generate reports to show progress in meeting the Transition Plan.

It is the intent of the City for the finalized ADA Transition Plan to serve as a pragmatic application tool that will identify existing and future accessibility needs, document accessibility facility standards, and to provide design criteria for future facilities development.

B. PRIMARY SCOPE OF SERVICES

The City expects the project to be conducted in two general phases:

Phase I. Self-Evaluation: Survey, review, and analysis of facilities including restrooms, public access/entrances, parking lots, parks and community centers.

Phase II. Transition Plan: Collaborating with various stakeholders to review Phase I results, establish priorities and schedules for completion, develop cost estimates and reach consensus for a finished product.

The Consultant's scope of work should provide a realistic approach for completing both Phases I & II of the project. The Consultant is encouraged to include suggestions or supplemental tasks which may enhance the project, streamline the scope of work, improve cost effectiveness, or lead to a better quality finished product or process. State all assumptions clearly. Include the decisions, products, data and any other information that the Consultant expects from City staff.

Phase 1: Self-Evaluation

1. Meet with designated City staff, led by the ADA Coordinator, hereinafter referred to as "ADA Compliance Team", to discuss project expectations, survey methodology and a schedule for project deliverables. This will be an opportunity for the Consultant to review and clarify questions related to the project's scope and familiarize themselves with important issues and availability of resources. It's the intention of the City for the Consultant to serve in a project management capacity throughout the project with general direction from the ADA Compliance Team.
2. Meet with a group of citizen stakeholders comprised of disability advocates, individuals with disabilities, and general members of the public, hereinafter referred to as the "Citizens Diversity and Inclusion Advisory Committee", to describe the process, timeline, and expectations associated with both phases of work, as well as receive any general input they may provide.
3. Conduct field surveys of City and Public facilities listed that may be accessed by the public and are therefore required for review and inclusion by ADA. The surveys will focus on the evaluation of architectural barriers, including path of travel, both in the public right of way within and around the facility, and provide an initial recommendation in terms of priority for barrier removal.

4. Due to limited City staff availability, it is the intent of the City that these field surveys be largely conducted by the Consultant solely; surveys requiring City staff assistance should be coordinated through the ADA Compliance Team and scheduled in a way that minimizes the impact to the regular workloads of the applicable staff members.
5. Compile survey data in a useable and easily accessible format, which should include a version compatible with Microsoft Excel. Survey data shall be compiled using GIS that is compatible with the City's ArcMap v.10 GIS. The survey shall include the following:
 - a. Sidewalks: Location, length, width, cross slopes, material, surface condition, location of heavy cracking, uplifting, obstacles within the sidewalk, driveway crossings.
 - b. Missing Sidewalks: Location, type and number of fixed obstacles in immediate area of future sidewalks.
 - c. Curb ramps: Location, type, surface condition, landing, cross slopes, width, truncated domes, crosswalk connection and alignment.
 - d. Missing Curb ramps: Location, sidewalk surface condition, type and number of fixed obstacles.
 - e. Pedestrian Ramps: Location, length, width, landing, cross slopes, hand railing, condition.

Compile data and meet with ADA Compliance Team to review and analyze data gathered from the survey process.

6. Produce a Field Survey Report, which will be a detailed report that profiles the various deficiencies found. This report should be provided in both printed (color) and electronic (PDF) formats, with members of both teams provided a copy of each. Available maps will also be provided in ArcGIS data format (shape files). This may also include a presentation component that outlines material provided in the report.
7. Present the facility survey report to the ADA Compliance Team. Solicit and record all feedback, as well as make changes as directed by the team.
8. Present the facility survey report to a joint meeting of the ADA Compliance Team and the Citizens Diversity and Inclusion Advisory Committee. Solicit and record all feedback.

Phase 2: Transition Plan Development

1. Develop a first draft of the ADA Transition Plan based on prior research and data collection, the Field Survey Report, recommended priority levels typically associated with each type of deficiency, and determine available funding working with the ADA Compliance Team. Include any recommended changes to funding levels necessary to achieve the recommended goals.
2. Meet with the ADA Compliance Team to review the draft document, identify project priorities, and solicit feedback for refining the various components. Incorporate any comments or changes made by this team into the draft Plan.
3. Meet with the Citizens Diversity and Inclusion Advisory Committee to review the draft document, identify project priorities, and solicit feedback for refining the various components. The Consultant shall document all suggestions.
4. Meet with members of the community at-large at an advertised public meeting, to review the draft document, identify project priorities, and solicit feedback for refining the various components. The Consultant shall document all comments and suggestions. In addition to standard advertising requirements (see City Clerk), the Consultant shall engage in a concerted public outreach effort prior to this meeting using a variety of mediums. This effort should include (at a minimum) weekly advertisements in the Gainesville Sun in the four weeks leading up to the meeting.
5. Meet with the ADA Compliance Team to review the feedback from all teams and members of the public and develop recommendations on potential changes. All changes should then be incorporated into the second draft.
6. Prepare and produce a second draft of the ADA Transition Plan (completed) that is clear, concise, and user-friendly. It should include a detailed description of identified barriers, as well as the schedule or plan identified for removing those barriers and a summary of the public input received.
7. Present (2) copies of the second draft Plan to the ADA Compliance Team and (8) Copies of the second draft Plan to the Citizens Diversity and Inclusion Advisory Committee for final comments and suggestions. These documents should clearly be denoted as "draft" on the cover. The Consultant shall seek concurrence from both teams prior to presentation of the Plan to the City Commission and incorporate any final changes as appropriate. These changes shall result in the third (final) draft.

8. Provide to the ADA Compliance Team (12) printed, full-color copies of the final version of the ADA Transition Plan, as well as (12) electronic copies on either CD or DVD. Also, provide a summary of the project, to include an overview of the process, the comments received, participation of various stakeholders, and end result. This summary will be provided to the City Commission and released to the public.
9. Present the final version of the ADA Transition Plan at a regularly scheduled City Commission or General Policy Committee Meeting (TBD) for discussion and adoption by the City Commission.
10. The Consultant shall provide the City with an electronic database of items contained in the Facility Survey Report. This database should be in a Microsoft Excel format. Available maps will also be provided in ArcGIS data format (shape files).
11. The Consultant shall provide the City with a database-driven electronic monitoring, tracking, and management mechanism at project completion that allows for reviewing and updating progress in barrier removal, to include generating reports of such progress and annual compliance review checklist.

C. MINIMUM REQUIREMENTS

1. A qualified firm shall have a preferred five (5) years of experience providing similar ADA services.
2. Assigned personnel must have a minimum of three (3) years of work experience in ADA.

SECTION III – PROPOSAL FORMAT

Instructions to proposers: Proposals must contain each of the below enumerated documents, each fully completed, signed, and notarized as required. Proposals submitted which do not include the following items may be deemed non-responsive and may not be considered for contract award.

A. FORMAT AND CONTENTS OF PROPOSAL

1. Table of Contents

The table of contents should outline in sequential order the major areas of the proposal, and all pages of the proposal, including the enclosures, must be clearly and consecutively numbered and correspond to the table of contents.

2. Technical Proposals

The Technical Proposal shall include the appropriate and requested information in sufficient detail to demonstrate the Proposer's knowledge, skills and abilities to provide requested services and will be reviewed and evaluated based on each Proposer's responses to the criteria described below. The Technical Proposal shall be arranged and include content as described below:

Section 1 - Executive Summary

The executive summary shall include the following information:

1. Provide the legal name of the entity responding to this proposal.
2. Provide the business type of the entity responding to this proposal (i.e. Joint Venture, Partnership, etc.).
3. Include a brief statement of approach to the work, understanding of the project's goals and objectives and demonstrated understanding of the project's potential problems and concerns.
4. Name, address and telephone number of one (1) individual to whom all future correspondence and/or communications will be directed.

Section 2 - Project Plan or Project Approach

Describe what information the Proposer's should submit in order to demonstrate:

1. Their understanding of the tasks identified in the scope of work.
2. Their plan or approach to accomplish the tasks identified in the scope of work.
3. Their methodology including best practices and benchmarks to be used.
4. Their general and specific capabilities and experience that will enable the Proposer to provide the services required by the City.

Section 3 - Project Team Qualifications/ Qualifications of Key Personnel

1. Provide resumes for each of the key personnel proposed for this project with specific emphasis on the Project Manager
2. All proposed key personnel must have at least a minimum of three (3) years of work experience in American with Disabilities Act (ADA) Assessment.
3. The Project Manager must have a minimum of five (5) years of experience in American with Disabilities Act (ADA) Assessment within the past five (5) years.
4. Each resume should be limited to no more than three (3) pages per person and be organized according to the following:
 - Name and Title
 - Professional Background
 - Current and Past Relevant Work Experience
 - Include two (2) references for each key personnel member on similar projects.
5. A qualified firm shall have a preferred five (5) years of experience providing similar services. Proposers must provide their firms number of continuous years in operation. All things being equal, partnerships, subsidiaries, mergers, and similar corporate arrangements, which collectively can satisfy the five (5) year experience requirement, will be considered.
6. Moreover, a firm with less than five (5) years of experience but with a division who independently can satisfy the five (5) years' experience requirement will also be considered. It is incumbent on the Proposer to clearly explain the relationship between these different entities and the Corporation.

Section 4 - Relevant Project Experience

Identify at least three (3) projects where the Proposer has performed ADA Assessments for governmental entities similar in size and scope to the City of Gainesville with multiple locations and multiple lines of business within the past five (5) years. Limit your response to one (1) page per project; please provide the following information for each project:

- The name of the project, the owner, year performed and the project location.
- A description of the project.
- A reference, including a contact name, addresses and phone number. This reference should be the owner's staff member who was in charge of the project for the owner.

Section 5 - Project Timeline

Based on the contract term, provide a schedule that includes major tasks/milestones with time duration for each task/milestone which outlines the total project time.

Section 6 - Availability of Key Personnel

1. Percentage of time key personnel will spend on this project
2. Current workload of key personnel

3. Price Proposal

Refer to Section VII – Price Proposal.

Proposers should indicate the dollar amount which will be attributed to each sub-contractor, if any.

4. Qualifications

The response to the minimum qualification requirements contained below is a list of the minimum qualification requirements prescribed for the RFP. Proposers must provide documentation which demonstrates their ability to satisfy all of the minimum qualification requirements. Proposers who do not meet the minimum qualification requirements or who fail to provide supporting documentation will not be considered for award. If a prescribed format, or required documentation for the response to minimum qualification requirements is stated below, proposers must use said format and supply said documentation.

A copy of your Business tax receipt and Zoning Compliance Permit should be submitted with the proposal if a local preference is requested.

B. QUALIFICATIONS/STATEMENT OF QUALIFICATIONS

Provide resumes for each of the key personnel to include name and title, professional background along with current and past relevant completed project experience.

Firm - 5 years preferred work experience on ADA.

Personnel - Minimum of 3 years of work experience in ADA.

Provide references for same/similar completed projects within the last 5 years where the Proposer has performed ADA Assessments for governmental entities with multiple locations.

SECTION IV – EVALUATION CRITERIA AND PROCEDURES

A. EVALUATION CRITERIA

1.0 SELECTION AND EVALUATION CRITERIA

Proposals will be evaluated in accordance with the procedures described in the City's Professional Services Evaluation Handbook. The proposals will be evaluated in four stages: Technical Qualifications Evaluation, Written Proposal Evaluation and/or Presentation/Interview Evaluation, and Other Factors as deemed appropriate. The City shall consider the ability of the firm's professional personnel, willingness to meet time and budget requirements, workload, location, past performance, volume of previous work with the City, and location. The Evaluation process provides a structured means for consideration of all these areas.

1.1 Technical Qualifications Evaluation

The Technical Qualifications Evaluation will assess each responding firm's ability based on experience and qualifications of key team members, the firm's capability of meeting time and budget requirements, and the firm's record with regard to this type of work, particularly in the City of Gainesville or in the State of Florida. This stage does not involve review and evaluation of a proposal addressing the project scope of work. Consideration will be given to the firm's current workload, financial stability, and the location where the majority of the technical work will be produced. The City will not be impressed with excessive amounts of boilerplate, excessive numbers of resumes, excessive length of resumes, excessive numbers of photographs, work that distant offices have performed, or work not involving personnel to be assigned to the proposed project.

1.2 Written Proposal Evaluation

The Written Proposal Evaluation will assess the firm's understanding of the project and the proposed approach to be undertaken as addressed in a written proposal. The evaluation process will assess how effectively the requirements of the scope of services have been addressed. The written proposal should identify a project manager and other key members of the project/service team. It should relate the capabilities of the project/service team to the requirements of the scope of services.

1.3 Presentation/Interview Evaluation

The Proposal Presentation/Interview Evaluation is based on an oral presentation that addresses both the technical qualifications of the firm and the approach to the project. Importance is given to the firm's understanding of the project scope of work, the placement of emphasis on various work tasks, and the response to questions. The evaluation process will assess the project manager's capability and understanding of the project and his/her ability to communicate ideas. The role of key members of the project/service team should be established based on the scope of services and the firm's approach to the project/service. The role of any subcontracted firm in the proposal should be clearly identified. Unique experience and exceptional qualifications may be considered with emphasis on understanding of the project/service, particularly "why it is to be done" as well as "what is to be done." The City of Gainesville will not be impressed with excessive boilerplate, excessive participation by "business development" personnel, and the use of "professional" presenters who will not be involved in the project or future presentations.

1.4 Other factors

The Other Factors to be considered, based upon the specific project (but not limited to), are those items, such as SBPP and/ or Local Preference. Fee proposals, when requested and deemed appropriate, are also to be considered in the evaluation process, where the request for such fees is in accordance with the City's Purchasing Policies and Procedures.

B. SELECTION PROCESS

The contractor(s) will be selected from the qualified vendors submitting responses to this Request for Proposals. The selection process will be as follows:

1. Evaluators consisting of staff will review the written proposals. The evaluation process provides a structured means for consideration of all proposals.
2. Upon review and evaluation, the City may request oral presentations from the top ranked vendors. During the oral presentations, the vendors shall further detail their qualifications, approach to the project and ability to furnish the required

services. These presentations shall be made at no cost to the City. Firms selected for further presentations should provide one (1) electronic copy of materials presented in PDF format on a CD.

3. Prior to final ranking of firms, the apparent top ranked vendor will be required to furnish proof to the City that it complies with the specifications.
4. The final ranking of firms will be in accordance with the procedures described in the City's Professional Services Evaluation Handbook. If required, the final ranking of firms will be presented to the City Commission. The City Commission will be requested to approve the recommended ranking and authorize negotiation and execution of the contract beginning with the top ranked vendor.
5. Provided that the City Commission approves the ranking and an award, the City will negotiate a contract with the top ranked proposer for the provision of a self-evaluation and ADA transition plan focused primarily on facilities and public use for the City of Gainesville in accordance with ADA requirements. Should the City be unable to negotiate a satisfactory contract with the top ranked vendor, negotiations will be terminated with that proposer and negotiations will be initiated with the second most qualified proposer, and so on until a satisfactory contract is negotiated.

SECTION V – GENERAL PROVISIONS

A. CONTRACT AWARD

The award(s), if any, shall be made to the proposer(s) whose proposal(s) shall be deemed by the City to be in the best interest of the City. The decision of the City of whether to make the award(s) and which proposal is in the best interest of the City shall be final.

The Contract to be entered into with the successful proposer will designate the successful proposer as the City's Contractor and will include, but not be limited to, the following terms and conditions.

B. GENERAL TERMS AND CONDITIONS

Following are the General Terms and Conditions, supplemental to those stated elsewhere in the Request for Proposals, to which the Vendor must comply to be consistent with the requirements for this Request for Proposals. Any deviation from these or any other stated requirements should be listed as exceptions in a separate appendix of the proposal.

1. Public Entity Crimes. Section 287.133 (2)(a), Florida Statutes, contains the following provisions: "A person or affiliate who has been placed on the convicted vendor list following a conviction for public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity, in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list."
2. Tie Bids. Whenever two or more bids which are equal with respect to price, quality and service are received, preference shall be given in the following order: (1) Bidders submitting the attached Drug-Free Workplace form with their bid/proposal certifying they have a drug free workplace in accordance with Section 287.087, Florida Statutes; (2) Bidders located within the City of Gainesville, if not subject to the Local Preference Ordinance; (3) Bidders located within Alachua County; and (4) Bidders located within the State of Florida. In the case where Federal funds are being utilized, articles 2,3 and 4 will not apply.
3. Drugfree Workplace. Preference shall be given to submitters providing a certification with their qualifications certifying they have a drug-free workplace whenever two or more bids which are equal with respect to price, quality, and service are received in accordance with Section 287.087, Florida Statutes. The attached form should be filled out and returned with the qualifications in order to qualify for this preference.
4. Indemnification. The Contractor shall agree to indemnify and save harmless the City, its officers, agents, and employees, from and against any and all liability, claims, demands, fines, fees, expenses, penalties, suits, proceedings, actions and costs of action, including attorney's fees for trial and on appeal, of any kind and nature arising or growing out of or in any way connected with the performance of the contract whether by act or omission or negligence of the Contractor, its agents, servants, employees or others, or because of or due to the mere existence of the Contract between the parties.
5. Insurance. Contractor shall provide proof of insurance in an amount as noted below:

Worker's Compensation Insurance providing coverage in compliance with Chapter 440, Florida Statutes.

Public Liability Insurance (other than automobile) consisting of broad form comprehensive general liability insurance including contractual coverage \$1,000,000 per occurrence (combined single limit for bodily injury and property damage).

The City shall be an additional insured on such Public Liability Insurance and the Contractor shall provide copies of endorsements naming the City as additional insured.

Automobile Liability Insurance

Property Damage \$500,000 per occurrence (combined single limit for bodily injury and property damage).

The Contractor shall furnish the City a certificate of insurance in a form acceptable to the City for the insurance required. Such certificate or an endorsement provided by the Contractor must state that the City will be given thirty (30) days' written

notice (except the City will accept ten (10) days written notice for non-payment) prior to cancellation or material change in coverage.

6. Sovereign Immunity. Nothing in the executed contract shall be interpreted that the City waives its sovereign immunity granted under Section 768.28, Florida Statutes.
7. Term. The term of the contract will commence upon final execution and will terminate according to the project schedule included in the executed contract.
8. Termination. The contract will provide termination by either party without cause upon 30 days prior written notice to the other party. In the event of termination, the Contractor will be compensated for services rendered up to and including the day of termination.
9. Applicable Law. The contract and the legal relations between the parties hereto shall be governed and construed in accordance with the laws of the State of Florida. Venue in the courts of Alachua County, Florida.
10. Joint Bidding/Cooperative Purchasing Agreement: All bidders submitting a response to this invitation to bid agree that such response also constitutes a bid to all State Agencies and Political Subdivisions of the State of Florida under the same terms and conditions, for the same prices and the same effective period as this bid, should the bidder deem it in the best interest of its business to do so. This agreement in no way restricts or interferes with any State Agency or Political Subdivision of the State of Florida to rebid any or all items.
11. Subcontractors. All successful contractors specific to construction in the amount of \$300 thousand or more to include material suppliers shall be required to provide information of subcontractors in addition to sub and sub subcontractors prior to final payment under the contract.
12. Florida Public Records Act
Florida has a very broad public records law and certain records of a contractor may be considered public records. Accordingly, by entering into an agreement with the City, contractor must:
 1. Keep and maintain public records required by the public agency to perform the service.
 2. Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the public agency.
 4. Upon completion of the contract, transfer, at no cost, to the public agency all public records in possession of the contractor or keep and maintain public records required by the public agency to perform the service. If the contractor transfers all public records to the public agency upon completion of the contract, the contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If the contractor keeps and maintains public records upon completion of the contract, the contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology systems of the public agency.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS (TOREY ALSTON, EQUAL OPPORTUNITY DIRECTOR, 352-334-5051, ALSTONTL@CITYOFGAINESVILLE.ORG, P.O. BOX 490 MAIL STATION 52, GAINESVILLE, FL 32627.

SECTION VI – TECHNICAL SPECIFICATIONS

A. SCOPE

The following is a proposed scope of services for the development of the City's ADA Self Evaluation and Transition Plan focused primarily on facilities and public use. Additional steps may be added as the Consultant determines appropriate based upon their experience. At a minimum, the consultant selected will be responsible for providing the services described below:

1. Conducting a self-evaluation of all relevant public facilities, programs, services, and activities, to include research, field data collection, and data analysis.
2. Coordinating the involvement of various stakeholders led by the City's ADA Coordinator (Equal Opportunity Director), to include elected officials, City staff, advocacy groups, and the general public throughout the process.
3. Developing a Transition Plan which will identify and prioritize current pedestrian barriers, provide a schedule for barrier removal, cost estimates as well as establish procedures for addressing future accessibility issues. (Preparing the report by department and location, as well as city-wide summary for the select facilities.)
4. Providing management, monitoring, and tracking tools that will allow staff to manage current and future accessibility issues, update the deficiency status, and generate reports to show progress in meeting the Transition Plan.

It is the intent of the City for the finalized ADA Transition Plan to serve as a pragmatic application tool that will identify existing and future accessibility needs, document accessibility facility standards, and to provide design criteria for future facilities development.

B. PRIMARY SCOPE OF SERVICES

The City expects the project to be conducted in two general phases:

Phase I. Self-Evaluation: Survey, review, and analysis of facilities including restrooms, public access/entrances, parking lots, parks and community centers.

Phase II. Transition Plan: Collaborating with various stakeholders to review Phase I results, establish priorities and schedules for completion, develop cost estimates and reach consensus for a finished product.

The Consultant's scope of work should provide a realistic approach for completing both Phases I & II of the project. The Consultant is encouraged to include suggestions or supplemental tasks which may enhance the project, streamline the scope of work, improve cost effectiveness, or lead to a better quality finished product or process. State all assumptions clearly. Include the decisions, products, data and any other information that the Consultant expects from City staff.

Phase 1: Self-Evaluation

1. Meet with designated City staff, led by the ADA Coordinator, hereinafter referred to as "ADA Compliance Team", to discuss project expectations, survey methodology and a schedule for project deliverables. This will be an opportunity for the Consultant to review and clarify questions related to the project's scope and familiarize themselves with important issues and availability of resources. It's the intention of the City for the Consultant to serve in a project management capacity throughout the project with general direction from the ADA Compliance Team.
2. Meet with a group of citizen stakeholders comprised of disability advocates, individuals with disabilities, and general members of the public, hereinafter referred to as the "Citizens Diversity and Inclusion Advisory Committee", to describe the process, timeline, and expectations associated with both phases of work, as well as receive any general input they may provide.
3. Conduct field surveys of City and Public facilities listed that may be accessed by the public and are therefore required for review and inclusion by ADA. The surveys will focus on the evaluation of architectural barriers, including path of travel, both in the public right of way within and around the facility, and provide an initial recommendation in terms of priority for barrier removal.
4. Due to limited City staff availability, it is the intent of the City that these field surveys be largely conducted by the Consultant solely; surveys requiring City staff assistance should be coordinated through the ADA Compliance Team and scheduled in a way that minimizes the impact to the regular workloads of the applicable staff members.

5. Compile survey data in a useable and easily accessible format, which should include a version compatible with Microsoft Excel. Survey data shall be compiled using GIS that is compatible with the City's ArcMap v.10 GIS. The survey shall include the following:
 - a. Sidewalks: Location, length, width, cross slopes, material, surface condition, location of heavy cracking, uplifting, obstacles within the sidewalk, driveway crossings.
 - b. Missing Sidewalks: Location, type and number of fixed obstacles in immediate area of future sidewalks.
 - c. Curb ramps: Location, type, surface condition, landing, cross slopes, width, truncated domes, crosswalk connection and alignment.
 - d. Missing Curb ramps: Location, sidewalk surface condition, type and number of fixed obstacles.
 - e. Pedestrian Ramps: Location, length, width, landing, cross slopes, hand railing, condition.

Compile data and meet with ADA Compliance Team to review and analyze data gathered from the survey process.

6. Produce a Field Survey Report, which will be a detailed report that profiles the various deficiencies found. This report should be provided in both printed (color) and electronic (PDF) formats, with members of both teams provided a copy of each. Available maps will also be provided in ArcGIS data format (shape files). This may also include a presentation component that outlines material provided in the report.
7. Present the facility survey report to the ADA Compliance Team. Solicit and record all feedback, as well as make changes as directed by the team.
8. Present the facility survey report to a joint meeting of the ADA Compliance Team and the Citizens Diversity and Inclusion Advisory Committee. Solicit and record all feedback.

Phase 2: Transition Plan Development

1. Develop a first draft of the ADA Transition Plan based on prior research and data collection, the Field Survey Report, recommended priority levels typically associated with each type of deficiency, and determine available funding working with the ADA Compliance Team. Include any recommended changes to funding levels necessary to achieve the recommended goals.
2. Meet with the ADA Compliance Team to review the draft document, identify project priorities, and solicit feedback for refining the various components. Incorporate any comments or changes made by this team into the draft Plan.
3. Meet with the Citizens Diversity and Inclusion Advisory Committee to review the draft document, identify project priorities, and solicit feedback for refining the various components. The Consultant shall document all suggestions.
4. Meet with members of the community at-large at an advertised public meeting, to review the draft document, identify project priorities, and solicit feedback for refining the various components. The Consultant shall document all comments and suggestions. In addition to standard advertising requirements (see City Clerk), the Consultant shall engage in a concerted public outreach effort prior to this meeting using a variety of mediums. This effort should include (at a minimum) weekly advertisements in the Gainesville Sun in the four weeks leading up to the meeting.
5. Meet with the ADA Compliance Team to review the feedback from all teams and members of the public and develop recommendations on potential changes. All changes should then be incorporated into the second draft.
6. Prepare and produce a second draft of the ADA Transition Plan (completed) that is clear, concise, and user-friendly. It should include a detailed description of identified barriers, as well as the schedule or plan identified for removing those barriers and a summary of the public input received.
7. Present (2) copies of the second draft Plan to the ADA Compliance Team and (8) Copies of the second draft Plan to the Citizens Diversity and Inclusion Advisory Committee for final comments and suggestions. These documents should clearly be denoted as "draft" on the cover. The Consultant shall seek concurrence from both teams prior to presentation of the Plan to the City Commission and incorporate any final changes as appropriate. These changes shall result in the third (final) draft.
8. Provide to the ADA Compliance Team (12) printed, full-color copies of the final version of the ADA Transition Plan, as well as (12) electronic copies on either CD or DVD. Also, provide a summary of the project, to include an overview of the process, the

comments received, participation of various stakeholders, and end result. This summary will be provided to the City Commission and released to the public.

9. Present the final version of the ADA Transition Plan at a regularly scheduled City Commission or General Policy Committee Meeting (TBD) for discussion and adoption by the City Commission.
10. The Consultant shall provide the City with an electronic database of items contained in the Facility Survey Report. This database should be in a Microsoft Excel format. Available maps will also be provided in ArcGIS data format (shape files).
11. The Consultant shall provide the City with a database-driven electronic monitoring, tracking, and management mechanism at project completion that allows for reviewing and updating progress in barrier removal, to include generating reports of such progress and annual compliance review checklist.

C. BACKGROUND

The Americans with Disabilities Act (ADA) originally passed on July 26, 1990 and became effective on January 26, 1992. A fundamental goal of the ADA is to ensure equal access to civic life by individuals with disabilities. The Act comprises five titles prohibiting discrimination against individuals with disabilities within the United States. Title II of the ADA requires state and local governments to make their programs, services, and activities accessible to individuals with disabilities. It also established physical access requirements for public facilities (buildings and sidewalks, etc.). In 2008, the U.S. Congress passed amendments to the ADA and in 2010 the Department of Justice promulgated regulations that made significant changes in ADA requirements for Title II entities.

Title II of the ADA prohibits discrimination against qualified individuals with disabilities by public entities. The City of Gainesville is required to develop an ADA self-evaluation and transition plan which assesses all of the policies, practices, and procedures that govern the administration of the city's programs, activities, and services. The self-evaluation identifies programmatic or physical barriers which prevent access to persons with disabilities. In January 2017, the City of Gainesville completed a self-evaluation of programs, services, activities and policies. The self-evaluation process and several recommendations were approved by the city commission which included initiation of a Phase II self-evaluation focused primarily on facilities and public use.

The selected firm will perform a self-evaluation and prepare an ADA Transition Plan focused primarily on facilities and public use for the City of Gainesville in accordance with ADA requirements.

SECTION VII – PRICE PROPOSAL

Price shall be a lump sum amount which will be paid proportionately after the satisfactory completion of major tasks/milestones.

Bidder shall provide a lump sum amount and include a corresponding payment schedule that clearly describes the major tasks/milestones and the proportionate amounts to be paid after satisfactory completion of each.

DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

_____ does:

(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for the drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Bidder's Signature

Date

DEBARRED AND SUSPENDED BIDDERS:

Breach of Contract

1. **Scope.**

This policy prescribes policies and procedures relating to:

 - (a) the debarment of bidders for cause;
 - (b) the suspension of bidders for cause under prescribed conditions;
and,
 - (c) the rejection of bids, revocation of acceptance and termination of contracts for cause.

It is directly applicable to the advertised and negotiated purchases and contracts, for equipment and services of the City.
2. **General.**

Debarment and suspension are measures which may be invoked by the City either to exclude or to disqualify bidders and contractors from participation in City contracting or subcontracting. These measure should be used for the purpose of protecting the interests of the City and not for punishment. To assure the City the benefits to be derived from the full and free competition of interested bidders, these measures should not be instituted for any time longer than deemed necessary to protect the interests of the City, and should preclude awards only for the probably duration of the period of non-responsibility.
- 2.1 **Definitions.**
 - (a) "Debarment" means, in general, an exclusion from City contracting and subcontracting for a reasonable, specified period of time commensurate with the seriousness of the offense, improper conduct or the inadequacy of performance.
 - (b) "Suspension" means a disqualification from City contracting and subcontracting for a temporary period of time because a concern or individual is suspected upon adequate evidence (See Section 6) of engaging in criminal, fraudulent, improper conduct or inadequate performance.
 - (c) A "debarment list" or "debarred bidders list" means a list of names of concerns or individuals against whom any or all of the measures referred to in this policy have been invoked.
 - (d) "Bidders" means, wherever the term is used in this policy, an offerors bidding pursuant to an invitation for bids or a request for proposals.
 - (e) "Affiliates" means business concerns which are affiliates of each other when either directly or indirectly one concern or individual controls or has the power to control another, or when a third party controls or has the power to control both.
 - (f) "Business operations" means commercial or industrial activity engaged in regularly and continuously over a period of time for the purpose of receiving pecuniary benefit or otherwise accomplishing an objective. "Business operations" constitute and are equivalent to "carrying on business", "engaged in business", "doing business".
3. **Establishment and Maintenance of a List of Concerns or Individuals Debarred or Suspended.**
 - (a) The Purchasing Department shall establish and maintain on the basis contained in Sections 6 and 6.1, a consolidated list of concerns and individuals to whom contracts will not be awarded and from whom bids or proposals will not be solicited.
 - (b) The list shall show as a minimum the following information:
 - (1) the names of those concerns or individuals debarred or suspended (in alphabetical order) with appropriate cross-reference where more than one name is involved in a single action;
 - (2) the basis of authority for each action;
 - (3) the extent of restrictions imposed; and,
 - (4) the termination date for each debarred or suspended listing.
 - (c) The list shall be kept current by issuance of notices of additions and deletions.
4. **Treatment to be Accorded Firms or Individuals Debarred or Suspended**

Firms or individuals listed by the Purchasing Department as debarred or suspended shall be treated as follows.

 - (a) **Total restrictions.** A contract shall not be awarded to a concern or individual that is listed on the basis of a Section 5(a)(1), (2) or (3) felony "conviction", or to any concern, corporation, partnership, or association in which the listed concern or individual has actual control or a material interest; nor shall bids or proposals be solicited therefrom. However, when it is determined essential in the public interest by the City Commission, an exception may be made with respect to a particular procurement action where the individual or concern is effectively the sole source of supply or it is an emergency purchase.
 - (b) **Restrictions on subcontracting.** If a concern or individual listed on the debarred and suspended bidders list is proposed as a subcontractor, the Purchasing Department shall decline to approve subcontracting with that firm or individual in any instance in which consent is required of the City before the subcontract is made, unless it is determined by the City to grant approval City Commission essential to public interest and the individual or concern is effectively the sole source of supply or it is an emergency purchase.
5. **Causes and Conditions Applicable to Determination of Debarment.**

Subject to the following conditions, the Purchasing is authorized to debar a firm or individual in the public interest for any of the following causes occurring with ten (10) years of debarment.

- (a) Causes
 - (1) "Conviction" for commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract, or subcontract thereunder, or in the performance of such contract or subcontract.
 - (2) "Convictions" of embezzlement, theft, forgery, issuance of worthless checks, bribery, falsification or destruction of records, perjury, or receiving stolen property where the conviction is based upon conduct which arose out of, or was related to, business operations of the bidder.
 - (3) "Conviction" for bid-rigging activities arising out of the submission of bids or proposals.
 - (4) Violation of contract provisions, as set forth below, of a character which is regarded by the City to be so serious as to justify debarment action:
 - (i) willful failure to perform in accordance with the specifications or within the time limit provided in the contract;
 - (ii) a record of failure to perform or of unsatisfactory performance in accordance with the terms of one or more contracts. Failure to perform or unsatisfactory performance caused by acts beyond the control of the firm or individual as a contractor shall not be considered to be a basis for debarment.
 - (5) Debarment by any other governmental agency.
- (b) Conditions.
 - (1) Debarment for any of the causes set forth in this section shall be made only upon approval of the Purchasing.
 - (2) The existence of any of the causes set forth in (a) of this section does not necessarily require that a firm or individual be debarred except as provided in 4(a). In each instance, whether the offense or failure, or inadequacy of performance, be of criminal, fraudulent, or serious nature, the decision to debar shall only be made if supported by a preponderance of the credible evidence available. Likewise, all mitigating factors may be considered in determining the seriousness of the offense, failure, or inadequacy of performance, in deciding whether debarment is warranted. The actual or apparent authority of an involved individual, the present relationship of involved individuals with the bidder, the past performance of the individual or concern, and the relationship of the violation to the services or materials involved shall be considered.
 - (3) The existence of a cause set forth in (a)(1), (2), and (3) of this section shall be established by criminal "conviction" by a court of competent jurisdiction. In the event that an appeal taken from such conviction results in reversal of the "conviction", the debarment shall be removed upon the request of the bidder (unless other causes for debarment exists). for the purposes of this policy, the following shall have the same effect as a "conviction": pleading guilty or nolo contendere, or being found guilty by a jury or court of, the offense in question, regardless of whether probation is imposed and adjudication withheld.
 - (4) The existence of a cause set forth in (a)(4) and (5) of this section shall be established by a preponderance of credible evidence by the Purchasing.
 - (5) Debarment for the cause set forth in (a)(5) of this section (debarment by another agency) shall be proper if one of the causes for debarment set forth in (a)(1) through (4) of this section was the basis for debarment by the original debarring agency. Such debarment may be based entirely on the record of facts obtained by the original debarring agency, or upon a combination of such facts and additional facts.

5.1 Period of Debarment.

- (a) Debarment of a firm or individual shall be for a reasonable, definitely stated period of time commensurate with the seriousness of the offense or the failure or inadequacy or performance. As a general rule, a period of debarment shall not exceed five (5) years. However, when partial or total debarment for an additional period is deemed necessary, notice of the proposed additional debarment shall be furnished to that concern or individual in accordance with Section 8.
- (b) A debarment may be removed or the period thereof may be reduced by the City Manager upon the submission of an application supported by documentary evidence, setting forth appropriate grounds for the granting of relief; such as newly discovered material evidence, reversal of a conviction, bona fide change of ownership or management, or the elimination of the causes for which the debarment was imposed. The City Manager may request additional information, shall consider all relevant facts, and shall render a decision within twenty (20) days of receipt of the application unless a longer period is warranted under the circumstances.

6. Suspension of Bidders.

- (a) Suspension is a drastic action and, as such, shall not be based upon an unsupported accusation. In assessing whether evidence exists for invoking a suspension, consideration should be given to the amount of credible evidence which is available, to the existence or absence of corroboration as to important allegations, as well as to the inferences which may properly be drawn from the existence or absence of affirmative facts. This assessment should include an examination of basic documents, such as contracts, inspection reports, and correspondence. In making a determination to suspend, the Purchasing shall consider the factors set forth in Section 5(b)(2). A suspension may be modified by the City Manager as described in Section 5.1(b).

6.1 Causes and Conditions Under Which the City May Suspend Contractors

- (a) The Purchasing may, in the interest of the City, suspend a firm or individual when the firm or individual is suspected, upon credible evidence, of having committed one or more the following act(s) within three (3) years of the date of suspension:
 - (1) Commission of fraud or a criminal offense as an incident to obtaining, attempting to obtain, or in the performance of a public contract;
 - (2) Violation of statutes concerning bid-rigging activities out of the submission of bids and proposals; and,
 - (3) Commission of embezzlement, theft, forgery, issuance of worthless checks, bribery, falsification, or destruction of records, perjury, receiving stolen property. Commission of any other offense indicating a lack of business integrity or business honesty which seriously and directly affects the question of present responsibility as a City contractor.
- 6.2 Period of Suspension.
- (a) All suspension shall be for temporary period pending the completion of an investigation and such legal proceedings as may ensue. In the event that prosecution has not been initiated within twelve (12) months form the date of the suspension, the suspension shall be terminated. Upon removal of suspension, consideration may be given to debarment in accordance with Section 5 of this policy.
7. Scope of Debarment or Suspension.
- (a) A debarment or suspension may include all known affiliates of a concern or individual.
 - (b) Each decision to include a known affiliate within the scope of a proposed debarment or suspension is to be made on a case-by-case basis, after giving due regard to actual or apparent authority of the controlling concern or individual and similarity of the services provided by the affiliate to those provided by the debarred individual or concern.
 - (c) The criminal, fraudulent, or seriously improper conduct of an individual may be imputed to the business concern with which he is connected, where such impropriety was accomplished within the course of his official duty or apparent authority, or was effected by him with the knowledge and approval of that concern. When the individual was an officer of the concern, knowledge and approval may be presumed. Likewise, where a concern is involved in criminal, fraudulent, or seriously improper conduct, any individual who was involved in the commission of the impropriety may be debarred or suspended.
8. Notice of Debarment of Suspension.
- When the Purchasing seeks to debar or suspend a concern or individual (or any affiliate thereof) for cause, it shall furnish that party with a written notice:
- (1) stating that debarment or suspension is being considered;
 - (2) setting forth the reasons for the proposed action;
 - (3) indicating that such party will be afforded an opportunity for a hearing if he so requests one within ten (10) days; and,
 - (4) indicating that such party may make a written response in accordance with Section 9(a).
9. Response to Notice of Debarment or Suspension.
- (a) In lieu of requesting a hearing within the prescribed ten (10) day period, the party may, within said ten (10) day period, notify the City of its intent to provide a written reply and submit written evidence to contest the debarment or suspension. Such written evidence must be submitted within twenty (20) days after receipt of the notice of proposed debarment or suspension in order for it to be considered.
 - (b) Whatever response is received to the notice of intent to debar or suspend, such will be considered in determining whether debarment or suspension action will be made. Where a reply is received to the notice of intent to debar or to suspend, and evidence to refute such action is furnished but no hearing is requested, the information furnished will be considered in determining the action to be taken.
 - (c) If a hearing is requested, it shall be conducted by the City Manager. The hearing will be held at a location convenient to the City as determined by the City Manager and on a date and at a time stated. An opportunity shall be afforded to the firm or individual to appear with witnesses and counsel, to present facts or circumstances showing cause why such firm or individual should not be debarred or suspended. The proceeding shall be of an informal nature as determined by the City Manager. After consideration of the facts, the City Manager shall notify the firm or individual of the final decision.
 - (d) If no response is made to the notice of debarment or suspension within the first ten (10) day period, the decision of the Purchasing shall be deemed final and the party so notified.
10. Rejection of Bids, Breach of Contract.
- (a) Previously solicited and/or accepted bids may be rejected or acceptance revoked prior to beginning of performance upon discovery by the City that the bidder or its affiliates have committed any act which would have been cause for debarment.
 - (b) If after a contract is awarded and performance has been begun the City discovers that the bidder or its affiliates have committed any act prior to award or acceptance which would have been cause for debarment had it been discovered prior to solicitation or acceptance, the City may consider such to be a material breach of the contract and such shall constitute cause for termination of the contract.

- (c) If after bids have been solicited and/or accepted or after a contract is awarded and performance begun, the City discovers that the bidder or its affiliates committed any act prior to award or acceptance which would have been cause for disbarment or suspension had it been discovered prior to solicitation or acceptance, the City may require additional satisfactory assurances that such act(s) have not occurred and that the contract can and will be faithfully performed. If additional assurances are requested and are not satisfactory or if the bidder or its affiliates fail to immediately cooperate with all reasonable requests, including requests for information reasonably calculated to lead to the discovery of relevant evidence, then such may be considered a material breach of the contract and such shall constitute cause for termination of the contract.

ARTICLE X. LOCAL PREFERENCE POLICY*

***Editor's note:** Section 9 of Ord. No. 001261 states: "This ordinance shall become effective October 1, 2004, and shall be reviewed by the City Commission October 1, 2005, and unless extended by action of the City Commission, shall be deemed repealed effective March 31, 2006, provided that it shall remain applicable to new contracts solicited prior to repeal."

Sec. 2-620. Findings of fact.

The city annually spends significant amounts on purchasing personal property, materials, and contractual services and in constructing improvements to real property or to existing structures. The dollars used in making those purchases are derived, in large part, from taxes, fees, and utility revenues derived from local businesses in the corporate city limits of Gainesville, and the city commission has determined that funds generated in the community should, to the extent possible, be placed back into the local economy. Therefore, the city commission has determined that it is in the best interest of the city to give a preference to local businesses in the corporate city limits of Gainesville in making such purchases whenever the application of such a preference is reasonable in light of the dollar-value of proposals received in relation to such expenditures.

(Ord. No. 001261, § 1, 3-29-04)

Sec. 2-621. Definition.

"Local business" means the vendor has a valid occupational license, issued by the City of Gainesville at least six months prior to bid or proposal opening date, to do business in said locality that authorizes the business to provide the goods, services, or construction to be purchased, and a physical business address located within the limits of said locality, in an area zoned for the conduct of such business, from which the vendor operates or performs business on a day-to-day basis. Post office boxes are not verifiable and shall not be used for the purpose of establishing said physical address. In order to be eligible for local preference, the vendor must provide a copy of the occupational license.

(Ord. No. 001261, § 2, 3-29-04)

Sec. 2-622. Local preference in purchasing and contracting.

In bidding of, or letting contracts for procurement of, supplies, materials, equipment and services, as described in the purchasing policies, the city commission, or other purchasing authority, may give a preference to local businesses in making such purchase or awarding such contract in an amount not to exceed five percent of the local business' total bid price, as described below, and in any event the cost differential should not exceed \$25,000.00. Total bid price shall include not only the base bid price but also all alterations to that base bid price resulting from alternates which were both part of the bid and actually purchased or awarded by the city commission or other authority. In the case of requests for proposals, letters of interest, best evaluated bids, qualifications or other solicitations and competitive negotiation and selection in which objective factors are used to evaluate the responses, local businesses are assigned five percent of the total points of the total evaluation points.

(Ord. No. 001261, § 3, 3-29-04)

Sec. 2-623. Exceptions to local preference policy.

The preference set forth in this Article X shall not apply to any of the following purchases or contracts:

- (1) Good or services provided under a cooperative purchasing agreement;
- (2) Contracts for professional services procurement of which is subject to the Consultants' Competitive Negotiation Act (F.S. § 287.055) or subject to any competitive consultant selection policy or procedure adopted or utilized by the city commission or charter officer;
- (3) Purchases or contracts which are funded, in whole or in part, by a governmental entity and the laws, regulations, or policies governing such funding prohibit application of that preference; or
- (4) Purchases made or contracts let under emergency or noncompetitive situations, or for litigation related legal services, etc., as such are described in the city's purchasing policies;
- (5) Purchases with an estimated cost of \$50,000.00 or less;

(6) Application of local preference to a particular purchase, contract, or category of contracts for which the city commission is the awarding authority may be waived upon written justification and recommendation of the charter officer and approval of the city commission. The preferences established herein in no way prohibit the right of the city commission or other purchasing authority to compare quality or fitness for use of supplies, materials, equipment and services proposed for purchase and compare qualifications, character, responsibility and fitness of all persons, firms, or corporations submitting bids or proposals. Further, the preferences established herein in no way prohibit the right of the city commission or other purchasing authority from giving any other preference permitted by law in addition to the preference authorized herein.

(Ord. No. 001261, § 4, 3-29-04)

Sec. 2-624. Application, enforcement.

The local preference shall apply to new contracts for supplies, materials, equipment and services first solicited after October 1, 2004. This article shall be implemented in a fashion consistent with otherwise applicable city purchasing policies and procedures.

(Ord. No. 001261, § 5, 3-29-04)

CITY OF GAINESVILLE

CERTIFICATION OF COMPLIANCE WITH LIVING WAGE

The undersigned hereby agrees to comply with the terms of the Living Wage Ordinance and to pay all covered employees, as defined by City of Gainesville Ordinance 020663 as amended at 030168 (Living Wage Ordinance), during the time they are directly involved in providing covered services under the contract with the City of Gainesville for _____ a living wage of \$_____ per hour to covered employees who receive Health Benefits from the undersigned employer and \$_____ per hour to covered employees not offered health care benefits by the undersigned employer.

Name of Service Contractor/Subcontractor:_____
Address:_____
Phone Number:_____
Name of Local Contact Person_____
Address:_____
Phone Number:_____
\$_____
(Amount of Contract)

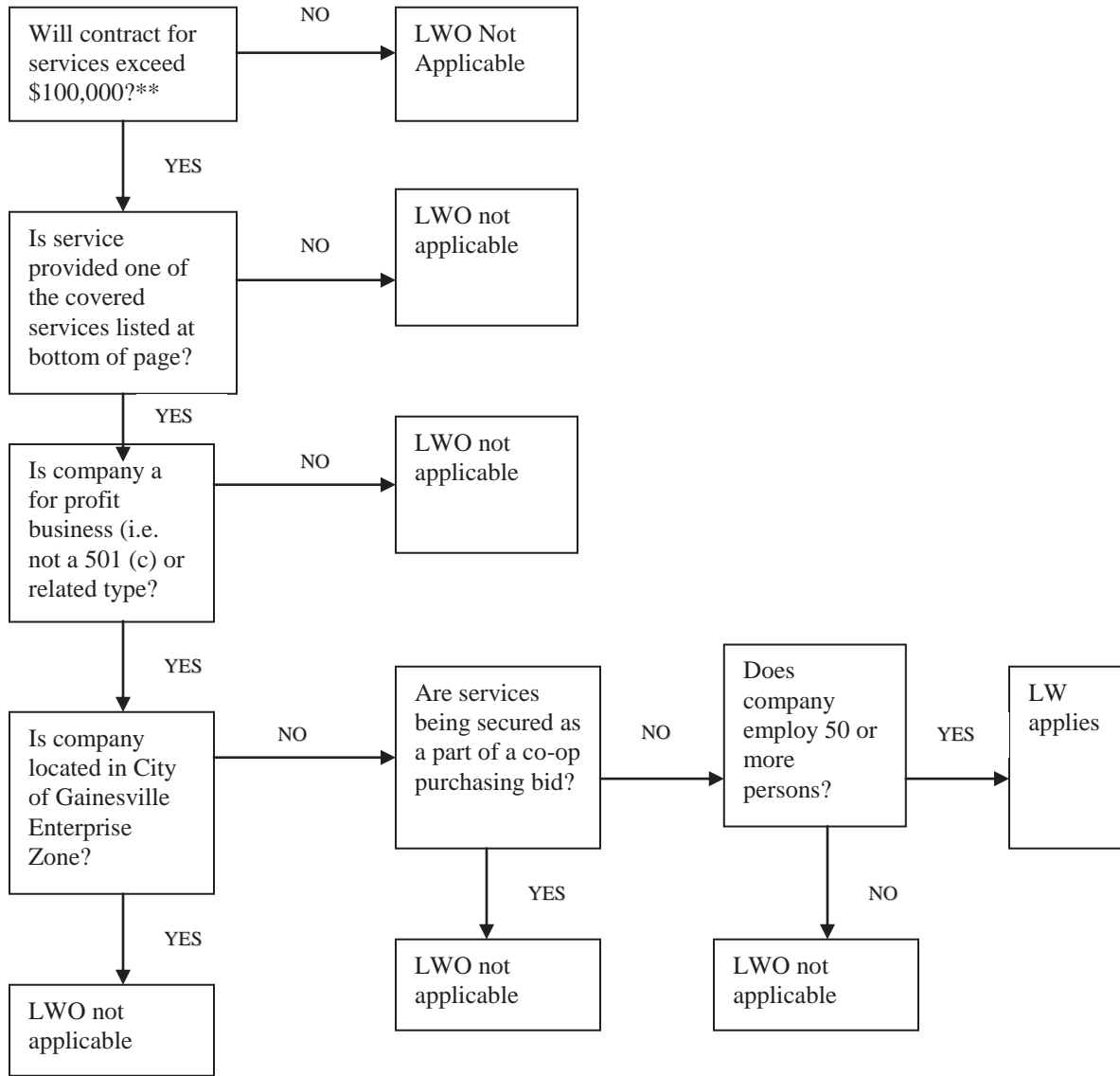
Signature:_____ Date:_____

Printed Name:_____

Title:_____

LIVING WAGE DECISION TREE

While not all encompassing, the following is provided as a guideline for contractors in determining whether the City of Gainesville Living Wage Ordinance applies to their firm in the performance of specified service contracts for covered services* with the City. Contractors are advised to review the entire text of the Living Wage Ordinance in conjunction with this guideline.



***Covered Services:** food preparation and/or distribution; custodial/cleaning; refuse removal; maintenance and repair; recycling; parking services; painting/refinishing; printing and reproduction services; landscaping/grounds maintenance; agricultural/forestry services; and construction services
****Total value of contract.**

LIVING WAGE COMPLIANCE

See Living Wage Decision Tree (Exhibit C hereto)

Check one:

- Living Wage Ordinance does not apply
(check all that apply)
- Not a covered service
 - Contract does not exceed \$100,000
 - Not a for-profit individual, business entity, corporation, partnership, limited liability company, joint venture, or similar business, who or which employees 50 or more persons, but not including employees of any subsidiaries, affiliates or parent businesses.
 - Located within the City of Gainesville enterprise zone.
- Living Wage Ordinance applies and the completed Certification of Compliance with Living Wage is included with this bid.

NOTE: If Contractor has stated Living Wage Ordinance does not apply and it is later determined Living Wage Ordinance does apply, Contractor will be required to comply with the provision of the City of Gainesville's living wage requirements, as applicable, without any adjustment to the bid price.

PROPOSAL RESPONSE FORM – SIGNATURE PAGE

(submit this form with your proposal)

TO: City of Gainesville, Florida
200 East University Avenue
Gainesville, Florida 32601

PROJECT: **ADA SELF-EVALUATION ASSESSMENT OF FACILITIES AND
TRANSITION PLAN PROJECT**

RFP#: **EODX-170032-DS**

RFP DUE DATE: **May 2, 2017 @ 3:00 p.m.**

Proposer’s Legal Name: _____

Proposer’s Alias/DBA: _____

Proposer’s Address: _____

PROPOSER’S REPRESENTATIVE (to be contacted for additional information on this proposal):

Name: _____ Telephone Number: _____

Date: _____ Fax Number: _____

Email Address: _____

ADDENDA

The Proposer hereby acknowledges receipt of Addenda No.’s _____, _____, _____, to these Specifications.

TAXES

The Proposer agrees that any applicable Federal, State and Local sales and use taxes, which are to be paid by City of Gainesville, are included in the stated bid prices. Since often the City of Gainesville is exempt from taxes for equipment, materials and services, it is the responsibility of the Contractor to determine whether sales taxes are applicable. The Contractor is liable for any applicable taxes which are not included in the stated bid prices.

LOCAL PREFERENCE (check one)

Local Preference requested: YES NO

A copy of your Business tax receipt and Zoning Compliance Permit should be submitted with your bid if a local preference is requested.

QUALIFIED LOCAL SMALL BUSINESS STATUS (check one)

Is your business qualified as a Local Small Business in accordance with the City of Gainesville Small Business Procurement Program?
(Refer to Definitions) YES NO

SERVICE-DISABLED VETERANS' BUSINESS (check one)

Is your business certified as a service-disabled veterans' business? YES NO

LIVING WAGE COMPLIANCE

See Living Wage Decision Tree (Exhibit C hereto)

Check One:

- Living Wage Ordinance does not apply (check all that apply)
 - Not a covered service
 - Contract does not exceed \$100,000
 - Not a for-profit individual, business entity, corporation, partnership, limited liability company, joint venture, or similar business, who or which employees 50 or more persons, but not including employees of any subsidiaries, affiliates or parent businesses.
 - Located within the City of Gainesville enterprise zone.
- Living Wage Ordinance applies and the completed Certification of Compliance with Living Wage is included with this bid.

NOTE: If Contractor has stated Living Wage Ordinance does not apply and it is later determined Living Wage Ordinance does apply, Contractor will be required to comply with the provision of the City of Gainesville's living wage requirements, as applicable, without any adjustment to the bid price.

SIGNATURE ACKNOWLEDGES THAT: (check one)

- Proposal is in full compliance with the Specifications.
- Proposal is in full compliance with specifications except as specifically stated and attached hereto.

Signature also acknowledges that Proposer has read the current City of Gainesville Debarment/Suspension/Termination Procedures and agrees that the provisions thereof shall apply to this RFP.

(CORPORATE SEAL)

ATTEST:

PROPOSER:

Signature

Signature

By: _____

By: _____

Title: _____

Title: _____

**CITY OF GAINESVILLE
GENERAL GOVERNMENT
PURCHASING DIVISION SURVEY
BID INFORMATION**

**RFP #: EODX-170032-DS
2, 2017**

DUE DATE: May

SEALED PROPOSAL ON: **ADA SELF-EVALUATION ASSESSMENT OF FACILITIES AND TRANSITION PLAN PROJECT**

IF YOU DO NOT BID

Please check the appropriate or explain:

- _____ 1. Not enough bid response time.
- _____ 2. Specifications not clear.
- _____ 3. Do not submit bids to Municipalities.
- _____ 4. Current work load does not permit time to bid.
- _____ 5. Delay in payment from Governmental agencies.
- _____ 6. Do not handle this item.
- _____ 7. Other: _____

Company: _____

Address: _____

Are you a minority business? yes _____ no _____

RFP (09/22/03)
Rev. local pref. 10/1/04;7/25/05;10/05;4/06;10/06;3/07;10/11;05/12;03/16

This form Document No. P04-213 is a legal instrument approved by the City Attorney. Any deviations from its intended use should be authorized by the City Attorney

ATTACHMENTS

Facility Inventory - City of Gainesville, FL - 2/9/2017

Facility Name	Sq. Ft.	Street Address	Zip Code	Year Built	NOTES
A to Z Child Care Center	2,000	225 SW 5th Ave	32601	unknown	
Andrew Mickle Pool (Meadowbrook)	1	1717 SE 15th St	32641	1990	
Bethel Station	420	104 SE 1st Ave	32601	1927	
Bolton Senior Rec. Center	12,000	516 NE 2nd Ave	32601	1943	
City Hall	50,000	200 E. Univ Ave	32601	1967	
Clarence R. Kelly Rec. Center	1,750	1701 NE 8th Ave	32641	1910	
Plaza Clock Tower	144	200 E Univ. Ave	32601	1983	
Historic Depot Building	20,000	200 E Depot Ave	32601	1910	
Dwight Hunter Pool (NE Complex)	1	1100 NE 14th St	32601	1976	
Eastside Recreation Center @ Cone Park	7,044	2841 E Univ Ave	32601	unknown	
Evergreen Cemetery Office / Maint. Bldg.	1,708	401 SE 21st Ave	32641	unknown	
Fire Station #1	8,000	427 S Main St	32601	1963	
Fire Station #2	8,781	2210 SW Archer Rd	32608	1976	
Fire Station #3	5,759	900 NE Waldo Rd	32641	1960	
Fire Station #4	3,680	10 SW 36th St	32607	1964	
Fire Station #5	3,800	1244 NW 30th Ave	32609	1965	
Fire Station #7	2,036	5601 NW 43rd St	32653	1981	
Fire Station #8	10,183	3223 NW 42nd Ave	32605	2011	
Fleet Centralized Garage	44,188	6317 NW 16th St	32653	2013	
Gainesville Empowerment Ctr - GEC #01 - Admin Bldg	2,485	3055 NE 28th Dr	32609	1990	
GEC #02 - Medical Building	5,600	3055 NE 28th Dr	32609	1990	
GEC #03 - Dorm C	9,618	3055 NE 28th Dr	32609	1990	
GEC #04 - Dorm B	9,618	3055 NE 28th Dr	32609	1990	
GEC #05 - Outdoor Pavillion	3,040	3055 NE 28th Dr	32609	1990	
GEC #06 - Dorm A	9,618	3055 NE 28th Dr	32609	1990	
GEC #07 - Treatment Building	10,050	3055 NE 28th Dr	32609	1990	
GEC #08 - Library	1,605	3055 NE 28th Dr	32609	1990	
GEC #09 - Laundry Building	780	3055 NE 28th Dr	32609	1990	
GEC #10 - Storage Building	360	3055 NE 28th Dr	32609	1990	
GEC #11 - Food Service Building	6,961	3055 NE 28th Dr	32601	1990	
GEC #12 - Chapel	3,987	3055 NE 28th Dr	32601	1990	

Facility Inventory - City of Gainesville, FL - 2/9/2017

ATTACHMENT A

Facility Name	Sq. Ft.	Street Address	Zip Code	Year Built	NOTES
GEC #13 - Visitor Center / Canteen	3,750	3055 NE 28th Dr	32609	1990	
GEC #14 - Outdoor Pavillion	3,200	3055 NE 28th Dr	32609	1990	
GEC #15 - Dorm D	9,743	3055 NE 28th Dr	32609	1995	
Gainesville Technical Education Center (G-TEC)	30,000	2153 SE Hawth. Rd	32641	2000	
Gainesville Police Department Headquarters (GPD)	40,305	545 NW 8th Ave	32601	2013	
GPD Walker Administration Building	13,800	413 NW 8th Ave	32601	2006	
GPD Property & Evidence Building	3,995	721A NW 6th St	32601	1982	
H. Spurgeon Cherry Pool (Westside Park)	1	1001 NW 31st Terr	32605	1968	
Hippodrome Theatre	24,344	25 SE 2nd Pl	32601	1911	
Ironwood Golf Cart / Equipment Storage	7,200	2100 NE 39th Ave	32609	1960	
Ironwood Golf Course Facilities	6,500	2100 NE 39th Ave	32609	1960	
Loblolly Environmental Center	1,450	3315 NW 5th Ave	32601	unknown	
Martin L. King, Jr. Multi-Purpose Bldg.	18,000	1028 NE 14th St	32601	1997	
T.B. McPherson Rec Center (Meadowbrook)	5,472	1717 SE 15th St	32641	1969	
Morningside Cracker House	300	3540 E. Univ Ave	32601	unknown	
Morningside Nature Park	600	3540 E. Univ Ave	32601	1973	
Northeast Complex - Building A	4,084	1022 NE 14th St	32601	1976	
Northeast Complex - Building B (Fire Training)	5,156	1024 NE 14th St	32601	1975	
Northeast Complex - Building C	6,884	1025 NE 14th St	32601	1975	
Old Library Building (OLB)	23,384	222 E. Univ Ave	32601	1968	
Porters Community Center	3,208	512 SW 2nd Terr	32601	1990	
Public Works (A) - Administration Office	4,000	405 NW 39th Ave	32609	1965	
Public Works Compound (B) - Garage / Office	11,760	405 NW 39th Ave	32609	unknown	
Public Works Compound (C) - Surplus / Custodial	4,000	405 NW 39th Ave	32609	unknown	
Public Work Compound (D) - Office / Warehouse	9,040	405 NW 39th Ave	32609	unknown	
Public Works Compound (E) - Traffic Engineering	9,040	405 NW 39th Ave	32609	unknown	
Public Works Compound (F) - Parks / Carpenter Shop	9,040	405 NW 39th Ave	32609	unknown	
Public Works Compound (G) - Office / Warehouse	9,040	405 NW 39th Ave	32609	unknown	
Regional Transit Administration Building	37,500	34 SE 13th Rd	32601	2012	
Regional Transit Garage	52,800	34 SE 13th Rd	32601	2012	
Rosa B. Williams Center	3,895	524 NW First St	32601	unknown	

Facility Inventory - City of Gainesville, FL - 2/9/2017

ATTACHMENT A

Facility Name	Sq. Ft.	Street Address	Zip Code	Year Built	NOTES
Senior Recreation Center	17,000	5701 NW 34th St	32605	2011	
SW Parking Garage	5,500	105 SW 3rd St	32601	2004	
Tench Building	2,568	113/117 S. Main St	32601	1887	
Thomas Center - Building A	22,000	302 NE 6th Ave	32601	1906	
Thomas Center - Building B	34,420	306 NE 6th Ave	32601	1910	
Westside Recreation Center	8,402	1001 NW 34th St	32605	1968	
Wilhemina Johnson Resource Center	2,605	321 NW 10th St	32601	unknown	

699,203 Total Square Footage

PRCA Facility Guide

PARK AREA	LOCATION	LAND ACRE	PARKING	RESTROOMS	BASKETBALL COURTS w/ LIGHT	BASKETBALL COURTS w/o LIGHT	DIAMOND FIELDS FOR BASEBALL	FOOTBALL FIELDS	RACQUET BALL CTS	SOCCER FIELDS	TENNIS COURTS w/ LIGHT	TENNIS COURTS w/o LIGHT	EXERCISE/JOG TRAIL	NATURE TRAIL	PAVED TRAIL	UNPAVED TRAIL	BOARD WALK	PICNIC TABLE	GRILLS	SHELTER	PLAY GROUND	DOG PARK	DOG ALLOWED W/ LEASH	SKATE PARK	SPLASH PAD	FITNESS STATION	MULTI PURPOSE FIELD	SPECIAL FACILITY	RTS ROUTES	
ALBERT "RAY" MASSEY WESTSIDE PARK	1001 NW 34 ST	26.90	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		10		
A.N.N.E. PARK	6224 NW 28 TER	1.00				✓												✓										8		
CEDAR GROVE PARK	1200 NE 22 ST	1.10																			✓							11, 27*		
CITIZENS FIELD	1400 NE 8 AVE	N/A					0																				School Board	11, 24		
DEPOT PARK	200 SE DEPOT AVE	32	✓	✓								✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		Flat Car Stage, Promenade, Historic Depot Bldg.	Rosa Parks DT Station		
DUCK POND - SINKHOLE POND, GRASS IN BASIN	NW 24 ST 300 BLK	1																										5, 43		
DUCK POND	NE BLVD	6.24																												
FRED CONE PARK	2841 EAST UNIVERSITY AVE	152.48	✓	✓	✓	✓												✓	✓	✓	✓	✓	✓	✓	✓	✓	Wheelchair Accessible	11		
GREEN ACRES PARK	3704 SW 8 AVE	76.00	✓												✓			✓	✓	✓	✓	✓	✓	✓	✓	✓	Bikes allowed on trail			
GREENTREE	2101 NW 39 AVE	21.00	✓	✓	✓	✓												✓	✓	✓	✓	✓	✓	✓	✓	✓	HDCP PLY	8, 39*		
HAISLEY LYNCH PARK	500 BLK S MAIN ST	1.30																				✓	✓					6, 10, 27*, 46		
HIBISCUS PARK	300 BLOCK NW 26 ST	0.52																										5, 43		
KIWANIS CHALLENGE PARK	NW 36TH AVE	N/A	✓	✓	✓													✓	✓	✓	✓	✓	✓	✓	✓	✓	Wheelchair Accessible	8		
KIWANIS/GIRL SCOUT PARK	NW 8 ST & 8 PL	2.50																✓	✓	✓	✓	✓	✓	✓	✓	✓		6		
LINCOLN PARK	900 SE 15 ST	35.00	✓	✓	✓	✓												✓	✓	✓	✓	✓	✓	✓	✓	✓	Wheelchair Accessible	2, 27*		
NORTHEAST PARK	501 NE 16 AVE	22.50	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Wheelchair Accessible	15, 27*		
NORTHEAST 31ST AVE. PARK	1700 NE 31 AVE	1.30	✓		✓						✓							✓	✓	✓	✓	✓	✓	✓	✓	✓		15, 24		
NORTHEAST COMPLEX	1400 NE 8 AVE	32.60	✓	✓					✓														✓	✓	✓	✓	✓	Wheelchair Accessible	15, 24, 27*	
NORTHSIDE PARK	5701 NW 34 ST	47.00		✓				✓	✓										✓	✓	✓	✓	✓	✓	✓	✓	DISC GOLF / HORSESHOE Wheelchair Accessible	8		
OAK HILL PARK	NW 42 AVE AND NW 9 ST	0.30																			✓	✓	✓	✓	✓	✓	✓		6	
PHOENIX PARK	2611 SW 31 PL	0.13																✓	✓	✓	✓	✓	✓	✓	✓	✓		9, 35, 36		
POSSUM CREEK PARK	4009 NW 53 AVE	75.75	✓	✓								✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	Wheelchair Accessible			
ROPER PARK	401 BLK NE 2 ST	1.50																✓	✓	✓	✓	✓	✓	✓	✓	✓		15		
SHARMIE FFAR PARK	321 NW 10 ST	0.50																✓	✓	✓	✓	✓	✓	✓	✓	✓		5		
SMOKEY BEAR PARK	2300 NE 15 ST	5.20																✓	✓	✓	✓	✓	✓	✓	✓	✓		15, 24		
SPRINGHILL PARK	918 SE 5 AVE	4.40	✓								✓							✓	✓	✓	✓	✓	✓	✓	✓	✓		7, 24		
SWEETWATER PARK	500 E UNIVERSITY AVE	5.60											✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	LINEAR	11, 25		
T.B. MCPHERSON PARK	1717 SE 15 ST	15.00	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		2, 27*		
TUMBLIN' CREEK PARK	600 SW 6 ST	8.00	✓	✓	✓	✓					✓							✓	✓	✓	✓	✓	✓	✓	✓	✓		10, 43		
WOODLAWN PARK	1900 SE 4 ST	6.00		✓	✓	✓												✓	✓	✓	✓	✓	✓	✓	✓	✓		2, 16, 27*		
TOT LOT #1 (CF Franklin Memorial)	NE 4 AV AND 15 ST	1.10			✓													✓	✓	✓	✓	✓	✓	✓	✓	✓		2, 27*		
TOT LOT #2	SE 9 ST AND 8 AV	0.55																✓	✓	✓	✓	✓	✓	✓	✓	✓		7		
TOT LOT #3 (Pleasant Park)	508 NW 2 ST	0.98																				✓	✓	✓	✓	✓	✓		15	
TOT LOT #4	424 NW 6 AVE	0.22																				✓	✓	✓	✓	✓	✓		6, 27*	
TOT LOT #5 (Barbara Higgins Park)	1352 SE 2 ST	0.60																✓	✓	✓	✓	✓	✓	✓	✓	✓		2, 16, 27*		
HIDDEN GEM TOT LOT	NW 32 PL AND 20 LN	0.63				✓												✓	✓	✓	✓	✓	✓	✓	✓	✓		8		
MOTHER LUCILLE PERKINS TOT LOT	318 SW 7 PL	0.17																✓	✓	✓	✓	✓	✓	✓	✓	✓		43		
DOLLIREE BOWENS TOT LOT	820 NW 4 AVE	0.23																				✓	✓	✓	✓	✓	✓		6, 27*	
NW 5 AVE PARK SEMINARY TOT LOT	1007 NW 5 AVE	0.25													✓							✓	✓	✓	✓	✓	✓		5, 6, 8, 10, 29*	
GRAND MOTHER LOT (PARK CLOSED)	405 SW 5 AVE	0.22																				✓	✓	✓	✓	✓	✓		10, 46	
PARK WITH FOUNTAIN	10 SW 36 ST	1.5																											5, 43	
589.27																														
CENTERS																														
ALBERT "RAY" MASSEY WESTSIDE RECREATION CENTER	1001 NW 34 ST	26.90	✓	✓	✓				✓	✓								✓	✓	✓	✓			✓				Wheelchair Accessible	10	
CLARENCE R. KELLY (NORTHEAST) COMMUNITY CENTER	1700 NE 8 AVE	0.50	✓	✓	✓																✓	✓	✓	✓	✓	✓	✓		Wheelchair Accessible	11, 24, 27*
EASTSIDE RECREATION CENTER	2841 E. UNIVERSITY AVE	0.50	✓	✓	✓					✓											✓	✓	✓	✓	✓	✓	✓		11	
MARTIN LUTHER KING JR. MULTIPURPOSE CENTER	1028 NE 14 ST	N/A	✓	✓																		✓	✓	✓	✓	✓	✓	Indoor Basketball Court and Wheelchair Accessible	11, 24	
PORTER'S COMMUNITY CENTER	512 SW 6 AVE	0.50	✓	✓	✓	✓												✓	✓	✓	✓	✓	✓	✓	✓	✓		43		
ROSA B. WILLIAMS/UNION ACADEMY	524 NW 1 ST	0.90	✓	✓	✓	✓																✓	✓	✓	✓	✓	✓		15	
SENIOR RECREATION CENTER	5701 NW 34 ST	N/A	✓	✓																									8	
T.B. MCPHERSON CENTER	1717 SE 15 ST	15.00	✓	✓	✓				✓	✓								✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		2, 27*	
THELMA A. BOLTIN CENTER	516 NE 2 AVE	1.10	✓	✓																									11	

PRCA Facility Guide

PARK AREA	LOCATION	LAND ACRE	PARKING	RESTROOMS	BASKETBALL COURTS w/ LIGHT	BASKETBALL COURTS w/o LIGHT	DIAMOND FIELDS FOR BASEBALL	FOOTBALL FIELDS	RACQUET BALL CTS	SOCCER FIELDS	TENNIS COURTS w/ LIGHT	TENNIS COURTS w/o LIGHT	EXERCISE/JOG TRAIL	NATURE TRAIL	PAVED TRAIL	UNPAVED TRAIL	BOARD WALK	PICNIC TABLE	GRILLS	SHELTER	PLAY GROUND	DOG PARK	DOG ALLOWED W/ LEASH	SKATE PARK	SPLASH PAD	FITNESS STATION	MULTI PURPOSE FIELD	SPECIAL FACILITY	ARTS ROUTES			
WILHELMINA JOHNSON RESOURCE CENTER	321 NW 10TH ST	N/A	✓	✓																									5			
POOLS																																
H. SPURGEON CHERRY (WESTSIDE) POOL	1001 NW 31 DR	N/A	✓	✓																					✓			50 METER W/SLIDE	10			
DWIGHT H. HUNTER (NORTHEST) POOL	1100 NE 14 ST	N/A	✓	✓																					✓			50 METER W/SLIDE	11, 24			
ANDREW R. MICKLE, SR. POOL AT T. B. MCPHERSON PARK	1717 SE 15 ST	N/A	✓	✓																								25 YARD, ROCK WALL	2, 27*			
TRAILS																																
DEPOT AVENUE TRAIL		N/A														✓														43		
DOWNTOWN CONNECTOR TRAIL		N/A			✓										✓																	
GAINESVILLE-HAWTHORNE TRAIL	3400 SE 15 ST	N/A													✓															2		
WALDO ROAD TRAIL	NE 3 AVE TO NE 39 AVE	N/A													✓															24, 25		
TRAIL	NW 17 ST 1100 BLK	0.10													✓															8, 10, 29*		
TRAIL	NW 45 AVE TO 53 AVE	1.21													✓																	
TRAIL	NW 45 AVE FROM NW 28 ST TO NW 25 DR	1.55													✓															8		
TERWILLIGER SCHOOL TRAIL	NW 4 PL AND NW 60 ST	1.15													✓															5, 76*		
TRAIL	SE 2 AVE FROM WALDO RD TO SWEETWATER BRANCH	5.57													✓															25		
		9.58																														
NATURE PARKS																																
29TH ROAD NATURE PARK	1502 NW 29 RD	5.70												✓																	Bikes Allowed on Trail	29*
ALFRED A. RING PARK	1801 NW 23 BLVD	20.74	✓	✓							✓	✓				✓	✓	✓	✓	✓	✓	✓	✓								Wheelchair Accessible	8, 29*
BIVENS ARM NATURE PARK	3650 S MAIN ST	81.04	✓	✓							✓	✓				✓	✓	✓	✓	✓	✓	✓									Wheelchair Accessible	
BOULWARE SPRINGS NATURE PARK	3300 SE 15 ST	106.63	✓	✓							✓	✓		✓																	Water Works Spring House	2
BROKEN ARROW BLUFF NATURE PARK	5724 SW 46 PL	11.02									✓	✓																			75	
CLEAR LAKE NATURE PARK	5480 SW 1 AVE	14.56									✓	✓			✓																Bikes Allowed on Trail	
COFRIN NATURE PARK	4810 NW 8 AVE	30.34	✓	✓							✓	✓			✓	✓	✓	✓	✓	✓	✓	✓									5	
COLCLOUGH POND NATURE PARK	2315 S MAIN ST	4.95									✓	✓																			Bikes Allowed on Trail and Fishing Allowed	16, 17
DUVAL PARK	520 NE 21 ST	26.31		✓							✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓									11, 27*	
FLATWOODS CONSERVATION AREA	2010 NE 31 AVE	158	✓								✓	✓			✓	✓	✓	✓	✓	✓	✓	✓									Bikes Allowed on Trails	24
GUM ROOT PARK	7300 NE 27 AVE	371.78	✓								✓	✓			✓																6	
HOGTOWN CREEK HEADWATERS NATURE PARK	1500 NW 45 AVE	78.21	✓	✓							✓	✓																				
JOHN MAHON NATURE PARK	4300 BLOCK W NEWBERRY RD	9.83	✓								✓	✓			✓																5, 43	
LOBLOLLY WOODS NATURE PARK	3315 NW 5 AVE	160.69	✓	✓							✓	✓			✓	✓	✓														Environmental Center, Bikes Allowed on Trails, and Wheelchair Accessible	5, 43
MORNINGSIDE NATURE CENTER	3450 E UNIVERSITY AVE	277.69	✓	✓							✓	✓			✓	✓	✓														Nature Center/Ed Farm and Wheelchair Accessible	11, 27*
PALM POINT NATURE PARK	7401 LAKESHORE DR	162.00	✓								✓	✓																				
SAN FELASCO PARK	6400 NW 43 WAY	189.90	✓	✓							✓	✓			✓	✓	✓	✓	✓	✓	✓	✓	✓									
SPLIT ROCK CONSERVATION AREA	SW 20 AVE	241.03									✓	✓			✓																Bikes Allowed on Trails	
SPRINGTREE PARK	2700 NW 39 AVE	11.70									✓	✓			✓																8	
SUGARFOOT PRAIRIE	4415 CLEAR LAKE DR	195.03																														
TERWILLIGER POND CONSERVATION AREA	460 SW 62 BLVD	24.83																														20, 62*
SWEETWATER WETLANDS PARK	352 SW WILLISTON RD	125.00	✓	✓										✓			✓														Wildlife Viewing and Wheelchair Accessible	
		2306.98																														
COMMUNITY GARDENS																																
Community Gardens	1700 NE 31 AVE	N/A																														15, 24
McCorie Community Gardens	600 SE 4 AVE	0.50																														2
Dreamers Garden/700	3400 NW 10 AVE	N/A																														6, 15
Greenacres Park	3704 SW 8 AVE	76.00	✓												✓		✓	✓	✓	✓	✓	✓									Bikes Allowed on Trails	

GRU Operational Buildings

GRU Administration Building
301 SE 4th Avenue
68,756sf

Eastside Operations Center
4747 N Main Street
221,000sf

Springhill Service Center
3805 NW 97th Blvd
75,000sf

GRUCom Central Building
301 SW 5th Street
3,560sf

Downtown Wellness Center
501 SE 5th Avenue
1,500sf

PLANTS

Deerhaven Generating Station
10001 NW 13th Street
50,000sf

South Energy Center
1390 SW 14TH Avenue
50,000sf

Main Street Water Rec. Fac.
200 SE 16th Avenue
15,000sf

Boulevard Springs
3400 SE 15th Street
760sf

Kelly Power Plant
605 SE 3rd Street
11,500sf

Kanapaha Water Reclamation
6301 SW 63rd Blvd
30,000sf

Murphree Water Plant
1600 NE 53rd Avenue
55,000sf

SUBSTATIONS**Buildings Average +/- 1,500sf per site****Alachua**

4101 E. Martin Luther King Blvd.
Alachua, FL 32615

Deerhaven

10001 NW 13th St.
Alachua, FL 32653

Depot

811 SE 4th St.
Gainesville, FL 32601

Ft. Clarke

1200 NW 122nd St.
Gainesville, FL 32606

Ironwood PDS

1710 NE 31st Ave.
Gainesville, FL 32609

Kanapaha PDS

6930 SW 88th St.
Gainesville, FL 32608

Kelly Plant

605 SE. 3rd St.
Gainesville, FL 32601

McMichen

5202 NE 15th St.
Gainesville, FL 32609

Millhopper

5501 NW 43rd St.
Gainesville, FL 32653

Parker

12301 SW. Archer Lane
Gainesville, FL 32608

Rocky Point PDS

4012 SW 27th St.
Gainesville, FL 32608

Serenola

4303 SW 40th Blvd.
Gainesville, FL 32608

Sugarfoot

1200 SW 62nd Blvd.
Gainesville, FL 32607

RADIO TOWERS

Buildings Average +/- 400sf per site

Millhopper

4200 NW 53rd Avenue
Gainesville, FL 32653

McMichen

4202 NE 15th Street
Gainesville, FL 32609

GPD

721 NW 6th Street
Gainesville, FL 32653

Depot

811 SE 4th Street
Gainesville, FL 32601

Serenola

4303 SW 40th Boulevard
Gainesville, FL 32608

Sugarfoot

1200 SW 62nd Boulevard
Gainesville, FL 32607

Parker

12301 SW Archer Road
Gainesville, FL 32608

Ft. Clarke

1200 NW 122nd Street
Gainesville, FL 32606

Springhill

3805 NW 97th Boulevard
Gainesville, FL

39th Avenue (General Government)

405 NW 39th Avenue
Gainesville, FL

UF Foundation

SW 34th Street/Hull Road
Gainesville, FL

Forest Ridge

2000 NW 23rd Street
Gainesville, FL 32653

5th Avenue Water Tank

1100 NW 5th Avenue
Gainesville, FL

Phifer Site

CR 2082 West
Hawthorne, FL 32667

High Springs Site

18520 NW 202nd Street
High Springs, FL 32655

Gillen Broadcasting Corp

WYKS Site
7120 SW 24th Avenue
Gainesville, FL 32607

Austin Carey Site

12160 NE Waldo Rd
Gainesville, FL

CRA Facilities

1. 802 NW 5th Avenue Commercial Building – 5330sf, 2-story
2. Southern Charm Kitchen (1714 SE Hawthorne Rd, Gainesville, FL 32641) – 1385sf, 1712 SE Hawthorne Road (Shell Built in 2010, Interior Buildout 2012)