

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Meeting Agenda - Final

June 19, 2018

11:00 AM

City Commission Special Meeting

City Hall Auditorium

City Commission

Mayor Lauren Poe (At Large)

Commissioner Helen Warren (At Large)

Commissioner Gail Johnson (At Large)

Commissioner Gigi Simmons (District 1)

Commissioner Harvey Ward (District 2)

Commissioner David Arreola (District 3)

Mayor-Commissioner Pro Tem Adrian Hayes-Santos (District 4)

If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352)334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 1-877-955-8707.

CALL TO ORDER

AGENDA STATEMENT

"Citizens are encouraged to participate in City of Gainesville meetings. In general, speakers will be limited to 3 (three) minutes per agenda item. Additional time may be granted by the Mayor or by the City Commission as directed. The City of Gainesville encourages civility in public discourse and requests that speakers limit their comments to specific motions and direct their comments to the Chair. Signs or Props are not permitted in the meeting room. Citizens are encouraged to provide comments in writing to the Clerk of the Commission before meetings and/or during meetings for inclusion into the public record. Citizens may also provide input to individual commissioners via office visits, phone calls, letters and e-Mail, that will become public record. In some instances, i.e., Quasi-Judicial Hearings, these particular contacts may be prohibited.

ROLL CALL

DISCUSSION ITEM

[170667.](#)

Equal Opportunity Director Interviews (B)

Explanation: In order to hire an Equal Opportunity Director, the City Commission authorized the Human Resources Department to engage the services of an Executive Search Firm to initiate a search to fill the vacant position. The Mercer Group, Inc. conducted this search and previously presented the qualified candidates to the Commission for consideration.

During the June 7, 2018 City Commission meeting, the Mercer Group presented the City Commission with the resumes of five (5) candidates recommended for further consideration by the Commission. The Commission reviewed those resumes and approved scheduling those candidates for in-person interviews with the Commission.

During the June 7th meeting, the Commission also requested to review all candidates who met minimum qualifications of the Equal Opportunity Director position. All eight (8) candidates' cover letters and resumes are included in the backup. Below is an overview of who is being recommended and not recommended, by the Mercer Group agency, for the in-person interviews with the Commission:

Group 1. Candidates the agency recommended the Commission interview and consider:

*Marquita M. Booker
Kenneth Jordan, II
Bridget S. Lee
ShaQuana Newsom
A. Joy Stewart*

Group 2. Candidates meeting minimum qualifications but not recommended by the agency for further consideration:

Tonnette R. Harris

Lacy DeBerry

Mitchell Vinokur

All eight (8) candidates underwent the same screening process, including an internet research process and one-on-one interviews with the agency. Upon finalizing this screening process, the candidates in Group 2 are not being recommended by the agency for further consideration.

During the June 14, 2018 City Commission Special Meeting, the City Commission discussed all candidates. Candidates in Group 2 were not selected to participate in the in-person interviews. The five selected candidates for interviews, in no particular order, are Marquita Booker, Kenneth Jordan II, Bridget Lee, A. Joy Stewart, and ShaQuana Newsom.

Fiscal Note: Non-Departmental funds of \$20,250 are available within the current fiscal year operating budget for the executive search firm service and associated costs. Salary of \$100,000 to \$150,000 for the Equal Opportunity Director is approved in the FY'18 budget.

RECOMMENDATION

The City Commission interview candidates for the Equal Opportunity Director position.

Legislative History

1/4/18	City Commission	Approved as Recommended
1/18/18	City Commission	Approved, as shown above
3/1/18	City Commission	Discussed
6/7/18	City Commission	Approved, as shown above

[170667 MOD Job Description 20180118.pdf](#)

[170667C Equal Opportunity Director Job Description 20180301.pdf](#)

[170667E The Mercer Group Search Firm Contract for HR signature 20180301.](#)

[170667A EO Director Recruitment Suggested Timeline Adjusted 20180607.pdf](#)

[170667B Semi-finalists for Equal Opportunity Director 20180607.pdf](#)

[170667C Summary BOOKER 20180607.pdf](#)

[170667D Summary JORDAN 20180607.pdf](#)

[170667E Summary LEE 20180607.pdf](#)

[170667F Summary NEWSOM 20180607.pdf](#)

[170667G Summary STEWART 20180607.pdf](#)

[NEW 170667A Group 1 Applicant Resumes 20180619.pdf](#)

[NEW 170667B Group 2 Applicant Resumes 20180619.pdf](#)

ADJOURNMENT