



Department of Doing
Planning Division
PO Box 490, Station 11
Gainesville, FL 32602-0490

306 N.E. 6th Avenue
P: (352) 334-5022
P: (352) 334-5023
F: (352) 334-2648

HISTORIC PRESERVATION BOARD MINUTES

July 3, 2018 5:30 PM
City Hall Auditorium
200 E. University Ave

| <u>Members Present</u> | <u>Members Absent</u> | <u>Staff Present</u> |
|----------------------------|-----------------------|----------------------|
| Jay Reeves, Jr.(Chair) | | Jason Simmons |
| Scott Daniels (Vice Chair) | | Cleary Larkin |
| Bill Warinner | | Andrew Persons |
| | Michelle Hazen | |
| Danielle Masse | | |
| | Eric Neiberger | |
| Kyra Lucas | | |
| | Jason Diven | |
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I. Roll Call

II. Approval of Agenda *(Note: order of business subject to change)*

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|---------------------------------|-----------------------------------|
| Motion By: Bill Warinner | Seconded By: Scott Daniels |
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| Moved To: Approve | Upon Vote: 5-0 |

III. **Announcement:** Section 30-3.5 of the Land Development Code establishes the Historic Preservation Board including its composition and duties and authority. The Historic Preservation Board procedures are set forth in Sec. 30-4.28G of the Land Development Code. Appeals of Historic Preservation Board decisions are to the City Commission and must be filed within 14 days from the date the decision by the Historic Preservation Board is reduced to writing and served by certified or registered mail. The appeal procedure is specified in Sec. 30-4.28G. of the Land Development Code.

BOARD MEMBERS

Chair: Jay Reeves Vice Chair: Scott Daniels
Jordan Brown, Jason Diven, Michelle Hazen, Kyra Lucas, Danielle Masse, Eric Neiberger, Bill Warinner
Staff Liaison: Jason Simmons

IV. Approval of Minutes: June 5, 2018

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| Motion By: Bill Warinner | Seconded By: Kyra Lucas |
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| Moved To: Approve | Upon Vote: 5-0 |

V. Requests to Address the Board

VI. Old Business:

VII. New Business:

- Petition HP-18-55.** Ben Stone, Straight Line Construction, agent for Anna Wright. Certificate of Appropriateness to reroof an existing single-family dwelling with a metal roof. Located at 702 NW 2nd Avenue. This building is contributing to the University Heights Historic District – North.
(Jason)

Jason Simmons, Planner, gave the staff presentation.

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| Motion By: Scott Daniels | Seconded By: Kyra Lucas |
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| Moved To: Approve with the condition that the roof shall be a standing seam or a 5V-Crimp metal roof and the finish shall be Galvalume or a light to medium gray paint finish. | Upon Vote: 5-0 |

- Petition HP-18-60** Amelia Tanner, Straight Line Construction, agent for Peter Adams. Certificate of Appropriateness to construct an addition to an existing single-family dwelling and an application for modification of the north side yard setback. Located at 621 NE 5th Street. This building is contributing to the Northeast Residential Historic District.

This item was recommended to be continued to the August 7, 2018 Historic Preservation Board meeting upon approval of the agenda.

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| Motion By: | Seconded By: |
| | |
| Moved To: | Upon Vote: |

3. **Petition HP-18-56**

Jay Reeves, agent for Sweetwater Branch Properties. Demolition of two contributing houses. Certificate of Appropriateness for two new residential constructions. Zoning modification request for side setbacks. Status change of parcel from contributing to non-contributing. Located at 623 & 627 SE 1st Ave, currently contributing to the Southeast Residential Historic District.

Cleary Larkin, Planner, gave the staff presentation. Jay Reeves, agent, spoke to the matter. Cornelia Holbrook, owner, also spoke about the project and Fredrik Wetterqvist, general contractor, spoke about the condition of the two houses.

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| Motion By: Bill Warinner | Seconded By: Kyra Lucas |
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| Moved To: Approved with staff recommendations. | Upon Vote: 4-0, with Jay Reeves recusing himself. |

4. **Petition HP-18-57**

Petition HP-18-57. Jay Reeves, agent for Sweetwater Branch Properties. Certificate of Appropriateness for new construction of an accessory structure, to be non-contributing. Request for modification of side and rear setbacks. Located at 624 SE 1st Ave. This parcel is contributing to the Southeast Residential Historic District.

Cleary Larkin, Planner, gave the staff presentation. Jay Reeves, agent, spoke to the matter. Cornelia Holbrook, owner, spoke about the project and the staff request for the simplification of the columns and the potential simplification of the roof eaves, trim, and brackets.

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| Motion By: Bill Warinner | Seconded By: Kyra Lucas |
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| Moved To: Approved with staff recommendations. | Upon Vote: 4-0, with Jay Reeves recusing himself. |

Staff Approved Certificates of Appropriateness:

Petition HP-18-53. 411 NE 7th Street. Replace wooden French doors at the rear of a single-family dwelling with wooden French doors of same style. This building is contributing to the Northeast Residential Historic District. Francis Lane, owner. Charles W. Dolsak, Charles W. Dolsak LLC, agent.

Petition HP-18-54. 719 NE 5th Street. Partial demolition of a tree-damaged garage. This building is contributing to the Northeast Residential Historic District. Eric Topp, owner.

Petition HP-18-58. 406 NE 7th Street. Install a custom-built wood fence in the front and side yards of a residential structure. This building is contributing to the Northeast Residential Historic District. Laura Reynolds and A. J. Maher, owners.

Petition HP-18-61. 1015 SW 3rd Avenue. Shingle reroof a single-family dwelling. This building is contributing to the University Heights South Historic District. Michael Perdomo and Andrew Brown, owners.

Petition HP-18-62. 1028 NE 6th Street. Reroof a single-family dwelling. This building is contributing to the Northeast Residential Historic District. Debra Anderson, owner. Emily Wheeler, Perry Roofing Contractors, agent.

Petition HP-18-63. 517 NE 4th Street. Install a custom-built wood fence in the side and rear yard of a residential structure. This building is contributing to the Northeast Residential Historic District. Larry Perkins and Norman Jensen, owners.

Petition HP-18-64. 550 NE 6th Avenue. Minor alteration to front porch, rear addition less than 300 sf, shingle-shingle re-roof. This building is contributing to the Northeast Residential Historic District. Steve and Elizabeth Nichtberger, owners. Joshua Shatkin, agent.

Petition HP-18-65. 16 NE 8th Street. Reroof a single-family dwelling. This building is contributing to the Northeast Residential Historic District. Karl Schults, owner. Shane Smalley, Atlantic Roofing & Exteriors, agent.

VIII. Information Item: N/A

Staff displayed to the board the newly designed public notification signage for projects in the historic districts that require board approval.

Cleary Larkin announced to the board that this would be her last meeting as staff before them. She has taken on more hours at the University of Florida as she begins to focus more on finishing her PhD studies. Andrew Persons talked about her positive impact on the department and how we have all learned much while she was here.

IX. Board Member Comments

X. Adjournment

For further information, please call 334-5022.

Historic Preservation Board

July 3, 2018

(Continued)

If any person decides to appeal a decision of this body with respect to any matter considered at the above-referenced meeting or hearing, he/she will need a record of the proceedings, and for such purposes it may be necessary to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Persons with disabilities who require assistance to participate in the meeting are requested to notify the Equal Opportunity Department at 334-5051 (TDD 334-2069) at least 48 hours prior to the meeting date.

Chair, Historic Preservation Board

Jay Reeves, Jr.

Date

Staff Liaison, Historic Preservation Board

Date