

# City of Gainesville

City Hall  
200 East University Avenue  
Gainesville, Florida 32601



## **Meeting Agenda - Final**

**March 14, 2019**

**1:00 PM**

**Gainesville Regional Utilities Multi-Purpose Room**

## **General Policy Committee**

***Mayor Lauren Poe (At Large)***  
***Commissioner Helen Warren (At Large)***  
***Commissioner Gail Johnson (At Large)***  
***Commissioner Gigi Simmons (District 1)***  
***Commissioner Harvey Ward (District 2)***  
***Commissioner David Arreola (District 3)***  
***Mayor-Commissioner Pro Tem Adrian Hayes-Santos (District 4)***

***If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352)334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 1-877-955-8707.***

**CALL TO ORDER****ROLL CALL****ADOPTION OF THE AGENDA****APPROVAL OF MINUTES**[180799.](#)**General Policy Committee Minutes (B)****RECOMMENDATION**

The General Policy Committee approve the February 14, 2019 minutes.

[180799 February 14 Minutes 20190314.pdf](#)

**DISCUSSION OF PENDING REFERRALS**[180762.](#)**GTEC Management Services Agreement between the City and Santa Fe CIED (B)**

*Explanation:* On February 21, 2019, this item was included on the Regular City Commission consent agenda for discussion at the March 14, 2019, General Policy Committee as the "GTEC Lease Agreement (NB)." Staff would like to replace Legistar Item #180775 with this item, "GTEC Management Services Agreement between the City and Santa Fe CIED (B)."

*This item is rather extensive and not only covers the lease agreement as there is an existing Interlocal Agreement between City of Gainesville and Santa Fe College for GTEC Incubator Management Services that expires on June 30, 2019. This agreement can be renewed for periods of time up to five years if both parties concur and shall renew automatically for one-year terms up to five times, unless either party submits a cancellation notice in writing to the other party by a date no later than 90 days prior to expiration (which would be April 1, 2019).*

*The question to be discussed and deliberated upon by the General Policy Committee and the City Commission is what the direction to staff is on the Interlocal Agreement in light of the current status of GTEC, the pending expiration, the intent of Santa Fe College, the pending expiration of obligations to the EDA and the discussion around the Gainesville Community Redevelopment Agency relocating to the GTEC Building.*

*Fiscal Note:* To be determined and included during GPC Discussion on March 14, 2019.

**RECOMMENDATION**

The City Commission included the added modification to this General Policy Referral Item that would also replace Legistar Item #180775, to

*include the Interlocal Agreement between City of Gainesville and Santa Fe College for GTEC Incubator Management Services Agreement which requires action by April 1, 2019, the GTEC Building and CRA intent to relocate to this building. This discussion will still occur at the March 14, 2019, General Policy Meeting as initially recommended.*

Legislative History

2/21/19	City Commission	Approved as Recommended
3/7/19	City Commission	Approved as Recommended

[180762 COG SFC Interlocal GTEC Management Agreement 20190307.pdf](#)

180257.

**“Gainesville’s Food Systems: A Community Conversation” Update (B)**

*Explanation: On August 2, 2018, a new referral was made at the City Commission Meeting on the matter of the Food Policy, Food Economy & Urban Agriculture Group. The motion to add limited staffing to help with the work / goals of the Food Policy, Food Economy, and Urban Agriculture group passed unanimously among the six Commissioners present (Mayor Poe was absent). In a second motion, it was agreed that this topic would be addressed at the GPC meeting on April 20, 2019. The catalyst for these motions was the increasing concerns that citizens and community stakeholders were voicing to the City Commissioners regarding the issues of food accessibility and food insecurity existing in Gainesville. In the summer of 2018 Commissioners Johnson, Arreola, and Ward responded by convening regular ‘Food Policy’ special topic meetings that were open to the public. At these meetings residents, stakeholders, and commissioners shared ideas and concerns regarding food policy issues in Gainesville.*

*At the City Commission meeting on August 16, 2018, it was recommended that Food Policy be discussed at the next GPC meeting in September. At the GPC meeting on September 27, 2018 this item was discussed by the City Commission and a motion was passed that directed staff to engage UF in jointly scheduled public community meetings where UF, City, and community stakeholders would participate in a discussion around issues of food accessibility and food security in Gainesville. The Mayor agreed to send a letter / invitation out to community residents and organizations to promote community engagement in these meetings.*

*Since October 2018, staff in the Department of Strategic Initiatives have engaged in a community-based participatory research process to bring a more diverse population of residents and local stakeholders into the discussion of food accessibility issues. Interviews and informal focus groups have been held to gain insight about the specific challenges that residents face in terms of food access and security, as well as learn*

about the different community resources currently available that address these issues. The information gathered through this research process was used to inform the framework of the Food Policy Workshop held on February 12, 2019. At this workshop the City Commission, local stakeholders and citizens reviewed the information learned through staff's community-based research, discussed additional issues not yet identified, and brainstormed solutions to improve these issues. The feedback and ideas generated through community engagement at this workshop have been summarized and may be used to inform recommendations to the City Commission regarding next steps.

*Fiscal Note:* None

**RECOMMENDATION**

The General Policy Committee: 1) Hear a presentation from staff regarding the outcomes of the February 12th "Gainesville's Food Systems: A Community Conversation" Workshop; 2) Discuss the ideas for possible solutions generated by community members at the workshop; and 3) Agree to establish a Local Food System Advisory Board to advise the City Commission on next steps.

**Legislative History**

8/2/18	City Commission	Referred to the General Policy Committee
9/27/18	General Policy Committee	Approved, as shown above
2/12/19	City Commission	Heard

[180257A\\_Food Policy Workshop Agenda\\_20190314.pdf](#)

[180257B\\_Feb 12 Presentation PPT\\_20190314.pdf](#)

[180257C\\_Feb 12 Opening Slides\\_PPT\\_20190314.pdf](#)

[180257D - Summary Report - Food Policy Workshop\\_20190314.pdf](#)

[180257E - March 14 - Update Presentation\\_20190314.pdf](#)

[180761.](#)

**Special Event Permits - Project Update (B)**

*Explanation:* **Background**

The Special Event Permit project has been an ongoing process improvement initiative within the City Manager's office. The goal of the project is two-fold:

- Citizen-focused: to create a streamlined solution for event organizers to plan and execute their events within the City of Gainesville
- City-focused: to provide a holistic operational approach that supports events, focusing on health and human safety

**Analysis**

The current process to get an event permit in the City of Gainesville is outdated and cumbersome. It is manual, time-consuming process that relies on a paper form last updated April 30, 2007. Since then, the City

*has grown and events have changed. Updates to City ordinances should be reviewed and updated where necessary.*

*Process*

- *2017-2018. A small team of cross-departmental City employees undertook to create a new online application form.*
- *November 2018. The project was assigned to a committee of City employees to launch the online form. A usability test was conducted with event organizers. The result of this study was that digitizing the current process does not improve the citizen experience or enable the City to support events. We must design a more robust process first.*
- *December 2018 - March 2019. Staff met with all departments that handle special events to document current state, completed an ordinance review, and lead design thinking sessions with event organizers.*

*Fiscal Note: None*

**RECOMMENDATION**

*Staff to provide update on Special Events Permitting Process.*

**Legislative History**

2/21/19 City Commission Approved as Recommended

[180761\\_Events Project Update GPC\\_20190314.pdf](#)

[180402.](#)

**Construction Contracts of a Certain Size - Percentage of Apprenticeship Jobs if Awarded (B)**

*Explanation: At the September 20, 2018, City Commission Meeting, the Commission expressed interest in the city requiring contractors to have apprenticeship opportunities as a requirement for the city to do business with them. As a follow-up, staff recently met with various organizations, including CareerSource North Central Florida, Santa Fe College and the Institute for Workforce Innovation to discuss what organizations are currently doing regarding apprenticeships; to determine the level of involvement required by the city.*

**RECOMMENDATION**

*The General Policy Committee: 1) hear an update regarding this item and 2) further discuss as needed.*

**Legislative History**

9/20/18 City Commission Referred to the General Policy Committee

[180402\\_SantaFeCollege Apprenticeship Presentation\\_20190314.pdf](#)

[180402\\_DRAFT St Petersburg Model Apprenticeship and Hard to Hire Ordinar](#)

[180402\\_DRAFT St Petersburg Model Apprenticeship and Hard to Hire Ordinar](#)

[180498.](#)**General Policy Committee Referral List (B)****RECOMMENDATION**

*The General Policy Committee discuss the referral list.*

**Legislative History**

11/8/18	General Policy Committee	Continued
12/13/18	General Policy Committee	Withdrawn
1/10/19	General Policy Committee	Approved, as shown above
1/24/19	General Policy Committee	Approved, as shown above

[180498 GPC Referral List 20190314.pdf](#)

**MEMBER COMMENT****PUBLIC COMMENT****NEXT MEETING DATE****ADJOURNMENT**