

**INTER-OFFICE COMMUNICATION**

**DATE:** July 24, 2018

**TO:** Honorable Mayor and City Commissioners

**FROM:** William Johnston, Pension & Investment Officer

**SUBJECT:** Recordings of Request for Proposals for Actuarial Services for the City of Gainesville General Employees' Pension Plan and the City of Gainesville Retiree Health Insurance Trust Fund

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Staff has transferred audio recordings associated with the Request for Proposals for Actuarial Services for the City of Gainesville General Employees' Pension Plan and the City of Gainesville Retiree Health Insurance Trust Fund evaluation process to the City Clerk's office for review by the City Commission and the public should there be an interest in reviewing that material.

All other documents with the process have been attached via Legistar as links to agenda item #180167 proposed for review by the City Commission at the August 2, 2018 meeting.

If you have any questions, please feel free to contact me.