

CITY OF GAINESVILLE
PROPOSAL EVALUATION
REQUEST FOR PROPOSALS FOR
COLLECTION, TRANSPORTATION AND DISPOSAL AUCTION SERVICES OF
SURPLUS GOODS


BID DATE & TIME: FEBRUARY 20, 2013 at 3:00 p.m.
(RFP #FATG130042-DH)

<u>VENDOR</u>	<u>TOTAL RANKING</u>
Weeks Auction Company, Inc.	1*

*Recommended Award

EXPLANATION: Based on the evaluation criteria set forth in the Request for Proposal

A copy of the completed vendor list, all proposal documents, all statements received and a signed Bid Record are on file in General Government Purchasing and are available for inspection.

Prepared by: 
Diane Holder, Senior Buyer

Proposal

Copy

Prepared For

***City of Gainesville
200 East University Avenue
Room 339
Gainesville, Florida 32601***

Prepared By

***Weeks Auction Company, Inc
4851 West State Road 40
Ocala Fl. 34482
Auction Business License # 82
Phone 352-351-4951***

In Reference To

***Sealed Bid
Collection, Transportation, Storage and
Auction Services
Bid # FATG-130042-DH
February 20, 2013 3:00 PM***

ADDENDUM NO. 1



Date: February 7, 2013

Bid Date: February 20, 2013
at 3:00 P.M. (Local Time)

Bid Name Request for Proposals for Collection, Transportation and
Disposal Auction Services of Surplus Goods

Bid No.: FATG130042-DH

NOTE: This Addendum has been issued only to the holders of record of the specifications

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

The following are the City's answers/clarifications to questions received:

1. Question: Who currently holds the City of Gainesville Auction Contract?
Answer: The previous contract expired on November 1, 2012 with Weeks Auction Company.
2. Question: What is their commission charge to the City of Gainesville?
Answer: 8% of the gross sales
3. Question: Does this rate include transportation rates?
Answer: No transportation fees are separate:
Automobiles, Pickups, Vans \$50
Heavy Equipment \$250 per legal load
Over dimensional load \$275 per legal load

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 1 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 1 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: Weeks Auction Co, Inc.

BY: Bill Catzull

DATE: 02/18/2013

ADDENDUM NO. 2



Date: February 11, 2013

Bid Date: February 20, 2013
at 3:00 P.M. (Local Time)

Bid Name Request for Proposals for Collection, Transportation and Disposal Auction Services of Surplus Goods

Bid No.: FATG130042-DH

NOTE: This Addendum has been issued only to the holders of record of the specifications

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

The following are the City's answers/clarifications to questions received:

1. Question: What is the address in Gainesville, FL where vehicles and equipment will be towed from to the proposer's facility? The address is needed to provide an accurate quote for transportation costs?
 Answer: The City's surplus lot is located at 405 NW 39th Ave, Bldg C, Gainesville, FL 32609. It is possible that something will need to be loaded from another location on an occasional basis.

2. Question: What are the qualifications mentioned on page 10 of the RFP? The only information listed under Section II, Part B is a description in brackets of what should go there for describing qualifications. Should we reference the qualifications list on the bottom of page 16?
 Answer: Refer to Section VI-Technical Specifications, Proposal Format.

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 2 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 2 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: Weeks Auction Co, Inc

BY: Bill Otsuli

DATE: 02/18/2013

ADDENDUM NO. 3



Date: February 14, 2013

Bid Date: February 20, 2013
at 3:00 P.M. (Local Time)

Bid Name Request for Proposals for Collection, Transportation and
Disposal Auction Services of Surplus Goods

Bid No.: FATG130042-DH

NOTE: This Addendum has been issued only to the holders of record of the specifications

The original Specifications remain in full force and effect except as revised by the following changes which shall take precedence over anything to the contrary:

The following are the City's answers/clarifications to questions received:

1. Question: We do not charge a buyer's premium to anyone who wishes to bid if they are onsite at the live auction. We do charge a buyer's premium to anyone who chooses to utilize our "Internet bidding service", which is a "live" feed to our auctions, which would globally maximize the exposure of the City of Gainesville's surplus items that would be available for auction. We do not make any additional profit, the percentage goes straight to the internet firm to pay for the internet services. Is an internet only Buyer's premium permissible? Would this be acceptable to include in the proposed bid?

Answer: The City will accept this however all proposals submitted must be in accordance with all aspects of the RFP.

ACKNOWLEDGMENT: Each Proposer shall acknowledge receipt of this Addendum No. 3 by his or her signature below, **and a copy of this Addendum to be returned with proposal.**

CERTIFICATION BY PROPOSER

The undersigned acknowledges receipt of this Addendum No. 3 and the Proposal submitted is in accordance with information, instructions, and stipulations set forth herein.

PROPOSER: Weeks Auction Co, Inc

BY: Bill Oatsman

DATE: 02/18/2013

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2. Executive Summary and Technical Proposal

Weeks Auction Company, Inc. holds a consignment auction every month. The auction is held at our 33 acre facility located in Ocala Fl. and consists of over 1500 items sold for 200+ consignors. Buyers come from the Eastern and Mid - Western United States, Canada, Mexico and several Latin and South American countries. Throughout the year Weeks also conducts sales for others at their locations. The number of auctions vary from year to year, but on average we conduct 20 large auctions a year. Weeks Auction Company has conducted the last 35 City of Jacksonville Surplus Auctions including the sale of Wolfson Ballpark.

Weeks Auction Company, Inc. has in the past 25 years conducted many successful auctions. These auctions have included the purchase of The Jacksonville Shipyards fixed assets (brochure enclosed) and the auction of these items. This particular auction consisted of over 4000 items sold in 4 consecutive days. Personnel needed for this auction consisted of over 70 employees. The setup and auction was completed on schedule as was the removal of purchases by the buyers. The sheer number of items and the successful completion of the auction, should show our ability to conduct a very complex project.

In the past 3 years Weeks Auction has sold over \$736,000.00 worth of equipment for the City of Gainesville at our auctions conducted in Ocala as well as Jacksonville in conjunction with the JEA (Jacksonville Electric Authority) , JAA, Duval County Public Schools. Additional sales included JAXPORT, Jefferson Smurfit, Citrus County, Seminole Electric, St Johns Water Management, Gainesville Regional Airport Ford New Holland Credit, United States Sugar Corp., SunTrust Bank, U.S. Dept. of Agriculture and many area Banks, individual business' and farms. These sales have been conducted in different areas of the southeastern United States.

Weeks Auction Company, Inc. will conduct an auction to a professional standard that is unmatched in the Municipal, Industrial, Construction and Farm machinery industry. Contacts have been established in various locations throughout the nation and a large following of sellers, and more importantly buyers, has been established through our commitment to honest treatment of buyers and sellers.

This recognition has been gained through our advertising programs, pre sale setup, auction, and settlement. But above all, our ability to consistently match buyer against buyer to achieve the highest possible dollar for your surplus inventory.

Continued next page

2. Executive Summary and Technical Proposal Continued Auction Procedure to be used.

1. The City of Gainesville contact person would coordinate with Weeks Auction Company's point of contact (Bill Catsulis) to determine what will be sold at Auction and which sale would be most beneficial and convenient for The City. As stated before, Weeks Auction Conducts a monthly Auction on the second Friday of every month, rain or shine.

2. City equipment would be placed in Weeks Auction Advertising.

Buyers from all parts of The Southeast United Sates attend an auction that is properly advertised. Direct mail brochures are the best way to reach potential buyers in this area. These brochures can be full color with pictures of equipment to be sold. (Samples Enclosed) A detailed list and pictures describing the items to be sold will be included in this brochure. Brochures will be mailed first class to prospective regional customers on Weeks Auction Companies in house mail list. This list consists of (approx. 35,000) buyers that have attended previous auctions and requested to be on our mailing list

In addition to newspaper ads in the Gainesville Sun, Ocala Star Banner, Weeks Auction typically also advertises in the Florida Times Union and Miami Herald. Also display ads will be placed in The Florida Heavy Equipment Trader and other publications if a special need arises for specialized equipment that are related to industries involved. Distribution of these publications will be regional and local. Weeks Auction will also list the Auction on our web-site www.weeksauction.com.

3. Transportation: Upon receipt of proposed auction list, Weeks Auction will coordinate the pick-up and transportation of items to our location. In the event items are not economically available for transportation, (Landfill Compactors, Dumpsters, Salvage or damaged machines, scrap pile), we can sell these items "off-site" by pictures, with the buyer taking possession at the site of said equipment at the location. Weeks Auction owns a 45' Box Van that we will drop off for loading and storage. When the van is loaded we will send a truck back to pick it up. Confiscated Items: In the past Weeks Auction has sent a representative to Gainesville prior to the sale to coordinate with the City representative to identify lot and tag in these items. The City is given a listing of these items. The items are placed in Weeks Auctions safe until the day prior to sale. On inspection day these items are placed on a table and taped down for inspection in our lobby and watched by a Weeks Auction employee. On sale day these items are sold and boxed back up and brought to the office to be given to the correct buyer upon payment.

4. Arrival at Auction Site: Equipment is tagged in on our consignment sheets (enclosed) for auction. Information will include description, serial number, mileage, Agency "control" or "property" number and any other pertinent information and put into sale line. Information is logged into computer from consignment sheet. This happens daily as equipment arrives. Vehicles will be test started to determine if they will run or have any problems that need to be addressed. (battery, oil, transmission). Prior to Auction vehicles and equipment will be washed and cleaned out. The City can write problem on windshield if known. Vehicle will then be moved to sale line or stored for next auction.

2. Executive Summary and Technical Proposal **Continued**

Items would also be included into our online advertising and Live internet bidding if the City of Gainesville wished to participate. There will be a small internet buyers premium charged only to the INTERNET BIDDER not any live on site bidders. This fee is 2.5 % capped at \$750.00 of the gross sale of the item and is not profit but a direct charge by our internet vendor / subcontractor Proxibid.com to use their software. Weeks Auction Collects all sales proceeds and is responsible for this service. A full description is placed on our website in catalog form. All terms and conditions of the Live onsite auction apply to the internet sales. This is an option available to the City of Gainesville at the current proposed commission rate. This adds additional global buyers to the bidding process .

5. Inspection: Weeks Auction is open for business (equipment is also available for inspection at this time as well) at our location in Ocala, Monday thru Friday 8:00 a.m. to 5:00 p.m. and 8:00 a.m. to 12:00 p.m. on the Saturday after our monthly sale to accept consignments or load out purchases. Weeks Auction is also open all night before Auction Day for our out of town customers to view equipment and to allow them to drop off equipment for sale. Our facility is guarded by a bonded security guard at this time.

6. Auction Day: Auction personnel will be on site at 7:00 a.m. to register buyers and make last minute adjustments to the sale lineup if needed

7. Sale Staff: At all Weeks Auction monthly Auctions, Weeks Auction will have on staff at minimum: Company owners Grady and Tim Weeks, Auction manager Bill Catsulis, a minimum of ; 6 Licensed FL Auctioneers, 6 Auction clerks, 5 cashiers/registration persons, 2 title clerks, 4 loader and equipment operator experienced in starting and loading vehicles and heavy equipment and 3 Gate check out personnel

Security: Weeks Auction hires on sale day a Marion County Uniformed Deputy with Patrol car for security, traffic control and escort for night deposit.

8. Sale Time: Promptly at 9:00 a.m. the auctioneer will make the pre-sale announcements and start the auction. The Ringmen will take bids from the buyers and encourage timid buyers to participate in the auction. Ringmen that have a good attitude and appearance will enhance the sale. Clerks will record on a clerking sheet the selling price, description, buyers number, one copy is given to buyer to check for discrepancies and one copy goes to the office for input into the computer. The auction will continue at a fast pace until each item is sold. There will be no breaks at all. The buyer will pay for his purchases in the office at one of four cashiers (we are capable of checking out six if the need arises) by cash, cashiers check, or personal or company check accompanied by a bank letter of guarantee. Weeks Auction will be responsible for all bad checks. If an item is not paid for Weeks Auction will store and resell the item at the next monthly auction.

Following the auction after everyone has settled their accounts the Agency will be provided with a complete accounting of their consignments in the auction. This usually happens within 30minutes.

9. Post Sale Accounting: Weeks Auction Company will settle the auction and will pay and supply the specific Agency with any required reports, (typically this is in Excel format by, but not limited to; Lot number, Agency number, Description, serial number, sale price, deductions for trucking or repairs, and commissions) within 10 working days or as required. Weeks Auction will deduct our commissions, transportation fees, and any approved repairs from gross sales. This report is then emailed to City contact for review. Upon review and reports concur the check is mailed.

10. Reports: Weeks Auction keeps records of all of our auctions for at least 5 years electronically and 10 years on paper. This includes a copy of every invoice, any title provided, and all consigner and buyer information. Weeks Auction can build a report to meet the needs of any agency using our service.

Note: Titles for vehicles will be handled by our full time title clerk who would coordinate with the City contact to resolve any problems that arise.

COMPETENCE of STAFF

The staff at Weeks Auction Company has the experience and qualifications to deal with a wide variety of auction sales. Weeks Auction Company's staff consists of:

***Grady Weeks—President, Auctioneer 44 years, Principal auctioneer for a minimum of 25 auctions per year for the past 25 years specializing in farm and construction equipment. Florida Auctioneer License # 110 Member National Auctioneers Association, Fl. Auctioneers Association, Georgia Auctioneers Association**

***Tim Weeks - Vice– President, Office and Advertising Manager 25 years experience conducting and the settlement of auction sales of various sizes.**

***Bill Catsulis - General Manager ,Auctioneer 25 years AU 769, CAGA Certified Appraiser ,Experienced in the set up of auctions including, The Jacksonville Shipyards Auction, over 30 City of Jacksonville Surplus Auctions and several sales for JEA. Formerly employed by McDougall's Auction Company of Jacksonville, Florida.**

Donnie Weeks– 29 Years as Auctioneer

Robert Miller– 25 Years as Auctioneer

David Miller– 20 Years as Auctioneer

Bill Elrod– 8 Years as Auctioneer /Clerk / ring man

Ed Fussell– Clerk / Ring Man 10 years

Ron Johnson– Clerk / Ring Man 5 Years

***Wilda Weeks - Executive Bookkeeper 24 years, employed at Weeks Auction Company 18 years, experienced in all aspects of the auction business.**

***Karen McClellan - Bookkeeper 21 years, employed at Weeks Auction Company 18 years, experienced in all aspects of the auction business.**

***Joetta Weeks - Cashier 25 years, employed at Weeks Auction Company 17 years, experienced in all aspects of the auction business.**

***Kim Stith - Cashier, Title Clerk 10 years, experienced in all aspects of auction sales specializing in title work.**

***Marshall Goodman - Yard /Shop Manager employed Weeks Auction Company 20 years. Experienced in setting up, repairing, displaying and the removal of machinery from auction sales. 22 years experience automotive and diesel repairs and maintenance.**

***Randy Reddish - Equipment Operator, Employed Weeks Auction Company 20 years.**

***John Dallas - Equipment Operator, Employed Weeks Auction Company 7 years.**

*** Directly involved with project**

Most of our Clerks and ring men are licensed Auctioneers and work an average of 20 sales a year.

Weeks Auction Company will have on staff all necessary qualified personnel to conduct an auction of a standard unmatched in the Auction Profession for The City of Gainesville.

Weeks Auction Company has on staff over 250 years of combined auction experience available to handle all of your auction needs. If a particular auction needs more staff we also have at our disposal many very experienced auctioneers and other personnel as may be required.

Financial Responsibility

Weeks Auction Company, Inc. is a Florida Sub-S Corporation with its only business location at 4851 West Highway 40 Ocala, Florida 34482.

Officers and Directors

President - Grady Woodwin Weeks, Ocala Florida

**Vice President / Secretary / Treasurer
Timothy Willis Weeks, Ocala Fl.**

Weeks Auction Company, Inc. has been conducting business in the State of Florida at the same location for 32 years. The real estate on which the business is located has been sold. Weeks Auction will be moving to our new 15 acre facility in Ocala.

Bonding: Weeks Auction Company, Inc. has the capability to bond the project or produce a \$2,000,000.00 Financial Guarantee in favor of the City of Gainesville.

Credit Rating and Bank Reference: SunTrust Bank, Ocala Fl. - Loren Thrasher Vice President Commercial Lending.

Workers Compensation., Liability, Automobile Insurance Policies provided upon award of bid.

Weeks Auction Company, Inc. does not have any unique risks that would potentially threaten its continued existence.

Auctioneer Requirements

Weeks Auction Company has more than 20 years experience in providing auction services for governmental entities and has been the City of Gainesville Auction Company for the past 12 years.

Weeks Auction Company has all required licenses to conduct motor vehicle and equipment auctions as required by the State of Florida

Weeks Auction Company will provide an auction site that is open to the public.

Weeks Auction will collect and remit sales tax as required by the State of Florida.

Weeks Auction Company will advertise as required, but not limited to, requirements set forth in this RFP.

Weeks Auction Company will produce and print an invoice and reports as required by this RFP.

Weeks Auction Company will assume full responsibility for each item from the time the Auction Company takes custody until such time as the item has been removed by the buyer.

Weeks Auction Company will pay the City of Gainesville required by this RFP.

Weeks Auction Company will provide a bond or letter of credit as required by this RFP.

Weeks Auction Company sells all items AS IS, Where IS and guarantees no mileages or years.

Weeks Auction Company will hold for the next sale, in an attempt to sell any unsold vehicles or property at no cost to the City. Items approved by the City can be scrapped.

Weeks Auction Company will be responsible for coordination with the City contact, the Transportation to the Auction site, as per this RFP.

Weeks Auction Company will supply reports as required in this RFP.

Weeks Auction Company will meet and in most cases exceed the requirements of this RFP.

3. Price Proposal

Weeks Auction Company, Inc. will meet or in most cases exceed the minimum requirements for the City of Gainesville. Our commission charge will be as follows;

Commission Charge 8% of the gross sales per item.

Transportation Charges:

Automobiles, Pickups, Vans, \$50.00 Each on Car Hauler or Wrecker

**Heavy Equipment 48' Tractor and Trailer, Landoll, or Detachable Lowboy
\$250.00 Per legal load,**

Over dimensional load \$300.00.

Dry Van Delivery to Gainesville 150.00

Pick Up of Dry Van 200.00

4. References

Weeks Auction has conducted auctions for the City of Gainesville Florida, Gainesville Regional Airport, JEA, The Duval County School Board, Jacksonville Port Authority, JAX-PORT, The Jacksonville Airport Authority, Cecil Commerce Center. St Johns River Water Management District , Seminole Electric and many others.

With the exception of the City of Gainesville, Weeks Auction is currently under contract with the following entities,

**City of Gainesville
200 E University Avenue
Gainesville Florida 32601
Lynn Thigpen**

**City of Jacksonville
City Hall at St James
Jacksonville Fl 32202
Ralph McCreary 904-387-8849**

**JEA Fleet
21 West Church St
Jacksonville, FL 32202
Jim Maedel Phone 904-665-6939**

**Duval County School Board
4880 Bulls Bay Hwy
Jacksonville FL, 32219
Victor Morris Phone 904-858-1541**

**Jacksonville Airport Authority (Cecil Commerce Center)
13365 Aeronautical Cir.
Jacksonville, FL. 32221-8105**

**Jacksonville Airport Authority (JIA)
PO BOX 18018
Jacksonville, Fl 32229
Davy Jones 904-237-2803**

Appendix A
Qualifications / Licenses / Forms

Florida Auction Business License AB82

Florida Auctioneer License AU110 Grady Weeks

Florida Automobile Dealers License

Drug Free Workplace

Appendix B

Sample Forms

Consignment Sheet, Clerk Sheets, Invoice, Reports, Advertising

Appendix B

Sample Forms

Consignment Sheet, Clerk Sheets, Invoice, Reports, Advertising

AC# 5762565

STATE OF FLORIDA

Legislative No. 120904

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
FLORIDA BOARD OF AUCTIONEERS

SEQ# L11092003461

DATE	BATCH NUMBER	LICENSE NBR
09/20/2011	110108472	AU110

The AUCTIONEER
Named below IS LICENSED
Under the provisions of Chapter 468 FS.
Expiration date: NOV 30, 2013

WEEKS, GRADY
4851 W HWY 40
OCALA

FL 34482

RICK SCOTT
GOVERNOR

KEN LAWSON
SECRETARY

DISPLAY AS REQUIRED BY LAW

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AC# 5762557

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
FLORIDA BOARD OF AUCTIONEERS

SEQ# L11092003469

DATE	BATCH NUMBER	LICENSE NBR
09/20/2011	110108472	AB82

The AUCTION BUSINESS
Named below IS LICENSED
Under the provisions of Chapter 468 FS.
Expiration date: NOV 30, 2013

WEEKS AUCTION COMPANY INC
GRADY WEEKS
4851 W HWY 40
OCALA

FL 34482

RICK SCOTT
GOVERNOR

KEN LAWSON
SECRETARY

DISPLAY AS REQUIRED BY LAW

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AC# 5762584

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
FLORIDA BOARD OF AUCTIONEERS

SEQ# L11092003442

DATE	BATCH NUMBER	LICENSE NBR
09/20/2011	110108472	AU769

The AUCTIONEER
Named below IS LICENSED
Under the provisions of Chapter 468 FS.
Expiration date: NOV 30, 2013

CATSULIS, ERNEST W JR
4851 W HIGHWAY 40
OCALA

FL 34482

RICK SCOTT
GOVERNOR

KEN LAWSON
SECRETARY

DISPLAY AS REQUIRED BY LAW



DR-11 S
N. 08/89

STATE OF FLORIDA
DEPARTMENT OF REVENUE

21268

ISSUED PURSUANT TO CHAPTER 538 FLORIDA STATUTES

EFFECTIVE DATE
10/01/93

EXPIRATION DATE
09/30/94

CERTIFICATE NUMBER
52-001684-1-94

Second-Hand Dealer
 Secondary Metals Recycler

Mailing Address:

WEEKS AUCTION CO INC

WEEKS AUCTION CO INC
4851 W HWY 40
OCALA

FL 34482

This Certifies That:
I hereby authorized to engage in
business as a Second-Hand Dealer or a
Secondary Metals Recycler, as designated
above.

This certificate is non transferable and shall be valid only for the person, firm, co-partnership, or corporation to which issued, and such certificate shall be placed in a conspicuous place in the business for which it is issued and shall be displayed at all times.

LOC: 4851 W HWY 40

06100 10/21/12



Certificate of Registration

Issued Pursuant to Chapter 212, Florida Statutes

DR-11
R. 10/12

52-8012226207-3
Certificate Number

01/28/88
Registration Effective Date

This certifies that

WEEKS AUCTION CO INC
4851 W HIGHWAY 40
OCALA FL 34482-4040

LICENSE CERTIFICATE

STATE OF FLORIDA
DEPARTMENT OF HIGHWAY SAFETY AND
MOTOR VEHICLES
DIVISION OF MOTORIST SERVICES

WEEKS AUCTION COMPANY INC
4851 W HWY 40
OCALA, FL 34482

License

FOR AN INDEPENDENT DEALER IN
MOTOR VEHICLES

LICENSE NUMBER
VI/1009482/1

PRIMARY LOT

EFFECTIVE DATE

03/09/2012

EXPIRATION DATE

04/30/2013

THIS CERTIFIES, THAT

WEEKS AUCTION COMPANY INC

AT 4851 W HWY 40
OCALA, FL 34482

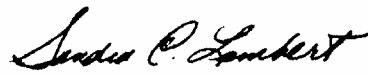
IS HEREBY LICENSED UNDER THE PROVISIONS OF SECTION

320.27, FLORIDA STATUTES TO CONDUCT AND CARRY ON BUSINESS AS
AN INDEPENDENT DEALER IN MOTOR VEHICLES AT THE ABOVE
DESCRIBED LOCATION

GIVEN UNDER MY HAND AND SEAL THE ABOVE DATE WRITTEN.



BUREAU CHIEF



DIRECTOR

VOID
IF
ALTERED

VOID
IF
ALTERED

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Bill Catsulis Signature of Contractor's Authorized Official

Bill Catsulis G.M. Sales Name and Title of Contractor's Authorized Official

Weeks Auction Co. Name of Contractor

2-18-2013 Date

CERTIFICATION REGARDING DEBARMENT

The prospective contractor certifies, by submission of this bid or proposal, that neither it nor its "principals" as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945.

The contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into.

By signing and submitting its bid or proposal, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by the City of Gainesville. If it is later determined that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to the City of Gainesville, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The bidder or proposer agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Bill Catsulis Signature of Contractor's Authorized Official
Bill CATSULIS Name and Title of Contractor's Authorized Official
Weeks Auction Co. Name of Contractor
2-18-2013 Date

DRUG-FREE WORKPLACE FORM

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

Weeks Auction Company does:
(Name of Business)

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for the drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Ben Catburn
Bidder's Signature
2-18-2013
Date

LIVING WAGE COMPLIANCE

See Living Wage Decision Tree (Exhibit C hereto)

Check one:

- Living Wage Ordinance does not apply
(check all that apply)
 - Not a covered service
 - Contract does not exceed \$100,000
 - Not a for-profit individual, business entity, corporation, partnership, limited liability company, joint venture, or similar business, who or which employees 50 or more persons, but not including employees of any subsidiaries, affiliates or parent businesses.
 - Located within the City of Gainesville enterprise zone.
- Living Wage Ordinance applies and the completed Certification of Compliance with Living Wage is included with this bid.

NOTE: If Contractor has stated Living Wage Ordinance does not apply and it is later determined Living Wage Ordinance does apply, Contractor will be required to comply with the provision of the City of Gainesville's living wage requirements, as applicable, without any adjustment to the bid price.