

Memo



Legislative Item No. 130334

DATE: October 3, 2013
TO: Honorable Mayor and Members of the City Commission
FROM: Kurt Lannon, Clerk of the Commission *KL*
SUBJECT: City Commission Referral Status Report

Attached you will find the current list of outstanding referrals with their status updates provided by staff.

KLM/blb

Office of the City Commission
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**City Commission Referrals to
Audit, Finance & Legislative Committee
as of September, 2013**

Referred Date	Referral Number	Referral	Due Date	Status
9/9/2013	130313	Fire Assessment Hardship	3/9/2014	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.
8/20/2013	130276	Public Records/Clerk's Office	2/20/2014	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.
7/25/2013	130176	City Commission Salary	1/25/2014	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.
7/18/2013	130170	Gainesville Chamber of Commerce Recommendations for Small Businesses	1/18/2014	This item was discussed at the August 29, 2013 AFLC meeting and was retained in Committee for further discussion.
7/18/2013	130169	Contract Recommendations	1/18/2014	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.
7/18/2013	130131	Public Records Requests	1/18/2014	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.
6/6/2013	130071	Best Practice Re: Use of Outside Counsel	12/6/2013	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.
2/21/2013	120890	County Participation on RUC	8/21/2013	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.
2/7/2013	120869	Bids & Change Order Process	8/7/2013	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.
1/3/2013	120709	Strategic Initiative 4.2 Implement Government 2.0 Strategy	N/A	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.

**City Commission Referrals to
Audit, Finance & Legislative Committee
as of September, 2013**

11/15/2012	120587	City Commission Emails on the Internet Referral	5/15/2013	This item will be scheduled for discussion at a future Audit, Finance and Legislative Committee meeting.
11/15/2012	120586	Dual Diploma Program Referral	5/15/2013	Recommend removal from referral list. The City's Code Enforcement Manager has indicated that this issue was addressed by the State of Florida in their most recent Legislative session.
7/19/2012	120207	Policy and Procedures to Manage Risk in the Urban Forest	1/19/2013	This item was discussed at the January 29, 2013 AFLC meeting and was retained in Committee for further discussion.
5/17/2012	120044	Early Voting Site on the University of Florida (UF) Campus	11/17/2012	This item was discussed at the August 29, 2013 AFLC meeting and was retained in Committee for further discussion.
11/4/2010	100507	Funding RTS Routes and Associated ADA Service Outside the City Limits	5/4/2011	This item was discussed at the November 2010, January 2011 and April 2011 Audit, Finance and Legislative Committee meetings, leading to City Commission approval of a revised RTS service rate policy on May 5, 2011. On August 29, 2011, the City and County Commissions jointly discussed this issue. On September 1, 2011, the City Commission approved a motion to establish a FY12 Base Level Transit Services rate of \$61 per hour and directed staff to develop a plan for establishing and funding a Capital Replacement Fund.
4/1/2010	090893	Supervisor of Elections Contract	4/1/2011	This item will be scheduled for discussion with the Alachua County Supervisor of Elections at a future Audit, Finance and Legislative Committee meeting.

City Attorney Referral List Update 2013

<u>Legistar #</u>	<u>Referral</u>	<u>Notes</u>
120811	Sister Cities Program - City of Rzeszow, Poland	Resolution adopted Feb. 7, 2013.
120125	City Charter Review of Scrivener's Errors	CCOM received presentation on July 29, 2013.
130151	Annual Fire Rate Assessment	Resolution adopted on Sept. 9, 2013.
130059	Support Fl. Water & Land Conservation Amendment	Resolution adopted by CCOM on Sept. 5, 2013.
N/A	City legal expenses, future budget issues, best practices	Ongoing - referred to Audit, Finance & Legislative Comm.

City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
10/18/12	120509	Code Violations in the Fifth Avenue Neighborhood	4/18/13	<p>October 2013 Update – Since the initiation of the referral staff addressed the possible violations brought forth by Fifth Avenue Neighborhood residents. Staff has also remained in contact with residents and attended neighborhood association monthly meetings. The Fifth Avenue Neighborhood, the Pleasant Street Neighborhood, Grove Street, and a portion of University Heights is part of a condensed zone of responsibility for one code enforcement officer.</p> <p>Recommend removal from the referral list.</p> <p>January 2013 - Staff reviewed the possible city ordinance violations identified by the residents of the Fifth Avenue Neighborhood and pursued cases if violations existed. Code Enforcement staff remain in contact with residents to inform them of enforcement activity and receive their concerns.</p>
8/2/12	120256	City Assistance with Porta-Potties During Special Events (NB)	9/2/12	<p>October 2013 Update – City staff discussed overall reimbursement to the City for football game day activities with the University Athletic Association (UAA) along with any assistance the UAA might be able to provide with porta-potties in the College Park neighborhood. The UAA determined that they did not want to fund porta-potties beyond what they currently provide on campus but the UAA did agree to increase their reimbursement to the City for services provided for football games days by \$5,000 per year over three years. This includes clean-up activities and Code Enforcement was added as an eligible expense. The reimbursement will increase from \$12,000 in FY13 to \$17,000 in FY 14, \$22,000 in FY 15 and \$27,000 in FY16 at which point it is projected that the UAA will be fully offsetting the cost of these City services. Some of the larger providers of yard parking provide porta-potties. City staff has reviewed the area and there is little public space available in that neighborhood for porta-potties. If there is interest in locating porta-potties for the 2014 football season, the best option may be to block off a section of a City street in College Park that has minimal impact on traffic.</p> <p>January 2013 – City staff discussed the issue of porta-potties with the University Athletic Association (UAA) at the start of the fall 2012 football season. The UAA rents a number of large porta-potties which are placed outdoors at locations around the stadium. Staff inquired if the UAA</p>

City Commission Referrals to the City Manager

				would consider adding another location on the north side of University Avenue. The UAA replied that they didn't have funding to help this year but they appeared open to discussing for future years. City staff explored potential locations and didn't find an ideal location. If there is an interest in locating porta-potties for the 2013 football season, the best option may be to block off a section of a City street in College Park that has minimal impact on traffic.
8/2/12	120255	Parking Permit Policies in the University Context Area (NB)	2/2/13	<p>October 2013 Update – City Commission adopted revisions to the Parking Ordinance and Fee Schedule reflecting revisions to the program that were recommended as an outcome of the stakeholder meetings.</p> <p>Recommend removal from the referral list</p> <p>January 2013 – Public Works Update - Parking Report will be presented to the LPA at the January 24, 2013 meeting and the February 7 City Commission meeting.</p> <p>January 2013 - An information item is going to the Plan Board on 1-24-13 to discuss a Public Works Report on this matter. Concurrently, sections of the LDC related to this matter are being reviewed by a stakeholder group and are tentatively scheduled to go to the Plan Board in February.</p>
6/21/12	120121	Duck Derby Benefiting the Child Advocacy Center and Children's Home Society (B)	12/21/12	<p>October 2013 Update - The Department of Parks, Recreation and Cultural Affairs' Recreation Division agreed to co-sponsor the event. PRCA worked closely with event organizers in the planning stages, and shifted its regular pool hours from 12:00-5:00pm to 10:00am-2:00pm on the day of the event to allow the public an opportunity to use the facility prior to its closure to prepare for the Derby. The pool closed at 2:00 pm to allow for set-up time, and re-opened at 3:00 pm for the Derby. Admission to the Duck Derby was free, and this was a very successful event. PRCA staff has been in contact with the event organizers, who do not plan a fall 2013 event, and are reviewing logistics for a possible spring 2014 event.</p> <p>Recommend removal from the referral list.</p>
5/17/12	120043	Fourth of July Fireworks (NB)	11/17/12	<p>October 2013 Update – This item was heard in conjunction with item #110211 by the RCAPW Committee. Funds were budgeted for FY 13 & 14 for this event. Recommend removal from the referral list.</p>
1/19/12	110657	Downtown Business	7/19/12	<p>October 2013 Update – the Main Street Lighting Contractor will be converting the lighting along S 1</p>

City Commission Referrals to the City Manager

		Lighting referral		<p>Avenue to LED lighting from the Parking Garage to the Plaza.</p> <p>January 2013 - The related item was heard by the Commission and the off-street parking lighting section of the Code (as well as related sections) was adopted by the City Commission on 12-20-12. Public Works has trimmed all the trees in the downtown area to improve existing lighting. Staff is working on a plan to upgrade downtown lighting. Funding has been identified to refurbish pedestrian level light poles and convert to LED lighting along 2nd Avenue from SE 3rd Street to SW 2nd Street. This is GDOT's top priority corridor for improved lighting leading from the Downtown Plaza to the City parking garage. Staff will look for other funding opportunities through the budget process to continue making improvements to downtown lighting.</p> <p>June 2012 - This item has been referred to the Community Development Committee. A related item regarding off-street parking lighting is coming to the City Commission on June 7, 2012.</p> <p>June 2012 - PRCA is working with Gainesville Downtown Owners & Tenants, Public Works Department and Community Redevelopment Agency to look at the tree canopy as it relates to lighting in the Plaza, and at 1st and 2nd Streets. This is being coordinated through the City Manager's office.</p>
11/17/11	110535	Commissioner Wells – City and GRU Banking Policies	5/17/12	<p>October 2013 Update – A 5 year contract was executed with SunTrust in 2012 with the City and GRU that will not be up for renewal until 2017.</p> <p>Recommend removal from referral list.</p> <p>January 2013 - The City & GRU currently conducts a detailed, lengthy process to solicit and select an institution to perform its commercial banking services. Under the provisions of the existing contract, the City had an initial five-year period and a five-year extension which it exercised in 2012.</p> <p>June 2012 - At the November 17, 2011 meeting, the City Commission referred to the General Manager for GRU and the City Manager the issue of depositing a portion of City and GRU funds into local and east side banks. There is currently no update to this item.</p>

City Commission Referrals to the City Manager

11/17/11	110534	Commissioner Wells – Bo Diddley Downtown Plaza Issues	5/17/12	<p>October 2013 Update - Staff met on August 15, 2013 with the Alachua County Health Department to review the results of the 'Year Later' signage project. A follow up meeting with PRCA staff and the Health Department will be scheduled to discuss future sign locations, possible follow up research projects and the installation of signs throughout the park system.</p> <p>January 2013 – PRCA Update: Public Works has trimmed all the trees in this area. PRCA worked with the Alachua County Health Department in posting non-smoking signage in the Plaza to encourage citizens to refrain from smoking.</p> <p>June 2012 - PRCA is working with Gainesville Downtown Owners & Tenants, Public Works Department and Community Redevelopment Agency to look at the tree canopy as it relates to lighting in the Plaza, and at 1st and 2nd Streets. This is being coordinated through the City Manager's office.</p>
6/16/11	110129	City of Gainesville Website and Equipment Update	12/16/11	<p>October 2013 Update – The Website Design Upgrade Team continues its oversight of this project as it nears completion. Graphic redesign of the site is substantially complete, as is its increased functionality and revised site architecture. Content review and migration from the current site to the revised site is in process and will be completed in the next few weeks. Staff content management training is scheduled during the week of September 23rd. A soft internal test go live date is scheduled for the week of September 30th which will allow city departments and charter offices opportunity to complete a final content scrub and fix last minutes issues prior to public launch.</p> <p>January 2013 – The Website Design Upgrade Team received, evaluated and ranked responses to the project RFP. On September 6, 2012, The City Commission approved the top ranked vendor, Ingen Systems, Inc and authorized the CM to negotiate and execute a contract for Phase I of the project. A contract has been executed and a project kick-off date is anticipated in late January 2013.</p> <p>June 2012 - City Manager and Communication staff met with five of seven commissioners to discuss desired features for the website upgrade. A City Website Design Upgrade Team comprised of staff representing a diverse cross-section of city departments and GRU IT was</p>

City Commission Referrals to the City Manager

				appointed to develop a project RFP and provide project oversight. The Project RFP is scheduled for release in May 2012.
6/16/11	110128	Cabot/Koppers – Local Intergovernmental Team – Information Web Site	12/16/11	<p>October 2013 Update – The web page continues to be updates as information becomes available.</p> <p>January 2013 – The web page is being updated as information becomes available.</p> <p>June 2012 - A City of Gainesville Cabot/Koppers Local Intergovernmental Team – Information Web page located on the city web site at http://www.cityofgainesville.org/GOVERNMENT/MayorCityCommission/CommunityIssues/tabid/670/Default.aspx) has been developed and is currently available to the public. The web page is updated at regular intervals and when new information becomes available. The page was last updated to include the recently released Florida Department of Health, Alachua County Report, Review of Cancer Rates for Census Tract 3 (containing Stephen Foster Neighborhood, Division of Environmental Health, dated March 2012. LIT members continue to share and coordinate information dissemination via their respective agency web sites to support consistent and timely public information and education efforts.</p>
3/17/11	100839	City Commissioner Warren Nielsen – Tree Ordinance	9/17/11	<p>October 2013 Update - The Tree Ordinance was adopted by the City Commission on June 6, 2013. Recommend removal from the referral list.</p> <p>January 2013 – PRCA Update: Ordinance is at the City Attorney's office for review.</p> <p>June 2012 - Both the City Arborist and the Tree Advisory Board have been actively participating in discussions concerning the ordinance.</p> <p>June 2011 - There have been several meetings regarding the tree ordinance since March 17, 2011. Individuals from Shands, UF, GRU, developers, and City staff (Planning, Urban Forestry, and Public Works) have met and discussed issues raised by the development community.</p> <p>City staff worked with the development community on solutions to these issues and presented those to the Tree Advisory Board (TAB). The recommendations of the TAB were taken into consideration as well as comments from</p>

City Commission Referrals to the City Manager

				<p>GRU when creating the next draft of the tree ordinance.</p> <p>On 6/1/11, Scott Wright (Planning) sent Nicolle Shalley (City Attorney) the latest draft for her review. Upon her review, she will distribute a draft of the tree ordinance for final comments from stakeholders before going back to the City Commission.</p>
1/20/11	100657	Main Street Completion	7/20/11	<p>October 2013 Update – The Lighting phase is under construction and is anticipated to be completed by the end of the calendar year. Phase 2 is at 60% design with an anticipated construction date of April 2014.</p> <p>January 2013 – Bids on phase 1 (lighting) due January 9, 2013. Phase 2 (50% plans) to be submitted to the City Commission in January/February of 2013.</p> <p>June 2012 – On April 5, 2012 staff presented to the City Commission the Main Street lighting plans and discussed options for addressing phase 2 of the streetscape project. Staff will come back to the City Commission after conducting public outreach during summer 2012.</p> <p>June 2011 - On April 21, 2011 the City Commission took action to allocate \$1,616,984.73 to the Main Street streetscape project to begin in FY 11.</p> <p>An item will come before the City Commission on June 16 to approve the amendment to the CIP to accelerate this project.</p>
8/31/09	090346	Cabot-Koppers Superfund Site	9/17/09	<p>October 2013 Update – US EPA and Beazer East, Inc. conducted an informational meeting at the Senior Recreation Center with residents and interested parties on May 30, 2013. The purpose of the meeting was to outline the process for beginning the off-site remediation work.</p> <p>The Florida Department of Health (FDOH) and the Alachua County Health Department (ACHD) hosted an open house to discuss the draft Koppers Indoor Dust Study Report on June 10, 2013. The FDOH solicited public comments on the draft Indoor Dust Study Report. Public comments were due to the FDOH on June 24, 2013. Based upon public comments, FDOH will make the necessary changes and ATSDOR will publish the report.</p> <p>The Consent Decree was approved by the Federal Court on July 9, 2013, and off-site preparation work has begun. It is anticipated that off-site remediation work can begin by December, 2013 or January, 2014.</p> <p>Rusty Kestle has been appointed the US EPA Acting Remedial Manager for the Cabot/Koppers Superfund Site</p>

City Commission Referrals to the City Manager

				<p>beginning June 3, 2013, through December 1, 2013.</p> <p>On September 5, 2013 Beazer East, Inc. made a presentation on the overview of clean-up plan for Cabot-Koppers Superfund site. The City Commission directed staff to increase the staff liaison commitment to the coordination effort by authorizing up to a full time position starting immediately until the off-site remediation is complete.</p> <p>The LIT continues to hold monthly meeting and telephone conference calls with USEPA, Beazer East, Inc., FDEP and Cabot Corporation, Inc. on the status of the remediation plan for the superfund site.</p> <p>January 2013 - The City continued to participate as a member of the LIT in providing technical assistance and comments on the progress of the remediation plan for the Cabot-Koppers Superfund Site. The Consent Decree has not been issued and the US EPA and Beazer East, Inc. are still negotiating the decree. The City of Gainesville developed a Cabot-Koppers webpage as part of the City Commission Initiative to provide more information to the public on the status of the Superfund Site. In May 2012, the US EPA conducted indoor dust sampling from 30 homes in selected areas of Gainesville. The intent of the indoor dust sampling was to investigate the issue of potential dust contamination in homes near Superfund site. Test results and the final report have not been released to the public or the LIT. Kestrel Ecological Services of Gainesville, a contractor for Beazer East, Inc., conducted a preliminary tree survey in part of the Stephen Foster Community as part of the offsite remediation preparations. The City of Gainesville hired Temporary Project Manager, Amy Schafer to help develop a landscaping plan for the Stephen Foster Neighborhood and other off site areas. In addition, Ms. Schafer will be coordinating and communicating with the other community partners on additional services that the City can offer to the community as part of a general overall redevelopment approach near the Koppers Site. FDOH released the Final Cancer Review Study for the years 1981-2008 for Stephen Foster Neighborhood near the Superfund Site. Cabot Corporation conducted a soil gas investigation at the Northside Shopping Center located at the corner of NW 23rd Avenue and Main Street. The Soil Gas investigation was done at the request of US EPA as part of its on-going monitoring of the site. Cabot is processing the data and preparing a report. Additional soil sampling is being requested by the City of Gainesville for its Material Storage Yard after three previous soil samples were above the commercial level for the site. The soil sampling was conducted in October, 2012. A plan was developed for a demonstration study using a chemical</p>
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City Commission Referrals to the City Manager

				<p>injection technology known as ISGS to immobilize creosote in the Former Process Area (one of four contaminant source areas at the Koppers Site). The City and its consultant team and the LIT participated in development of the plan and in developing metrics for assessing the success of the treatment. As part of the plan, detailed testing was performed to develop a 3-dimensional map of the creosote deposits in the process area. GRU and ACEPD continue working with Beazer and EPA to finalize the work plan. The chemical treatment and performance assessment are expected to begin in early 2013.</p> <p>June 2012 - The Consent Decree is still being negotiated between the USEPA and Beazer East, Inc.</p> <p>The LIT is working with the PGC Technical Advisor, Dr. Pat Cline, and the EPA to implement an Indoor Dust Study for homes impacted by the source area. In addition, the Indoor Dust Study area will include homes not directly impacted by the source area for background information and comparable data for the study. The LIT is still looking for at least fifteen (15) property owners not in the source area to participate in the study. Twenty four (24) property owners directly impacted by the source area have agreed to participate in the Indoor Dust Study.</p> <p>The Gainesville City Commission authorized staff to coordinate and develop landscaping guidelines and a redevelopment plan for the Stephen Foster Neighborhood. City staff will work with community and neighborhood representatives including local landscaping experts to develop and provide recommended guidelines for the neighborhood. Staff will be responsible for scheduling a meeting with Beazer East, Inc representatives to discuss the landscaping plan for the neighborhood impacted by the source area.</p> <p>The City of Gainesville and Alachua County Environmental Protection Agency submitted comments to USEPA and Cabot Corporation, Inc on the Vapor Plan for the Northwest Shopping Center. City and County Staff expressed their concerns about the Community Outreach Plan. The Vapor Assessment Plan is still under review by all parties.</p> <p>Beazer East, Inc. published a revised ISGS demonstration study work plan, in response to comments to the previously proposed work plan. It is anticipated that in summer 2012, additional testing will be performed in the former process area of the Koppers site to further define the location and extent of contamination in that area. Discussions on how the ISGS test will be evaluated are on-going.</p>
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City Commission Referrals to the City Manager

				<p>The City and County staff continue to provide feedback and monitor the Cabot/Koppers site.</p> <p>June 2011 - On February 2, 2011 the EPA released the Final Cleanup Plan Approved for Cabot Carbon/Koppers Superfund Site. On February 17, 2011, the City Commission received a presentation from the LIT on the Plan.</p> <p>On March 7, 2011 the Mayor sent a letter to the EPA expressing the City's concerns with the plan and requesting that the EPA move forward with the clean-up as expeditiously as possible to assist the citizens of Gainesville.</p> <p>The LIT continues to meet on a monthly basis and provide updates to the City Commission as they become available. A formal update to the City Commission is expected within the next few months.</p> <p>On July 15, 2010, the US Environmental Protection Agency (EPA) released the Proposed Plan for the Cabot-Koppers Superfund Site. The public comment period is July 15, 2010 to August 15, 2010. EPA has scheduled a Public Meeting for August 5, 2010 at Stephen Foster Elementary School from 6:00 pm to 8:00 pm.</p> <p>On July 22, 2010, the City Commission authorized staff to submit a letter to the EPA requesting a 60-day extension to the public comment period in order to allow sufficient time to engage the public, City and County Commission comments on the Proposed Plan.</p> <p>A letter was sent to EPA on Tuesday, July 27, 2010, and a response was received on Thursday, July 29, 2010 that only a 30-day extension was being granted by EPA.</p> <p>The Local Technical Advisory Group (TAG) selected Dr. Pat Cline as the Technical Assistance Advisor. The Local Intergovernmental Team (LIT) will be inviting Dr. Cline to participate in the on-going Team meetings.</p> <p>FDEP will begin posting warning signage along Springstead and Hogtown Creeks on July 29th and July 30th. No additional warning signs will be posted on the roads west of the Cabot-Koppers site.</p> <p>The LIT is meeting on a weekly basis in preparation of providing its recommendations and comments to the public, city and county commission on the Proposed Plan for the Cabot-Koppers Superfund site.</p>
4/30/09	081026	Annexation of Strategic Ecosystems	10/30/09	<p>October 2013 Update – There has been no further action with this item since the January 2013 update.</p> <p>Recommend removal from the referral list.</p>

City Commission Referrals to the City Manager

				<p>January 2013 - An ordinance was adopted by the City Commission in August, 2012 implementing a new approach to the regulation of natural resource and environmental features on existing property.</p> <p>PRCA Update: The first ordinance reading was heard and approved by the City Commission on July 19, 2012. The second ordinance reading was heard and approved by the City Commission on August 2, 2012. The Planning Department is finalizing some additional edits as directed by the City Commission, otherwise this item is completed.</p> <p>June 2012 – The City Commission approved the ordinance petition on August 4, 2011 and directed the City Attorney to draft an ordinance for 1st and 2nd reading. Since that time, staff has worked with the City Attorney's office to finalize a draft. The draft ordinance is tentatively scheduled to be brought to the City Commission for 1st ordinance reading on June 21, 2012.</p> <p>June 2011 - A Petition approved by the Plan Board will be coming forward to the City Commission in July.</p> <p>PRCA Update: The Petition was re-reviewed and approved by the Plan Board in March 2011. Staff continues to hold stakeholder meetings to make final revisions through May 2011. The Petition will be brought to the City Commission on July 7th.</p> <p>The City Commission provided direction to staff to move forward on the staff proposed regulatory approach to Strategic Ecosystems and a Petition will be presented to the Plan Board in the next several months. At that time, any differences between City and County regulations will be addressed by staff.</p> <p>11/09 Update: A staff team presented the Petition to the Plan Board in September 2009, and the Petition is tentatively scheduled to be reviewed by the City Commission at its December 3, 2009 meeting.</p> <p>07/10/10 Update: the Petition was suspended at the December 3, 2009 City Commission meeting. The Legal Department has reviewed the draft ordinance and provided recommended revisions to staff. Staff has revised the ordinance and will be resubmitting it back to Legal for approval in July 2010. It will then come back to the City Commission for review/presentation.</p>
6/15/04	040091	Utility Downtown Operation Center Redevelopmen	12/15/04	<p>October 2013 Update – In May 2013 Perkins + Will was contracted to complete a redevelopment plan for the Power District. The current phase of the project is focused on incorporating the information and data collected during the June CRA Board presentation and</p>

City Commission Referrals to the City Manager

		<p>t Plan</p> <p>Renamed: Power District</p>	<p>community workshops as well as stakeholder meetings into a preliminary redevelopment strategy for the district. The redevelopment strategy will include various policy recommendations as well as physical improvement concepts to further the vision for the Power District. Additional stakeholder meetings are planned over the next several months and it is anticipated a draft version of the plan will be presented to the CRA Board in the Fall 2013.</p> <p>June 2012 - CRA staff continues to examine a variety of issues at play in the Power District. The CRA is working with the City Manager, City Attorney, and GRU General Manager in order to navigate the issues at play in the Power District and coordinate a successful transition from utility support uses into redevelopment.</p> <p>This month four important project milestones will go before the City Commission for approval including: 1) the MOU for transfer of the property from GRU to the City, 2) the appropriation of General Fund Undesignated Reserves for the transfer and costs of renovation. 3) the lease between the City and Prioria Robotics, and 4) the GMP for Core-and-Shell construction.</p> <p>June 2011 - CRA staff continues to examine a variety of issues at play in the Power District. The CRA is working with the City Manager, City Attorney, and GRU General Manager in order to navigate the issues at play in the Power District and coordinate a successful transition from utility support uses into redevelopment.</p> <p>At the June 15, 2004 meeting, the Commission referred the issue of developing an exit and redevelopment plan for the Utility Downtown Operation Center to the General Manager and City Manager. General Government and GRU staffs meet periodically to move this project forward. Project management is developing a logistics plan for relocation and coordinating with CRA on redevelopment planning. This is an on-going project and will be retained on the City Manager's and General Manager's referral list. The construction of the Eastside Operating Center has begun and this will facilitate GRU vacating the existing buildings and a developable area of more than 10 acres south and east of the Administration Building. The project will allow relocation of GRU staff and equipment by the end of calendar year 2011.</p>
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City Commission Referrals to the CDC

Referred Date	Referral Number	Referral	Due Date	Status
6/20/13	130141	Peddlers and Vendors	12/20/13	This referral is pending in Committee.
6/6/13	130091	Gainesville Police Department (GPD) Area Off-site Improvements	12/6/13	Item last discussed at the 7/10/13 meeting. This referral is pending in Committee.
6/6/13	130072	Urban Walkways	12/6/13	This referral is pending in Committee.
5/2/13	121111	Intercity Busses	11/2/13	This referral is pending in Committee.
5/2/13	121109	Lighting Issues	8/14/13	This item was discussed on 8/14/13 and is pending in Committee.
5/17/12	110937	Options for Land Use and/or Zoning Changes in the North Main Street Charrette Area	N/A	Item last discussed at the 8/27/12 meeting. This referral is pending in Committee.
8/4/12	110259	Historic Structure Protection	2/4/12	This item was last discussed on 4/29/13 and is pending in Committee.
11/18/10	100529	College Park/ University Heights-Heritage Overlay Referral		This item was discussed by the Committee on 5/24/11. Staff has completed the development of the overlay and is waiting to hear from the neighborhood as to whether or not they want to move forward with this item.
7/22/10	100220	Neighborhood Parking Decal Fees	1/22/11	Committee voted on 3/26/13 to request removal from the referral list.
	120717	Strategic Initiative 6.1. Strengthen the effectiveness & transparency of code enforcement		This item was discussed by the Committee on 5/22/12. The City Commission took action on CDC recommendations and referred portions of this item back to the CDC for further discussion on 9/20/12. This referral is pending in Committee. The previous item number was #090925
1/7/10	090679	City of Gainesville Land Acquisition Process	7/7/10	Committee voted on 4/29/13 to request removal from the referral list.
12/17/09	090648	Contaminants from the Cabot-Koppers Superfund Site	6/17/10	This referral is pending in Committee.
9/3/09	090392	Vision for East University Avenue to Hawthorne Rd Corridor – 5 Points Area	3/3/10	This referral is pending in Committee. An update on the status of this item was given to the CDC on 2/11/13
8/6/09	090322	Greenbelt Study for City Perimeter	3/6/10	This referral is pending in Committee. An update on the status of this item was given to the CDC on 2/11/13
04/02/09	080980	Design Charrette/ Future Use of the 39th Ave Public Works Compound	10/2/09	This referral is pending in Committee.

City Commission Referrals to the CDC

Referred Date	Referral Number	Referral	Due Date	Status
	120708	Strategic Initiative 4.1. Develop strategies for conducting successful annexation referendums		On-going. An update on the status of this item was given to the CDC on 1/25/11. The previous item number was #080473
	120701	Status Update on the City Commission Strategic Initiative 3.1: Continue Implementation of the 10 Year Plan to End Homelessness		On-going. An update on the status of this item was given to the CDC on 7/10/13. The City Commission continues to receive regular updates on the progress of the 10 Year Plan to End Homelessness and related items. The previous item number was #080469
	120698	Strategic Initiative 2.5. Improve coordination with Alachua County in order to more effectively plan and develop Gainesville's urban reserve area		On-going. An update on the status of this item was given to the CDC on 1/25/11. The previous item number was #080468
	120719	Strategic Initiative 6.2 - Ensure the quality and broad distribution of affordable housing throughout the City		On-going. An update on the status of this item was given to the CDC on 4/29/13. The previous item number was #080467
	120696	Strategic Initiative 2.3 Ensure Transparent, efficient and consistent regulation of land development in furtherance of the comprehensive plan		On-going. This item was last discussed by the Commission in 12/16/10 when they approved the CDC recommendation to move the Planning Works deliverables to the Plan Board as a Petition with certain stipulations recommended by the Committee. The previous item number was #080465
2/26/07	061025	Landlord License Fees for Non-Conforming Uses	8/26/07	Committee voted on 4/29/13 to request removal from the referral list.
7/12/04	040180	Principles of Sustainability in Significant Decisions	10/12/04	This referral is pending in Committee. It was last heard by the CDC on 10/23/08. A presentation on the 2060 State of Florida build out study is scheduled.

CRA - City Commission Referrals to the City Manager

Referred Date	Referral Number	Referral	Due Date	Status
4/10/06	051170	Depot Park Program Update	10/10/06	<p>Depot Park Phase II Design and Construction: Construction documents for Depot Park Phase II are 60% complete. Construction of the park is scheduled to commence following the construction of the Public Works Department's stormwater pond and site remediation projects; anticipated 2014.</p> <p>Stormwater Pond Construction: The stormwater pond, pump station, and final remediation capping is currently under construction by the Public Works Department. Substantial completion is planned for late fall 2013.</p>
6/15/04	040091	Power District	12/15/04	In May 2013 Perkins + Will was contracted to complete a redevelopment plan for the Power District. The current phase of the project is focused on incorporating the information and data collected during the June CRA Board presentation and community workshops as well as stakeholder meetings into a preliminary redevelopment strategy for the district. The redevelopment strategy will include various policy recommendations as well as physical improvement concepts to further the vision for the Power District. Additional stakeholder meetings are planned over the next several months and it is anticipated a draft version of the plan will be presented to the CRA Board in the Fall 2013.
		SEGRI		Staff is moving forward with a comprehensive infrastructure study on the 1717 SE 8 th avenue property in order to determine the infrastructure needs of the site. Staff will begin the process of reaching out to community stakeholders and community groups in order to keep them informed and abreast of the redevelopment process.

Community Redevelopment Agency Referrals

Referred Date	Referral Number	Referral	Due Date	Status
12/15/11	110594	Bicycle Parking in the Downtown Area (NB)	6/15/12	<u>Downtown Bike Racks</u> – Project is complete. Please remove.

**City Commission Referrals to the
Economic Development/University City Committee**

Referred Date	Referral Number	Referral	Due Date	Status
1/1/2013	120711	Strategic Initiative 4.4. Formalize relationships to build key partnership opportunities with UF and SFC		On May 23, 2013 the Committee discussed the agreement for Santa Fe College to manage GTEC. In Committee.
1/1/2013	120710	Strategic Initiative 4.3. Develop strategies to ensure the economic, environmental, and social sustainability of the City		In Committee.
1/1/2013	120706	Strategic Initiative 3.5. Create a more diverse & skilled workforce; retain local talent & recent graduates		In Committee.
1/1/2013	120700	Strategic Initiative. 2.7. Develop metrics for the Economic Development & Innovation Department		In Committee.
1/1/2013	120697	Strategic Initiative 2.4. Continue to position the City to take advantage of innovation economy and implement the plan for innovation zone near UF & other surrounding areas		On April 30, 2013 the Committee heard an update on the signage concerns for Innovation Square and the Stadium Club. Proposed changes to the Sign Code were discussed. In Committee.
	100758	EDUCC Information II		Related to 040247

Equal Opportunity Committee Referral List Update 2013

<u>Legistar #</u>	<u>Referral</u>	<u>Status</u>
120705	Strategic Initiative 3.4 Facilitate broader community support to improve the educational opportunities for City youth	Ongoing. With EO Director
120699	Initiative 2.6 Development Strategies to Support Small, Minority and Women-owned Local Businesses	Ongoing Discussion. In Committee
120588	Disparity Study Referral	In Committee

GENERAL MANAGER'S OUTSTANDING REFERRAL STATUS REPORT

Referred Date	Referral Number	Referral	Due Date	Status
11/17/11	110535	City and GRU Banking Policies	05/17/12	At the November 17, 2011 meeting, the City Commission referred to the General Manager for GRU and the City Manager the issue of depositing a portion of City and GRU funds into local and east side banks. The City & GRU currently conduct a detailed, lengthy process to solicit and select an institution to perform its commercial banking services. Under the provisions of the existing contract, the City had an initial five-year period and a five-year extension which it exercised in 2012.
11/17/11	110546	Water & Wastewater Systems at the Old and New Fairgrounds	05/17/12 Remove	At the November 17, 2011 meeting, the Commission referred to the General Manager for GRU staff to bring back a report regarding the water and wastewater systems at the old and new Fairgrounds. A memo will be prepared to answer this referral discussing water and wastewater capacity generally available to the old fairgrounds (39 th Ave), the Waldo Road fairgrounds site under construction when the item was referred, and the site currently being considered for the fairgrounds (Gainesville Raceway) Done. A memo was sent to the Commission on Feb. 26, 2013 addressing this issue. The raceway site is outside the Urban Cluster and is 3 miles from the nearest wastewater utilities. It is currently served by on-site facilities. Significant infrastructure improvements would be required to provide water and/or wastewater service to this site.

City Commission Referrals to the Public Safety Committee

Referred Date	Referral Number	Referral	Due Date	Status
9/9/96	960348	Marketing Techniques of Bars		This is an old referral located by the Clerk's Office. In January 1997 this item was sent to the Audit and Finance Committee for action. Remove from PSC Referral list.
10/18/12	120508	Buffer Zones Around Medical Clinics	4/18/13	This item was discussed at the January 8, 2013 Committee meeting. The Committee heard from the City Attorney's Office and also instructed GPD staff to perform a safety analysis of the Bread and Roses property. In Committee.
10/22/12	120510	Speeding On NW 31 st Drive	4/18/13	This item ties in with Item 120349 regarding Vehicles Speeding in Neighborhoods, which was discussed at the January 8, 2013 meeting. In Committee.
9/6/12	120349	Vehicles Speeding in Neighborhoods	3/6/13	This Item was discussed by the Committee on January 8, 2013 with a discussion of traffic calming devices. Staff will work with neighborhoods as needed to determine specific needs. In Committee.
10/6/11	110382	Outdoor Concerts	4/6/12	At the February 28, 2013 meeting the Committee approved to ask the City Commission to direct the City Manager to: 1) procure the services of a professional consultant to review the City's noise ordinance and recommend changes to address the issue of noise generated by bass and outdoor concerts in general; 2) authorize the purchase of necessary equipment to measure bass and

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				<p>levels of the music/noise; and 3) approve the training of police officers to measure the noise levels. GPD staff will research the estimated cost of procuring a consultant for inclusion in the fiscal note of the agenda item. GPD has been receiving guidance from subject matter experts at the University of Florida and will return to the Committee shortly. In Committee.</p>
2/2/12	110683	Alcohol Sales and Consumption Outdoors Downtown	8/2/12	<p>The City Commission has directed: 1) the City Attorney to draft and the Clerk of the Commission to advertise an amendment to the Alcohol Ordinance to allow for the Santa Fe College Downtown Spring Arts Festival to be able to sell alcohol. The City Commission approved to direct the City Attorney to prepare and the Clerk of Commission to advertise an ordinance allowing the use of Lot 10 as an outdoor venue allowing the sale and consumption of alcohol for the Fest Musical event to sell beer only. The City's ordinance was modified to allow for alcohol sales at the Spring Arts Festival. The City Attorney has been working on a comprehensive re-write of the alcohol ordinance to address recurring issues and provide greater flexibility including the potential use of Lot 10. This item will be on the September 25 Committee agenda. In Committee.</p>
4/4/13	121072	Speeding on University Avenue Between 13th Street and Football Stadium	10/4/13	<p>Pending discussion. In Committee.</p>

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7/18/13	130168	Gun Safety Classes	1/18/14	Pending discussion. In Committee.
10/2/08	120691	Initiative 1.1 Develop and Continue Programs to Reduce the Causes of Crime – CCOM Strategic Initiative		The last update to the Committee was on 10/25/12 when GPD Chief Jones updated the Committee on several new programs the Department has developed. Ongoing.
10/20/11	120692	Initiative 1.3 Continue to evaluate public safety facilities as the city grows		Ongoing.
10/2/08	120693	Initiative 1.2 Coordinate the effort to bring a center that promotes family safety to the City of Gainesville Streamline the Efforts of Those Agencies Providing Child Victim Services Throughout the City-CCOM Strategic Initiative		The last update to the Committee was on 9/20/12. Budget constraints for all involved agencies continue to be a challenge. Several building options are being reviewed. Ongoing.
1/03/13	120707	Initiative 3.6 Address need for violence prevention and mental health service		Ongoing.

**City Commission Referrals to the
Recreation, Cultural Affairs, and Public Works Committee**

Referred Date	Referral Number	Referral	Due Date	Status
5/16/2013	130008	Glen Springs/Elks Lodge/Odum Institute	11/16/2013	Tentatively scheduled for the October 28, 2013 Committee meeting. In Committee.
4/18/2013	121124	Smart Phone Parking App	10/18/2013	Discussed at the August 26, 2013 Committee meeting. Recommendation forthcoming to City Commission to create a pilot program providing for credit card payment by phone for downtown parking meters. In Committee.
2/16/2012	110753	Storm Water District in the Urban Village	8/16/2012	Scheduled for discussion at the September 23, 2013 Committee meeting. In Committee.
12/16/2010	100607	Northeast Neighborhood Veterans Memorial Park	6/16/2011	A Neighborhood Visioning Session was held on October 23, 2012. A briefing on the Visioning Session was shared with the City Commission at the January 17, 2013. The US Army determined that additional environmental studies had to be performed and those were completed during the summer. City staff is working with the City's federal lobbyist seeking federal funding to help mitigate the environmental issues associated with the building. An agenda item will come before the City Commission for acceptance of the property back into City ownership once outstanding issues have been resolved and reverter language has been finalized. In Committee.
12/16/2010	100523	City of Gainesville Registry of Protected Public Places Listing		The Committee is scheduled to receive an update on the Registry at the September 23, 2013 Committee meeting. The focus of the update is the proposed Phase 2B listing. In Committee
07/15/2010	100196	Contamination on the NW 6 th Street Rail Trail	1/15/2011	This item was last discussed at the August 26, 2013 Committee meeting and will return for discussion at the October 23, 2013 Committee meeting. Public Works staff has been working with FDEP who has been trying to identify a responsible party. In Committee.

01/03/2013	120725	SI 7.2 Monitor compliance with recycling ordinances and identify a roadmap for achieving a recycling goal of 75%	ongoing	An update on this strategic initiative is tentatively scheduled for January 27, 2014. In Committee.
01/03/2013	120723	SI 6.6 Increase the cultural opportunities in the City	ongoing	Work on cultural affairs is part of the PRCA Master Plan. The City Commission indicated that this strategic initiative should be sunset at the Strategic Planning Retreat. In Committee.
01/3/2013	120722	SI 6.5 Identify steps of implementation for the Parks, Recreation and Cultural Affairs master plan and continued acquisition of conservation land	ongoing	An update on funding options for the PRCA Master Plan is scheduled for the September 23, 2013 Committee meeting. In Committee.
01/03/2013	120720	SI 6.3 Accelerate the identification and acquisition of conservation lands and complete WSPP capital projects	ongoing	WSPP projects are substantially complete. The City Commission indicated that this strategic initiative should be sunset at the Strategic Planning Retreat. In Committee.
01/03/2013	120716	SI 5.5 Implement improved transit as described in the RTS Premium Service Report and develop an RTS capital replacement fund	ongoing	An update on this strategic initiative is tentatively planned for November 25, 2013. Funding for implementation is being discussed as part of a possible transportation surtax that could be placed before County voters in November 2014. In Committee.

01/03/2013	120715	SI 5.4 Bring existing roadway stock up to 70% rating levels, as established by the Army Corp of Engineers	ongoing	A funding plan has been put in place to significantly increase annual funding to the resurfacing program. Additional funding is subject to a possible transportation surtax that could be placed before County voters in November 2014. In Committee.
01/03/2013	120714	SI 5.3 Enhance storm water infrastructure in older neighborhoods and construct them as neighborhood amenities	ongoing	Added as a new strategic initiative on January 3, 2013. This item is tentatively scheduled for the November 25, 2013 Committee meeting. In Committee.
01/03/2013	120713	SI 5.2 Support the reconstruction of transportation facilities to encourage redevelopment of 6 th Street & Depot Avenue	ongoing	An update on plans for 6 th Street is scheduled to be provided to the Committee on September 23, 2013. The City Commission indicated that this strategic initiative should be sunset at the Strategic Planning Retreat. In Committee.
01/03/2013	120712	SI 5.1 Assess neighborhoods to determine need for infrastructure improvements for bike/ pedestrian use. Continue to expand the network by at least 1 mi/yr and expand ADA access	ongoing	This referral was last discussed at the April 23, 2013 Committee meeting. This referral is tentatively scheduled for follow-up at the January 27, 2014 Committee meeting. In Committee.
01/03/2013	120703	SI 3.3 Continue to address children and youth issues and services, along with their parents	ongoing	The City Commission indicated that this strategic initiative should be sunset at the Strategic Planning Retreat. In Committee.
01/03/2013	120702	SI 3.2 Continue to address senior issues and services	ongoing	The City Commission indicated that this strategic initiative should be sunset at the Strategic Planning Retreat. In Committee.

CLERK OF THE COMMISSION ITEM

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RUC OUTSTANDING REFERRAL STATUS REPORT

Referred Date	Referral Number	Referral	Due Date	Status
7/7/11	110210	GREC Status Update	1/7/12	Discussed at 08/08/13 RUC meeting. Retain in committee.
6/16/2011	110125	Utilities Undergrounding Update	12/16/11	Discussed at 11/28/11 RUC meeting. Retain in committee.
12/2/10	100576	GRU Class B Biosolids - referred the broad issue of long term waste disposal strategies to the RUC.	6/2/2011	Referred to RUC. Discussed at 2/27/12 meeting. Retain in committee.
9/16/10	100383	RUC Referral – Acquisition and Operation of a Community Forest	3/16/11	Referred to RUC. Discussed at 7/13/11 RUC meeting. Committee voted at 9/12/13 meeting to recommend this item for removal from list.
9/2/10	100339	Conservation Strategies Referral	3/2/11	Referred to RUC. Discussed at 4/30/12 RUC meeting. Retain in committee.
11/19/09	090588	Dedicated Funding Source to Assist Non-Profit Agencies	5/19/10	Discussed at the 5/13/10 and 11/10/10 meetings. Staff to return with additional information. Retain in committee.
10/2/08	080480	Monitor the progress of the clean-up of Cabot Carbon/Koppers Superfund Site – CCOM Strategic Initiative	4/2/09	Progress report was given at 6/8/11 RUC meeting. Retain in committee.
10/2/08	080482	Develop a coordinated response at the local level to address energy policy and climate change – CCOM Strategic Initiative	4/2/09	The RUC received a report at the September 19, 2012 meeting. Retain in committee.
7/10/08	080183	Coal Acquisition Policy Referral	1/10/09	Discussed at 8/16/11 RUC meeting. Updates given at 11/28/11, 1/23/12 & 9/12/13 meetings. Retain in committee.
07/21/11	050761	Energy Efficiency Standards & Requirements	1/21/12	This item has gone back & forth between the CDC & RUC, with a CDC recommendation passing on CCom consent agenda of 8/19/11. The remaining details were referred back to

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RUC OUTSTANDING REFERRAL STATUS REPORT

				RUC & were last discussed there on 9/9/12. Retain in committee.
3/1/12	110783	Green Energy Payment Options	None	Pending in committee.
3/15/12	110665	Review of the GRU Cost Allocation Study	9/15/12	Study details presented and discussed at 10/11/12 and 11/20/12 meetings. Retain in committee.
6/7/12	120126	Glen Springs Restoration	12/7/12	Pending in committee.
7/11/12	120181	Utility Plant Improvement Fund	1/11/12	Pending in committee. Committee voted at 9/12/13 meeting to recommend this item for removal from list.
10/4/12	120516	Review of Solar FIT	4/4/12	Discussed at the 2/19/13 meeting. Retain in committee.
12/6/12	120686	Low Income FIT	6/6/13	Discussed at the 2/19/13 meeting. Retain in committee.
12/6/12	120687	Solar FIT Customer Survey	6/6/13	Discussed at the 2/19/13 meeting. Retain in committee.
1/17/13	120883	Late Fees & Utility Terminations	7/17/13	Discussed at the 9/12/13 meeting. Retain in committee.
3/7/13	121029	Review of the Fuel Adjustment Policy	9/7/13	Discussed at the 8/8/13 meeting. Retain in committee.

Revised 01/07/13