

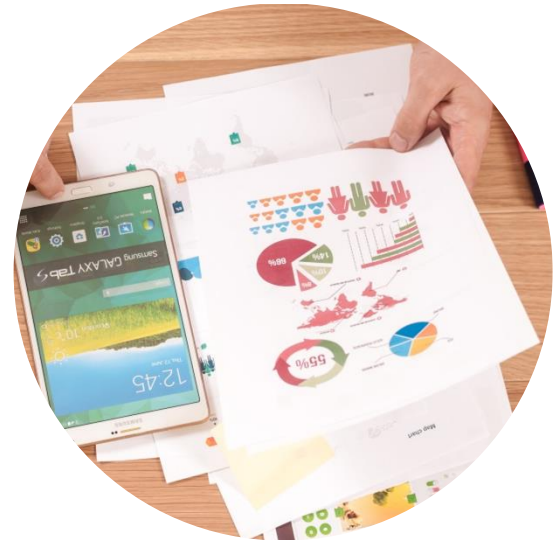
CRA PURCHASING POLICY REVISION

CRA Board Meeting | February 19, 2018



AMENDING CITY OF GAINESVILLE PURCHASING POLICY

- Approved by City Commission on July 6, 2017
- Updated definitions
- Straightforward language
- Clarify “cone of silence” and “lobbying”
- Purchasing vs Procurement



ALIGN CRA WITH CITY PROCUREMENT POLICY

- Threshold for competitive bidding
- Threshold for agenda items

CRA

Resolution #	Date	Quote Threshold		Quotes Required	CRA Board Approval
		Non-SBE	SBE		
091028	July 19, 2010	\$5,000	-----	2	\$50,000
150975	May 16, 2016	\$5,000	\$10,000	3*	\$50,000
170780	Proposed	\$5,000	\$20,000	3*	\$100,000

GG/GRU

Resolution #	Date	Quote Threshold		Quotes Required	City Commission Approval
		Non-SDVE	SDVE		
170116	July 6, 2017	\$5,000	\$20,000	3*	\$100,000

* 1 from SBE or SDVE



OVERVIEW AND CHANGES

- Local Preference Ordinance
 - All solicitations > \$50,000
 - 5% of points
 - Monetary cap of \$25,000 in bids
 - Business in City limits
- Small Business Preference
 - Evaluation based on solicitations > \$50,000
 - 5% of points
 - No monetary cap
 - Small business definitions
- Surplus Sales, Donations
 - No change: competitive process >\$10,000
 - Increase authorization of Executive Director to sell surplus from \$25,000 to \$50,000
 - Increase authorization of Executive Director to donate surplus to government agency from \$7,500 to \$10,000



SUMMARY OF PROPOSED ALIGNMENT

- Using language that is clear and easy to understand
- Updating procurement related definitions
- Aligning the quote threshold to present-day levels of peer cities and utilities
- Clarifying lobbying and black out period requirements during solicitations
- Adding a monetary cap to the 5% preference to small businesses
- Applying the preference only when the Local Preference Ordinance does not apply
- Increasing the threshold for CRA Board approval to \$100,000
- Raising the waiver amount for first time orders with a small business
- Modifying surplus sales thresholds and clarifying requirements for sales/donations





RECOMMENDATION

CRA BOARD MEETING
FEBRUARY 19, 2018

- 1) Adopt the proposed Resolution; and
- 2) Direct CRA staff to update the corresponding procedures associated with these policy changes