

# **City of Gainesville**

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Meeting Agenda**

**May 22, 2019**

**5:30 PM**

**34 SE 13th Road, Room 5264**

## **Regional Transit System Advisory Board**

*Thomas Black (Chair)  
Barbara Scott (Member)  
Elizabeth Hauck (Member)  
Martha Miller (Member)  
Richard Nelson (Member)  
Christy Haven (Member)  
Zachariah Chou (Student Member)*

**CALL TO ORDER**

**ROLL CALL**

**ADOPTION OF THE AGENDA**

**APPROVAL OF MINUTES**

[181060.](#)

**Regional Transit System Advisory Board Minutes of March 27, 2019 (B)**

**RECOMMENDATION**

*The Regional Transit System Advisory Board approve the Minutes of March 27, 2019.*

[181060 Draft RTS CAB 3-27-19 Minutes 20190522](#)

**DISCUSSION OF PENDING REFERRALS**

[181061.](#)

**Regional Transit System Advisory Board Staff Updates (B)**

*Explanation: For the Board's consideration and discussion, staff will provide updates on projects and initiatives for the following areas:*

*ADA - ADA Transit Services Coordinator Mildred Crawford  
Customer Service - Customer Service Advocate Patti Wiggs  
Marketing Update - Marketing Specialist Tom Idoyaga  
Planning Update - Transit Planning Manager Kryz Ochia  
Transit Director's Report - Transit Director Jesus Gomez*

**RECOMMENDATION**

*The Regional Transit System Advisory Board receive the update from staff.*

[181061 Staff Updates 20190522](#)

[181062.](#)

**Regional Transit System (RTS) Draft Program of Projects (POP) FY 2019 (B)**

**This item is to present the Draft Program of Projects (POP) FY 2019 to the RTS Citizen Advisory Board.**

*Explanation: In order to remain eligible for federal and state funding, the Regional Transit System (RTS) is required annually to submit a Program of Projects (POP) to the Federal Transit Administration and a budget application for capital and operating projects to the Florida Department of Transportation. The application processes require notice to the public to provide opportunity for comment and input. The draft POP is presented*

to the RTS Citizen Advisory Board on May 22, 2019, and was published in the Gainesville Sun on May 13, 2019. Citizens will be able to comment at a public hearing during the public hearing at 6 PM held during the June 6, 2019 City Commission meeting. RTS ensures that the final POP incorporates modifications based on input during the public comment opportunities.

*Fiscal Note:* The revenue for the Program of Projects of \$35,637,500 is included in the Transportation Improvement Program approved by the Metropolitan Transportation Planning Organization.

**RECOMMENDATION**            The Regional Transit System Advisory Board discuss the draft Program of Projects for FY 2019.

[181062A Draft FY19 POP 20190522](#)

[180567.](#)

### Regional Transit System Advisory Board Annual Workplan (B)

*Explanation:* The Office of the Clerk of the Commission contacted staff and requested that an item be placed on the next agenda for the board to discuss "five (5) topics that can be referred to your Board/Committee from the Commission." In previous CAB meetings there have been discussions about the duties and responsibilities of the board and whether it would be beneficial to create an annual workplan. For the Board's consideration and discussion at the meeting in November, staff provided a schedule of the tentative 2019 meeting dates and a tentative list of items to be submitted to the City Commission in 2019. The board agreed to discuss the matter further at the next meeting, and asked each board member to bring one item back to discuss being added to the workplan.

**RECOMMENDATION**            The Regional Transit System Advisory Board discuss an annual workplan for 2019.

Kimberly Sweigard gave background on the new RTS Advisory Board Annual Workplan that is being requested by the new City Clerk. The workplan will provide information from Advisory Boards to the City Commission regarding items the Boards have been involved in and items the Boards would like the City Commission to know about. A work session was proposed to be held at 4:00pm prior to the scheduled CAB meeting on January 23rd. Discussion items could include ADA standards, Eastside service, fleet replacement, and staff continuity. Each board member should bring one (1) item to discuss being added to the list.

*Comment:* Chair Black suggested (10) topics from which to choose. Other members can email suggestions to Kimberly Sweigard. Jesus Gomez stated that Free Fare would be addressed at the next meeting.

[180567A Clerk Request 20181128.pdf](#)

[180567B Draft CAB 2019 Calendar 20181128.pdf](#)

[180567C Draft AI List 20181128.pdf](#)

[180567D Draft Work Program List from Chair Black 20190327.pdf](#)

[180567E Updated Work Program DRAFT 20190522](#)

**PUBLIC COMMENT**

**MEMBER COMMENT**

**NEXT MEETING DATE - July 24, 2019**

**ADJOURNMENT**