

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

October 02, 2012

2:00 PM

City Hall, Room 16

Audit, Finance and Legislative Committee

Mayor Craig Lowe, Chair

Mayor-Commissioner Pro Tem Lauren Poe, Member

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Equal Opportunity Department at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA****APPROVAL OF MINUTES****120407.****Audit, Finance and Legislative Committee Minutes (B)****RECOMMENDATION**

The Audit, Finance and Legislative Committee approve the minutes of May 21, 2012, as circulated.

120407_may 21, 2012_min_20121002.pdf

DISCUSSION ITEMS**120122.****Proposed Constitutional Amendment "Move to Amend" (B)**

Explanation: This item was brought forward by Mayor-Commissioner Pro Tem Lauren Poe during Commission Comment on June 21, 2012. The City Commission approved a referral of this issue to the Audit, Finance and Legislative Committee for discussion. On September 20, 2012, a representative from a group of Alachua County citizens asked the City Commission to consider placing a non-binding referendum related to this issue on the March 2013 City of Gainesville Ballot.

Move to Amend is a citizen group dedicated to amending the U.S. Constitution to overturn the Supreme Court's ruling in Citizens United v. Federal Election Commission. They believe that money is not speech, and that human beings, not corporations, are persons entitled to constitutional rights."

(<<http://movetoamend.org>>)

RECOMMENDATION

The Audit, Finance and Legislative Committee discuss this issue and take action deemed appropriate.

Legislative History

6/21/12	City Commission	Referred (6 - 0 - 1 Absent)	Audit, Finance and Legislative Committee
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120388.**Review of Ironwood Golf Course Revenues (B)**

Explanation: In accordance with our Annual Audit Plan, the City Auditor's Office has completed a Review of Ironwood Golf Course Revenues. The primary objective of our audit was to evaluate the system of management control over revenues collected at Ironwood Golf Course. During our review, we interviewed key personnel, analyzed operating data and evaluated management controls.

Based on the results of our review, we believe opportunities exist for the Parks and Recreation Department to strengthen management controls at the Ironwood Golf Course. Our report, which includes a response from the City Manager, is attached for your review. The report provides several recommendations related to strengthening internal controls over receipting and recording Ironwood revenues, improving the timeliness of cash reports and deposits, strengthening green fee surcharge collections, improving internal controls over gift cards and complimentary rounds, as well as updating operating policies and procedures.

We request that the Committee recommend the City Commission accept our report and the City Manager's response. Also, in accordance with City Commission Resolution 970187, Section 10, Responsibilities for Follow-up on Audits, we request that the Committee recommend the City Commission instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

RECOMMENDATION

The Audit, Finance and Legislative Committee recommend the City Commission: 1) Accept the City Auditor's report and the response from the City Manager; and 2) instruct the City Auditor to conduct a follow-up review on recommendations made and report the results to the Audit, Finance and Legislative Committee.

120388_Ironwood Revenue Report_20121002.pdf

120364.

Second Amendment to the FY 2011-2012 General Government Financial and Operating Plan (B)

Explanation: The purpose of this amendment is to accurately reflect and incorporate into the City's FY 2011-2012 General Government budget those transactions and activities that were not anticipated during the budget process.

Fiscal Note: All of the recommended changes are funded either by increases in revenue budgets, decreases in expenditure budgets, or decreases in appropriate fund balances.

RECOMMENDATION

The Audit, Finance and Legislative Committee: (1) Review the proposed amendatory budget resolution; and if acceptable, (2) recommend that the City Commission adopt the proposed resolution.

120364_budget_amendment_res_20121002.pdf

120364_Res_Exhibit_A_20121002.pdf

120406.**Fiscal Year 2012 Operating Funds Quarterly Monitoring Report - Quarter Ending June 30, 2012 (B)**

Explanation: The City's General Government Budget Policy requires staff to prepare and submit a quarterly Budget compliance report in substantially the same form as the final budget document, for all major operating funds, including the status of General Fund fund balances to the Audit, Finance and Legislative Committee.

RECOMMENDATION

The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the quarterly budget monitoring report for the quarter ended June 30, 2012.

120406_3rd Qtrly Report Final_20121002.pdf

120390.**Quarterly Financial Report - Gainesville Regional Utilities (B)****RECOMMENDATION**

The Audit, Finance and Legislative Committee review and recommend that the City Commission receive the GRU Quarterly Financial Report as of June 30, 2012.

120390_GRU 2012 Third Quarter_20121002.pdf

120366.**2013 State Legislative Agenda (B)**

Explanation: Annually, the City Commission adopts a State Legislative Agenda for presentation to the Alachua County Legislative Delegation. The legislative agenda is a compilation of the City's priority needs for the upcoming legislative session and provides delegation members with comprehensive information in order for them to focus their efforts on specific legislative priorities and initiatives related to the City. Initiatives included in the agenda are General Government Economic Development, Growth Management, General Government, Public Safety, and Capital Projects.

Fiscal Note: None

RECOMMENDATION

The Audit, Finance and Legislative Committee: 1) Discuss the draft 2013 State Legislative Agenda; and 2) submit the approved draft to the City Commission.

120366_2013 State Legislative Agenda_20121002.pdf

MEMBER COMMENT**CITIZEN COMMENT**

NEXT MEETING DATE

ADJOURNMENT