



ITB	2019-049 Security Force Personnel Services for GRU Facilities
Company Name	Miller Private, LLC
Small Business Category	WOSB, EDWOSB (8M)
DUNS Number	081362880
NAICS	561612
Cage Code	863U6
TIN	38-4091444
Company HQ Address	4306 Murfield Dr. East, Bradenton Florida 34203 (Manatee County)
Florida Panhandle Office	108 Don Bishop Road, BLDG 5, Unit 1, Santa Rosa Beach, FL 32459 (Walton County)
Contact Name	Jim Donnelly - GM
Phone	(615) 556-7437
e-mail Address	Jdonnelly@millerprivate.com

I. COMPANY BACKGROUND and MANAGEMENT

Since 2009, Miller Private, LLC has been delivering elite security solutions to governmental customers with a focus on quality, flexibility and integrity. As an American Woman Owned Small Business and an EDWOSB (8m) headquartered in Bradenton, Florida (Manatee County), Miller Private possesses the financial resources, operational infrastructure, and expertise to successfully perform the services sought under the requirements of the solicitation concerning unarmed and armed solutions for Gainesville Regional Utilities (GRU). We are keenly aware of the need for enhanced armed and unarmed solutions and feel that our company can provide the highest level of service and quality to GRU. Having recently completed three large FEMA security projects in Georgia and as well fielding an armed response team as a major subcontractor or FEMA in Florida for IRMA, we are uniquely positioned to deploy qualified and immediate resources and assets to support GRU efforts in Gainesville and the surrounding area. With operations and offices in Texas, Georgia, North Carolina, and Florida, Miller has excelled and has tackled the challenges of providing a rapid response teams with significant geographical challenges to meet the security needs of FEMA, other governmental agencies, and commercial entities.



MILLER PRIVATE, LLC

Miller Private, LLC's Armed and Unarmed Services Division currently encompasses all of the crucial aspects of the program needed by GRU and are trained and vetted to all federal state, and local standards. Through our exhaustive personnel screening, meticulous placement, and in-house comprehensive armed and unarmed training program, we offer a total solution in placing professionals at governmental agencies. Our team has a synergistic blend of capability, flexibility, technical aptitude, state licensing, financial resources, and a commitment to quality that is second to none. We recruit management personnel with recent "real- world" training and experience who offer a thorough understanding of contemporary domestic and foreign threat entities. We work diligently to exceed expectations and meet mission requirements through periodic updates on contemporary threats against commercial and governmental facilities and agencies.

Take note of the following aspects of our capabilities which demonstrate how we will fulfill GRU's requirements:

Armed Services Division – Standard on all our government contracts, armed professionals throughout the Southeast populated by former law enforcement and/or military personnel. Reserve and contingency forces are available upon notification. Each officer is fully equipped with company issued law enforcement grade duty equipment and firearms. Ensures certification standards of the PSO's are met and in compliance with the all state of Florida requirements.

Training Program – Conducted by accredited and tenured Miller Private's management employees includes lethal and non-lethal option curriculums. No other agency can boast such a high degree of training and certification which includes all the training milestones as outlined in any SOW to include CPR, First Aid, AED, OC and Baton.

Management Structure and Contract Team- Comprised of managers who are former law enforcement, military, and federal professionals who are familiar with the type and nature of government and commercial contracts and the stringent demands of quality armed and unarmed service.

Transition Planning – Experience providing a seamless and transparent transition, even under stringent time constraints.

Employee Retention – Quality hiring, exhaustive training and employee investments through excellent pay and benefits.



Local and Mobile Offices – With two brick and mortar offices in Florida Miller possesses the necessary infrastructure and resources to perform the services requested by GRU. Our 34 Foot Mobile Command Center can also be deployed to any location to fulfill the needs of GRU at any location not served within close proximity of those locations.

Quality Control – Acceptance of nothing but 100% performance from the Security Officer to management personnel with an independent system of checks, balances, unannounced inspections, and audits to ensure that the services are beyond customer expectations.

Experience - Miller Private has provided armed and unarmed officers at various commercial and governmental locations to include retail locations, offices, resorts, condominium complexes, shelters, disaster recovery centers, and level III and IV federal buildings. Miller has a keen understanding of the dynamics and intricacies of protecting critical infrastructure.

These examples represent but a few of the many components on which our team will focus to ensure unwavering client satisfaction and fulfillment of all contract stipulations.

II. Staffing

No security vendor can attest that they have large numbers of idle employees waiting “on the bench” to be called in at a moment’s notice. These employees are currently gainfully employed and assigned to numerous commercial and or governmental facilities throughout their service area. As a result, a GRU staffing solution will be instituted.

Upon contract award, Miller Private will begin the staffing of all unarmed posts associated with the Scope of work outlined by the Port. Miller Private will openly recruit, anticipating incumbent personnel transition for exiting contracts, for all known posts, then staff for the planned reserve, surge and vacancies. Our in-house Florida and FSO certified trainers will complete all the training necessary for licensure and GRU assignment for security officers to ensure adequate personnel are available upon request or need. Miller Private Managers will identify and put forth candidates for hiring to fill our staffing pipeline. Our strategy is to staff the fixed hours with licensed officers and a staff a 20% reserve of licensed officers for surge, and provide continued recruiting and training for licensure to back fill basic hours and surge, and provide part time support. This approach would resort in an unlimited amount of licensed personnel available for the GRU for coverage, planned and unplanned, as well as meet the staffing requirements in emergency situations or changes in threat levels. With Miller Private management and numerous officers serving current operations in the Florida market, our flexibility and ability to staff surge and emergency coverage for the GRU is significantly enhanced.



1. Recruitment and Employee Screening

Miller Private will continually identify and recruit the most talented and qualified security professionals to fill the ranks of both the technology and access control officers. This program is populated with personnel that specifically have a law enforcement or military background, bringing a host of real-world skills to the agencies program. It is noteworthy to mention that Officers selected for our program will exceed the requirements for personnel selection as outlined in the Scope of Service. Furthermore, we will endeavor to identify security officers who see the security field as a career, as opposed to just a job. This is accomplished through a proven, comprehensive transition and implementation approach applying the use of carefully coordinated recruitment tools, supervisor involvement, and the dedication of corporate personnel exclusively to this function. Miller Private's recruiting capabilities make up the difference between the retained incumbent staff and the number of staff actually required.

Our recruitment program is comprised of four key elements: (i) recruiting applicants with police and/or military backgrounds (ii) local advertisements through the Department of Labor, (iii) job fairs, and (IV) referrals from current our staff). Using these above techniques, Miller Private will identify all necessary personnel to ensure 100% coverage by stable, career minded security officers. Once the applicant has been identified, the applicant will then enter a screening process.

We use a highly detailed screening process for applicant selection to ensure that all contract security personnel are properly qualified in conformance with the terms of the contract, meet the solicitation's standards, and are able to perform the essential job functions as identified by GRU. The process is composed of seven stages, which, in turn, involve numerous criteria, reviews, and appraisals. Miller Private's existing process for applicant selection includes:

Step 1	Initial Qualification Review	Prospective applicants are examined to ensure they meet the minimum qualifications for the contract position.
Step 2	Back Ground/References	Previous employers are contacted and credit/background checks conducted
Step 3	Testing and Suitability	Medical/physical/drug testing and initial suitability package is submitted to the Port
Step 4	Florida Licensing	Application or re-newel packet for Florida class D or G officer licensure.
Step 5	Employee Orientation	Officer receives appropriate uniform, equipment and materials and is enrolled in employee elected benefits programs



Selection Criteria for Unarmed and Armed Personnel

Unarmed Security Officer
U.S. Citizen; 21 years of age; at least 4 years of experience as a military or civilian security officer, or a certified POST certified police officer; read, write, and understand English; Possess good communication skills, binocular vision correctable to 30/30 (Snellen); free of color blindness; be able to hear a conversation at 15 feet without a hearing aid; be drug free; NCIC check; Lautenberg ; possess good judgment, alertness, tact and an even temperament; Possess the quality to acquire good working knowledge of guard requirements and training; be proficient in the reading and comprehensive understanding of regulations, written orders, and training materials; trainable to operate a telephone and radio communications equipment; High School graduate or GED; Possess a valid Florida driver's license; no record of personality disorder, Florida Class D or G Security Officer License; meet military type standards of appearance; meet physical fitness requirements; ability to perform essential functions of any assigned post, possess certificate of CPR/First Aid/AED training.

2. Staffing Pipeline

A primary benefit in selecting Miller Private is our innovative approach to ensuring 100% personnel staffing throughout the contract period. In the event a significant augmentation of the guard force is necessary for a prolonged period of time, Miller Private will rely upon an in-house staffing pipeline of qualified applicants through traditional methods as well as veteran placement referrals from the Florida Department of Economic Development. Consistent with our continuous recruiting program described in the SOW, Miller Private will continually seek and take applications from prospective employees regardless of whether or not openings exist at the time the application is submitted.

III. Security Officer Training

Security force training is of paramount importance to Miller Private and is accomplished daily at every level of governmental service. Quality PSO training ensures that officers attain the proper skill sets and understanding of requirements necessary to provide superior security services. Miller Private will first complete a thorough review of training levels and certifications required at the Department of Safety and Homeland Security as outlined by the *pro forma* contract. Through this process, the company will identify new and recurring training requirements and where needed, Miller Private will augment our



existing training to meet current contract requirements. Training will begin during the transition period but will continue throughout the performance period of the contract. Aside from the requirements for the state of Florida Class D and G licensure



- Critical Infrastructure
- Anti-Terrorism

- Secure Areas and Escorting
- Record Keeping and Reporting (
- Evacuations
- Emergency Procedures
- Declarations of Security
- Sensitive Security Information (SSI)
- Vehicle Searches
- Customer Service
- CCTV and Alarm Monitoring
- Threats and Awareness
- Cooperation with local and federal Law Enforcement

IV. QUALITY CONTROL AND ASSURANCE

We recognize that oversight by one manager is never enough, since failure on any security contract could be costly and dangerous. Fundamentally, quality control is a shared responsibility among all supervision levels from the CEO to field supervisors and we are confident that the quality assurance approach described herein will yield improved compliance with contract objectives. Our Quality Control Plan (QCP) is based on ISO 9000 principles, approved and in place at numerous federal contracts. It governs all contract activities as well as the contractors engaged, and all employees staffed to the contract, regardless of employer. To ensure the integrity of the security operation and maintain prime control of operations, the QCP will be governed by Miller Private. Our approach is simple; we check and re-check all aspects of the security operation, from guard performance on site to documentation and employee files at the corporate office. Our overarching goal is to deliver a high-quality operation that promotes government visibility in all phases of contract performance.

Specifically, our QCP will test for:

PSO Operations	Administrative Support	Management Oversight
PSO Appearance	HR Files, packages	Open PSO positions
PSO Conduct	Payroll accuracy	Client Contact Reporting
PSO SOW/SOP knowledge	Invoice accuracy and timeliness	Inventory control
PSO screen visitors/packages/employees	Training records	Contract compliance



PSO Operations	Administrative Support	Management Oversight
PSO respond in emergency situations	Contract administration	Effective manpower utilization

1. Types of Inspections

As previously discussed, quality control is everyone's responsibility. As such our inspection program includes multiple levels of engagement from corporate executives to field supervisors and personnel dedicated to the QC function. A summary of inspection programs is provided in the table below.

Quality Control Inspections Overview	
Type	Description
Quality Control Manager (QCM) Inspections	The QCM will perform unscheduled inspections to ensure full compliance with SOW. The results of these inspections are reported directly to the Miller Private CEO, the GRU Security Manager, and other individuals designated by the GRU. These inspections may address issues pertaining to training, licensing, permits, certifications, equipment, sign-in/out logs, administration, staffing, screening, reporting, client conferencing, client satisfaction, and supervision.
Field Supervisor Inspections (TWIC Holders)	Field Supervisors will perform scheduled and unscheduled inspections using a defined checklist to ensure all PSOs and Supervisors are properly uniformed and adhering to their duties. Results of these inspections are included in the Monthly Quality Control Reports and Quarterly Quality Control Meetings.
Executive Inspections	Informal inspections and exchanges with contract PSOs to observe adherence to SOW requirements and receive feedback from PSOs for operational improvement.
HR Inspections	Due to the specific documentation requirements for employee files, our Human Resources department will conduct a monthly audit of all paperwork in employee files to ensure compliance with contract filing requirements (including training documentation). Furthermore, our QCM will conduct random inspections of employee files on a quarterly basis to further check the fidelity of our records against the GRU requirements including any citizenship and other required certifications.

In addition to defining the specific inspection types, we have determined a specific frequency for each inspection type. This ensures that our QCP is a functional program that truly achieves what we have designed it to accomplish. The following table details the frequency of the inspection program. Combined, this inspection program ensures that each post is examined more than 250 times a year and employee files are audited a minimum of 16 times a year.

Frequency of Inspections				
Inspection Location	Supervisor Inspection	QCM Inspection	Executive Inspection	Total Per Year
GRU Locations	Daily	Monthly	Semi-Annual	265
Employee Files	Monthly	Quarterly	N/A	16

V. Transition Plan (Phase in-Phase out)

1. Transition Risks

We have performed many transitions of large governmental, multi-location protective services contracts and we have identified risks involved with phase-in activities. As such, we recognize that our success on this contract is most vulnerable during the transition period. By recognizing this fact, we are able to better plan for and mitigate perceived risks. A list of risks and mitigation procedures are in the following table.

Potential Risk Items	Mitigation Strategy
Incumbents unavailable	Our Team has researched the incumbent contract to compare and contrast current requirements with the requirements in the new contract. Based on this evaluation, we expect that we should be able to retain more than 90% of the incumbent staff including some field level supervision. In addition, we have a very active nation-wide recruiting system with the ability to draw in qualified candidates.
Poor coordination with incumbent contractors	Our Team will take immediate actions during the transition period to meet with the incumbent contractor.
Poor communications between incumbent contractor and Govt.	We will bring several reporting systems to the task. Through detailed report scheduling, relevant data and reports will be provided to the COTR as needed. These reports will support our management team's day-to-day management activities, decision-making processes, and reporting.

Table 1: Contemplated Transition Risks and Mitigation Strategies

2. Transition Scheduling/Timeline

We manage our transition scheduling by the early identification of a critical items that must be completed to ensure a successful contract start. Once we have identified these items when then determine what tasks must be completed to complete those items along with determining what order tasks must be completed due to pre-requisites. For example, the order of items for certifying a security officer follows an order of HR tasks to Training tasks to Uniform and Equipment Issuance, etc. This final list of items is what we deem the Critical Path. The Critical Path is the most scrutinized aspect of our transition plan. Our senior managers review the status of the Critical Path on a daily basis throughout the transition and, when necessary, redirect corporate resources to ensure completion of Critical Path items remain on schedule. The following two sections represent our application of this methodology to the contract being procured.

3. Transition Activities Timeline

Our Team has developed a comprehensive timeline that includes the previously discussed critical path functions that will be monitored on a daily basis by senior company officials. Provided below is this timeline in table format. We would expect no less than 30 days will be provided for transition for contract commencement. We have applied the appropriate schedule for transition planning to provide the GRU greater flexibility with award and start dates.

Transitional Activities Timeline		
Activity	Start Date (Unit is days following award)	End Date (Unit is days following award)
Human Resources Activities – Job Fairs, Reference Checks, Credit Checks, Background Checks, Medical/Physical Fitness Testing, Drug Testing, Psychological Testing	Day 1	Day 7
Uniform Sizing (Incumbents)	Day 1	Day 7
Suitability Clearances (new Hires)	Day 1	Day 14
Training (detailed training timeline provided in following section)	Day 7	Day21
Ordering and Delivery of Weapons	Day 1	Day 25
Ordering of All Uniforms, Equipment and Vehicles	Day 7	Day 25
Distribution of Uniforms and other equipment	Day 25	Day 28

Table 2: Transition Timeline

In addition to the preceding activities, we will also provide regular updates to GRU on transition activities as well as required transition deliverables (e.g. final transition plan, quality control plan, COOP, Key Personnel Suitability Packages, etc.). We will hold an initial transition kick-off meeting within 2 days of contract award and provide weekly updates in written form throughout the transition period.

4. Transition Training Timeline

As previously shown, we will accomplish the myriad of training requirements during Day 7 through Day 21 of the contemplated 30 day transition period (including any GRU Training requirements) We also recognize that as standards have changed more detailed planning and understanding is required of the successful contractor. We have fully analyzed the training requirements along with the requirements of the current contract to develop a comprehensive roadmap to deliver the necessary training. To ensure we allocated sufficient time, we took the approach of fully planning the training of an individual(s) that possess no previous training for maritime service. The result of our planning is the below training timeline. We recognize that various elements may be slightly changed due to various conditions but we have determined that a sufficient buffer has been developed within these constraints to ensure a successful transition training implementation.

Transition Training Timeline		
Training	Start Date (Measured in Days Post Award)	End Date (Measured in Days Post Award)
Basic PSO Training	Day 5	Day 12
Required Florida Class D Training	Day 5	Day 10
Seaport Training (33 CFR 105.210 and 105.215)	Day 10	Day 15
CPR/First Aid/AED Training	Day 20	Day 21
Supervisory Training	Day 25	Day 30
New Hire OJT	Day 25	Day 30
GRU Provided Training	Day 25	Day 30

Table 3: Transition Training Timeline



MILLER PRIVATE, LLC

VI. Past Performance

Project 1

Contract Number	HSFE04-17-P-0146 (DR4297GA)
Agency	FEMA
Project	Armed Security Joint Field Office and DRC's Access Control, Over Watch, and Building Security. DHS Cleared
HPW	1,800 +
Contact Information	William Viney Security Manager (703) 673-8435 William.viney@fema.dhs.gov
Service Dates	Jan 2017 - May 2017
Contract Value	200K
Project Relevancy	Multi Location (14 sites) Deployment DRC's/JFO beyond the scope of original solicitation Conforming to HS/FEMA Specifications. DHS Fitness for duty clearance

Project 2

Contract Number	HSFE04-17-R-2001 (Florida DR4337)
Agency	FEMA
Project	Armed Security Joint Field Office and DRC's Access Control, Over Watch, and Building Security. DHS Cleared
HPW	1,400 +
Contact Information	Don Gossage Security Manager (202) 578-1845 Donald.Gossage@fema.dhs.gov
Service Dates	Sep 2017 - Nov 2017
Contract Value	485K
Project Relevancy	Multi Location Deployment at 21 locations. DRC's and Mobile DRC's, staging areas and Regional Offices. Conforming to DHS/FEMA Specifications. DHS Fitness for duty clearance



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Project 3

Contract Number	70FBR41800000024 (DR4338GA)
Agency	FEMA
Project	Armed Security Joint Field Office and DRC's Access Control, Over Watch, and Building Security. DHS Cleared
HPW	1,080 +
Contact Information	Donald Proctor Security Manager 202-351-9253 Donald.proctor@fema.dhs.gov
Service Dates	Oct 2017 - May 2018
Contract Value	1.1M
Project Relevancy	Multi Location Deployment DRC's and Regional Offices. Conforming to DHS/FEMA Specifications. DHS Fitness for duty clearance

Project 4

Contract Number	EE133M17RQ0468
Agency	NOAA
Project	Security on Naval Base Key West for the Ship Ronald H. Brown
HPW	232
Contact Information	Chris Baker Acquisition Management Specialist NOAA Marine Operations Center (757) 441-6176 Christopher.baker@noaa.gov
Service Dates	July 2017 - July 2017
Contract Value	5.7K
Project Relevancy	Naval NACLC clearance required. Deployment to Key West Florida in support of NOAA on secured pier.



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Project 5

Contract Number	70BRF419Q00009 (DR 4400 GA)
Agency	FEMA
Project	Armed Security Joint Field Office and 26 DRC's Access Control, Over Watch, and Building Security. DHS Cleared
HPW	2200HPW
Contact Information	
Service Dates	November 2018 - March 2019
Contract Value	5.7K
Project Relevancy	Large Government Contract

Project 6

Contract Number	N/A
Agency	Sterling Sands Condominium Resort
Project	Unarmed Resort and Pool Security
HPW	
Contact Information	Ron Ferrick (850) 797-3213 1080 US Hwy 98 East Destin, FL 32541 Ron.ferrick@fsresidential.com
Service Dates	March 2018 - Present
Contract Value	51K
Project Relevancy	Commercial Contract



MILLER PRIVATE, LLC

Project 7

Contract Number	N/A
Agency	Baytowne Wharf
Project	Unarmed Resort Security
HPW	
Contact Information	Ray Diaz (850) 333-7498 933 Emerald Coast Pkwy Mirimar Beach West , FL 32055 Ramon@baytownewharf.com
Service Dates	June 2019 - Present
Contract Value	144k
Project Relevancy	Commercial Contract



VII. Licensing

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES
ADAM H. PUTNAM
COMMISSIONER
DIVISION OF LICENSING

11/01/17
DATE ISSUED


11/01/20
DATE OF EXPIRATION

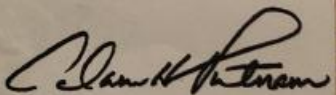
B 1700272
LICENSE NUMBER

MILLER PRIVATE L L C
4306 MURFIELD DRIVE EAST
BRADENTON, FL 34203

MILLER, YVETTE T, OTHER

THE *SECURITY AGENCY* NAMED ABOVE IS LICENSED AND REGULATED UNDER THE PROVISIONS OF
CHAPTER 493, FLORIDA STATUTES.




ADAM H. PUTNAM
COMMISSIONER



MILLER PRIVATE, LLC

State of Florida Department of State

I certify from the records of this office that MILLER PRIVATE LLC is a limited liability company organized under the laws of the State of Florida, filed on June 27, 2018, effective September 3, 2009.

The document number of this limited liability company is L18000158580.

I further certify that said limited liability company has paid all fees due this office through December 31, 2018 and that its status is active.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the First day of July, 2018*



Ken Datzman
Secretary of State

Tracking Number: CU0752258675

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

MILLER PRIVATE, LLC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/20/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Taylor Insurance Agency P.O. Box 71967 Albany, GA 31708		CONTACT NAME: James L. Taylor, Jr. PHONE (A/C, No, Ext): 229-432-7203 FAX (A/C, No): 229-883-1092 E-MAIL ADDRESS: jtaylor@tayins.com	
INSURED MILLER PRIVATE LLC 224 CREEKSIDE DR LEESBURG, GA 31763		INSURER(S) AFFORDING COVERAGE INSURER A: Lloyds of London dba Hiscox Pro INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 00000000-62378

REVISION NUMBER: 10

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:		MPL 18984317.19	02/15/2019	02/15/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Professional \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY					EACH OCCURRENCE \$ AGGREGATE \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

James L. Taylor, Jr.

(JLT)

ACORD 25 (2016/03)

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 Printed by JLT on February 20, 2019 at 03:00PM

MILLER PRIVATE, LLC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/26/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER El Dorado Insurance Agency, Inc. El Dorado Sec Svcs Ins Agcy PO Box 66571 Houston TX 77266		CONTACT NAME: Diane Kornblit PHONE (A/C No. Ext.): (713) 521-9251 FAX (A/C No.): (713) 521-0125 E-MAIL ADDRESS: dkornblit@eldoradoinsurance.com	
INSURED Miller Private LLC 4306 Murfield East Bradenton FL 34203		INSURER(S) AFFORDING COVERAGE INSURER A: Berkshire Hathaway Guard Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CERTIFICATE (09/18) **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE			ADDL SUBR INSD. WVD.	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
	<div>COMMERCIAL GENERAL LIABILITY</div> <div><div><div><div><input type="checkbox"/></div><div>CLAIMS-MADE</div></div><div><div><input type="checkbox"/></div><div>OCCUR</div></div></div><div></div><div></div></div> <div>GEN'L AGGREGATE LIMIT APPLIES PER:</div> <div><div><div><div><input type="checkbox"/></div><div>POLICY</div></div><div><div><input type="checkbox"/></div><div>PRO-JECT</div></div><div><div><input type="checkbox"/></div><div>LOC</div></div></div><div>OTHER:</div></div>								EACH OCCURRENCE	\$	
								DAMAGE TO RENTED PREMISES (Ea occurrence)	\$		
								MED EXP (Any one person)	\$		
								PERSONAL & ADV INJURY	\$		
								GENERAL AGGREGATE	\$		
								PRODUCTS - COMPIOP AGG	\$		
									\$		
	<div>AUTOMOBILE LIABILITY</div> <div><div><div><div><input type="checkbox"/></div><div>ANY AUTO</div></div><div><div><input type="checkbox"/></div><div>ALL OWNED AUTOS</div></div><div><div><input type="checkbox"/></div><div>HIRED AUTOS</div></div><div><div><input type="checkbox"/></div><div>SCHEDULED AUTOS</div></div><div><div><input type="checkbox"/></div><div>NON-OWNED AUTOS</div></div></div></div>								COMBINED SINGLE LIMIT (Ea accident)	\$	
								BODILY INJURY (Per person)	\$		
								BODILY INJURY (Per accident)	\$		
								PROPERTY DAMAGE (Per accident)	\$		
									\$		
	<div>UMBRELLA LIAB</div> <div><div><div><div><input type="checkbox"/></div><div>EXCESS LIAB</div></div><div><div><input type="checkbox"/></div><div>OCCUR</div></div><div><div><input type="checkbox"/></div><div>CLAIMS-MADE</div></div></div><div>DED</div><div>RETENTION \$</div></div>								EACH OCCURRENCE	\$	
								AGGREGATE	\$		
									\$		
A	<div>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</div> <div>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)</div> <div>If yes, describe under DESCRIPTION OF OPERATIONS below</div>			Y/N <input type="checkbox"/> N/A	MIWC961132	9/28/2018	9/28/2019	X PER STATUTE	X OTH-ER		
								E.L. EACH ACCIDENT	\$ 1,000,000		
								E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000		
								E.L. DISEASE - POLICY LIMIT	\$ 1,000,000		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER **CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

R.L. Ring, Jr./MDAVI

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ACORD 25 (2014/01)
INS025 (201401)

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MILLER PRIVATE, LLC



U.S. SMALL BUSINESS ADMINISTRATION
WASHINGTON, D.C. 20416

Date: 2018-07-13 11:58:16 UTC

From: Office of Government Contracting
To: MILLER PRIVATE, LLC

Subject: Documents Uploaded to WOSB Program Repository

SBA has received documents uploaded by you to the WOSB Program Repository. In order to submit an offer on a contract reserved for competition among EDWOSBs or WOSBs under the WOSB Program, you must be registered in the System for Award Management (SAM.gov), have a current representation posted on SAM.gov that you qualify as an EDWOSB or WOSB, and have provided the required documents to the WOSB Program Repository. 13 C.F.R. 127.300(a). It is your responsibility to ensure you have uploaded all of the documents required by 13 C.F.R. 127.300, remember to log into SAM.gov and update your small business certification status.

You must update your WOSB Program Certification (WOSB or EDWOSB) in the WOSB Program Repository and your EDWOSB/WOSB representations and self-certification in SAM.gov as necessary, but at least annually, to ensure they are kept current, accurate, and complete. The certification and representations are effective for a period of one year from the date of submission or update. You must update the supporting documents submitted to the WOSB Program Repository as necessary to ensure they are kept current, accurate and complete. 13 C.F.R. 127.300(f). In accordance with 13 C.F.R. 127.400, SBA, at its choosing, retains the authority to conduct an Eligibility Examination of your submitted documentation. If this should occur, you will be notified per the regulations.

Sincerely,

U.S. Small Business Administration Office of Government Contracting

MILLER PRIVATE, LLC

VIII. Forms



GAINESVILLE REGIONAL UTILITIES / PURCHASING

2019-049

SECURITY FORCE PERSONNEL SERVICES FOR GRU FACILITIES

RESPONDENT'S CERTIFICATION

NAME OF CORPORATION, PARTNERSHIP, OR INDIVIDUAL: MILLER PRIVATE, LLC

PHYSICAL ADDRESS: 4306 MURFIELD DR E BRADENTON, FL 34203

FEDERAL IDENTIFICATION #: 27-0925871 STATE OF INCORPORATION: FLORIDA (Seal)

I have carefully reviewed this Solicitation including the scope, submission requirements, general information, and the evaluation and award process.

I acknowledge receipt and incorporation of the following addenda, and the cost, if any, of such revisions has been included in the pricing provided. Addenda 1 through 2 acknowledged (if applicable).

I am a small business enterprise (SBE) or service disabled veteran enterprise (SDVE) certified with the City of Gainesville Equal Opportunity Department (<http://www.cityofgainesville.org/OfficeofEqualOpportunity.aspx>). ☐ YES ☒ NO

I am a local business requesting Local Preference (include Business Tax Receipt and Zoning Compliance Permit) ☐ YES ☒ NO

The Living Wage Ordinance applies ☒ YES ☐ NO If yes, additional costs in response price \$ 0

I further acknowledge that: ☒ Response is in full compliance with the specifications; or ☐ Response is in full compliance with the specifications except as specifically stated and explained in detail on sheets attached hereto and labeled "Clarifications and Exceptions".

I hereby propose to provide the goods/services requested in this Solicitation. I agree to hold pricing for at least **60** calendar days from the Solicitation due date. I agree that GRU's terms and conditions herein take precedence over any conflicting terms and conditions submitted for GRU's consideration, and agree to abide by all conditions of this Solicitation.

I certify that all information contained in this Response is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to execute and submit this Response on behalf of the organization as its agent and that the organization is ready, willing and able to perform if awarded.

I further certify that this Response is made without prior understanding, agreement, connection, discussion, or collusion with any other person, company or corporation submitting an offer for the same product or service; no officer, employee or agent of GRU owns or will benefit more than 5% from award of this Solicitation; and the undersigned executed this Respondent's Certification with full knowledge and understanding of the matters therein contained.

[Signature] 6-25-19
AUTHORIZED SIGNATURE DATE

VIVETTE T. MILLER CEO
PRINT NAME TITLE

229-449-2508
TELEPHONE NUMBER FAX NUMBER

V.MILLER@MILLERPRIVATE.COM
E-MAIL ADDRESS

WWW.MILLERPRIVATE.COM
WEBSITE

If Respondent is not an individual, include authorization for the above individual to sign on behalf of the organization.

RESPONDENT'S CONTACT
(for additional information)

JIM DONNELLY
NAME

GM
TITLE

615-556-7437
PHONE

JDONNELLY@MILLERPRIVATE.COM
E-MAIL ADDRESS



MILLER PRIVATE, LLC

2019-049

SECURITY FORCE PERSONNEL SERVICES FOR GRU FACILITIES

PRICING RESPONSE FORM

1. SITE MANAGER: (Unarmed)

Hourly Wage to be paid to the Contractor \$ 20.05 / per hour

2. LEAD SECURITY OFFICER: (Unarmed)

Hourly Wage to be paid to the Contractor \$ 19.04 / per hour

3. SECURITY OFFICER: (Unarmed)

Hourly Wage to be paid to the Contractor \$ 18.47 / per hour

TOTAL Hourly Wages from Line Items 1 through 3 \$ 57.56 / per hour

OPTIONAL: (It is not mandatory to bid on the following portion.)

4. SITE MANAGER: (Armed)

Hourly Wage to be paid to the Contractor \$ 20.55 / per hour

5. LEAD SECURITY OFFICER: (Armed)

Hourly Wage to be paid to the Contractor \$ 19.54 / per hour

6. SECURITY OFFICER: (Armed)

Hourly Wage to be paid to the Contractor \$ 18.97 / per hour

VEHICLES (On an as needed basis):

5. Car: \$ 3.71 /per hour \$ 29.67 /per day (8 hours) \$ 207.69 /per week (7 Days)

6. Truck: \$ 4.53 /per hour \$ 36.26 /per day (8 hours) \$ 253.84 /per week (7 Days)

7. Golf Cart \$ 1.20 /per hour \$ 9.60 /per day (8 hours) \$ 67.20 /per week (7 Days)
(Electric)

List the number, make & model of available vehicles for GRU's use: 2018 E2 GO 36

VOLT, 2019 CHEVY CRUZ, 2019 CHEVY COLORADO



MILLER PRIVATE, LLC

2019-049

SECURITY FORCE PERSONNEL SERVICES FOR GRU FACILITIES

**CITY OF GAINESVILLE
GAINESVILLE REGIONAL UTILITIES
CERTIFICATION OF COMPLIANCE WITH LIVING WAGE**

The undersigned hereby agrees to comply with the terms of the Living Wage Ordinance and to pay all covered employees, as defined by City of Gainesville Ordinance 020663 as amended, during the time they are directly involved in providing covered services under the Contract with the City of Gainesville for SECURITY FORCE PERSONNEL SERVICES a living wage of **\$12.3798** per hour to covered employees who receive Health Benefits from the undersigned employer and **\$13.6298** per hour to covered employees not offered health care benefits by the undersigned employer.

Responder Name: <u>MILLER PRIVATE LLC</u>	
Physical Address: <u>4306 MURFIELD DR E</u>	<u>BRADENTON FL</u>
Phone Number: <u>615-550-7437</u>	<u>34203</u>
Name of Local Contact Person: <u>JIM DONNELLY</u>	
Physical Address: <u>4306 MURFIELD DR E</u>	<u>BRADENTON FL</u>
Phone Number: <u>615-550-7437</u>	<u>34203</u>
\$ _____ (Amount of Contract)	_____ (Buyer)

Signature: [Handwritten Signature]
Date: 6-25-19
Printed Name: YVETTE T. MILLER
Title: CEO

MILLER PRIVATE, LLC



GAINESVILLE REGIONAL UTILITIES / PURCHASING

2019-049

SECURITY FORCE PERSONNEL SERVICES FOR GRU FACILITIES

DRUG-FREE WORKPLACE CERTIFICATION FORM

Preference may be given to a business that certifies that it has implemented a drug-free workplace program. Pursuant to Section 287.087, Florida Statutes, whenever two or more competitive solicitations that are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or Contractual services, a response received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie responses will be followed if none of the tied providers has a drug free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or Contractual services that are under proposal a copy of the statement specified in Subsection (1).
4. In the statement specified in Subsection (1), notify the employees that, as a condition of working on the commodities or Contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on any employee who is so convicted or require the satisfactory participation in a drug abuse assistance or rehabilitation program as such is available in the employee's community.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of applicable laws, rules and regulations.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

MILLER PRIVATE, LLC
CORPORATION, PARTNERSHIP, OR INDIVIDUAL

6-25-19
DATE

[Signature]
AUTHORIZED SIGNATURE



IX. Authorization

I, Yvette T. Miller, CEO of Miller Private, LLC am duly authorized as sole owner of Miller Private, LLC to execute documents on behalf of the company.

2019-049

SECURITY FORCE PERSONNEL SERVICES FOR GRU FACILITIES

RESPONDENT'S CERTIFICATION

NAME OF CORPORATION, PARTNERSHIP, OR INDIVIDUAL: MILLER PRIVATE, LLC

PHYSICAL ADDRESS: 4306 MURFIELD DR E BRADENTON, FL 34203

FEDERAL IDENTIFICATION #: 27-0925871 STATE OF INCORPORATION: FLORIDA (Seal)

I have carefully reviewed this Solicitation including the scope, submission requirements, general information, and the evaluation and award process.

I acknowledge receipt and incorporation of the following addenda, and the cost, if any, of such revisions has been included in the pricing provided. Addenda 1 through 2 acknowledged (if applicable).

I am a small business enterprise (SBE) or service disabled veteran enterprise (SDVE) certified with the City of Gainesville Equal Opportunity Department (<http://www.cityofgainesville.org/OfficeofEqualOpportunity.aspx>). ☐ YES ☒ NO

I am a local business requesting Local Preference (include Business Tax Receipt and Zoning Compliance Permit) ☐ YES ☒ NO

The Living Wage Ordinance applies ☒ YES ☐ NO If yes, additional costs in response price \$ 0

I further acknowledge that: ☒ Response is in full compliance with the specifications; or ☐ Response is in full compliance with the specifications except as specifically stated and explained in detail on sheets attached hereto and labeled "Clarifications and Exceptions".

I hereby propose to provide the goods/services requested in this Solicitation. I agree to hold pricing for at least **60** calendar days from the Solicitation due date. I agree that GRU's terms and conditions herein take precedence over any conflicting terms and conditions submitted for GRU's consideration, and agree to abide by all conditions of this Solicitation.

I certify that all information contained in this Response is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to execute and submit this Response on behalf of the organization as its agent and that the organization is ready, willing and able to perform if awarded.

I further certify that this Response is made without prior understanding, agreement, connection, discussion, or collusion with any other person, company or corporation submitting an offer for the same product or service; no officer, employee or agent of GRU owns or will benefit more than 5% from award of this Solicitation; and the undersigned executed this Respondent's Certification with full knowledge and understanding of the matters therein contained.

[Signature] 6-25-19
AUTHORIZED SIGNATURE DATE

YVETTE T. MILLER CEO
PRINT NAME TITLE

229-449-2528
TELEPHONE NUMBER FAX NUMBER

VMILLER@MILLERPRIVATE.COM
E-MAIL ADDRESS

WWW.MILLERPRIVATE.COM
WEBSITE

RESPONDENT'S CONTACT
(for additional information)

JIM DONNELLY
NAME

GM
TITLE

615-556-7437
PHONE

JDONNELLY@MILLERPRIVATE.COM
E-MAIL ADDRESS

If Respondent is not an individual, include authorization for the above individual to sign on behalf of the organization.

PRICING RESPONSE FORM

1. SITE MANAGER: (Unarmed)Hourly Wage to be paid to the Contractor \$ 20.05 / per hour**2. LEAD SECURITY OFFICER: (Unarmed)**Hourly Wage to be paid to the Contractor \$ 19.04 / per hour**3. SECURITY OFFICER: (Unarmed)**Hourly Wage to be paid to the Contractor \$ 18.47 / per hour**TOTAL Hourly Wages from Line Items 1 through 3** \$ 57.56 / per hour*****
OPTIONAL: (It is not mandatory to bid on the following portion.)**4. SITE MANAGER: (Armed)**Hourly Wage to be paid to the Contractor \$ 20.55 / per hour**5. LEAD SECURITY OFFICER: (Armed)**Hourly Wage to be paid to the Contractor \$ 19.54 / per hour**6. SECURITY OFFICER: (Armed)**Hourly Wage to be paid to the Contractor \$ 18.97 / per hour**VEHICLES (On an as needed basis):**5. Car: \$ 3.71 /per hour \$ 29.67 /per day (8 hours) \$ 207.69 /per week (7 Days)6. Truck: \$ 4.53 /per hour \$ 36.24 /per day (8 hours) \$ 253.84 /per week (7 Days)7. Golf Cart (Electric) \$ 1.20 /per hour \$ 9.60 /per day (8 hours) \$ 67.20 /per week (7 Days)**List the number, make & model of available vehicles for GRU's use:** 2018 EZ GO 36VOLT, 2019 CHEVY CRUZ, 2019 CHEVY COLORADO

**CITY OF GAINESVILLE
GAINESVILLE REGIONAL UTILITIES
CERTIFICATION OF COMPLIANCE WITH LIVING WAGE**

The undersigned hereby agrees to comply with the terms of the Living Wage Ordinance and to pay all covered employees, as defined by City of Gainesville Ordinance 020663 as amended, during the time they are directly involved in providing covered services under the Contract with the City of Gainesville for SECURITY FORCE PERSONNEL SERVICES a living wage of **\$12.3798** per hour to covered employees who receive Health Benefits from the undersigned employer and **\$13.6298** per hour to covered employees not offered health care benefits by the undersigned employer.

Responder Name: MILLER PRIVATE LLC

Physical Address: 4306 MURFIELD DR E BRADENTON FL
34203

Phone Number: 615-556-7437

Name of Local Contact Person: JIM DONNELLY

Physical Address: 4306 MURFIELD DR E BRADENTON FL

Phone Number: 615-556-7437 34203

\$ _____
(Amount of Contract)

(Buyer)

Signature: [Signature]

Date: 6-25-19

Printed Name: YVETTE T. MILLER

Title: CEO

2019-049

SECURITY FORCE PERSONNEL SERVICES FOR GRU FACILITIES

DRUG-FREE WORKPLACE CERTIFICATION FORM

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1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or Contractual services that are under proposal a copy of the statement specified in Subsection (1).
4. In the statement specified in Subsection (1), notify the employees that, as a condition of working on the commodities or Contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on any employee who is so convicted or require the satisfactory participation in a drug abuse assistance or rehabilitation program as such is available in the employee's community.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of applicable laws, rules and regulations.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

MILBE PRIVATE, LLC
CORPORATION, PARTNERSHIP, OR INDIVIDUAL

6-25-19
DATE

[Signature]
AUTHORIZED SIGNATURE