




Budget Meeting City Manager's Proposed Increments & Capital Improvement Plan

May 23, 2017

Legislative File ID 161003

FY2018-2019 BUDGET CALENDAR

May 2 nd	Baseline Budget Discussion and Direction	
May 16 th	Compensation Topics	
May 23rd	City Manager's Proposed Increments & Capital Improvement Plan	
May 30 th	Commissioner-directed Initiatives and Projects, Other Funds Update, & Overview of Levers to Balance	
June 6 th	Final Discussion and Direction for Preparation of Proposed Budget	
July 3 rd	Proposed Budget-in-Brief Delivered to Commission	
July 18 th	Approve Tentative Millage, Proposed Fire Assessment, and Proposed Budget	
September 7 th	Approve Proposed Millage, Final Fire Assessment, and Tentative Budget	
September 21 st	Approve Final Millage and Budget	

Today's Agenda

- Update on Budget Status
- Brief Overview of Levers
- City Manager's Proposed Increments
- City Manager's Proposed Capital Improvement Plan
- Brief Update on Uncertainties
- Discussion and Decisions on Today's Topics

UPDATE ON BUDGET STATUS

Update on Budget Status

Surplus/(Deficit)	FY18	FY19
Preliminary Baseline	\$ 494,306	\$ 4,152,612
Net Adjustments to Baseline	(1,009,003)	(1,121,650)
Baseline	\$ (514,697)	\$ 3,030,962
Raises & Living Wage	(1,163,741)	(2,767,227)
Total Rewards Study	(100,000)	unknown
Updated Surplus/(Deficit)	\$ (1,778,438)	\$ 263,735

BRIEF OVERVIEW OF LEVERS

Levers and Funding Options

- Revenue Based:
 - Property Tax millage
 - Fire Assessment rate
 - Other fees and charges
 - GRU Transfer and/or Utility Tax
- Funding Reallocations:
 - CRA district sunseting or phase-out
 - Other funds

Levers and Funding Options

- Decrements:
 - Reduce recurring capital allocations:
 - Fleet replacement
 - Facilities maintenance and equipment replacement
 - Present departmental cuts:
 - Stop programs
 - Reduce service levels
 - Reduce frequency of services

CITY MANAGER'S PROPOSED OPERATING INCREMENTS

City Manager's Proposed Operating Increments for FY18 and FY19 Technology

Increment	Department	FTEs	FY18	FY19
Website and Broadcast Upgrades & Maintenance	Strategic Initiatives	-	\$ 50,000	\$ 50,000
Digital Services Director	City Manager	1.00	\$ 120,000	\$ 120,000
Mail Meter Upgrade	Information Technology	-	\$ 10,000	-
Fire Rescue Technical Systems Analyst II	Gainesville Fire Rescue	1.00	\$ 82,385	\$ 81,185
Online Onboarding Module	Human Resources	-	\$ 25,000	\$ 17,000
Online Performance Management Module	Human Resources	-	\$ 25,000	\$ 17,000
Total		2.00	\$ 312,385	\$ 285,185

FTE costs include estimated salary and benefits and related operating expenses

City Manager's Proposed Operating Increments for FY18 and FY19 - "Fixing Our House"

Increment	Department	FTEs	FY18	FTEs	FY19
Move Marketing & Communications Supervisor from RTS to General Fund	Strategic Initiatives	0.75	\$ 66,155	-	\$ 66,155
2 PMWII FTEs for Park Ops in East Gainesville & Downtown	Parks, Recreation & Cultural Affairs	2.00	\$ 74,028	-	\$ 74,028
Custodial Worker (1 in 18, add'l in 19)	Facilities Management	1.00	\$ 36,672	1.00	\$ 73,344
Security at City Hall Complex	Facilities Management	-	\$ 90,000	-	\$ 90,000
New Building Operating	Facilities Management	-	\$ 189,133	-	\$ 189,133
Add Electrician	Facilities Management	-	\$ -	1.00	\$ 61,608
Add Maintenance Mechanic I & III	Facilities Management	-	\$ -	2.00	\$ 98,504
Add Account Clerk II-75% General Fund	Facilities Management	-	\$ -	0.75	\$ 40,011
Add Carpenter	Facilities Management	-	\$ -	1.00	\$ 53,348
Comprehensive Background Checks - Fraud Prevention Plan	Human Resources	-	\$ 24,000	-	\$ 24,000
GPD Administration Conversion from Sworn to Non-sworn	GPD	-	\$ -	5.00	\$ 230,000
Total		3.75	\$ 479,988	10.75	\$ 1,000,131

City Manager's Proposed Operating Increments for FY18 and FY19 FY17 Pilot Programs

Increment	Department	FTEs	FY18	FY19
Mental Health Program Continuation	Human Resources	-	\$ 10,000	\$ 10,000
Dignity Village Project Manager	Facilities Management	1.00	\$ 66,000	\$ 66,000
Bus Pass Program Empowerment Center	Neighborhood Impr	-	\$ 15,000	\$ 15,000
352Arts Program Coordination	Parks, Recreation & Cultural Affairs	-	\$ 43,500	\$ 43,500
352Artspace at the Rosa B. Williams Center	Parks, Recreation & Cultural Affairs	0.50	\$ 42,000	\$ 42,000
Eastside Arts	Parks, Recreation & Cultural Affairs	-	\$ 5,000	\$ 5,000
Emergency Manager	Gainesville Fire Rescue	1.00	\$ 146,110	\$ 107,201
Total		2.50	\$ 327,610	\$ 288,701

FTE costs include estimated salary and benefits and related operating expenses

Charter Officer Proposed Operating Increments for FY18 and FY19

Increment	Charter	FY18 FTEs	FY18	FY19
Add Executive Assistant Sr.	Clerk of Commission	1.00	\$ 61,608	\$ 61,608
Salary Adjustment Senior Auditor	City Auditor	-	\$ 7,690	\$ 7,690
Total		1.00	\$ 69,298	\$ 69,298

FTE costs include estimated salary and benefits and related operating expenses

City Manager's Proposed Operating Increments for FY18 and FY19 Summary

Increment	FY18 FTEs	FY18	FY19 FTEs	FY19
Technology	2.00	\$ 312,385	-	\$ 285,185
Fixing Our House	3.75	\$ 479,988	10.75	\$ 1,000,131
FY17 Pilot Programs	2.50	\$ 327,610	-	\$ 288,701
City Manager Total	8.25	\$ 1,119,983	10.75	\$ 1,574,017
Staffing - Other Charters	1.00	\$ 69,298	-	\$ 69,298
Total	9.25	\$ 1,189,281	10.75	\$ 1,643,315

CITY MANAGER'S PROPOSED CAPITAL IMPROVEMENT PLAN

City Manager's Proposed Capital Improvement Plan for FY18 and FY19 Smart Cities Lighting

Increment	FY18	FY19
LED Streetlight Upgrade with Smart Cities Functionality	\$ -	\$ 6,820,000

City Manager's Proposed Capital Improvement Plan for FY18 and FY19 Facilities

Increment	FY18	FY19
City Hall Design and Renovations	\$ 250,000	\$ 2,500,000
Old Library Building Lobby Renovations	\$ 50,000	\$ -
Parking Garage Repairs	\$ 92,000	\$ 50,000
NW 2 nd Street Sidewalk Project	\$ 102,000	\$ -
Brick Streets Evaluation	\$ -	\$ 50,000
Facilities Maintenance for Fire Stations	\$ 100,000	\$ 100,000
Evaluation of Replacement of Fire Station 5	\$ -	\$ 209,010
Fire Station Exhaust Systems	\$ 10,246	\$ 10,250
Fire Station Furnishing Replacement	\$ -	\$ 40,999
New Fire Station 9, Phase 1	\$ 200,000	\$ 1,500,000
Total	\$ 804,246	\$ 4,460,259

City Manager's Proposed Capital Improvement Plan for FY18 and FY19 Technology

Increment	FY18	FY19
GPD Fiber Replacement & Support	\$ 92,210	\$ -
GPD Server Replacement	\$ 112,702	\$ -
GPD Back-up Server Replacement	\$ -	\$ 30,000
GFR Mobile Computer Replacement	\$ 25,614	\$ 26,254
GFR Inventory Management System	\$ -	\$ 20,500
Total	\$ 230,526	\$ 76,754

City Manager's Proposed Capital Improvement Plan for FY18 and FY19 Equipment

Increment	FY18	FY19
GPD Body Worn Cameras	\$ 100,000	\$ 300,000
GFR Hazmat Equipment	\$ 81,964	\$ -
GFR Firefighter Air Supply Support	\$ -	\$ 15,375
GFR Fire Fighting Equipment Replacement	\$ -	\$ 122,998
GFR EMS Equipment	\$ 32,786	\$ 819,984
GFR Extrication Equipment	\$ 30,737	\$ 30,749
GPD Less Lethal Program (Tasers)	\$ 63,164	\$ 65,717
City-wide TRS Radio Replacement (Mobile and Portable Radios)	\$ -	\$ 1,150,000
Total	\$ 308,651	\$ 2,504,823

City Manager's Proposed Capital Improvement Plan for FY18 and FY19 Recurring Funding

Increment	FY18	FY19
Boardwalk Replacement	\$ 25,000	\$ 25,000
Sidewalk Maintenance	\$ 100,000	\$ 100,000
Median Repair/Improvement	\$ 15,000	\$ 15,000
GS Unscheduled Maintenance & Repairs	\$ 100,000	\$ 100,000
GS ADA Repairs	\$ 25,000	\$ 25,000
PW Mast Arms Painting & Maintenance	\$ 60,000	\$ 60,000
PRCA Park Maintenance and Repairs	\$ 50,000	\$ 50,000
GS GTEC Facility Maintenance & Repair	\$ 10,000	\$ 10,000
GFR Facilities Maintenance & Landscaping	\$ 50,000	\$ 50,000
GPD Laptops	\$ 250,000	\$ 250,000
GPD Vehicle Video Cameras	\$ 130,000	\$ 130,000
GPD Portable Radios	\$ 195,000	\$ 195,000
GFR Mobile Data Computer System	\$ 25,000	\$ 25,000
GFR Fire Rescue Equipment on Apparatus Replc.	\$ 25,000	\$ 25,000
IT PC Equipment Replacement	\$ 125,000	\$ 125,000
IT Infrastructure Replacement	\$ 75,000	\$ 75,000
PRCA Playground Equipment Replacement	\$ 45,000	\$ 45,000
PRCA Replacement of Diving Boards at Pools	\$ 4,000	\$ 4,000
PW Asphalt Section - Pavement Management	\$ 152,554	\$ 152,554
PW Full Asphalt Crew	\$ 471,268	\$ 494,831
Total	\$ 1,932,822	\$ 1,956,385

City Manager's Proposed Capital Improvement Plan for FY18 and FY19 Summary

Increment	FY18	FY19
Smart Cities Lighting	\$ -	\$ 6,820,000
Facilities	\$ 804,246	\$ 4,460,259
Technology	\$ 230,526	\$ 76,754
Equipment	\$ 308,651	\$ 2,504,823
Recurring Capital Projects	\$ 1,932,822	\$ 1,956,385
Total	\$ 3,276,245	\$ 15,818,221

City Manager's Proposed Capital Improvement Plan for FY18 and FY19 Summary of Funding Options

Increment	FY18	FY19
General Fund Fund Balance	\$ 562,706	-
Recurring Capital Funding	\$ 2,416,533	\$ 2,401,331
Capital Projects Fund Interest	\$ 297,006	\$ 100,000
Bond Issuance	-	\$ 13,316,890
Total	\$ 3,276,245	\$ 15,818,221

UPDATE ON UNCERTAINTIES

Update on Uncertainties for FY18 & FY19




- Gas Tax
- GREC MOU Purchase
- FSAA Continuance
- General Pension Required Contribution Rate
- GRU IT Services
- Streetlights (County and City)
- UF Partnership

COMMISSION DIRECTION

Commission Direction

- Determine which of the City Manager's proposed operating increments to include in proposed budget
- Determine which of the City Manager's proposed Capital Improvement Plan projects to include in proposed budget
- Direction to bring back information on certain levers by June 6

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