

**City of  
Gainesville**

Procurement Division  
(352) 334-5021(main)

Issue Date: December 7, 2021

**REQUEST FOR QUALIFICATIONS:** CMGR-220023-ARPA-GD  
Consultant for Distribution of Non-Profit ARPA Funds

PRE-PROPOSAL MEETING:  Non-Mandatory  Mandatory  N/A  Includes Site Visit  
DATE: Wednesday, December 15, 2021 TIME: 8:00am  
LOCATION: Zoom - All Zoom meeting access information can be located in Exhibit D

SUPPLIER QUESTIONS DUE DATE: Thursday, December 16, 2021, 3:00pm

**DUE DATE FOR UPLOADING PROPOSAL:** Tuesday, December 21, 2021, 3:00pm

**SUMMARY OF SCOPE OF WORK:** The City of Gainesville is seeking organizations to coordinate the distribution of funds granted via ARPA (American Rescue Plan Act) - State and Local Fiscal Recovery Fund through the State of Florida. The City desires to distribute \$7 million of the funds to non-profit organizations within the boundaries of the City of Gainesville and is seeking qualified organizations to equitably manage the distribution and compliance of the funding.

For questions relating to this solicitation, contact:

Gayle Dykeman, Procurement Specialist 3, [dykemangb@cityofgainesville.org](mailto:dykemangb@cityofgainesville.org)

Respondent is not in arrears to City upon any debt, fee, tax or contract:

Respondent is NOT in arrears  Respondent IS in arrears

Respondent is not a defaulter, as surety or otherwise, upon any obligation to City:

Respondent is NOT in default  Respondent IS in default

Respondents who receive this solicitation from sources other than City of Gainesville Procurement Division or DemandStar.com MUST contact the Procurement Division prior to the due date to ensure any addenda are received in order to submit a responsible and responsive offer. Uploading an incomplete document may deem the offer non-responsive, causing rejection.

ADDENDA ACKNOWLEDGMENT: Prior to submitting my offer, I have verified that all addenda issued to date are considered as part of my offer: Addenda received (list all) # \_\_\_\_\_

Legal Name of Respondent: Community Foundation of North Central Florida

DBA: \_\_\_\_\_

Authorized Representative Name/Title: Barzella Papa, President: CEO

E-mail Address: b.papa@cfncf.org FEIN: 59-3532330

Street Address: 3919 W. Newberry Rd, Gainesville 32607

Mailing Address (if different): \_\_\_\_\_

Telephone: (352) 367-0060

Fax: (\_\_\_\_\_) \_\_\_\_\_

By signing this form, I acknowledge I have read and understand, and my business complies with all General Conditions and requirements set forth herein; and,

Qualifications Submittal is in full compliance with the Specifications.

Qualifications Submittal is in full compliance with the Specifications except as specifically stated and attached hereto.

SIGNATURE OF AUTHORIZED REPRESENTATIVE: \_\_\_\_\_

SIGNER'S PRINTED NAME: Barzella Papa

DATE: 12-21-21



# COMMUNITY FOUNDATION of North Central Florida

3919 W Newberry Rd, Suite 3 • Gainesville, FL 32607 • Tel 352.367.0060 • Fax 352.378.1718

On behalf of the Community Foundation of North Central Florida, we submit this proposal to assist the City of Gainesville with the distribution of American Rescue Plan funds to our local nonprofit sector.

Founded in 1998, the Community Foundation of North Central Florida is a local nonprofit organization committed to promoting and sustaining philanthropy in our community. We are uniquely positioned to assist with this process based on our resources, expertise, and knowledge of the sector. Since our inception, we have distributed more than \$35 million in grants and support to nonprofit organizations.

## **SCOPE OF WORK**

### **Program Description Proposal (2.1)**

#### **Phase 1: Organizational Verification – January 15 – February 15, 2022**

Managed by the Foundation's Director of Programs, the Philanthropy Hub is our community's only online searchable database of nonprofit organizations. Nonprofits may register on the Hub, free of charge, and in order to receive verification from the Foundation, they must comply with a rigorous 100-point reporting requirement. Financials are verified directly from the IRS to provide complete transparency to funders. The Hub currently has 153 local organizations of which 108 are verified by the Foundation.

During this phase, Foundation staff will confirm applicants' area of service, gross revenues, and compliance with state and federal legal requirements.

Phase 1 will include the following community engagement activities:

- On January 14, the Foundation would host an orientation for eligible organizations.
- The Foundation will host weekly support calls every Friday morning for the four-week period following the orientation.
- We will provide individual support to help organizations receive verification

Capacity Building included:

- The process of responding to Hub's reporting requirements is a useful exercise for nonprofits to recognize components of leading practices.
- The Foundation will provide individual support for organizations who need assistance with compliance i.e. state registrations, updated tax returns, etc.

#### **Phase 2: Online Grant Management: February 14 – March 7, 2022**

Utilizing our online Grants Management Tool, eligible nonprofits would receive an invitation to apply upon completion of the Hub verification process. Applicants will submit their applications through a secure online platform that evaluators would also have access to begin the recommendation phase. Part of this work would be contracted with a local grants manager.





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With the confirmation of revenues and compliance completed in Phase 1, applicants will be required to demonstrate impact of COVID, use of ARPA funds if awarded, and other criteria set forth by the City of Gainesville.

Extended Community Engagement would include:

- Orientation for Grants Application Process
- Ongoing weekly support
- Online tools and resources for FAQs

Capacity Building included:

- The Foundation will provide a grant writing workshop at no charge to participants
- Ongoing individual support

### **Phase 3: Recommendations**

Foundation staff, board and/or volunteer committee will work with city to make final recommendations for funding by March 31, 2022.

### **Post-Distribution: Organizational Support & Reporting**

As we understand this funding may be distributed over multi-years, the Foundation would also provide annual verification reports to the city during the entire grant period.

Quarterly reports will be submitted to the City in accordance with the requirements of the ARPA award.

### **Respondent Minimum Qualifications (2.3)**

Based in Gainesville, the Community Foundation of North Central Florida has successfully operated as a grantmaking organization since 1998. Audited financial statements for the past 15 years are available for review with the most recent three years' statements posted to the Foundation's website. For the past five years, our annual grants are as follows:

2021: \$4.1 million  
2020: \$3.7 million  
2019: \$3.1 million  
2018: \$2.3 million  
2017: \$3.7 million

In October 2020, the Foundation partnered with Alachua County and Carr, Riggs, and Ingram to facilitate and expedite CARES Act funding to the local nonprofit sector. Utilizing our database, the Foundation vetted and verified organizations for Carr, Riggs, and Ingram in order to meet the distribution deadline. Approximately \$3 million was distributed in a 6-week timeframe.





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## Statement of Qualifications

### 1. Project Understanding and Approach

It is the Foundation's understanding that the City wishes to distribute needed funds as soon as possible. With our systems already in place and the nonprofit sector already familiar with the Foundation and our procedures, we are confident that we can get recommendations completed by the end of the first quarter of 2022.

It is the Foundation's understanding that the City wants these funds distributed equitably. As part of the Community Foundations of Florida, we have access to colleagues and their practices around the state who are also working with their local governments to distribute ARPA funds equitably. With our expertise, we realize and understand the challenges of smaller organizations. We are prepared to work with organizations individually and provide resources they need to obtain funding once they are verified.

### 2. Project Staff

Barzella Papa, President and CEO of the Foundation, will assume the lead in overseeing the implementation of this project. She has served in the CEO capacity for more than 15 years and has managed the distribution of more than \$30 million in grants during her tenure. She is a Certified Fund Raising Executive since 2010, certified BoardSource Governance consultant, and a certified 21/64 advisor in family philanthropy. During her tenure, she has launched such successful initiatives as the Women's Giving Circle, the Amazing Give, and the Center for Nonprofit Excellence. She is the past president of the Junior League of Gainesville and an alumna of Leadership Florida Class XXVII. She currently serves as the vice chair for the Community Foundations of Florida and on the board of an \$85 million private foundation that also provides grantmaking support to the Gainesville community.

Lesley Banis has been working in nonprofits for more than 15 years in North Central Florida. After graduating from the University of Florida, she started her career as the Executive Director of the Sebastian Ferrero Foundation and has served on many community boards including the Junior League of Gainesville, Leadership Gainesville Alumni Association and the Alachua County Perinatal Mental Health Coalition. Lesley is a graduate of the Leadership Florida Connect IV class. She started as Director of Programs at the Community Foundation of North Central Florida in 2016. She holds a certified fundraising executive (CFRE) certificate, having raised more than \$20 million for nonprofits in our community. Lesley is also a Certified Board Source Trainer specializing in nonprofit board governance and fundraising. She works with more 100 nonprofits each year in her role at the Community Foundation.

Nancy Parks has worked in Finance and Administration at the Community Foundation of North Central Florida since January 2018. She manages banking, data management within the Community Suite/Foundant system, and communication with investment advisors, donors, and grantees. Nancy earned her B.A. from Northwestern University and her M.A. from Yale University, and is a certified 21/64 Advisor.





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If selecting, we would seek to contract with an experienced grants manager to ensure eligible organizations complete the application process.

### **3. Qualifications of Firm**

Governed by a 25-member Board of Directors, the Community Foundation of North Central Florida is the leader in local philanthropy. We currently manage more than 130 charitable funds, \$24 million actively under management, and we distribute an average of \$3.4 million in grants annually. We also have an additional \$20 million in documented planned gifts.

In January 2020, the Foundation launched The Philanthropy Hub to build the capacity of local nonprofit organizations, provide transparency to the community, and to partner with other funders to expedite local grantmaking. Since the launch, we have partnered with the Children's Trust and the county to expedite funding for the Trust and Cares Act.

The Community Foundation has maintained compliance with U.S. National Standards for Community Foundations set forth by the Council on Foundations since 2008. This is the most rigorous peer-to-peer review of leading practices in the community foundation field. The Foundation is a member of the Community Foundations of Florida, the Florida Philanthropic Network, the Florida Nonprofit Alliance, and the Council on Foundations in Washington, D.C.



# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Community Foundation of North Central Florida**

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.  
**3919 W. Newberry Rd, Suite 3**

6 City, state, and ZIP code  
**Gainesville, FL 32607**

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See specific instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

Employer identification number

5	9	-	3	5	3	2	3	3	0
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## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ 

Date ▶ **12-13-21**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

EXHIBIT B  
RESPONDENT VERIFICATION FORM

LOCAL PREFERENCE (Check one)

Local Preference requested: .....  YES  NO

A copy of the following documents must be included in your submission if you are requesting Local Preference:

- Business Tax Receipt
- Zoning Compliance Permit

Qualified Small Business and/or Service Disabled veteran Business Status (Check one)

Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Small Business? .....  YES  NO

Is your business qualified, in accordance with the City of Gainesville's Small Business Procurement Program, as a local Service-Disabled Veteran Business? .....  YES  NO

REGISTERED TO DO BUSINESS IN THE STATE OF FLORIDA

Is Respondent registered with Florida Department of State's, Division of Corporations, to do business in the State of Florida? .....  YES  NO (refer to Part 1, 1.6, last paragraph)

If the answer is "YES", provide a copy of SunBiz registration or SunBiz Document Number (# N98000005158)

If the answer is "NO", please state reason why:

**DIVERSITY AND INCLUSION** (Applies to solicitations above \$50,000)

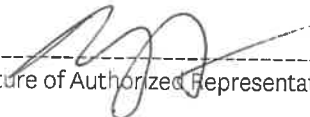
Does your company have a policy on diversity and inclusion?  YES  NO

If yes, please attach a copy of the policy to your submittal.

Note: Possessing a diversity and inclusion policy will have no effect on the City's consideration of your submittal, but is simply being requested for information gathering purposes.

Community Foundation of North Central Florida  
Respondent's Name

Barzella Papa, President : CEO  
Printed Name/Title of Authorized Representative

  
Signature of Authorized Representative

12-21-21  
Date

Items that are ~~struck out~~ are not relevant to this solicitation.



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

## Detail by Entity Name

Florida Not For Profit Corporation

COMMUNITY FOUNDATION OF NORTH CENTRAL FLORIDA, INC.

### Filing Information

<b>Document Number</b>	N98000005188
<b>FEI/EIN Number</b>	59-3532330
<b>Date Filed</b>	09/04/1998
<b>State</b>	FL
<b>Status</b>	ACTIVE
<b>Last Event</b>	NAME CHANGE AMENDMENT
<b>Event Date Filed</b>	04/19/2012
<b>Event Effective Date</b>	NONE

### Principal Address

3919 W. Newberry Road  
Suite 3  
GAINESVILLE, FL 32607

Changed: 01/17/2014

### Mailing Address

3919 W. Newberry Road  
Suite 3  
GAINESVILLE, FL 32607

Changed: 01/17/2014

### Registered Agent Name & Address

PAPA, BARZELLA  
3919 W. Newberry Road  
Suite 3  
GAINESVILLE, FL 32607

Name Changed: 02/20/2007

Address Changed: 01/17/2014

### Officer/Director Detail

#### **Name & Address**



Title Secretary

KENDZIOR, TONY  
6382 SW 48th Dr  
GAINESVILLE, FL 32608

Title Chairman

Potapow, Jr. , Michael G.  
11373 SW 27th Ave  
GAINESVILLE, FL 32608

Title P

PAPA, BARZELLA  
3919 W. Newberry Road  
Suite 3  
GAINESVILLE, FL 32607

Title Treasurer

Reyes, Bryan  
622 SW 128th Ter  
Newberry, FL 32669

Title VC

Labarta, Maggie, Dr.  
9623 SW 34th Ln  
Gainesville, FL 32608

**Annual Reports**

<b>Report Year</b>	<b>Filed Date</b>
2019	05/20/2019
2020	04/23/2020
2021	04/28/2021

**Document Images**

<a href="#">04/28/2021 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/23/2020 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/20/2019 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/04/2018 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/15/2017 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/09/2016 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/11/2015 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/17/2014 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>

<a href="#">04/11/2013 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/19/2012 -- Name Change</a>	<a href="#">View image in PDF format</a>
<a href="#">01/10/2012 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/02/2011 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/16/2010 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/29/2009 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/14/2008 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/20/2007 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/29/2006 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/24/2005 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">05/03/2004 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/30/2003 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">03/06/2002 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">04/30/2001 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">01/18/2000 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">02/25/1999 -- ANNUAL REPORT</a>	<a href="#">View image in PDF format</a>
<a href="#">09/04/1998 -- Domestic Non-Profit</a>	<a href="#">View image in PDF format</a>

# Equity and Inclusion Action Steps by the Community Foundation

As our country works towards creating a more equitable society for all, here in Alachua County our nonprofit sector has long recognized the need for more access for underserved populations and has been providing services to fill those gaps for decades. From offering empowerment groups for minority youth and financial literacy programs to reduce poverty to providing food and shelter for people in need and quality childcare focused on school-readiness, our local nonprofit sector has been working diligently to provide equitable access for all.

However, according to BoardSource, the leading governance resource within the nonprofit sector, the leadership landscape of the nonprofit community nationally has predominately remained white over the last 25 years. Nationally, 90% of chief executives and 84% of board members report as Caucasian with 27% of boards consisting of all white members.

When these numbers were presented to the Community Foundation of North Central Florida, it was time to act locally. The Foundation is dedicated to equity work within our community including assembling and listening to feedback and insights of our Equity Task Force, convening local diversity and inclusion officers from across industries to share leading practices, and providing governance training to community members from diverse backgrounds and connecting them to nonprofits in need of board leadership.

We are committed to social change and recommend the following action steps toward racial equity and accountability for the social sector:

- 1. Adopt and measure equity as a core value within your organization.**
  - a. Organizations should partake in in-depth board assessments that identify board composition, how they arrived at this point, and how to proceed forward with equity at the forefront of the work they are doing.
  - b. Organizations should conduct a routine *mission audit*: Who are you? Who do you serve? Let this guide your organization in creating an authentic mission that reflects the needs of those you serve through your programming.
  - c. Promote diversity within your leadership team by having candid conversations about diversity and inclusivity and including these goals within your organization's strategic plan.
- 2. Raise awareness surrounding the lack of diversity within the nonprofit sector specifically at the governance and executive level.**
  - a. Through The Philanthropy Hub, our community's local nonprofit database, we will be able to ascertain data specifically around Alachua County nonprofits including their current board and executive composition. This will provide the transparency needed to create immediate and long-term strategic planning around our local equity issues.
  - b. Training top leadership including Board chairs and organization directors will help raise awareness and provide solutions to common challenges.
- 3. Recruit, retain, and promote minorities within the local nonprofit community, specifically at the Board and Executive levels.**

- a. Appoint qualified community members to board positions who may not yet be CEOs or senior level executives within their professional organizations. Create awareness of how nonprofit service can open doors to other industries. Historically, Black community members have not had the opportunity to serve in these positions so to limit board participation to those titles continues to foster the problem. Encourage board service as a pathway to professional achievement, rather than requiring professional status as a precondition. This will benefit both board members and organizations. We charge the nonprofit sector to look to fill these seats with members of the community whose skill sets match the needs of the organization.
- b. Create an executive leadership path by training current staff on how to serve at an executive leadership level with a strategic goal of promoting from within. Company culture carries significant weight so promoting those that know and understand your mission best will help with retention. We suggest creating a track that promotes from within and recognizes the advantages of diverse perspectives.

**4. Work towards cultural competence within your organizations to prevent representation-ism.**

- a. Representation-ism is the practice of adding minorities solely for the sake of creating a diverse population, which does not create an inclusive environment where ideas from all are welcomed to the table. Cultural competence is a constructive practice that combats representation-ism. Cultural competence occurs when an organization allows for many different behaviors, attitudes, and policies and works effectively in cross-cultural settings to produce better outcomes. Cultural competence acknowledges and validates who people are by focusing on the organization's culture, while removing the need to place blame and assume guilt.
- b. Create an inclusion, diversity, equity, and access resource directory that includes topics that pertain to your organization, your industry, and your staff's development-.
- c. Educate the governing board about equity issues within our community. This can be achieved by establishing collaboration within the nonprofit and for-profit sectors surrounding inclusion, diversity, equity, and access efforts. When we are working together, we learn new and innovative ways to face a challenge head on.

As we work toward a more equitable society, we must turn the lens upon ourselves and truly reflect upon our actions and their effects. The following members from the Community Foundation's Equity Task Force have done so and we ask that you do the same with your nonprofit.

EXHIBIT C  
REFERENCE FORM

Name of Respondent: Community Foundation of North Central Florida

Provide information for three references of similar scope performed within the past three years. You may include photos or other pertinent information.

#1 Year(s) services were provided (i.e. 1/2015 to 12/2018):..... 6/2020 - present  
Company Name: Children's Trust of Alachua County  
Address: 802 NW 5th Ave, Ste. 100  
City, State Zip: Gainesville, FL 32601  
Contact Name: Colin Murphy  
Phone Number: 352-374-1830 Fax Number: \_\_\_\_\_  
Email Address: Cmurphy@childrenstrustofalachua.com

#2 Year(s) services were provided (i.e. 1/2015 to 12/2018):..... 10/2020 - 11/2020  
Company Name: Carr Pigg's Ingram  
Address: 4010 NW 25th Place  
City, State Zip: Gainesville, FL 32606  
Contact Name: April Shuping  
Phone Number: 352-372-6300 Fax Number: \_\_\_\_\_  
Email Address (if available): ashuping@cripa.com

#3 Year(s) services were provided (i.e. 1/2015 to 12/2018):..... 10/2020 - 11/2020  
Company Name: Alachua County  
Address: 218 SE 4th Street  
City, State Zip: Gainesville, FL 32641  
Contact Name: Claudia Tuck  
Phone Number: 352-241-6704 Fax Number: \_\_\_\_\_  
Email Address (if available): ctuck@alachuacounty.us

*This page must be completed and uploaded to DemandStar.com with your Submittal.*