

Gainesville.
Citizen centered
People empowered

MEMORANDUM

DATE: March 26, 2019
TO: The Honorable Mayor and City Commissioners
FROM: Omichele D. Gainey, Clerk of the City Commission
RE: **City Charter Review Commission**



The electors of the March 19th City Election passed the Charter Review Commission referenda as listed on the ballot.

Under the Charter Amendment, the Clerk serves as the clerk and administrator of the CCRC and the city attorney's office will provide counsel. Dan Nee with the City Attorney's Office is the assigned counsel both to staff in implementing the CCRC in accordance with the Charter Amendment and to the CCRC in conducting their work. Of note, the CCRC must be appointed between May 3rd and November 3rd of this year. The soonest the Commission could appoint members would be at your May 16th Regular Meeting.

My recommendation is to advertise for vacancies in the month of May and make appointments at the second meeting in June to allow time to review the applications and conduct any in person interviews or outreach to the applicants seeking to serve.

My office is working with the Communications office to develop a communications plan for the CCRC to ensure our community is aware of the application period and knows how to submit their supporting documentation.

If there are any additional questions, please don't hesitate to contact me, otherwise, I'll add this plan of action to the Consent Agenda for your approval at the first regular City Commission meeting in April.