



Department of Doing
Planning Division
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HISTORIC PRESERVATION BOARD MINUTES

May 2, 2017 5:30 PM
City Hall Auditorium
200 E. University Ave

<u>Members Present</u>	<u>Members Absent</u>	<u>Staff Present</u>
Bill Warinner		Jason Simmons
	Jay Reeves, Jr.(Chair)	Andrew Persons
Michelle Hazen		Cleary Larkin
Ann Stacy (Vice Chair)		
Scott Daniels		
	Mark Stern	
Danielle Masse		
	David Enriquez	

I. Roll Call

II. Approval of Agenda *(Note: order of business subject to change)*

Motion By: Bill Warinner	Seconded By: Michelle Hazen
Moved To: Approve	Upon Vote: 4-0

III. **Announcement:** Section 30-355 of the Land Development Code establishes the Historic Preservation Board, including its composition and duties and authority. The Historic Preservation Board procedures are set forth in Sec. 30-112(d)(7) of the Land Development Code. Appeals of Historic Preservation Board decisions are to the City Commission and must be filed within 14 days from the date the decision by the Historic Preservation Board is reduced to writing and served by certified or registered mail. The appeal procedure is specified in Sec. 30-112(d)(7)i. of the Land Development Code.

BOARD MEMBERS

Chair: Jay Reeves Vice Chair: Ann Stacy
Michelle Hazen, Bill Warinner, Scott Daniels, Brian Smith, Danielle Masse, Mark Stern, David Enriquez (Student Appointee)
Staff Liaison: Jason Simmons

IV. Approval of Minutes: April 4, 2017

Motion By: Bill Warinner	Seconded By: Scott Daniels
Moved To: Approve	Upon Vote: 5-0 (Danielle Masse arrived at 5:49)

V. Requests to Address the Board

VI. Old Business: N/A

VII. New Business:

1. **Petition HP-17-13a** Mark and Jill Matson, owners. Ad valorem tax exemption Part 1 for the rehabilitation of a single-family dwelling and add an addition. Located at 811 NW 3rd Avenue. This home is contributing to the University Heights Historic District – North.

Jason Simmons, Planner, gave the staff presentation. Mark and Jill Matson, the owners of the subject property answered questions from the board.

Motion By: Bill Warinner	Seconded By: Danielle Masse
Moved To: Approve as presented.	Upon Vote: 5-0

2. **Petition HP-17-13b** Mark and Jill Matson, owners. Ad valorem tax exemption Part 2 for the rehabilitation of a single-family dwelling and add an addition. Located at 811 NW 3rd Avenue. This home is contributing to the University Heights Historic District – North.

Jason Simmons, Planner, gave the staff presentation. Mark and Jill Matson, the owners of the subject property answered questions from the board.

Motion By: Scott Daniels	Seconded By: Bill Warinner
Moved To: Approve	Upon Vote: 5-0

Staff Approved Certificates of Appropriateness:

1. **Petition HP-17-11**. 103 SW 12th Street. Replacement of exterior egress stair. This building is contributing to the University Heights South Historic District. Kinetic Properties, Inc., owner.
2. **Petition HP-17-12**. 111 and 113 NE 7th Street. Construction of a 10 ft. by 15 ft. storage shed. These buildings are contributing to the Northeast Residential Historic District. Conor and Julianna Mitchell, and Andrew and Beth Anne Kulick, owners.

3. **Petition HP-17-14.** 644 NE 10th Place. Replace and construct a four-foot tall fence in the front yard and a six-foot tall fence in the side and rear yard of an existing single-family dwelling. This building is contributing to the Northeast Residential Historic District. Mona Rippe, owner.
4. **Petition HP-17-16.** 541 NE Boulevard. Partial reroof of a single-family structure. This building is contributing to the Northeast Residential Historic District. Caroline Shrihari, owner. Melvin Holt, Holt Professional Inc., agent.
5. **Petition HP-17-17.** 109 NW 10th Street. Reroof a single-family structure. This building is contributing to the University Heights Historic District – North. Robert Tucker, owner. Leonard Moore, Renovations Plus Moore, LLC, agent.

VIII. Information Item:

A. Land Development Code update

Item delayed until next month's HPB meeting.

B. Renewal of annual Florida Trust membership

Motion By: Bill Warinner	Seconded By: Scott Daniels
Moved To: Approve the renewal of the membership in the Florida Trust for Historic Preservation.	Upon Vote: 5-0

Cleary Larkin, Planner, gave a presentation about the demolition delay process and changes that staff has discussed that would make the process clearer and more efficient.

IX. Board Member Comments

Bill Warinner discussed the HPB budget and how the board needs money for travel and training to stay informed about HPB issues. He asked if there were going to be opportunities for the board to request additional funds for travel and training.

X. Adjournment

For further information, please call 334-5022.

If any person decides to appeal a decision of this body with respect to any matter considered at the above-referenced meeting or hearing, he/she will need a record of the proceedings, and for such purposes it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities who require assistance to participate in the meeting are requested to notify the Equal Opportunity Department at 334-5051 (TDD 334-2069) at least 48 hours prior to the meeting date.

Chair, Historic Preservation Board
Jay Reeves, Jr.

Date

Staff Liaison, Historic Preservation Board
Jason Simmons

Date

DRAFT