

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

September 14, 2016

3:00 PM

MODIFIED AGENDA

CITY HALL AUDITORIUM

Utility Advisory Board

*Annie Orlando
Darin Cook
David Denslow
Robert Walpole
Mary Alford
Sandra Campbell
Michael Selvester*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call the TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER**ROLL CALL****ADOPTION OF THE AGENDA****APPROVAL OF MINUTES**[160372.](#)**Minutes from the 8-17-16 UAB Meeting, 8-29-16 UAB Workshop and 8-29-16 UAB Special Meeting (B)****RECOMMENDATION**

Approve the minutes from the August 17, 2016 UAB meeting, the August 29, 2016 UAB workshop and the August 29, 2016 UAB special meeting as drafted.

[160372 UAB 8-17-16 Meeting Minutes 20160914](#)[160372 UAB 8-29-16 Special Meeting Minutes 20160914](#)[160372 UAB 8-29-16 Workshop Minutes 20160914](#)**CITIZEN COMMENT****STATE OF THE UTILITY**[160373.](#)**State of the Utility (B)****RECOMMENDATION**

Review current operational data and hear a presentation on the restoration effort after Hurricane Hermine.

[UAB Operations Report - Aug 2016](#)[160373 Hurricane Presentation 20160914](#)[160373 Ops Update Presentation 20160914](#)[160373 Energy Supply Ops Report 20160914](#)[160373 ES Ops Report Attachment A 20160914](#)[160373 ES Ops Report Attachment B 20160914](#)[160373 W-WW Ops Report 20160914](#)[160373 Energy Delivery Ops Report 20160914](#)**OLD BUSINESS**

[160085.](#)**UAB Vision Statement, Discussion Topics and Commission Referrals
(B)**

Explanation: When the Regional Utilities Committee was sunset in 2015, the remaining outstanding referrals from the City Commission were transferred to the newly-created Utilities Advisory Board. Additionally, since the Board's first meeting in April 2016, members have submitted various topics that each would like the Board to discuss. The first several Board meetings were devoted to establishing rules of order, and setting regular meeting dates, as well as reviewing items from GRU staff that needed Commission approval. This left no time for the Board to consider the outstanding referrals or their own desired topics.

At the August 17, 2016 regular meeting, the Board voted to hold a workshop to review and prioritize the Commission referrals and the UAB's requested topics, complete the Board's vision, and discuss the drafting of a position statement on GRU's proposed FY17 rate tier structure for consideration by the City Commission. However, due to time constraints only the position statement was discussed so the item was continued to the September 14, 2016 regular meeting.

RECOMMENDATION

Review and prioritize the City Commission referral list, the UAB's desired topics, complete the Board's vision and draft a position statement regarding GRU's proposed FY17 rate tier structure.

[Item 160085 - Submitted by Annie Orlando 6.15.16](#)

[Item 160085 - Submitted by Sandy Campbell 6.15.16_001](#)

[160085 UAB Topics List 2016.08.17](#)

[160085 UAB CCom Referral List 2016.08.17](#)

[160085 UAB CCom Referral List 20160829](#)

[160085 UAB Topics List 20160829](#)

NEW BUSINESS[160374.](#)**Community Weatherization Coalition (NB)****RECOMMENDATION**

Hear a presentation from the Community Weatherization Coalition.

[160372 UAB_CWC presentation 20160914](#)

[160369.](#)**Surplus Sales (NB)**

Explanation: Throughout the year, obsolete, scrap and surplus materials are identified

as surplus property by GRU departments. Examples of surplus property sales include conveyer belts, electronics, generators and other unusable equipment or materials. Staff is seeking approval to sell surplus property with a value greater than \$25,000 in FY17 if such surplus items are identified. This will allow GRU to respond quickly and efficiently to opportunities in the utility market place. In FY 16, there was one sale of a generator for \$22,750.

The City Purchasing Policy states that the sale of surplus property shall be through the method appropriate to reaching prospective buyers. All GRU surplus property is reviewed and approved for disposition by GRU's Investment Recovery Committee which is comprised of staff from Administrative Services, Finance, Environmental, Utilities Stores and Purchasing. Disposition methods include transfer to other City departments, competitive bidding, public auction or donation to a nonprofit or government agency. The public auction used is specifically for public agencies, allowing items to be sold with no expense to GRU. All sales are handled by GRU Purchasing to adhere to purchasing policies and procedures and ensure a fair and competitive process that garners the greatest return.

Fiscal Note: The sale of all surplus material will be applied to GRU's general fund in accordance with auditing requirements.

RECOMMENDATION

The City Commission: 1) declare GRU's obsolete, scrap and surplus materials as surplus property; and 2) authorize staff to sell or dispose of such property for FY17 in a manner which generates the greatest benefit through established procedures.

[160370.](#)

Amendment to Contract for the Sale of Scrap Metals (NB)

Explanation: In accordance with GRU's Investment Recovery Guidelines, Utilities Stores staff aggregates scrap metals that are returned to the warehouse in order to recover part of the initial cost of the materials. The scrap metals recovered are separated into the six categories listed below. The amount to be received by GRU is based upon indices published by the American Metal Market (AMM), London Metal Exchange (LME) or Commodity Exchange (COMEX) depending upon the metal.

Scrap Steel (galvanized and non-galvanized) (AMM)
Street Lights (AMM)
Scrap Iron (mixed ductile and cast iron) (AMM)
Aluminum Wire and Cable (LME)
Bare Copper Wire and Cable (COMEX)
Insulated Copper Wire and Cable (COMEX)

The amount recovered each year in the sale of scrap metals varies based on the actual amount of scrap materials returned to the

warehouse. Over the past three years of the contract, \$224,662.83 has been received as a result of scrap sales.

The City Commission approved a contract with Trademark Metals Recycling, LLC on September 5, 2013 for the sale of surplus scrap metals. The terms of the initial contract include a two year extension of the term based upon mutual agreement of the parties. Trademark Metals Recycling, LLC has performed well during that time and as a partner has proposed some changes to pricing indices that favor GRU over the original contract due to changes in the scrap market when it declined.

Fiscal Note: This contract will allow for recovery of funds for those metals designated as scrap for FY 2017-2018.

RECOMMENDATION

The City Commission: 1) declare scrap materials that become available as surplus; and 2) authorize the General Manager, or his designee, to amend the contract with Trademark Metals Recycling, LLC through September 30, 2018 for the sale of surplus scrap metals, subject to the approval of the City Attorney as to form and legality.

[160211.](#)

GRU's LEEP Program (B)

Explanation: At the September 13, 2016 joint meeting of the City Commission and the UAB, GRU staff presented information about the current status of GRU's LEEP program, along with suggestions for changes. The City Commission agreed to have the Board discuss the program at its next regular meeting to determine if the program could possibly be restructured to offer a better rate of return and to reach more low-income households.

RECOMMENDATION

Discuss GRU's LEEP program.

[160211 FY 16 LEEP and Weatherization Presentation 20160720](#)

[160211 Conservation Programs 20160913](#)

[160211 LEEP Customer Folder 20160913](#)

[160211 LEEPplus Folder 20160913](#)

[160211 LEEP Installments 20160914](#)

MEMBER COMMENT

CITIZEN COMMENT

NEXT MEETING DATE

October 19, 2016

ADJOURNMENT