

City of Gainesville

*City Hall
200 East University Avenue
Gainesville, Florida 32601*



Meeting Agenda

June 13, 2019

5:30 PM

City Hall Auditorium

Utility Advisory Board

*Mary Alford
Michael Selvester
Wendell Porter
Wes Wheeler
Barry Jacobson
Carla Miles
Theresa Spurling-Wood
Tim Rockwell
Don Davis*

Persons with disabilities who require assistance to participate in this meeting are requested to notify the Office of the Equal Opportunity at 334-5051 or call TDD phone line at 334-2069 at least two business days in advance.

CALL TO ORDER**ROLL CALL****ADOPTION OF CONSENT ITEMS**[190044.](#)**Minutes of the April 30, 2019 Workshop, the May 8, 2019 Regular Meeting and the May 28, 2019 Special Meeting (B)**

Explanation: Staff has prepared minutes from the April 30, 2019 workshop, the May 8, 2019 regular meeting and the May 28, 2019 special meeting for the Board's approval.

Fiscal Note: None.

RECOMMENDATION

Approve the minutes of the April 30, 2019 workshop, the May 8, 2019 regular meeting and the May 28, 2019 special meeting as drafted.

[181023 UAB 4-30-19 Workshop 20190613](#)

[190044 UAB 5-8-19 Meeting Minutes 20190613](#)

[190044 UAB 5-28-19 Special Meeting Minutes 20190613](#)

[190047.](#)**Staffing Services Agreement with NAES (B)**

Explanation: In November 2017, the City acquired Deerhaven Renewable (DHR), formerly known as the Gainesville Renewable Energy Center (GREC). At the time of acquisition, GRU entered an Operation and Maintenance (O&M) Service Agreement with North American Energy Services (NAES) to continue operations of the DHR facility. In an effort to standardize operations at all four power plant sites, leverage the efficiency improvements of having one GRU staff, and make day-to-day operational decisions at the DHR plant, the utility intends to terminate the O&M service agreement with NAES and to hire their staff into City positions at DHR. For those positions not staffed on the initial transition to GRU employment, management will utilize NAES to provide continuity as we hire and train GRU employees to operate and maintain the site. This contract will be only for staffing services, not for managing the operations and maintenance of the plant. The staffing services agreement will begin on the termination of the O&M agreement. The City of Gainesville holds staffing services contracts that are utilized throughout the city for business purposes, and this will be an additional staffing services contract targeted with power generation expertise. Therefore this is in alignment with our practices.

Fiscal Note: The proposed change versus the Energy Supply budget will reduce costs by the amount of the NAES management fees and allow for direct control

over the personnel.

RECOMMENDATION

Approve the contract for staffing services with NAES and authorize the General Manager to execute the contract, subject to approval of the City Attorney as to form and legality.

[190047_NAES_Service_Contract_20190613](#)

ADOPTION OF THE AGENDA

CITIZEN COMMENT

STATE OF THE UTILITY

[190061.](#)

GRU Operational Update for the Month of May 2019 (B)

Explanation: Staff has prepared a report of data related to GRU's operations for the month of May 2019.

Fiscal Note: None.

RECOMMENDATION

Receive report.

[190061_Ops_Update_May_2019_All_Depts_20190613](#)

OLD BUSINESS

[180258.](#)

Utility Advisory Board's Draft Energy Policy for the City of Gainesville (B)

Explanation: The City Commission and UAB met jointly on October 30, 2018, to discuss the UAB's draft work plan. The Board expressed the desire to focus on creation of an energy policy for the City of Gainesville and the Commission agreed. Since that time, the UAB has held a series of workshops to work on crafting the policy document and presented the draft to the City Commission in a joint meeting on April 23, 2019. The Commission received the presentation and gave direction for the Board to continue their work. At their May 8, 2019 regular meeting, the Board discussed a possible timeline for completion of the work and incorporating public workshops for engaging citizens in the drafting process. At their May 30, 2019 workshop, the Board discussed potential options for public engagement and agreed that the document needed additional work before involving citizens. The Board agreed that each member would work on revising any parts of the document in which they were interested and Member Alford would work the edits into one document.

Fiscal Note: None at this time.

RECOMMENDATION *Discuss and take any action deemed appropriate.*

[180258 UAB Work Plan Draft 20181011](#)
[180258 UAB Workplan - w-Assignments 20181108](#)
[180258 UAB FY18-19 Work Plan 20181127](#)
[180258 MS -Draft policies 20190110](#)
[180258 Diversification of Energy Sources Draft - W Wheeler 20190226](#)
[180258 Draft Energy Policies - B Jacobson 20190226](#)
[180258 Efficiency of Transportation Draft-W Wheeler 20190226](#)
[180258 Energy Policy - Mary Alford - DRAFT 20190226](#)
[180258 Renewable Energy Portfolio Draft - W Wheeler 20190228](#)
[180258 UAB Energy Policy Items W Porter Draft 20190226](#)
[180258 Energy Policy Working Draft 20190326](#)
[180258 Utility and Energy Policy 3.27.19 Alford Draft 20190411](#)
[180285 Utility and Energy Policy 3.27.19 Rockwell Draft 20190411](#)
[180258 UAB Energy Policy Presentation 20190423](#)

NEW BUSINESS

[190062.](#)

Overview of the USDA's Rural Development Broadband Loan and Grant Programs (B)

Explanation: In September 2018, at the direction of the City Commission, staff engaged a consultant to do a study to determine the feasibility of the City and County providing affordable internet services to customers in GRU's service territory and perhaps including the other municipalities in Alachua County. In conjunction with the city's efforts, the Utility Advisory Board invited staff from the USDA to give a presentation about their broadband loan and grant programs to determine if the City may be eligible to participate.

Fiscal Note: None.

RECOMMENDATION *Hear a presentation from USDA staff.*

[190062 Telecom USDA Program 20190613](#)
[190062 RD FactSheet RUS CommunityConnect 20190613](#)
[190062 RD FactSheet RUS FarmBillBroadbandLoans 20190603](#)
[190062 ReConnect Program Factsheet 20190613](#)

[190063.](#)

Gainesville Regional Utilities Energy Risk Management Hedging

Program (B)

Explanation: In accordance with Gainesville Regional Utilities Energy Risk Management Policy and the purchase of financially traded instruments along with the exit of our current Futures Commission Merchant (FCM) from the governmental entities segment of the futures market, Gainesville Regional Utilities is in need of a new FCM to transact trades to hedge fuel and electric energy prices. After evaluation of potential FCM firms, Gainesville Regional Utilities has selected to use the services of ADM Investor Services, Inc.

Fiscal Note: None.

RECOMMENDATION

The City Commission authorize the General Manager, or his designee, to:

1) Approve the purchase of financial instruments on the New York Mercantile Exchange to hedge fuel and electric energy prices; and

2) Enter into such agreement(s) as may be necessary to affect transactions with ADM Investor Services, Inc. by adoption of Corporate Resolution and/or a similar financial brokerage firm through the Credit and Risk Control Department of The Energy Authority, subject to approval of the City Attorney as to form and legality.

[190063 Fuel Hedging Presentation 20160613](#)

MEMBER COMMENT**CITIZEN COMMENT****NEXT MEETING DATE**

*Workshop - June 25, 2019
Regular Meeting - July 11, 2019*

ADJOURNMENT