

City of Gainesville

City Hall
200 East University Avenue
Gainesville, Florida 32601



Meeting Agenda

July 21, 2021

9:00 AM

Room 016, City Hall, 200 East University Avenue

Board of Trustees/Police & Fire Retirement Plan

Eugene Dugan (Chairperson)
Bruce Giles (Trustee)
Steve Varvel (Trustee)
Walter Barry (Trustee)
Harvey Lewis (Trustee)

If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352) 334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 1-877-955-8707.

MEETING DETAILS

This meeting of the Board of Trustees for the Gainesville Consolidated Police Officers' and Firefighters' Pension Plan will be held in-person in the Gainesville City Hall Room 016, but participation will also be provided through Zoom and dial-in access.

Join Zoom Meeting

[https://us02web.zoom.us/j/86855553502?](https://us02web.zoom.us/j/86855553502?pwd=RFJCQTQzYkNHNmtrmZ0JmeURDYWMvdz09)

pwd=RFJCQTQzYkNHNmtrmZ0JmeURDYWMvdz09

Meeting ID: 868 5555 3502

One tap mobile

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*+13017158592,,86855553502#,,,,*530769# US (Washington DC)*

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 868 5555 3502

Find your local number: <https://us02web.zoom.us/u/kzbDpZ4CR>

CALL TO ORDER

ROLL CALL

ADOPTION OF THE AGENDA

APPROVAL OF MINUTES

[210091.](#)

Regular Meeting Minutes of May 26, 2021 (B)

RECOMMENDATION

The Board of Trustees review the regular meeting minutes of May 26, 2021 and take any action deemed appropriate.

[210091 BOT P&F Pension Minutes 20210526](#)

BOARD ATTORNEY UPDATE

PRESENTATION

[210102.](#)

Revised FY19 Actuarial Valuation Report for the Gainesville Consolidated Police Officers' and Firefighters' Retirement Plan (B)

RECOMMENDATION

The Board of Trustees review and approve the revised Gainesville Consolidated Police Officers' and Firefighters' Retirement Plan Fiscal Year 2019 Actuarial Valuation Report for submission to the Florida Division of Retirement.

[210102_Gainesville P&F Actuarial Valuation 100119 Revised_20210623](#)

[210176.](#)

FY20 Actuarial Valuation Report for the Gainesville Police Officers' and Firefighters' Retirement Plan (B)

RECOMMENDATION

The Board of Trustees review and approve the Gainesville Police Officers' and Firefighters' Retirement Plan Actuarial Valuation Report Fiscal Year 2020 for submission to the Florida Division of Retirement.

[210176_FY20 Gainesville Police & Fire Pension Actuarial Valuation_20210721](#)

[210176_FY20 Gainesville Police & Fire Pension Plan Actuarial Val Presentation](#)

[210177.](#)

FY20 Financial Statements and Independent Auditor's Report for the Gainesville Consolidated Police Officers' and Firefighters' Retirement Plan (B)

RECOMMENDATION

The Board of Trustees review and approve the Gainesville Consolidated Police Officers' and Firefighters' Retirement Plan Fiscal Year 2020 Financial Statements and Independent Auditor's Report.

[210177_Fiscal Year 2020 Consolidated Police Officers' and Firefighters' Retirer](#)

OLD BUSINESS

NEW BUSINESS

INFORMATIONAL ITEMS

[210192.](#)

Florida Division of Retirement Actuarial Valuation Acceptance Letters for the Gainesville Consolidated Police Officers' and Firefighters' Retirement Plan (B)

RECOMMENDATION *The Board review Florida Division of Retirement Actuarial Valuation Acceptance Letters for the Plan. No action is necessary.*

[210192_State Acceptance P&F 2013 - 2016_20210721](#)

[210192_State Acceptance P&F 2017 - 2019_20210721](#)

[210193.](#)

FY20 and FY21 Gainesville Consolidated Police Officers & Firefighters Pension Plan Employer Contributions (B)

RECOMMENDATION *The Board review the FY20 and FY21 actuarially determined employer contribution amounts & rates for the Gainesville Consolidated Police Officers & Firefighters Pension Plan. No action is necessary.*

[210193_FY20 & FY21 Police & Fire Pension Plan Employer Contributions Com](#)

Public Meeting Requirements

Due to misleading statements made by citizen attendees at recent Board meetings, staff requested that the City Attorney provide the Board with Florida public meeting requirement information. The City Attorney provided the following feedback:

The Sunshine Law has four requirements for a public meeting: (1) Reasonable notice of the meeting must be given (notice at such time and in such manner as will enable interested members of the public to attend the meeting); (2) The meeting must be open to the public. While the Sunshine Law does not specify where a meeting must be held, it does prohibit meetings at any facility which discriminates, which is not accessible to persons with disabilities or otherwise operates in a manner that unreasonably restricts public access to the meeting place; (3) Minutes of the meeting must be taken (a brief written summary reflecting the events of the meeting, they do not have to be extensive/exhaustive); and (4) The public must be given a reasonable opportunity to be heard prior to official action on a proposition. There are some exceptions to #4, such as ministerial acts (e.g., ceremonial proclamations) and reasonable time and manner restrictions are permissible (e.g., 3 minutes per speaker, staying on topic).

Audio and/or video recordings are not legally required. However, if the City creates such a recording, it is a public record and should be retained (per the State Retention Laws) and provided upon request in accordance with the City's Public Records Policy. Staff may decide to post such recordings on the City's website so that interested persons can view it there instead of having to make a public records request, but that is a policy decision, not something required by law.

Also, there is no legal requirement that agendas or back-up reports/materials be prepared/published/posted. Just like audio & video recordings, if agendas and back-up are prepared, they become public record (assuming they do not fall within one of the narrow statutory exemptions) which must be provided upon request. The City's practice for most public meetings (again a policy decision, not legal requirement) has been to prepare agendas for meetings with specific agenda items

that contain links to the back-up through the City's Legislative Portal, Legistar.

Board Attorney Robert Klausner has reviewed and agrees with this information.

Florida Statutes Chapter 175 and 185 Police & Fire Pension Board Officers Language

Florida Statutes Sections 175.061 and 185.05 both contain the following language concerning the election of Police & Fire Pension Board officers:

"The trustees shall by a majority vote elect from their number a chair and a secretary. The secretary of the board shall keep a complete minute book of the actions, proceedings, or hearings of the board. The trustees shall not receive any compensation as such, but may receive expenses and per diem as provided by Florida law."

PUBLIC COMMENT

MEMBER COMMENT

NEXT MEETING DATE

The next Board meeting is scheduled for Wednesday, August 25th at 9:00 a.m., in Gainesville City Hall Room 016.

ADJOURNMENT

[990562](#)

REQUIREMENT

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, PERSON NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING ARE REQUESTED TO NOTIFY THE EQUAL OPPORTUNITY DEPARTMENT AT 334-5051 OR CALL THE TDD PHONE LINE AT 334-2069 AT LEAST 48 HOURS IN ADVANCE.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, THEY WILL NEED A RECORD OF THE PROCEEDING, AND FOR SUCH PURPOSE, THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. FLORIDA STATUTES 286.0105

THIS MEETING MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY A TELEPHONE CONFERENCE CALL. THE ABOVE LOCATION, WHICH IS ORDINARILY OPEN TO THE PUBLIC SHALL SERVE AS AN ACCESS POINT, PERSON WISHING TO ATTEND SHOULD APPEAR AT THE ACCESS POINT, WHERE TELEPHONE ACCESS TO THE MEETING WILL BE PROVIDED.

