



DEPARTMENT OF DOING

PLANNING DIVISION
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DEVELOPMENT REVIEW BOARD MINUTES

City Hall Auditorium, 200 E. University Ave

Date and Time of Meeting: 11/27/2018

I. Roll Call:

Chair Mr. Rick Cain	<input checked="" type="checkbox"/>	Ms. Uretha Bostic	<input checked="" type="checkbox"/>	Mr. Jeffrey Knee	<input checked="" type="checkbox"/>
Ms. Debra A. Neill-Mareci	<input type="checkbox"/>	Ms. Allison J. Reagan	<input type="checkbox"/>	Student Adjunct Member	
Dr. Barbara VanderMeer	<input checked="" type="checkbox"/>	Mr. Ewen Thomson	<input type="checkbox"/>	Ms. Mariana Arias Sanz'	<input type="checkbox"/>

Staff Present:

Mr. Lawrence Calderon ☒ Ms. Florence Buaku ☐ Mr. Andrew Persons ☐ Ms. Bedez Massey ☐

Additional Staff Additional Staff Additional Staff Additional Staff Additional Staff

II. APPROVAL OF AGENDA

Agenda Date: 11/27/2018

Agenda Notes: Agenda approved as presented

Motion By: Mr. Jeffrey D. Knee

Seconded by: Dr. Barbara Vandermeet

Motion Text: Approve agenda as presented

Motion Decision: Passed

Vote For: 4
Vote Against: 0

III. APPROVAL OF MINUTES

Date of Minutes:

Notes about Minutes: No Minutes presented

Motion Maker: Select...

Seconded by: Select...

Vote For: Select...

Motion: Select...

Motion Decision: Select...

Vote Against: Select...

IV. REQUESTS TO ADDRESS THE BOARD:

Are there any Requests to Address the Board? ☒

Speaker:

Topic of address:

V. CONSENT ITEMS:

Are there any Consent Items: None

VI. REGULAR ITEMS:

Business Item:	<u>New Business</u>	Petition Description	Petition DB-18-006 VAR: Cynthia Diven and Joanne Rice , owners. Requesting a variance to reduce the south front yard setback from 20 feet to 3 feet to allow construction of a shelter for a recreational vehicle. Zoned: RSF-1 (3.5 units/acre single-family residential district.) Located at 2942 NW 4 th Lane.
Petition Number:	DB-18-006 VAR		
Petition Presentation	<p>Mr. Calderon presented the petition on behalf of staff. He described the requested variance and presented information about the subject property, surrounding land use and zoning. He discussed the criteria for granting a variance and asked the board to review the request.</p> <p>Ms. Diven presented the petition and illustrated how the proposed structure complies with the criteria for granting a variance.</p> <p>The board asked questions about the petition and placement of the structure to which Ms. Diven responded</p> <p>Deliberation continued about the placement of the structure and about the criteria for granting the variance.</p> <p>The board discussed options and conditions for granting the variance to ensure that adequate screening is provided and that the structure is placed within a reasonable distance from the property line. Deliberation continued about placement of a fence.</p> <p>A motion was initiated to grant the variance with consideration of a specific placement and screening.</p>		
Motion Maker:	<u>Ms. Uretha Bostic</u>	PETMotion2nder	<u>Dr. Barbara VanderMeer</u>
Motion Action	<u>Approved with Conditions</u>	Motion Details:	Motion to grant the variance for Petition DB-18-006 VAR with the modification that the structure be placed no closer than 5 feet from the front property line.
Motion Decision	<u>Yes</u>	Vote For:	<u>4</u> Vote Against: <u>0</u>

VII. DISCUSSION ITEMS:

ITEM	DESCRIPTION	NOTES

VIII. Board Member Comments:

Are there any Board Member Comments? ☐

IX. ADJOUTNMENT:

Motion to Adjourn:	<u>Ms. Uretha Bostic</u>	Second to Adjourn:	<u>Mr. Jeffrey D. Knee</u>
Vote For:	<u>4</u>	Vote Against	<u>0</u>
Time Adjourned :	11/27/2018		7:39:00 PM

X. SIGNATURES:

Chair, Development Review Board:

Date of Signature

**Staff Liaison, Development Review
Board:
Lawrence D. Calderon, Lead Planner**

Date of Signature

DRAFT