

# City of Gainesville

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Agenda**

**July 20, 2016**

**1:00 PM**

**MODIFIED AGENDA**

**City Hall Auditorium**

## **Utility Advisory Board**

*Annie Orlando  
Darin Cook  
David Denslow  
Robert Walpole  
Mary Alford  
Sandra Campbell  
Michael Selvester*

***Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.***

**CALL TO ORDER****ROLL CALL****ADOPTION OF THE AGENDA****APPROVAL OF MINUTES**[160208.](#)**July 6, 2016 UAB Meeting Minutes (B)****RECOMMENDATION***Approve minutes as drafted.*[160208 UAB 070616 Meeting Minutes 20160720](#)**PUBLIC COMMENT****UNFINISHED BUSINESS**[150907.](#)**Draft Rules of the Utility Advisory Board (B)**

*Explanation: At the May 4, 2016 UAB meeting, the Board discussed potential governing rules. Based on that discussion, the Utilities Attorney has drafted a set of rules for the Board's review. If the Board votes to accept the rules as drafted, staff will present them to the City Commission for approval at a future meeting.*

**RECOMMENDATION***Review and approve draft rules.*[150907 Board Logistics Matrix 20160412](#)[150907 UAB Draft Rules 20160504](#)[150907 UAB Rules of Order - Draft 20160504](#)[150907 UAB Draft Rules 20160720](#)**STATE OF THE UTILITY****NEW BUSINESS**[160210.](#)**Contract Amendment for Grounds Maintenance Services at various GRU Water/Wastewater Facilities (B)**

*Explanation: Grounds maintenance is required at GRU's Water/Wastewater facilities including Main Street Water Reclamation Plant, Murphree Water Treatment Plant, Kanapaha Water Reclamation Plant, and adjacent*

properties. Grounds maintenance includes mowing, shrub and tree pruning, edging, string line trimming, hand weeding and maintaining flower beds, as well as other related services in accordance with each facility's specific requirements. These facilities are located adjacent to or in commercial, public or residential areas, which makes it essential that these facilities are properly maintained for aesthetic and safety reasons.

On June 6, 2013, GRU received authorization from the City Commission to enter into a three year contract (the "Contract") with E.W Reshard, Inc. This Contract is scheduled to expire on September 30, 2016, unless earlier amended. The Contract provides for up to three-years of Contract amendments upon mutual agreement of the parties and negotiation of the contract prices. The contract allows for an annual price adjustment, not to exceed the Consumer's Price Index (CPI) for each year of the Contract. Of note, E.W. Reshard, Inc. has never requested a price increase.

E.W. Reshard, Inc. is a small local, minority-owned business, which has provided good grounds maintenance services and has worked well with GRU staff to maintain GRU's facilities.

*Fiscal Note:* Funds are available in the FY 2017 budget and will be requested in subsequent year budgets.

**RECOMMENDATION**

The City Commission: 1) authorize the General Manager, or his designee, to negotiate and execute up to three (3) years of contract amendments with E.W. Reshard, Inc. for grounds maintenance services for various GRU Water/Wastewater facilities, subject to the approval of the City Attorney as to form and legality; and 2) approve the issuance of purchase orders to E.W. Reshard, Inc. in amounts not exceeding \$90,000 for each year of the contract amendment pending final appropriation of funds for each fiscal year.

[160210 E.W. Reshard Inc 2013-079 20160720](#)

[160210 2013-079 Amendment 2 20160720](#)

[160210 2013-079 Agenda Item 20160720](#)

[160209.](#)

**Proposed Board Meeting Schedule (B)**

**RECOMMENDATION**

Hear presentation from staff.

[160209 Proposed UAB Meeting Schedule 20160720](#)

[160211.](#)

**Follow Up on GRU 7/14/16 City Commission Budget Hearing (B)**

*Explanation: At the July 14, 2016 City Commission special meeting, the City Commission asked GRU staff to provide additional information on some aspects of the proposed fiscal year 2017 budget. A UAB member in attendance requested that the same information be provided to the Board at their July 20, 2016 meeting.*

RECOMMENDATION      *Hear presentation from staff.*

[160211 FY 16 LEEP and Weatherization Presentation 20160720](#)

**MEMBER COMMENT**

**CITIZEN COMMENT**

**NEXT MEETING DATE**

**ADJOURNMENT**