



FY16 Adjustment General Government Budget

April Shuping
July 14, 2015

FY16 UPDATE EXECUTIVE SUMMARY

Budget Process

- Strategic Initiatives
- 2 year Budget adopted September 2014
- Year 1: FY15
 - Prepare complete budget document for FY15 & FY16
 - Adopt budget for FY15 and set millage rate
 - Approve FY16 Plan
- Year 2: FY16
 - Adjustments to the plan
 - Set Tentative Millage Rate
 - Adopt FY16 Budget

FY16 Update Overview

Final FY15 Adopted and FY16 Plan

	FY15 Adopted	FY16 Plan
Baseline Deficit	(1,772,434)	(1,801,235)
Revenue Adjustments	212,602	239,944
Increments Approved	(1,453,618)	(500,013)
Decrements Approved	2,129,417	2,158,712
Surplus/(Deficit)	(884,033)	97,408

FY16 Update Overview

- No significant unexpected changes from the Plan
- Return to slow revenue growth
- Recommending keeping millage at current rate
- No reductions in services provided

FY16 Update Overview

- Presenting increments for new and expanded programs
- The recommendation includes 2% raises
- Recommending using one-time funding for pilot programs and non-recurring increments

FY16 Update Overview

FY16 Budget

	FY16 Plan	FY16 Proposed Baseline
Adj. Revenues	109,249,738	108,545,917
Adj. Expenditures	109,152,330	108,125,439
Surplus/(Deficit)	97,408	420,478

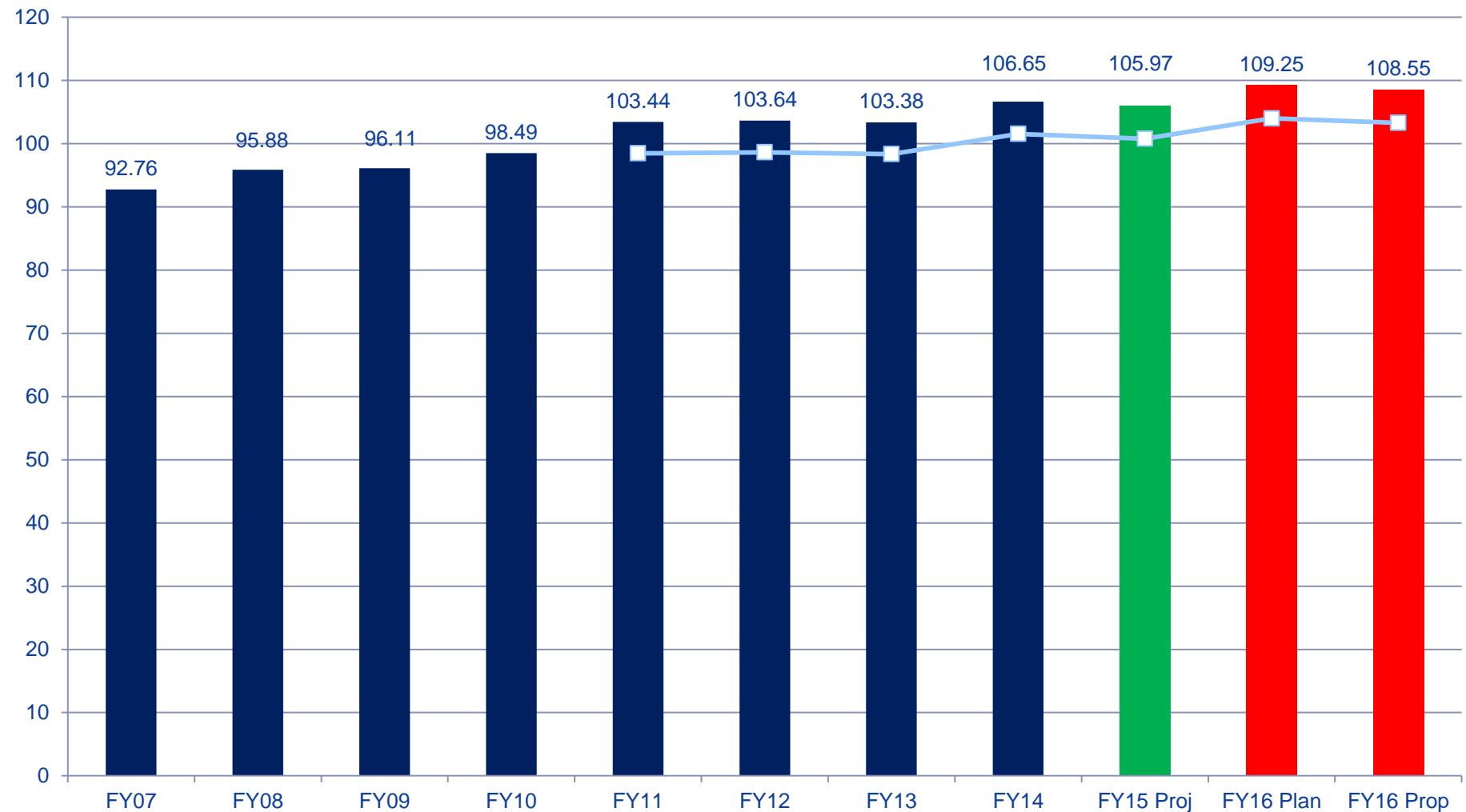
REVENUES

FY16 Update - Revenues

Total Revenues				
	FY15 Budget	FY15 Projection	FY16 Plan	FY16 Proposed
Utility transfer	34,892,425	34,654,583	35,440,562	35,232,433
Property tax	24,585,673	24,528,379	25,470,788	25,180,806
Utility tax	10,019,000	10,216,938	10,266,288	10,263,198
Charges for services	9,447,756	9,140,739	9,900,227	9,456,196
Half cent sales tax	6,750,420	6,803,585	6,975,141	6,990,479
State revenue sharing	2,876,107	3,048,546	3,008,226	3,162,606
Comm services tax	4,396,322	4,237,665	4,380,056	4,160,116
Fire assessment	5,183,686	5,338,886	5,400,571	5,400,571
Other revenues	8,332,702	7,977,657	8,407,880	8,699,512
Total Revenues	106,484,091	105,946,978	109,249,739	108,545,917
Difference From Plan				(703,822)

FY16 Update - Revenues

Trend in General Fund Revenue (millions)



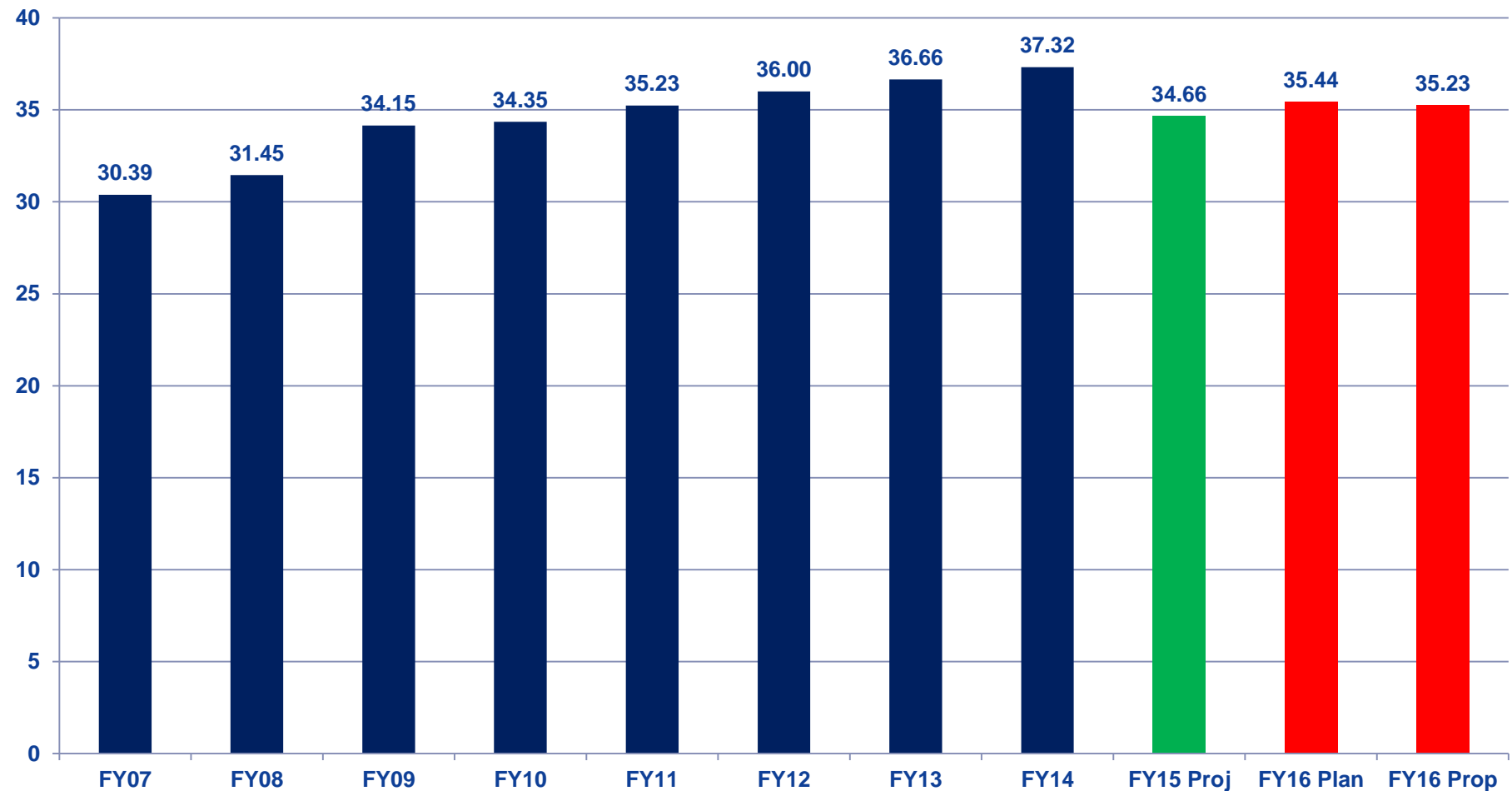
FY16 Revenues – Utility Transfer

- FY16 Plan was based on estimate of FY14 transfer including true-up projected at that time
- Proposed FY16 transfer was reduced by \$208,129 from Plan due reduced GRU FY14 revenues
- Transfer represents 8.6% of GRU's proposed revenues for FY16

GENERAL FUND TRANSFER				
		Base = FY14 under	Adjusted	
	FY14 Budget	previous formula	FY15	FY16
Base GFT	38,101,425	35,836,981	36,374,536	36,920,154
Less w/ww connection surcharge			(250,000)	(250,000)
Less biomass property tax			(1,469,953)	(1,437,721)
Net transfer			34,654,583	35,232,433

FY16 Revenues – Utility Transfer

Trend in Utility Transfer (millions)

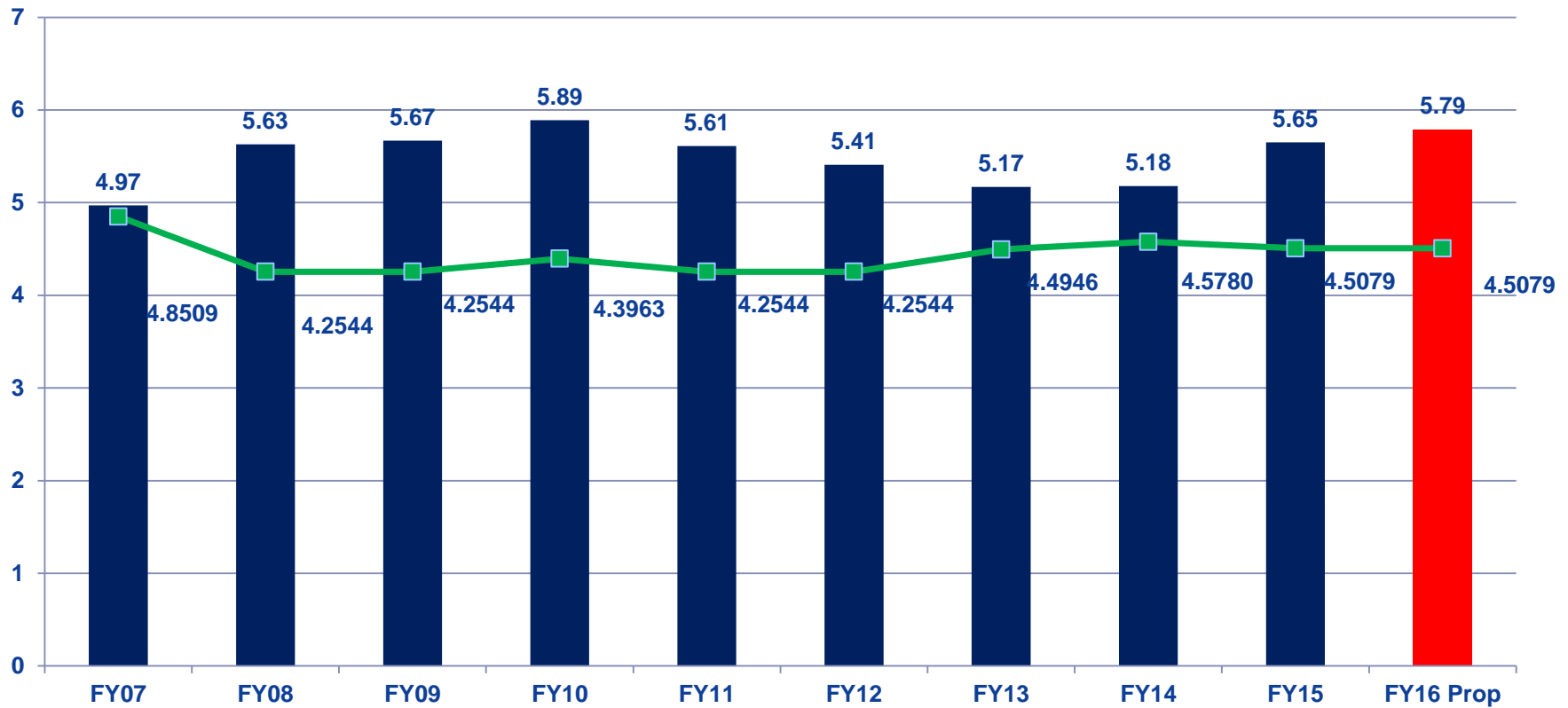


FY16 Revenues - Property Tax

- FY 16 Plan included a 3.6% growth factor (excluding biomass tangible value) based on the Florida Ad Valorem Revenue Estimating Conference
- FY 16 Proposed includes updated property tax values from the Property Appraiser
 - 2.5% growth
 - \$289,982 less than the FY 16 Plan

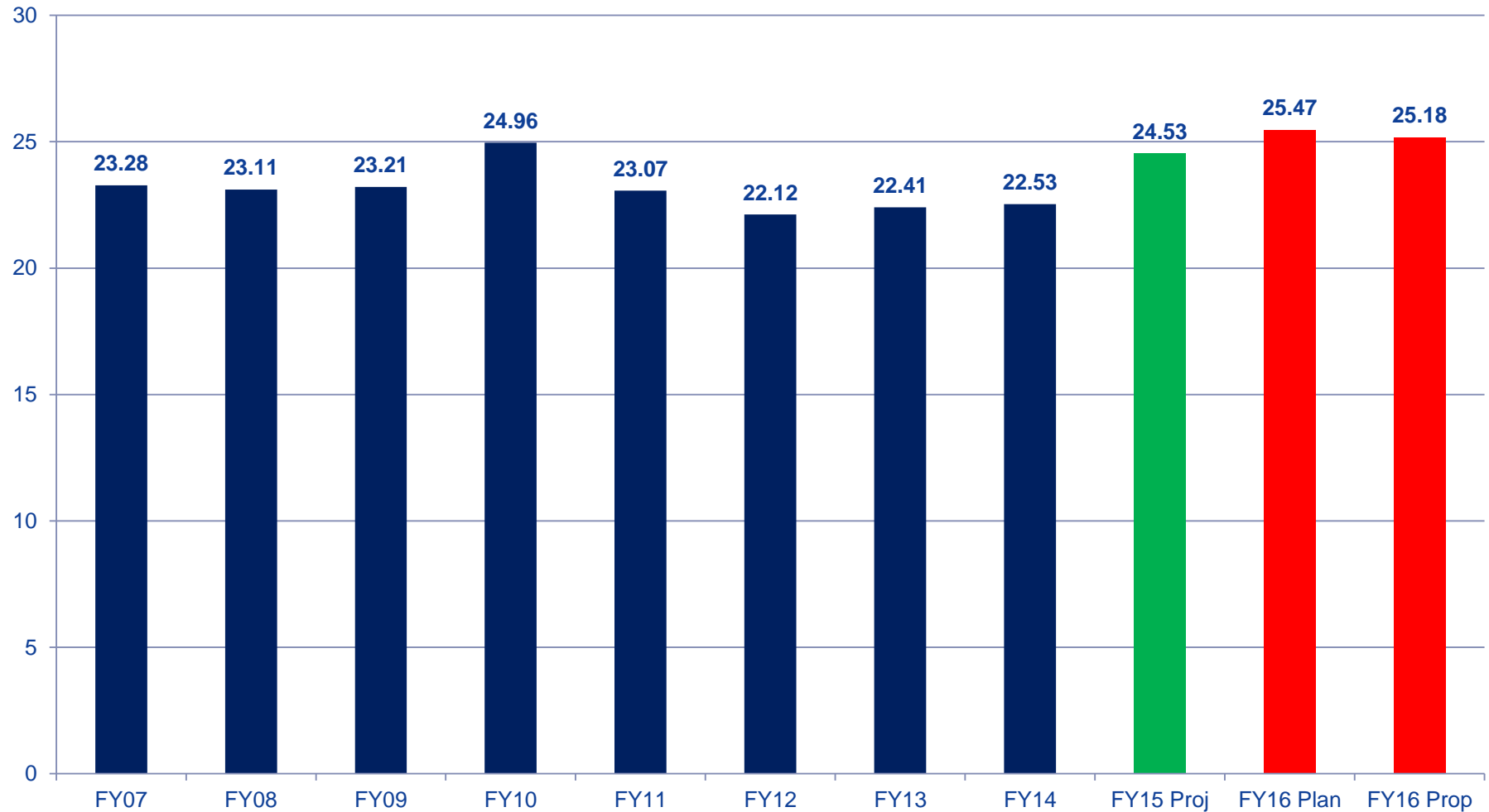
FY16 Revenues - Property Tax

Trend In Taxable Property Value (billions) & Millage Rate



FY16 Revenues - Property Tax

Property Tax Revenue (millions)

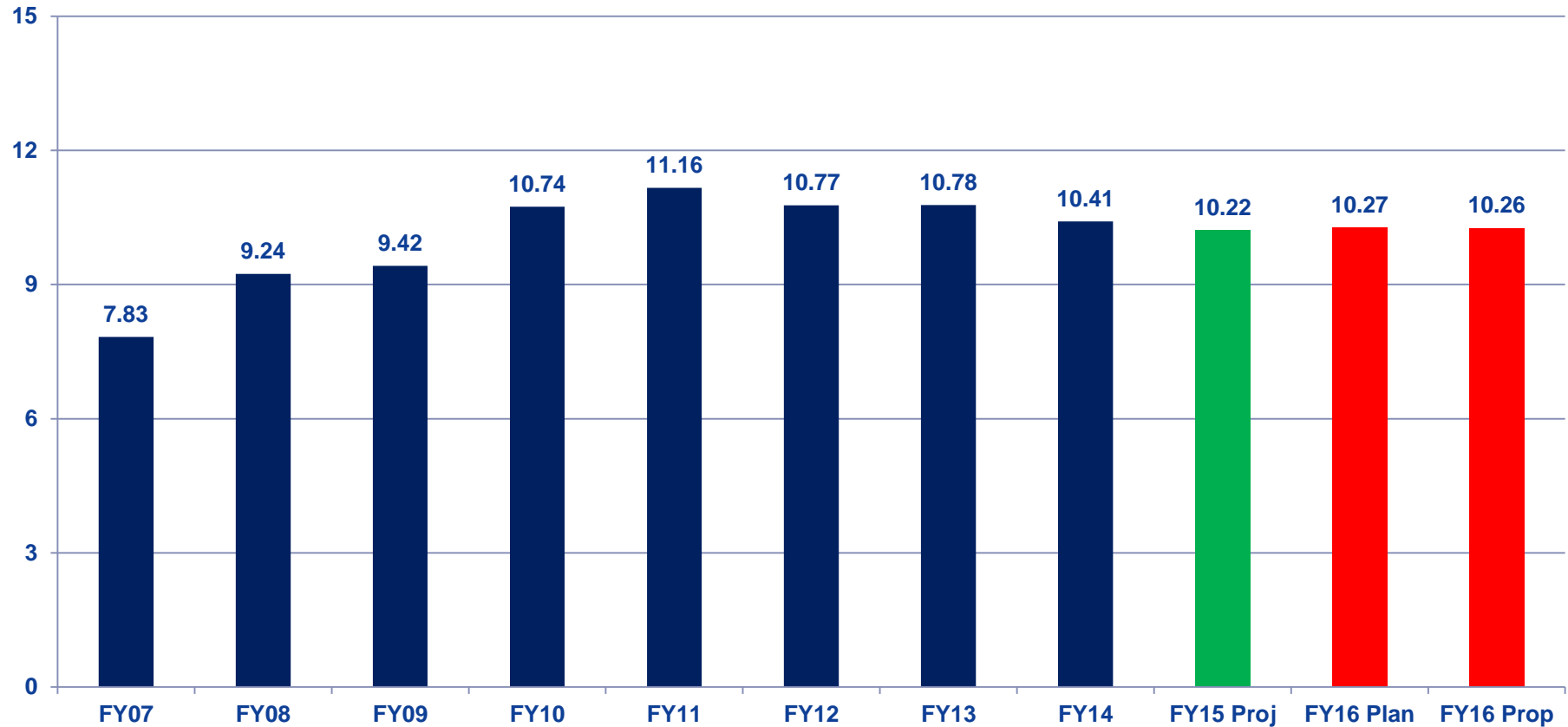


Property Tax – Proposed Millage Rate

		Revenue	Incremental Revenue
Taxable property value	5,788,526,801		
Less new construction/annexation	<u>(49,003,030)</u>		
Current adjusted taxable value	5,739,523,771		
Less dedicated increment value	<u>(495,322,593)</u>		
Adjusted taxable value	5,244,201,178		
Prior year ad valorem proceeds	25,439,509		
Less TIF payments	<u>(2,076,716)</u>		
Adjusted prior year ad valorem proceeds	23,362,793		
Divided by adjusted taxable value	<u>5,244,201,178</u>		
= Current rolled back rate	4.4550	24,885,180	(295,627)
Adj rolled back rate for maximum millage calc	6.0521		
Florida per capita personal income change	<u>1.0196</u>		
Majority vote maximum millage rate	6.1707	34,469,206	9,288,400
With 10% increase	<u>1.10</u>		
= Two-thirds vote maximum millage rate	6.7878	37,916,127	12,735,321
FY16 Proposed millage rate	4.5079	25,180,806	-

FY16 Revenues – Utility Tax

Utility Tax Revenue Budget (millions)



FY16 Revenues – Charges for Services

- FY16 Proposed is \$444,031 less than the FY16 Plan primarily due to:
 - School Resource Officer contract increase was not approved by SBAC (\$195,010)
 - Indirect cost revenue reduction (\$157,742)

FY16 Revenues – Fee Schedule

- FY16 Recommended Fee Adjustments:
 - 5% Scheduled Increases:
 - Parking decals, permits & fines
 - Land development code fees
 - Stormwater fees (Stormwater Fund)
 - Garbage collection (Solid Waste Fund)
 - Other Recommended Changes:
 - PRCA fees

FY16 Revenues – Fee Schedule

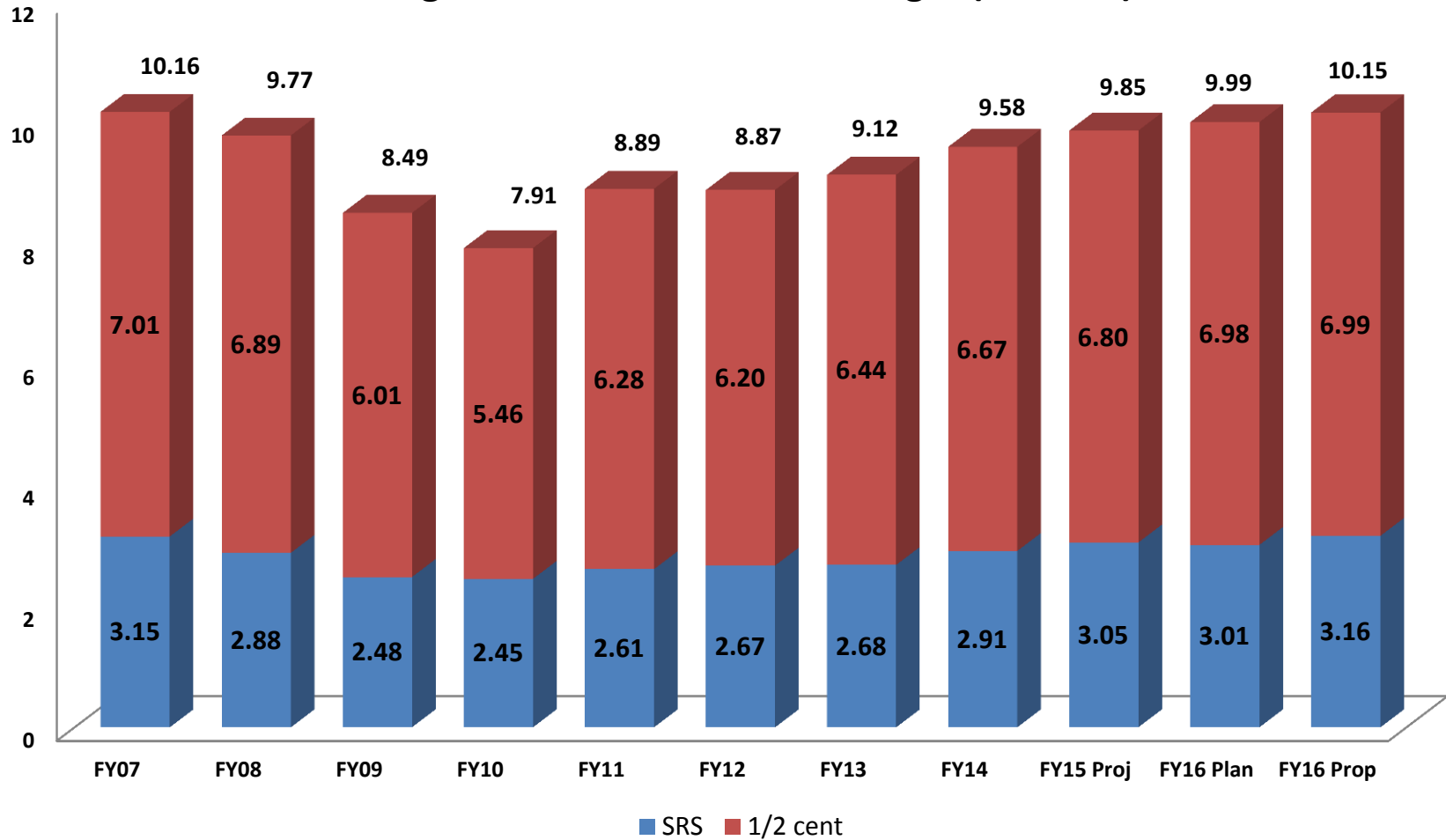
- Items not included in 5% increase:
 - No Increase:
 - Business Tax
 - Landlord Licenses
 - Building Permit Fees
 - Other Changes Previously Discussed:
 - Fire Inspection Fees
 - Fire False Alarm Fees
 - New Fire Fees
 - Tent inspections
 - Special event inspections

FY16 Revenues – Intergovernmental Revenues

- Grown at State of Florida's estimate of combination of change in population & CPI growth
 - FY16 Plan used 3.329%, FY16 Proposed used 2.747%
 - FY15 revenues greater than expected, resulting in increased base
- Half Cent Sales Tax
 - FY16 Proposed is \$15,338 over FY16 Plan
- State Revenue Sharing
 - FY16 Proposed is \$154,380 over FY16 Plan

FY16 Revenues – Intergovernmental Revenues

Intergovernmental Revenue Budget (millions)

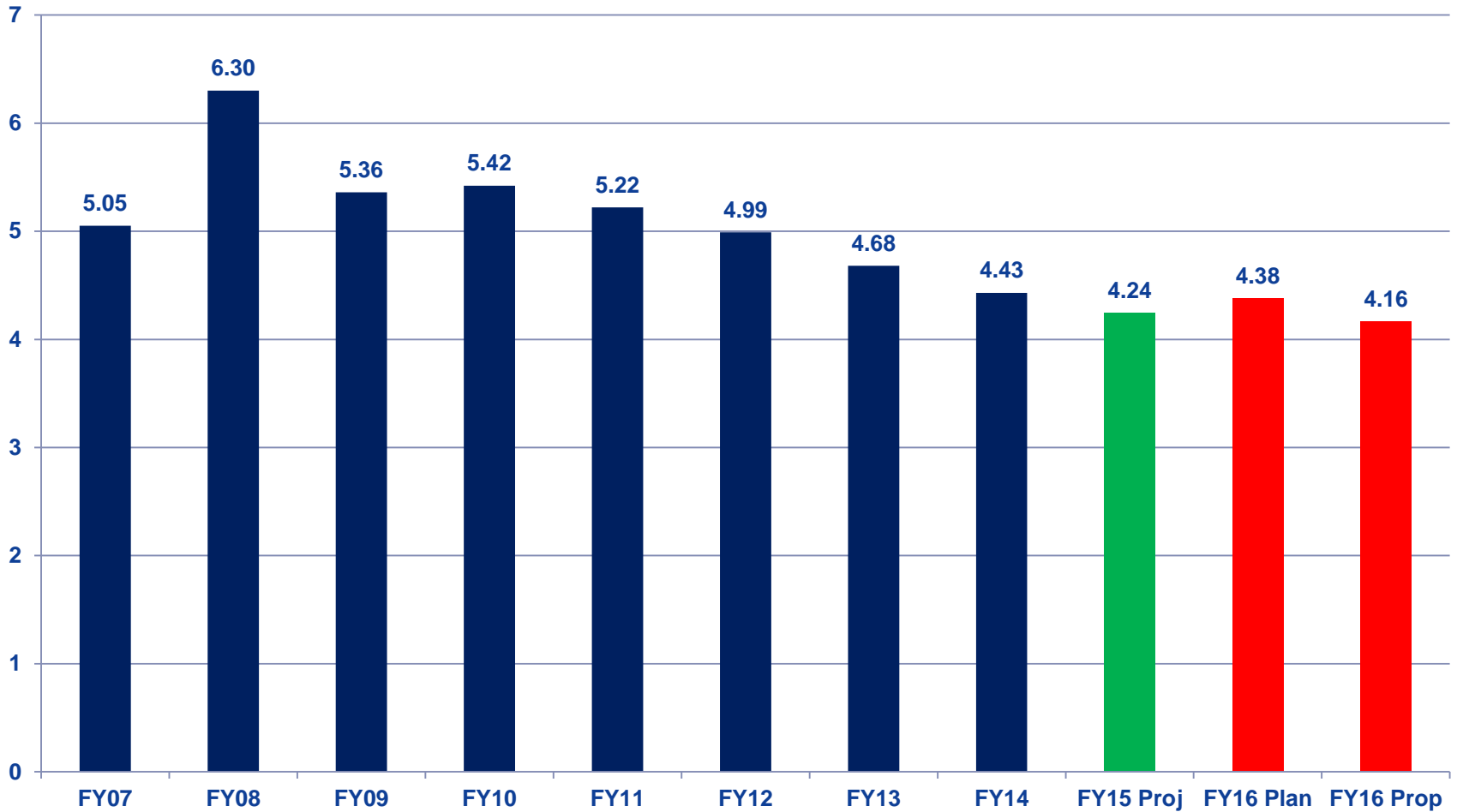


FY16 Revenues - CST

- Communication Services Tax
 - FY16 Proposed is \$219,940 less than FY16 Plan
- Growth factor used from State of Florida's Revenue Estimating Conference-revised 3/2/2015
 - For the FY16 Plan used (0.37%)
 - For the FY16 Proposed used (1.83%)

FY16 Revenues - CST

Communications Services Tax (millions)



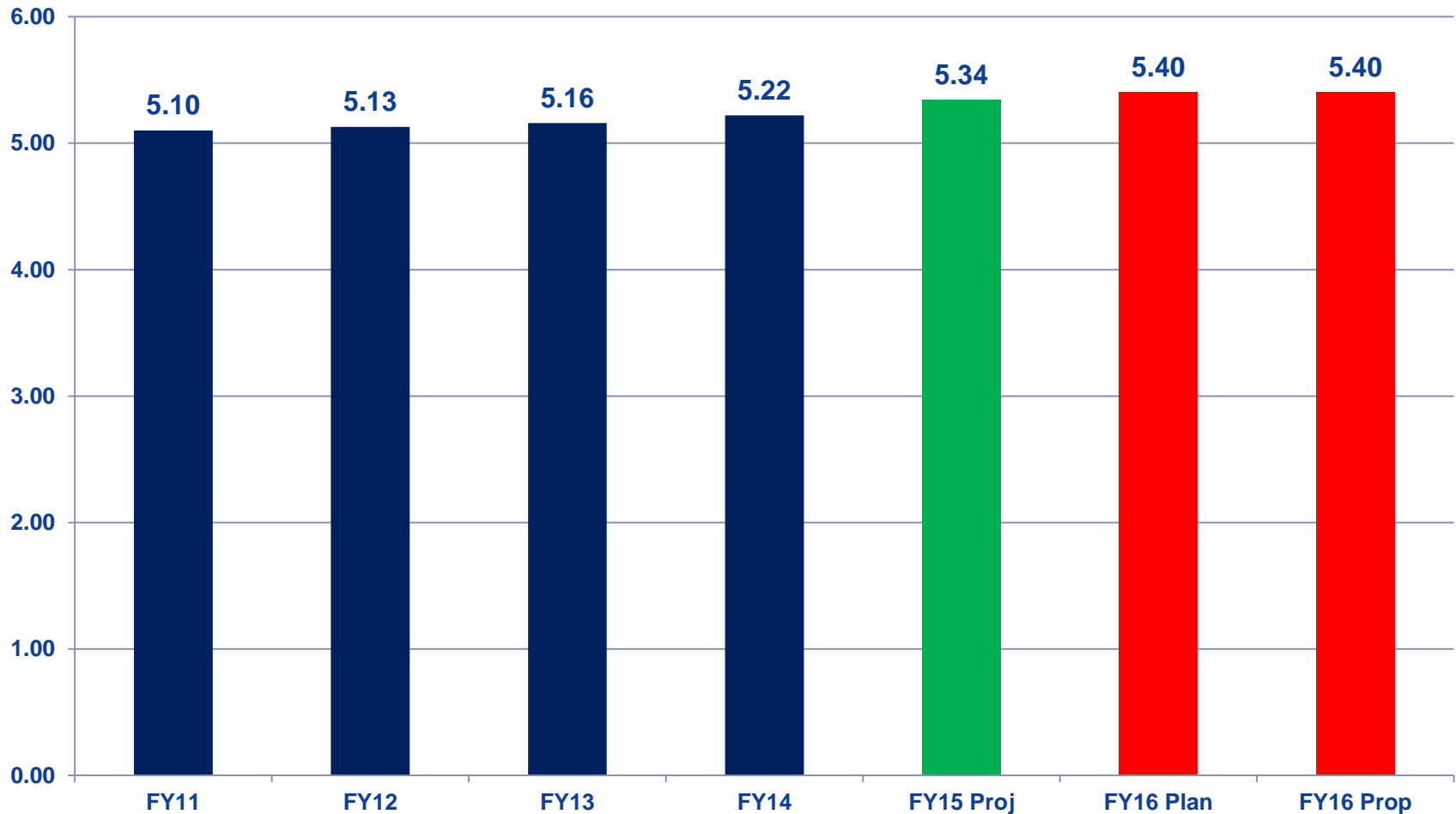
FY16 Revenues – Fire Assessment

- Fire Assessment
 - Fire Assessment rate must be approved each year through a separate resolution
 - \$78 per factored fire protection unit

	FY16 Proposed
Fire Assessment Revenue	5,400,571
Less: Property Tax Collector Fee	(120,700)
Less: GSG Contract to Administer	(34,500)
Net Fire Assessment Revenue	5,245,371

FY16 Revenues – Fire Assessment

Fire Assessment Revenue Budget (millions)



FY16 Revenues – Other Revenues

- **FDOT Traffic Signal Maintenance Contract**
 - The Florida Department of Transportation compensates the City for traffic signal maintenance
 - A new agreement was approved by the City Commission on July 2 which:
 - Added compensation for school flashers, beacons and blank out signs
 - Contract represents an increase in funding of \$194,851 from amount in FY16 Plan

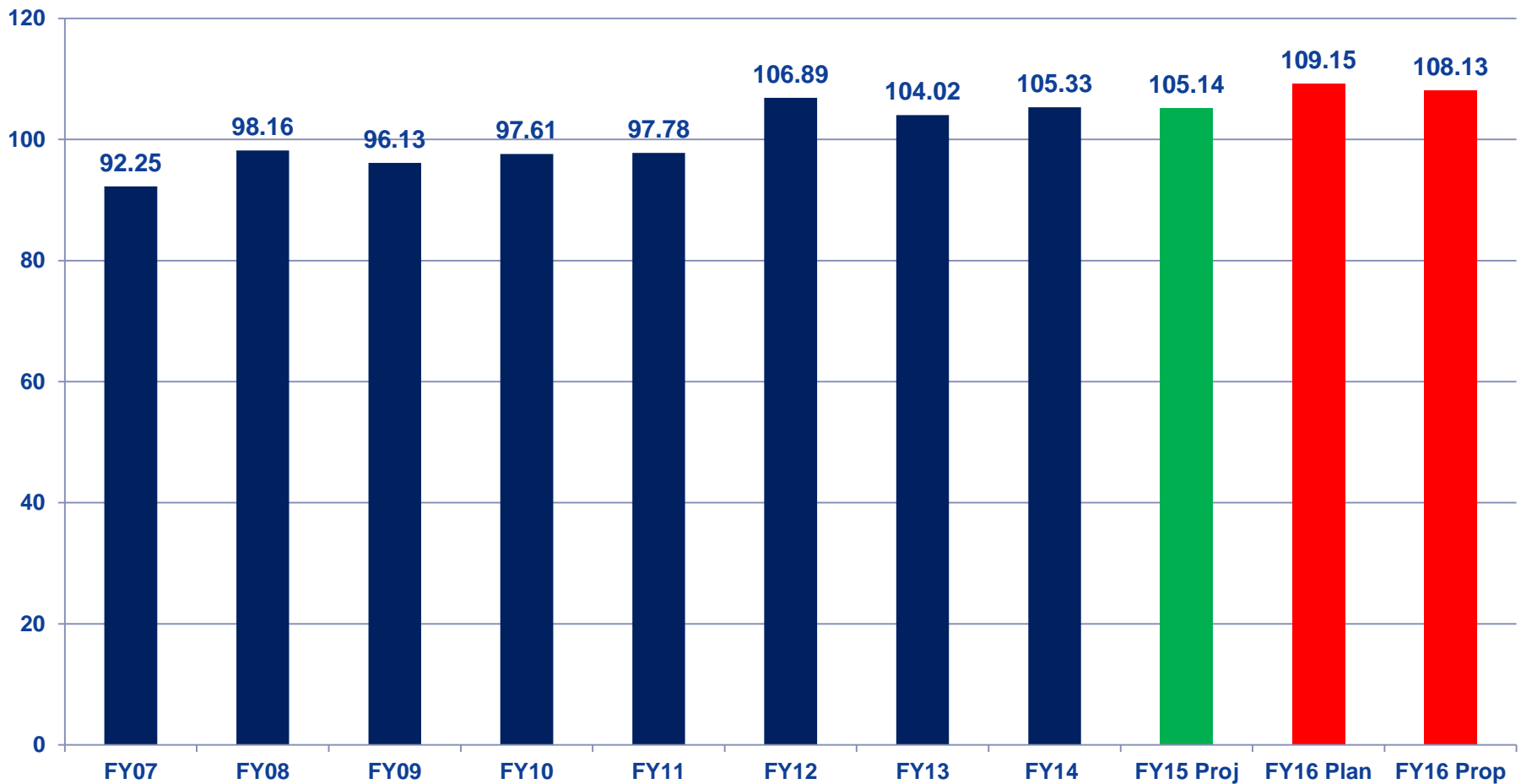
EXPENDITURES

FY16 Update - Expenditures

	Total Expenditures			
	FY15	FY15	FY16	FY16
	Budget	Projection	Plan	Proposed
Personal services	63,890,541	62,725,143	65,802,400	65,505,579
Operating expenditures	26,353,412	24,553,008	26,876,422	26,352,864
Debt service	9,446,745	9,446,745	9,675,566	9,699,328
Non operating & capital	<u>7,680,062</u>	<u>8,410,263</u>	<u>6,797,942</u>	<u>6,567,668</u>
Total expenditures	107,370,760	105,135,159	109,152,330	108,125,439
Difference From Plan				(1,026,891)

FY16 Update - Expenditures

General Fund Total Expenditures (millions)



FY16 – Personal Services

- Includes budgeted raises of 2%
- 5.42 FTE grant positions in FY16 budget

Grant Funded Positions Covered by General Fund

	FY16		FY17	
	FTEs	\$	FTEs	\$
COPS Hiring Grant SROs ⁽¹⁾	0.17	12,811	2.00	140,123
SAFER Grant (firefighters) ⁽²⁾	5.25	319,613	9.00	544,836
COPS Hiring Grant ⁽³⁾	0.00	-	2.08	127,932
Total	5.42	332,424	13.08	812,891

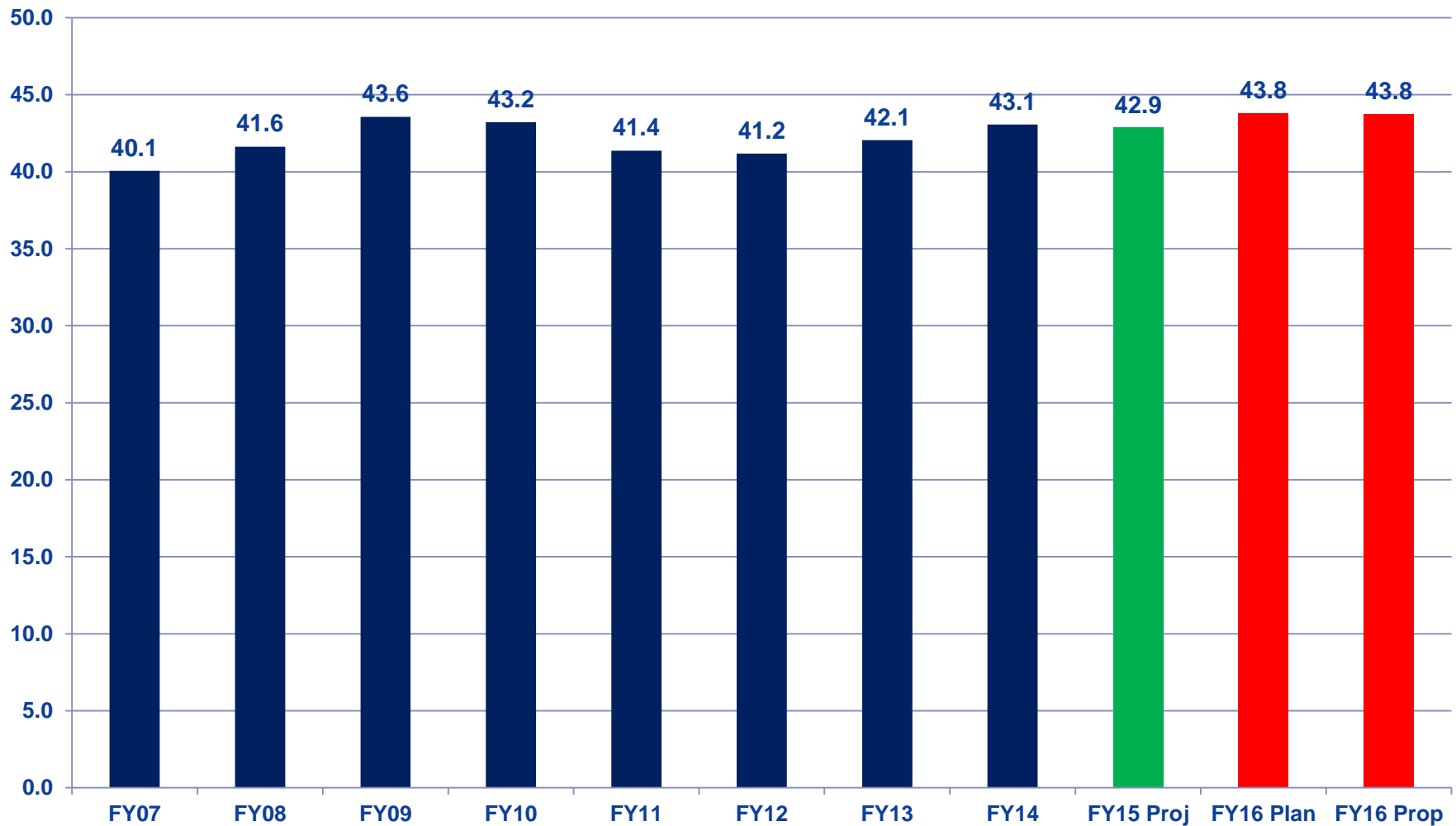
(1) In FY16 represents 2 positions covered for one month (grant expires 9/2016)

(2) In FY16 represents 9 positions covered for seven months (grant expires 3/2016)

(3) In FY17 represents 5 positions covered for five months (grant expires 5/2017)

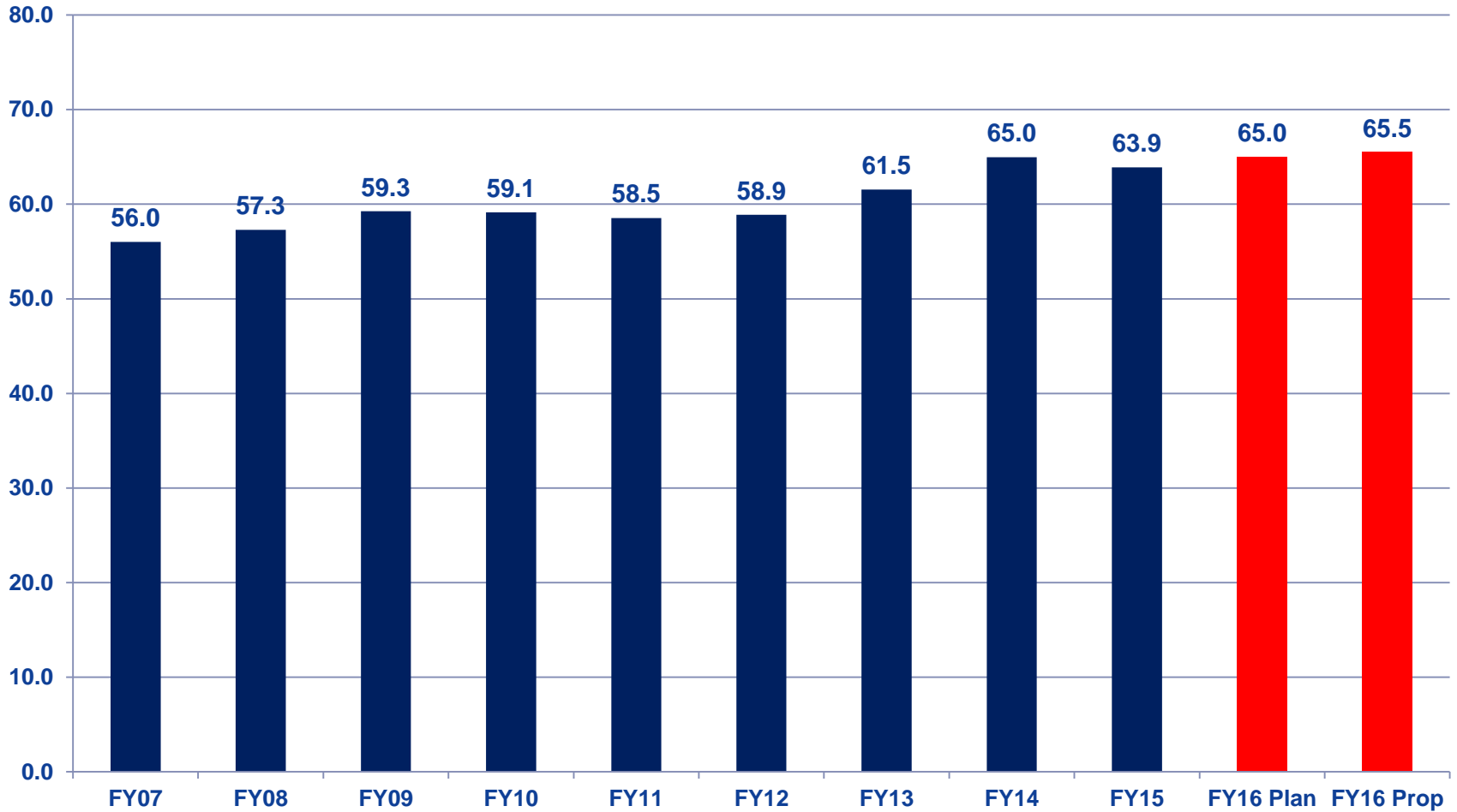
FY16 – Personal Services

Direct Salaries & Wages (millions)



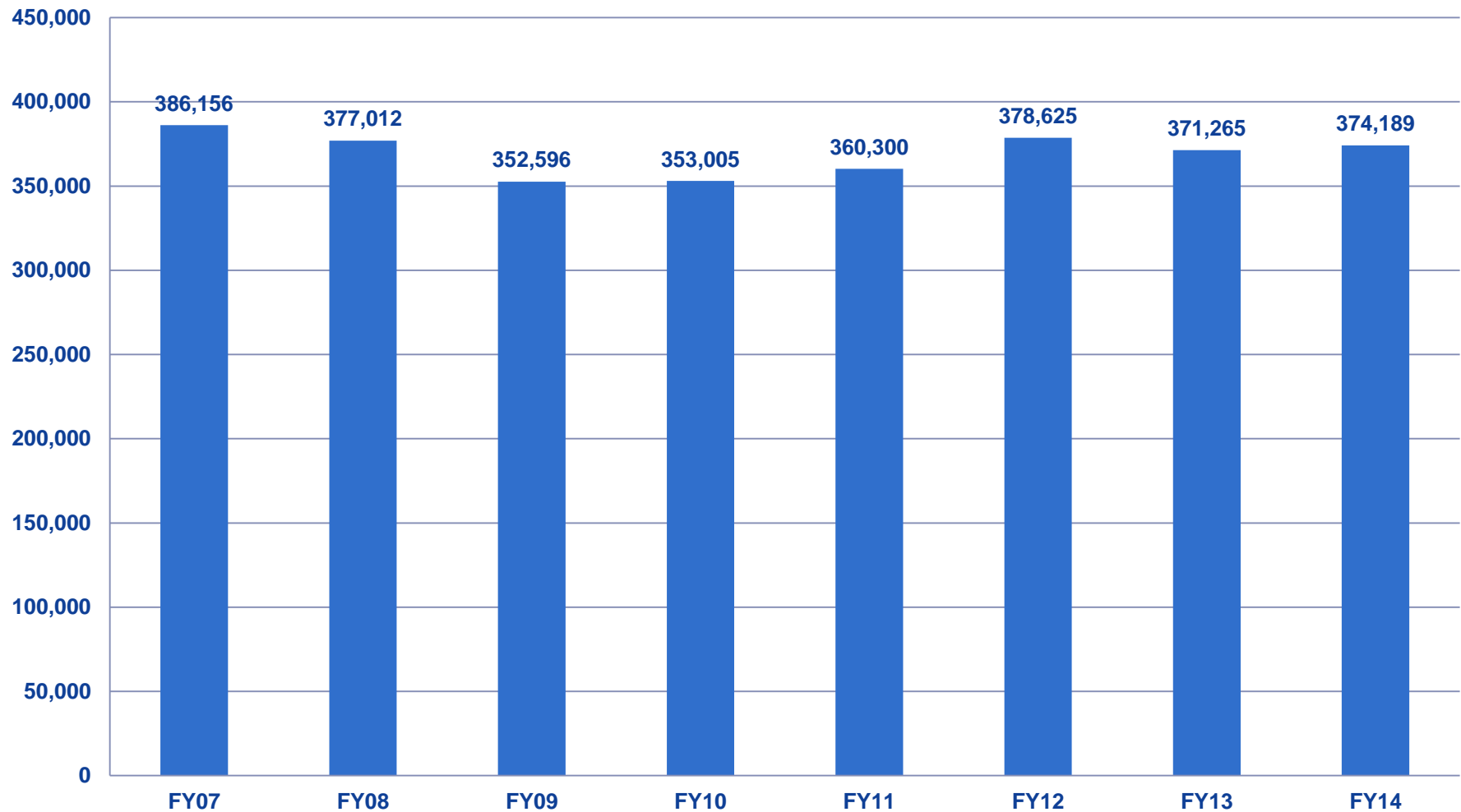
FY16 – Personal Services

General Fund Personal Services (millions)



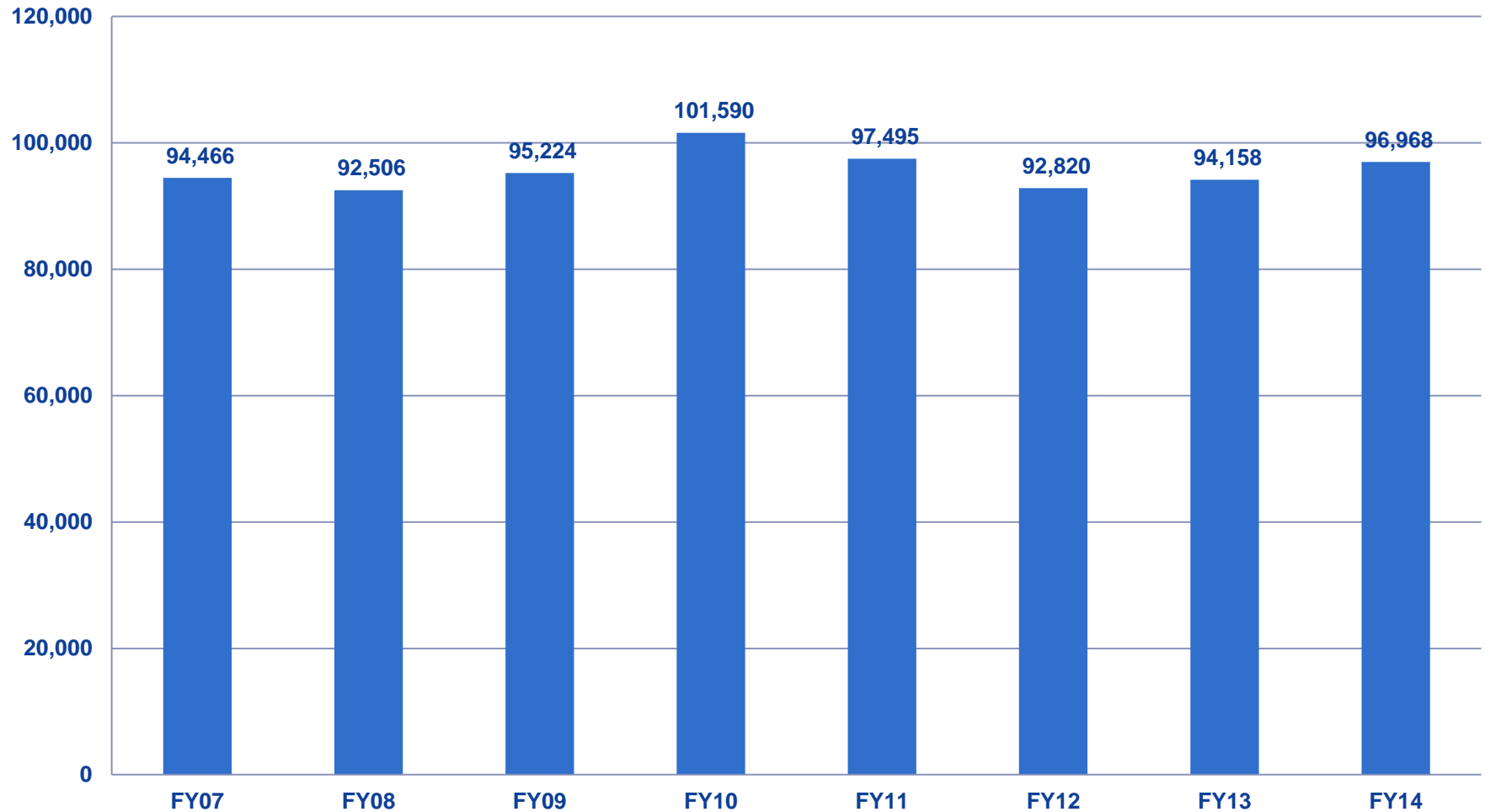
FY16 – Fuel

Gen Govt Unleaded Fuel Consumption



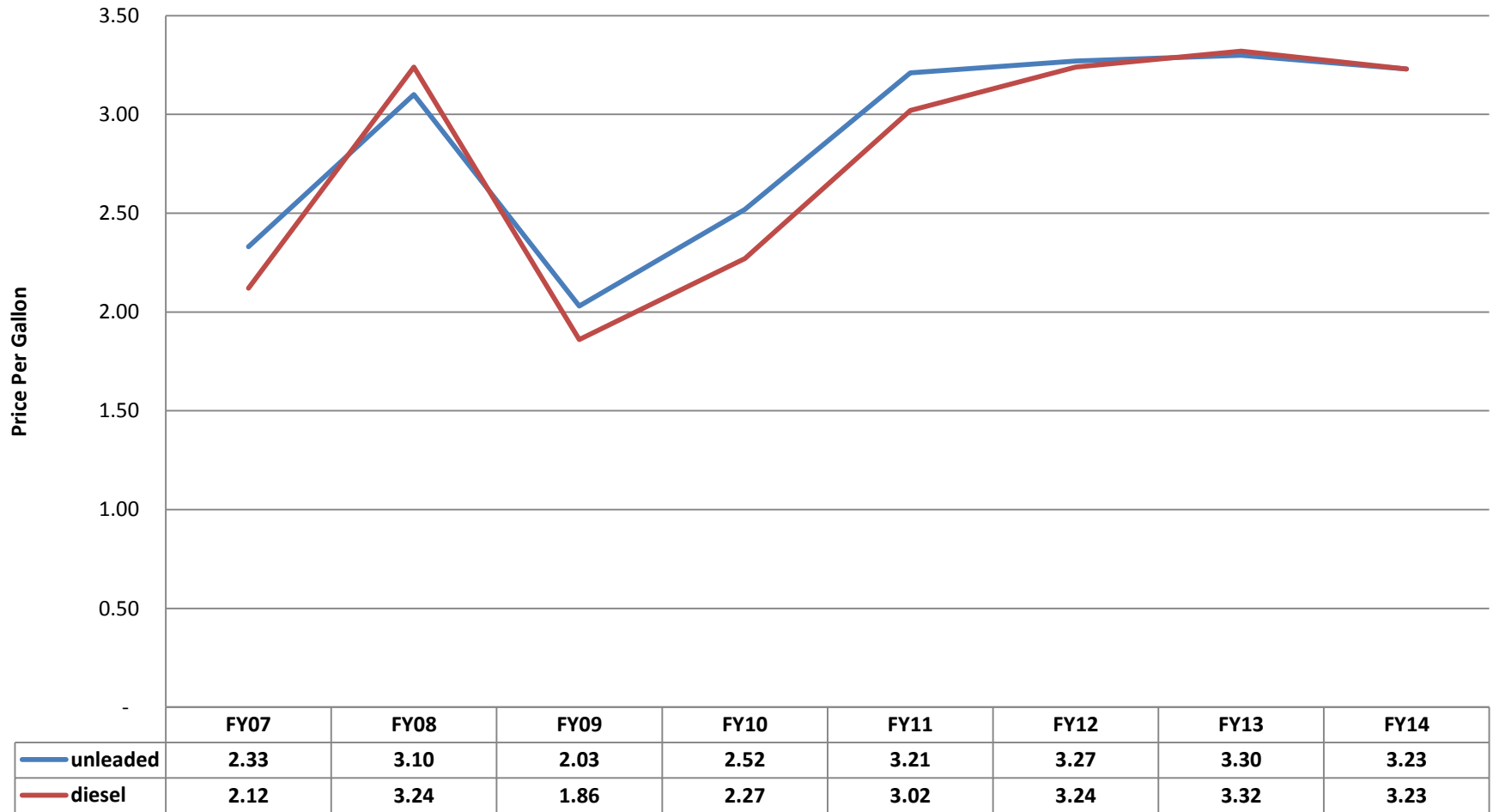
FY16 – Fuel

Gen Govt Diesel Fuel Consumption



FY16 – Fuel

Average Fuel Price FY07 - FY14

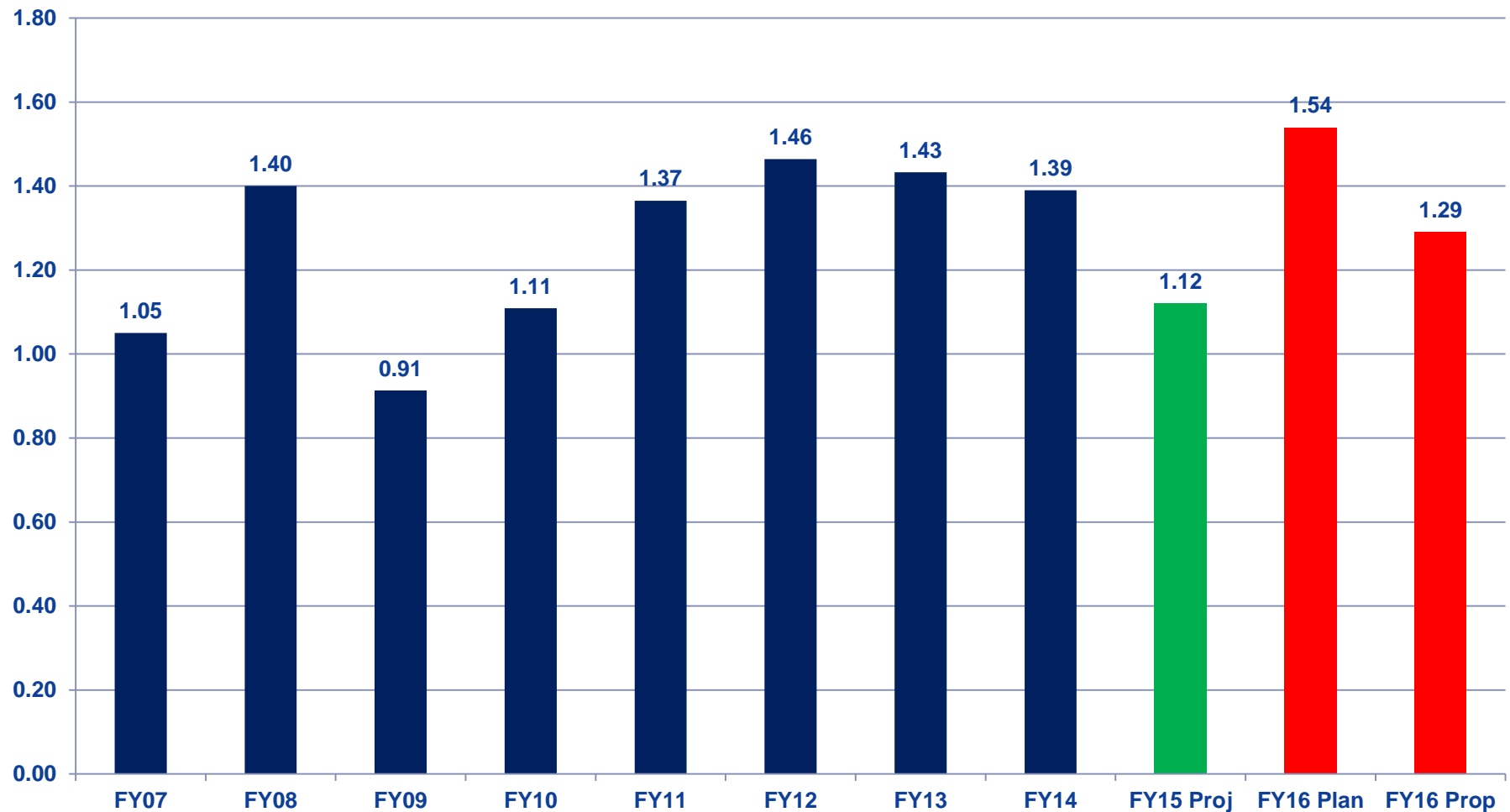


■ Fuel Costs

- Used US Department of Energy's Reference Price Projection for FY16 (\$2.63/gallon) as starting point
- Increased cost per gallon by 1% each month
- Continuing flat consumption projections
- Resulted in savings of \$243,698

FY16 – Fuel

Fuel Expenditures (millions)



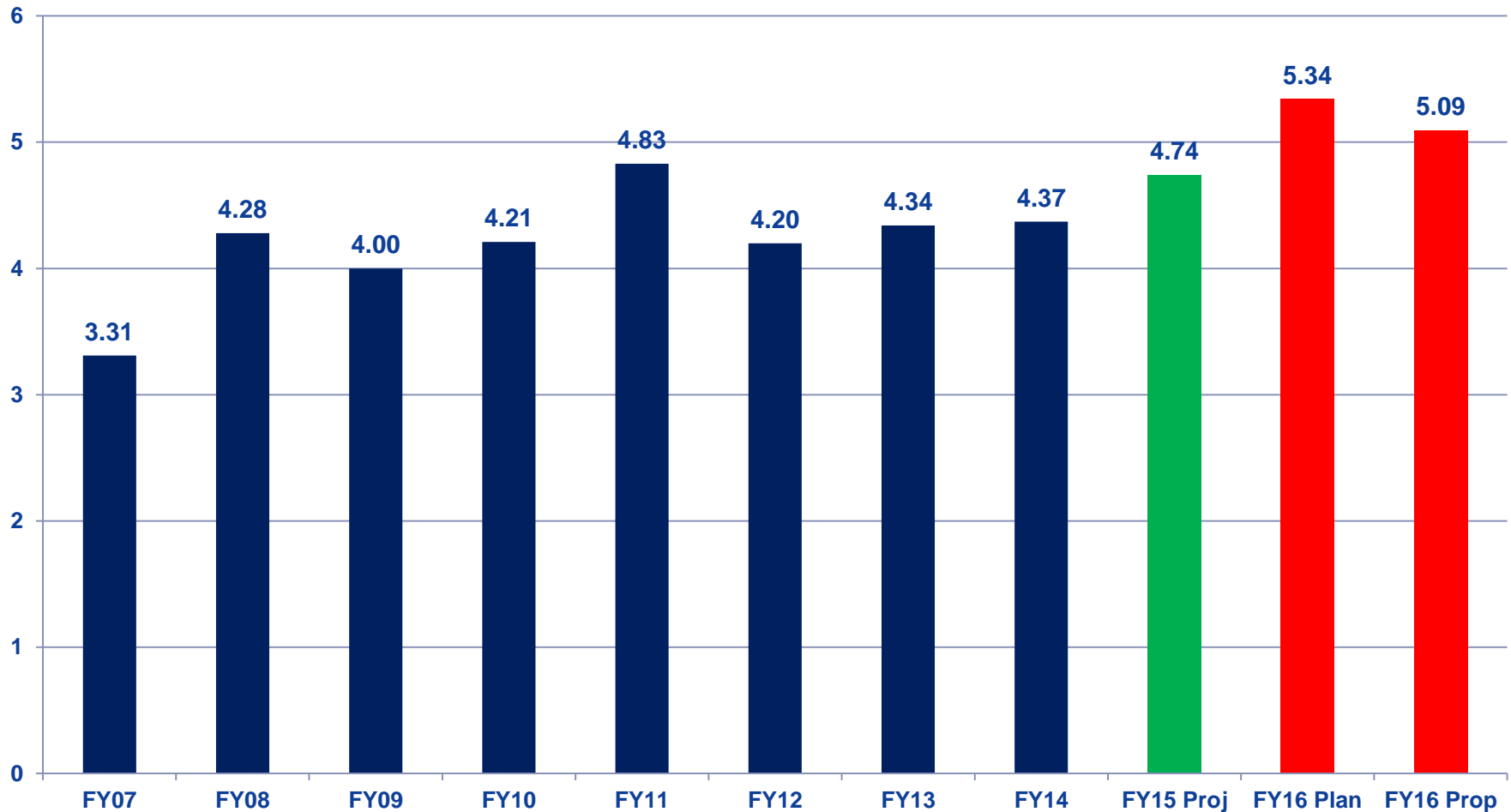
FY16 – Utilities

■ Utility Expense

- FY16 Plan included a 5% increase from FY15 budget
- Reduced by \$253,681 due to reduced projections for FY15 actual expenditures

FY16 – Utilities

Utilities Expenditures (millions)



FY16 Update Summary

FY16 Budget

	FY16 Plan	FY16 Proposed Baseline
Adj. Revenues	109,249,738	108,545,917
Adj. Expenditures	109,152,330	108,125,439
Surplus/(Deficit)	97,408	420,478

RECOMMENDED INCREMENTS

Recommended Increments

Holiday Service (Incremental Cost)

Days w/o Service	Sunday Service	Holiday Service	Saturday Service	Reduced Service	Full Service
Labor Day	\$ 14,629	\$ 18,159	\$ 32,989	\$ 88,548	\$ 153,248
MLK Jr. Day	\$ 14,629	\$ 18,159	\$ 32,989	\$ 88,548	\$ 153,248
Christmas Eve	\$ -	\$ 3,530	\$ 18,360	\$ 73,919	\$ 138,619
Christmas Day	\$ 14,629	\$ 18,159	\$ 32,989	\$ 88,548	\$ 153,248
Independence Day	\$ 14,629	\$ 18,159	\$ 32,989	\$ 88,548	\$ 153,248
Thanksgiving Day	\$ 14,629	\$ 18,159	\$ 32,989	\$ 88,548	\$ 153,248
Day after Thanksgiving	\$ -	\$ 3,530	\$ 18,360	\$ 73,919	\$ 138,619
Veterans Day	\$ 14,629	\$ 18,159	\$ 32,989	\$ 88,548	\$ 153,248
New Years Day	\$ 14,629	\$ 18,159	\$ 32,989	\$ 88,548	\$ 153,248
Memorial Day	\$ 14,629	\$ 18,159	\$ 32,989	\$ 88,548	\$ 153,248
Annual Total	\$ 117,030	\$ 152,332	\$ 300,632	\$ 856,219	\$ 1,503,221

Recommended Increments

Additional Holiday Service

- Currently RTS operates the day after Thanksgiving and Christmas Eve at Sunday service level (10 routes, 10-6)
- Incremental cost of recommended new Holiday Service level (11 routes, 7:30am-5pm):

Days w/o Service	Holiday Service
Labor Day	\$ 18,159
MLK Jr. Day	\$ 18,159
Christmas Eve	\$ 3,529
Independence Day	\$ 18,159
Day After Thanksgiving	\$ 3,529
Veterans Day	\$ 18,159
New Years Day	\$ 18,159
Memorial Day	\$ 18,159
Annual Total	\$ 116,012

Recommended Increments

Sweetwater Wetlands Park

- Cost = \$152,000
- Revenue = \$30,000
- FTE Increase = 2.50
- Service Level Impact:
 - To operate and maintain Sweetwater Wetlands Park
7- days per week
 - \$30,000 anticipated Park Admission Revenue

Recommended Increments

Development Service Center

- Cost = \$107,466
- FTE Increase = 2.0
- Service Level Impact:
 - Assumes first year operating cost share of 50% General Fund & 50% Building Fund
 - 4.0 total FTEs to be added
 - Proposing one-time costs to be contributed from fund balance using same proportions

Recommended Increments

Domestic Violence Unit

- Cost = \$ 0 (net of \$60,000 contract expense reduction)
- FTE Increase = 1.0
- Service Level Impact:
 - Outreach Coordinator (1.0) educates victims and perpetrators to break the cycle of violence
 - Replacing contract with full time employee

Recommended Increments

Reichert House Youth Academy

- Cost = \$ 75,000
- FTE Increase = 2.0
- Service Level Impact:
 - Currently two Intervention Specialists are funded through a contract with Black on Black Crime Task Force
 - Replace existing contracted staff with full-time regular positions

Recommended Increments

	FTE	Amount
Baseline Surplus		420,478
<u>Recommended Increments:</u>		
RTS Holiday Service	-	(116,012)
Sweetwater Wetland Park Operations	2.50	(122,000)
Development Service Center	2.00	(107,466)
Domestic Violence Unit	1.00	-
GPD-Reichert House Staffing	2.00	(75,000)
Total Recommended Increments	7.50	(420,478)
Revised Surplus/(Deficit)		-

RECOMMENDED ONE-TIME FUNDING

Recommended Increments – One Time Funding

School Resource Officer Funding – SBAC Reduction

- Reduced Revenue = \$115,543
- FTE Increase = None
- Service Level Impact:
 - School Resource Officers will be kept at current levels
 - This increment will use one time funds to replace the reduction in funding from the School Board

Recommended Increments – One Time Funding

Revert to Five-Day/Eight-Hour Work Schedule

- Cost = \$223,316
- FTE Increase = 1.5
- Service Level Impact:
 - Return to Monday through Friday, 8am-5pm work schedule
 - Add 1.5 custodial staff
 - Increased utility and fuel costs

Recommended Increments – One Time Funding

Development Service Center One-Time Costs

- Cost = \$345,197
- FTE Increase = none
- Service Level Impact:
 - Fully integrated service delivery model for development review services
 - Assumes cost share of 50% General Fund & 50% Building Fund
 - Equipment, software and consulting costs
 - Does not include cost of relocation

Recommended Increments – One Time Funding

Dignity Village GPD Support Pilot Program

- Cost = \$160,000
- FTE Increase = 2.0
- Service Level Impact:
 - A need has been identified for GPD to have a dedicated presence at Dignity Village
 - Two officers will work varying shifts providing peak time coverage
 - When officers are not present, patrol division will augment coverage

Recommended Increments – One Time Funding

Bike Share Program

- Cost = \$34,000
- FTE Increase = none
- Service Level Impact:
 - 20 bikes at 2 stations
 - \$1,400 leasing and maintenance cost per bike
 - \$6,000 one-time cost for installation of docking stations

Recommended Increments – One Time Funding

Florida Institute for Commercialization of Public Research

- Cost = \$50,000
- FTE Increase = none
- Service Level Impact:
 - Supports non-university spinout companies
 - Develops marketing studies and business plans
 - Provides leadership development and governance
 - Partners with investment community

Recommended Increments – One Time Funding

Pay Study

- Cost = \$87,000
- FTE Increase = none
- Service Level Impact:
 - The City and GRU perform a pay study once every three years
 - Cost is shared between both entities

Recommended Increments – One Time Funding

Active Streets Events

- Cost = \$15,000
- FTE Increase = none
- Service Level Impact:
 - Providing operating cost support for two Active Streets events, including GPD coverage

Recommended Increments – One Time Funding

CDBG Programs

- Cost = \$6,500
- FTE Increase = none
- Service Level Impact:
 - Providing \$4,500 additional funding for Boys & Girls Club
 - Providing \$2,000 additional funding for Three Rivers Legal Services
 - Replacing reductions in CDBG funding

Recommended Increments – One Time Funding

	FY16 Proposed
School Resource Officer Funding	115,543
Revert to 5-Day Workweek (1.5 FTE)	223,316
Development Service Center	345,197
Dignity Village GPD Support Pilot (2.0 FTE)	160,000
Bike Share Program	34,000
Florida Institute for Commercialization of PR	50,000
Pay Study	87,000
Active Streets Events	15,000
CDBG Program Funding	6,500
Total one-time from General Fund reserves	1,036,556

FY16 Update – Unassigned Reserve

General Fund Reserves		
	\$	% of Budgeted Revenue
Unassigned fund balance @ 9/30/13	13,408,146	12.53%
Unassigned fund balance @ 9/30/14	14,520,395	13.64%
Policy requirement for unassigned fund balance @ 9/30/14	10,648,409	10.00%
Unassigned fund balance above policy requirement @ 9/30/14	3,871,986	3.64%

**INCREMENTS SUBMITTED BUT NOT
RECOMMENDED**

Increments Submitted But Not Recommended

PRCA Building Attendant

- Cost = \$15,303
- FTE Increase = 0.50
- Service Level Impact:
 - Parks, Recreation and Cultural Affairs to support building rentals and opening/closing of centers
 - After hour events require staffing

Increments Submitted But Not Recommended

Reinstate PRCA Volunteer Program Coordinator

- Cost = \$30,309 (Net)
- FTE Increase = 1.0
- Service Level Impact:
 - Staff has identified that the use of contract services for volunteer management is difficult. Reinstating this position will provide for a better managed volunteer base
 - Includes reducing Contractual Services by \$30,000

Increments Submitted But Not Recommended

Reinstate PRCA Staff Specialist

- Net Cost = \$ 8,686 (Net)
- FTE Increase = 1.0
- Service Level Impact:
 - This position assists Nature Operations and Cultural Affairs, as well as processing Visa and travel for the entire department. Consistently training temporary employees has been costly and time consuming.
 - Includes reducing Contractual Services by \$34,778

Increments Submitted But Not Recommended

City Auditor

- Cost = \$19,750
- FTE Increase = None
- Service Level Impact:
 - Additional operational needs anticipated including data processing/auditing software, travel and training and membership dues

Increments Submitted But Not Recommended

Equal Opportunity Staffing

- Cost = \$113,985
- FTE Increase = 2.0
- Service Level Impact:
 - Add Equal Opportunity Specialist and Equal Opportunity Tech to adequately address workload requirements

Increments Submitted But Not Recommended

BOLD Program

- Cost = \$ 48,000
- FTE Increase = 1.5
- Service Level Impact:
 - Life Coaches to mentor the BOLD participants: young adult males with criminal records needing correct direction for education, life and job skills
 - Change contracted positions to full-time regular staff

Increments Submitted But Not Recommended

City Clerk - Granicus Upgrades

- Cost = \$ 12,000
- FTE Increase = none
- Service Level Impact:
 - \$3,000 for digital upgrade for Broadcast Services
 - \$9,000 for improving Board and Committee application process

BUILDING INSPECTION FUND

Building Inspection Fund

BUILDING CODE ENFORCEMENT FUND

	FY15 Budget	FY15 Projection	FY16 Plan	FY16 Proposed
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Building permits	1,632,720	3,183,134	1,738,800	3,662,502
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Electric, plumbing & gas permits	577,606	454,843	623,815	591,230
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Other	166,347	127,432	195,439	169,618
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Total Revenues	2,376,673	3,765,409	2,558,054	4,423,350
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Personal services	1,827,625	1,701,693	1,866,902	1,975,451
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Operating expense	554,743	516,620	572,254	856,798
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Non operating expense	39,631	42,995	42,550	94,215
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Total Expenses	2,421,999	2,261,308	2,481,706	2,926,464
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Building Inspection Fund

- Revenue was projected at a 15% increase for FY15 and 8% in FY16
- Building activity forecasts are trending up
- Several major building projects are in process
- Development Service Center Increment:
 - 2.0 FTE
 - \$107,466 recurring cost for FY16
 - \$345,197 one-time cost
 - Does not include cost of relocation

OTHER FUNDS

Fund Types

- Over 90 funds spread over 8 fund types
 - General Fund
 - Special Revenue Funds
 - Debt Service Funds
 - Capital Projects Funds
 - Enterprise Funds
 - Internal Service Funds
 - Fiduciary Funds
 - Agency Funds

Classifications of Fund Balance

- As prescribed by the Governmental Accounting Standards Board (GASB) governmental funds report fund balance in classifications based on the extent to which the City is bound to honor constraints on the purposes for which the funds can be expended
- Fund balances for governmental funds are comprised of the following:
 - Nonspendable
 - Restricted
 - Committed
 - Assigned
 - Unassigned

Recommendations

- Adopt proposed millage rate 4.5079
- Adopt proposed tentative FY16 Budget
- Authorize Attorney to Draft Appendix A
- Adopt Fire Assessment Rate at \$78 per factored fire unit

FY16 Update - Budget Schedule

Dates	Task
7/21/15	Presentation to City Commission including Adoption of Preliminary Fire Assessment Rate by Resolution
7/22/15	Presentation to City Commission
7/27/15	Presentation to City Commission including Adoption of Proposed Tentative Budget and Proposed Millage Rate by Resolution
9/10/15	1 st Reading of Budget and Millage Rate and Adoption of Final Fire Assessment Rate by Resolution
9/17/15	2 nd Reading of Budget and Millage Rate