

**DEPARTMENT RECOMMENDATION OF
 BID (ITB, RFP, BEB, RFQ) INTENDED AWARD**

To: **Purchasing, Box 32**Attn: **Diane Holder** (Buyer)Bid #: **PWDA-180025-DH**Bid Due Date: **May 1, 2018**Bid Title: **Annual Agreement for Painting of Traffic Signal Mast Arms and Poles**☐ **NO AWARD – REJECT ALL BIDS**

Justification for No Award:

- ☐ Bids over budget
☐ Only one bid received
☐ Other (provide detailed explanation: _____)

IMPORTANT: The blackout period is in effect until the contract is awarded including City Commission approval. Violation of this provision shall result in disqualification of the bidder/vendor.

☒ **RECOMMENDATION FOR INTENDED AWARD**

If straight low bid (no evaluation – i.e. construction, materials):

Recommended Bidder: **Viktor Construction Corp**Bid award amount: **\$119,100**

Justification for the Recommendation:

Viktor Construction Corp is the lowest responsive and responsible bid**OR**

If BEB/RFP/RFQ (turn in evaluation notes, comments points, etc.). Recommended Ranking:

<u>Vendor</u>	<u>Ranking</u>
_____	1
_____	2
_____	3
_____	4
_____	5
_____	6
_____	7

Bid award amount: \$ _____

Justification for the Recommendation:

I hereby certify the recommended straight low bidder/vendor ranked No. 1 is the most responsive and responsible bidder meeting all requirements, certifications, forms, and/or minimum criteria/qualifications listed below (include qualifications/requirements directly from ITB, RFP, BEB, RFQ document):

- | | |
|--------------------------------|--------------------------------|
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

Recommended by: _____

Phone: **352-393-8429**

SIGNATURE

EMMANUEL POSADAS

PRINTED NAME

Title: _____

Date: **May 17, 2018**

IMPORTANT: The Project Manager is responsible for initiating, completing and executing the contracts. Fully signed (including City Attorney and City Commission approval) contracts are forwarded to Purchasing for the issuance of a purchase order.

City Commission required: ☒ Yes City Commission meeting on **6/21/2018** (date confirmed of approved agenda item).
☐ No City Commission approval is not required: _____ (Indicate Policy exemption section (i.e. Sec 7.1(e))

Vendor is active in the Advantage Financial System – **Department is responsible to obtain appropriate documentation to activate vendor.**