

## HISTORIC PRESERVATION BOARD MINUTES

November 1, 2016 5:30 PM  
City Hall Auditorium  
200 E. University Ave

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff Present</b>
<b>Bill Warinner (Chair)</b>		<b>Jason Simmons</b>
<b>Jay Reeves, Jr. (Vice Chair)</b>		<b>Andrew Persons</b>
	<b>Michelle Hazen</b>	<b>Cleary Larkin</b>
<b>Ann Stacy</b>		<b>Gigi Simmons</b>
<b>Jason Straw</b>		
<b>Scott Daniels</b>		

### I. Roll Call

### II. Approval of Agenda *(Note: order of business subject to change)*

<b>Motion By:</b> Jason Straw	<b>Seconded By</b> Jay Reeves, Jr.
<b>Moved To:</b> Approve	<b>Upon Vote:</b> 5-0

### III. Announcement: Section 30-355 of the Land Development Code establishes the Historic Preservation Board, including its composition and duties and authority. The Historic Preservation Board procedures are set forth in Sec. 30-112(d)(7) of the Land Development Code. Appeals of Historic Preservation Board decisions are to the City Commission and must be filed within 14 days from the date the decision by the Historic Preservation Board is reduced to writing and

#### BOARD MEMBERS

Chair: Bill Warinner Vice Chair: Jay Reeves  
Michelle Hazen, Ann Stacy, Jason Straw, Scott Daniels  
Staff Liaison: Jason Simmons

served by certified or registered mail. The appeal procedure is specified in Sec. 30-112(d)(7)i. of the Land Development Code.

**IV. Approval of Minutes:** October 4, 2016

<b>Motion By:</b> Jay Reeves, Jr.	<b>Seconded By</b> Jason Straw
<b>Moved To:</b> Approve	<b>Upon Vote:</b> 5-0

**V. Requests to Address the Board**

**VI. Old Business**

**VII. New Business**

1. **Petition HP-16-95**

Regina Lovings Morse, owner. Alteration of a single-family dwelling, including opening the existing front porch to original conditions, adding a new side porch to access existing metal stairs, renovation of a rear addition, removal of existing boiler chimney and interior renovations that will convert the single-family dwelling into a duplex. Located at 1125 SW 4th Avenue. The building is contributing to the University Heights Historic District- South.

Cleary Larkin, Planner, gave the staff presentation. Ricardo Cavallino, agent for Regina Lovings Morse, gave a presentation about the project.

<b>Motion By:</b> Jay Reeves, Jr.	<b>Seconded By</b> Jason Straw
<b>Moved To:</b> Approve with staff recommendations.	<b>Upon Vote:</b> 5-0

2. **Petition HP-16-96**

Mt. Pleasant United Methodist Church, owner. After-the-fact COA for installation of 48" chain link fence. Located at 630 NW 2nd Street. The empty lot is non-contributing to the Pleasant Street Historic District. to the University Heights Historic District- South.

Clary Larkin, Planner, gave the staff presentation. Saul Rentz, contractor representing the church, and Geraldine McClellan, pastor of Mt. Pleasant United Methodist Church, spoke to the matter and answered questions from the board. Tana Silva, resident of the neighborhood, spoke about living adjacent to the subject property and requested the board not require the installation of plant material to further screen the fence from view.

<b>Motion By:</b> Jay Reeves, Jr.	<b>Seconded By</b> Scott Daniels
<b>Moved To:</b> Approve with staff recommendations and the allowance of planting Confederate Jasmine along the fence line, noting that this is a unique condition because this is an after-the-fact COA and the fence line is not near the street edge and not highly visible.	<b>Upon Vote:</b> 3-2 (Reeves, Daniels, & Warinner yay; Straw & Stacy nay; motion not adopted because a COA needs an affirmative vote of at least 4 members if 5 members are voting).

<b>Motion By:</b> Jay Reeves, Jr.	<b>Seconded By</b> Jason Straw
<b>Moved To:</b> Amend the previous motion and approve with staff recommendations and require the removal of the chain link fence on the north side of the property to a point about 3 feet behind the front face of the house at 730 NW 2 <sup>nd</sup> Street and allow the planting of Confederate Jasmine as a plant material along the fence line, noting that this is a unique condition because this is an after-the-fact COA and with the removal of the fence as stated above, the fence line is not near the street edge and not highly visible.	<b>Upon Vote:</b> 5-0

3. **Petition HP-16-97**

Mt. Pleasant United Methodist Church, owner. After-the-fact COA for installation of 48" chain link fence. Located at 627 NW 2nd Street. The building is non-contributing to the Pleasant Street Historic District.

Cleary Larkin, Planner, gave the staff presentation.

<b>Motion By:</b> Jay Reeves, Jr.	<b>Seconded By</b> Jason Straw
<b>Moved To:</b> Approve with staff recommendations and including removal of the east section of chain link fence abutting the wooden fence on the 7 <sup>th</sup> Avenue side of the property, all the way to the end of the wooden fence; and on the 2 <sup>nd</sup> Street side remove the redundant new chain link fence back to the building corners.	<b>Upon Vote:</b> 5-0

**Staff Approved Certificates of Appropriateness:** N/A

**VII. Information Items:** N/A

**IX. Board Member Comments**

**X. Adjournment**

For further information, please call 334-5022.

If any person decides to appeal a decision of this body with respect to any matter considered at the above-referenced meeting or hearing, he/she will need a record of the proceedings, and for such purposes it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities who require assistance to participate in the meeting are requested to notify the Equal Opportunity Department at 334-5051 (TDD 334-2069) at least 48 hours prior to the meeting date.

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**Chair, Historic Preservation Board**  
Bill Warinner

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**Date**

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**Staff Liaison, Historic Preservation Board**

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**Date**

DRAFT