

210759.

DEPARTMENT RECOMMENDATION OF
BID (ITB, RFP, BEB, RFQ) INTENDED AWARD

To: **Purchasing, Box 32** Attn: Gayle Dykeman (Buyer)

Bid #: CMGR-220032-ARPA-GD Bid Due Date: December 21, 2021; 3:00pm EST

Bid Title: Consultant for Distribution of Non-Profit ARPA Funds

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

FIRM NAMES	FINAL RANKING
Baker Tilly	1
CliftonLarsonAllen LLP (dba CLA)	2
Community Foundation of North Central Florida	3
UHY Advisors Mid-Atlantic MD, Inc.	4
iParametrics, LLC	5

Bid award amount: \$ To be negotiated

Justification for the Recommendation:

The result of the 4 member staff evaluation team for this solicitation is above. The team recommends negotiating with the first ranked Supplier for a contract.

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications.

Recommended by: Cintya Ramos Phone: 352-393-8782
SIGNATURE
Cintya Ramos

PRINTED NAME
Title: Director, Budget & Finance Date: 1/4/2022

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: ☒ Yes City Commission meeting on January 6, 2022 (date confirmed of approved agenda item).

☐ No City Commission approval is not required: (Indicate Policy exemption section (i.e. Sec 7.1(c)) Vendor is active in the Advantage Financial System - Department is responsible to obtain appropriate documentation to activate vendor.