

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

July 12, 2018

5:30 PM

MODIFIED

City Hall Auditorium

Utility Advisory Board

*Mary Alford
Michael Selvester
David Denslow
Wendell Porter
Wes Wheeler
Barry Jacobson*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER**ROLL CALL****ADOPTION OF CONSENT ITEMS**[180172.](#)**Minutes of the June 14, 2018, UAB Meeting (B)****RECOMMENDATION**

Approve the minutes of the June 14, 2018 UAB meeting as drafted.

[180172 UAB 6-14-18 Meeting Minutes 20180712](#)

[180138.](#)**Professional Engineering and Architectural Consulting Services
(Continuing Contracts) (B)**

Explanation: This Purchasing solicitation was a joint effort between CRA, the General Government (Public Works and Facilities), and GRU, with review and approval by the Assistant City Attorney and the Utilities Attorney. This collaboration between departments was first undertaken several years ago, with the goal of attracting more firms by streamlining the process and drafting a single contract with each firm for use by the General Government, GRU and CRA. Continuing contracts have historically been utilized by each entity to provide staff augmentation when internal resources are already being fully utilized, the internal technical capabilities are not available or third party input is desired from professionals from various disciplines. This joint effort has proven to be efficient and beneficial.

Utilities Purchasing issued a Request for Statement of Qualifications (RFSQ) to one-hundred forty firms and posted the RFSQ on GRU's website. Labor rates may still be adjusted annually, based in part on the CPI, with the concurrence of the General Government, GRU and CRA. Seventy-four firms responded and all seventy-four were qualified. The list of qualified firms is attached.

As with all requirements for these professional services, the General Government, GRU and CRA, will award work to a firm on a project specific basis, and will award each project based upon an evaluation of a firm's understanding of the project scope, specific expertise and ability to complete the project, as well as the project completion time and cost as reflected by proposed level of effort. Staff will issue separate requests for professional services when it is deemed to be in the best interest of the General Government, GRU or CRA. For projects with a cost estimated to exceed two million dollars, a separate RFSQ will be issued requesting project specific submittals from the list of qualified professionals with the ranking submitted to the City Commission for approval.

Fiscal Note: Funding for the projects for which design or consultation services are required have been budgeted in the Capital Improvements Budgets of the General Government, GRU and CRA departments requiring these services for FY 2019 and will be budgeted in future years as required.

RECOMMENDATION

The UAB advise the City Commission to:

1) Approve the listing of qualified engineering and architectural consulting firms as submitted by staff;

2) Authorize the City Manager, General Manager and CRA Executive Director, or their designees, to initiate contract negotiations with the qualified firms in accordance with the Consultants' Competitive Negotiations Act (CCNA);

3) Authorize the City Manager, General Manager and CRA Executive Director, or their designees, upon successful negotiations, to execute agreements for professional services for a term extending through September 30, 2023, with no renewals, subject to approval of the City Attorney as to form and legality, in an amount not to exceed budgeted amounts for professional architectural, engineering or consultation services.

[180138 - LIST OF QUALIFIED FIRMS 20180714](#)

ADOPTION OF THE AGENDA

CITIZEN COMMENT - For items not on the agenda, limited to three minutes per citizen.

STATE OF THE UTILITY

[180173.](#)

GRU Operational Update for June 2018 (B)

RECOMMENDATION

Receive a report on GRU's operations for the month of June 2018.

[180173 Ops Update - June 2018 - All Depts Revised 20180712](#)

[180173 May 2018 Updated Safety Stats 20180712](#)

OLD BUSINESS

[170902.](#)

ORDINANCE AMENDING UTILITY ADVISORY BOARD CODE PROVISIONS (B)

****This item is for informational purposes.****

Explanation: On November 28, 2017, at a joint meeting of the City Commission and the Utility Advisory Board (UAB), both boards expressed interest in creating a subcommittee, consisting of two members from each board, to study the City Code provisions that govern the UAB and determine what amendment(s), if any, to the Code should be made. At its meeting on January 4, 2018, the City Commission approved creation of the subcommittee and appointed Commissioners Budd and Ward to the subcommittee. At its meeting on December 14, 2017, the UAB appointed members Selvester and Alford to the subcommittee.

The subcommittee met during the months of January through March and developed recommended revisions to Chapter 2, Article V, Division 7 titled Utility Advisory Board of the City Code. At its meeting on April 12, 2018, the Utility Advisory Board reviewed and recommended the Commission approve the revisions to the Code.

At its meeting on May 17, 2018, the City Commission directed the City Attorney to draft an ordinance based on the recommendations of the subcommittee.

The final version of the ordinance will be presented to the City Commission on July 19, 2018, for first reading and is presented to the UAB today for informational purposes.

RECOMMENDATION Receive and discuss the final version of the ordinance amending UAB code provisions.

[170902 UAB governance subcommittee - model ordinance 20180308](#)

[170902 2nd DRAFT - City Code - UAB 20180308](#)

[170902 Draft Ordinance for UAB 20180412](#)

[170902 UAB Ordinance 20180705](#)

NEW BUSINESS

[180171.](#)

GRU's Fiscal Year 2019 Proposed Budget (B)

Explanation: In a series of meetings with the City Commission and Utility Advisory Board from April through early July staff has delivered presentations on various components of GRU's FY19 Proposed Budget, including:

- Customer, Sales and Revenue forecasts
- Debt service, liquidity and financial reserves
- Fuel forecasts
- Proposed O&M and capital budgets, and
- Proposed rate tiers

In this final session, staff will be presenting projected FY19 rate compares based on the General Manager's proposed FY19 budget and

the electric rate tiering structure selected by the City Commission.

Fiscal Note: None

RECOMMENDATION

The Utility Advisory Board recommend that the City Commission direct the City Attorney to draft and the Clerk of the Commission to advertise an ordinance to adopt the recommended rates, fees and charges for the Electric, Water, Wastewater and Gas systems.

[180171 Annual Operating and Capital Budget FY19 v2 20180709](#)

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

August 9, 2018

ADJOURNMENT