

INTER-OFFICE COMMUNICATION

DATE: August 9, 2016

TO: Honorable Mayor and City Commissioners

FROM: Anthony Lyons, City Manager

SUBJECT: Recordings for Third Party Administrator

Staff has transferred audio recordings associated with the Third Party Administrator evaluation process to the City Clerk's office for review by the City Commission and the public should there be an interest in reviewing that material.

All other documents associated with the process have been attached via Legistar as links to the City Commission agenda item #160229 proposed for review by the City Commission at the August 18, 2016 City Commission meeting.

If you have any questions, please feel free to contact me.