

City of Gainesville 2019-2020 Charter Review Commission Workplan

Purpose

The City of Gainesville's Charter is the City's Constitution. The Charter provides for the appointment of a Charter Review Commission which convenes every ten years and will convene for their first meeting May 30, 2019.

Made up of eleven members, and two alternates, the Board is authorized and empowered to conduct a comprehensive evaluation of the Charter and make recommendations to help determine how the City should function to best meet the needs of the people. Recommendations are then voted on by the electorate in November 2020.

Action Plan:

Item	Committee	May 2019	June 2019	July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020	May 2020	November 2020
ADMINISTRATION															
1.0 Market & Recruit Board Members	CCM & CC	X													
1.1 Review Board Applications	CCM	X													
1.2 Commission Appoints Board Members	CCM	X													
1.3 Appoint Chair & Vice Chair	CRC	X													
1.4 Adopt Annual Meeting Calendar	CRC	X													
1.5 Establish Goals and Objectives	CA & CRC	X													
1.6 Publish monthly agenda & minutes	CC	X	X												
GOVERNANCE															
2.0 General Overview of Charter	CRC & CA														
2.1 Review Article I: Establishment, Corporate Limits and Powers	CRC														
2.2 Review Article II: City Commission	CRC														
2.3 Review Article III: Administration	CRC														
2.4 Review Article IV: Boards & Committees	CRC														
2.5 Review Article V: Special Provisions	CRC														
2.6 Review Article VI: Transition Schedule	CRC														

2.7 Review Recommendations	CRC							
	& CO							
2.8 Draft Final Summary Report	BC,							
	CA &							
	CC							
2.9 Review Final Summary Report	CRC							
and Present Final Summary Report								
to Commission								
PLAN & DIRECTION								
3.0 Commission Review of	CCM							
Recommendations								
3.1 Commission Recommends	CCM							
Referendum questions for ballot								
3.2 Advertise Referendum	CC							
Questions								
3.3 Send Referendum Questions to	CC							
Supervisor of Elections								

Legend	Color Chart						
		Target Date					
City Commission	CCM	Completed by target					
Charter Officers	CO	In progress, but not completed					
City Clerk	CC	Not in progress, or not completed by target					
City Attorney	CA						
Board Chairperson	BC						
Charter Review Commission Members	CRC						