



City of Gainesville  
Department of Doing  
Planning Division

PO Box 490, Station 11  
Gainesville, FL 32627-0490  
306 NE 6<sup>th</sup> Avenue  
P: (352) 334-5022  
F: (352) 334-2648

## HISTORIC PRESERVATION BOARD STAFF REPORT

**PUBLIC HEARING DATE:**

August 06, 2019

**ITEM NO:**

#1 under New Business

**PROJECT NAME AND NUMBER:**

HP-19-00063, 516 NE 4<sup>th</sup> Street

**APPLICATION TYPE:**

Quasi-Judicial: Enclose 2<sup>nd</sup> floor screen porch with vinyl slider windows

**RECOMMENDATION:**

Staff recommends the board hear the request for vinyl windows on a less-visible secondary elevation.

**CITY PROJECT CONTACT:**

Jason Simmons

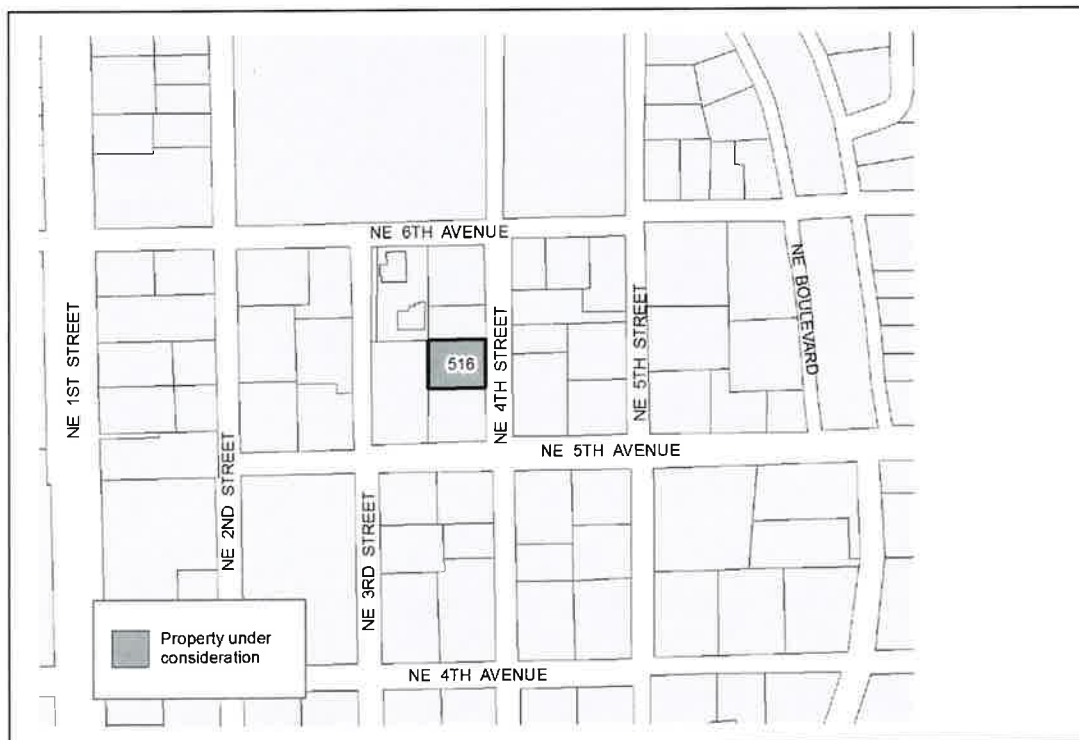


Figure 1: Location Map

**APPLICATION INFORMATION:**

**Agent/Applicant:** The Home Depot  
**Property Owner(s):** Judith Coffey Russell

**SITE INFORMATION:**

**Address:** 516 NE 4<sup>th</sup> Street  
**Parcel Number(s):** 12604-000-000  
**Existing Use(s):** Single-Family Residential  
**Zoning Designation(s):** Urban 2  
**Historic District:** Northeast Residential  
**Historic District Status:** Contributing  
**Date of construction:** c. 1902 ACPA (c. 1922, FL site file AL00604)

**PURPOSE AND DESCRIPTION:**

The Home Depot, agent for Judith Coffey Russell Life Estate, owner. Certificate of Appropriateness for the replacement of the existing screen on the second floor porch with three windows on a single-family house. Located at 516 NE 4<sup>th</sup> Street. This building is a contributing structure to the Northeast Residential Historic District.

**STAFF REVIEW AND RECOMMENDATION:**

**EXISTING**

The existing house is a two-story, Colonial Revival house dating back to the early 1920's, with architectural details such as narrow weatherboard siding, a hip roof with a cross gable secondary roof structure, a brick chimney, a foundation of brick piers, double hung 1 over 1 windows and a composition shingle roof. The porch has masonry plinths and paneled columns. According to the Florida Master Site File, the house represents a typical Gainesville dwelling of the 1920's, appearing on the Sanborn Map of 1922.

The project involves the existing screen porch on the second floor of the house. The existing screen framing is white and the screen is clear. The house has wood framed walls and headers. The existing wood frame knee wall and the existing abutting frame wall are to remain.

## **PROPOSED**

The applicant is proposing to install 3 windows into the existing wood frame openings to create a Category II sunroom of 98 square feet (14 x 7). The windows will be the Simonton/Ply Gem 6500 Series, 5500 Reflections, vinyl 3 panel horizontal slider windows. The proposed windows have white vinyl frames and the glass is clear, with no grids. The series features a deeply beveled miter-cut sash to create the classic look of wood. ProSolar Low E glass with Argon gas or ProSolar Shade Low E and triple pane options are available. The 3-lite design features two operable sashes at both ends of a fixed center window.

## **REVIEW**

Under the guidelines for Porches, enclosures are generally not recommended unless they can meet Standards 5, 9, and 10 which generally call for the preservation of distinctive features, craftsmanship, and historic materials, and the indication that the work should be reversible. Transparent materials, such as clear glass enclosures or screens which are set behind balustrade and structural systems and maintain the visual openness of a porch are permitted. The proposed project will remove the lattice material that currently provides visual screening. The location of the second floor screen porch is on the northwest corner of the house which is a less-visible secondary elevation of the house. It is more than halfway behind the front of the building and is not fronting on the street.

### **Basis for Approval – Secretary of the Interior’s Standards for Rehabilitation**

Consideration of a Certificate of Appropriateness application is pursuant to Section 30-3.5 of the Land Development Code and the Secretary of Interior’s Standards for Rehabilitation which serves as the basis for the City of Gainesville’s Historic Preservation Rehabilitation and Design Guidelines. The Historic Preservation Board shall adhere to the preservation principles of maintaining historic fabric and compatibility with surrounding properties.

The ***Historic Preservation Rehabilitation and Design Guidelines***, based on the Secretary of Interior Standards for Rehabilitation, which has become the authoritative guidelines for rehabilitation, indicate that new window openings are inappropriate on the principal facade(s); new openings should be placed on secondary elevations.

The guidelines recommend that a window project retain and repair window openings, frames, sash, glass, lintels, sills, pediments, architraves, hardware, awnings and shutters where they contribute to the architectural and historic character of the building.

According to the guidelines, new modern windows can be added onto the historic structure but they are to be confined to a less visible secondary elevation:

*The addition of modern windows, metal sash, sliding glass windows or any type of window which is inappropriate to the period shall be confined to "less visible secondary elevations."*

Staff approval guidelines for windows indicate that:

*New window openings can be introduced on "less-visible secondary elevations" provided that they are of the same size or proportions as the nearest window and utilize the same material as the historic windows. "Less visible secondary elevation" is defined as the portion of the building, which is more than halfway behind the front and not fronting on street.*

Staff finds that proposed alteration of the second story porch into a sunroom does generally meet the guidelines. Transparent materials such as clear glass enclosures will maintain the visual openness of the porch. The porch is on the second floor of the house and on a less visible secondary elevation. The distinctive lattice material will be removed but this feature can be easily replicated and put back in the future. However, the subject property is a contributing structure within the Northeast Residential Historic District, and the Historic Preservation Board has clearly indicated that the preservation of the historic features of the structures is paramount. Although the project is on a less visible secondary elevation, the new windows to be added are not proposed to utilize the same material as the nearest historic windows on the house. The board can approve windows not of the same material on a case-by-case basis. Staff recommends that the board hear the request for vinyl windows on a less-visible secondary elevation, noting that the proposal is not in agreement with board statements about replacement of historic materials in the Northeast Residential Historic District.

#### **RECOMMENDATION**

Staff recommends the board hear the request for vinyl windows to be allowed due to the location of the proposed sliding glass windows on a less visible secondary elevation.

#### **LIST OF EXHIBITS:**

- |                         |   |
|-------------------------|---|
| <b><u>Exhibit 1</u></b> | <b>City Of Gainesville <i>Historic Preservation Rehabilitation and Design Guidelines: Windows, Shutters &amp; Awnings</i></b> |
| <b><u>Exhibit 2</u></b> | <b>COA Application, Elevations, Floor Plan</b>  |
| <b><u>Exhibit 3</u></b> | <b>Florida Master Site File AL00604</b>   |
| <b><u>Exhibit 4</u></b> | <b>Pictures of the Screen Porch</b>   |
| <b><u>Exhibit 5</u></b> | <b>Product Information</b>  |

## **Exhibit 1      Historic Preservation Rehabilitation and Design Guidelines**

THE **HISTORIC PRESERVATION REHABILITATION AND DESIGN GUIDELINES**, BASED ON THE SECRETARY OF INTERIOR STANDARDS FOR REHABILITATION, WHICH HAS BECOME THE AUTHORITATIVE GUIDELINES FOR REHABILITATION STATE:

### **Windows, Shutters & Awnings**

#### **Applicable Secretary Standards**

- 2. The historic character of a property shall be retained and preserved. The removal of historic materials or alteration of features and spaces that characterize a property shall be avoided.*
- 3. Each property shall be recognized as a physical record of its time, place and use. Do not undertake changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings.*
- 6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.*
- 9. New additions, exterior alterations or related new construction shall not destroy historic materials that characterize the property. The new work shall be differentiated from the old and shall be compatible with the massing, size, scale and architectural features to protect the historic integrity of the property and its environment.*

### **Windows**

Identify, retain, and preserve windows and their functional features that contribute to defining the building. Such features include frames, sash muntins, glazing, sills and moldings.

The placement, design, and materials of windows are often a significant part of the architectural character of a building. Common historic windows in the Gainesville's Historic Districts are double-hung sash in a 1/1, 2/2, 6/6 or multi-light/1 pattern, wooden or steel casement types, and commercial show windows. Windows often offer or contain significant stylistic elements. Examples include lancet windows with stained glass in Gothic Revival churches; multi-light upper sash in Bungalows; and round arch windows in buildings associated with Mediterranean influenced styles. Non-historic windows include awning, jalousie, and pivot types.

Under Standard 2, the visual role of historic window design and its detailing or craftsmanship should be carefully considered in planning window repair or replacement. Factors to consider include the size and number of historic windows in relationship to a wall surface and their pattern of repetition; their overall design and detailing; their proximity to ground level and key entrances; and their visibility, particularly on key elevations.

Whether to repair or replace windows is an issue that can pose considerable problems in rehabilitation. Distinctive windows that are a significant part of the overall design of a

building should not be destroyed under Standard 6. Careful repair is the preferred approach. If repair is not technically or economically feasible, new windows that match the original in size, general muntin/mullion configuration, and reflective qualities may be substituted for missing or irreparable windows.

Window design to enhance appearance is not permissible under the standards. The proper procedure is to improve existing windows first. Weather stripping and other energy conservation methods should be employed. If after careful evaluation, window frames and sashes are so deteriorated they need replacement, they should be duplicated in accordance with Standard 6.

The following steps are recommended for evaluating historic windows. First, analyze their significance to the building. Consider their size, shape, color, and detailing. Then consider the condition of the window. Inspect the sill, frame, sash, paint and wood surface, hardware, weather-stripping, stops, trim, operability, and glazing. Then, establish repair and replacement needs for existing windows.

If, following careful evaluation, window frames are deteriorated, then they can be replaced. Replacement windows must be selected with care. They should match the original sash, pane size, configuration, glazing, muntin detailing, and profile. Small differences between replacement and historic windows can make big differences in appearance.

If 50 percent or more are deteriorated or missing, then wholesale replacement of windows is allowable. When choosing replacements, the qualities of the original windows should be used as criteria. Consider the following features of the original:

1. trim detail;
2. size, shape of frame, sash;
3. location of meeting rail;
4. reveal or setback of window from wall plane;
5. separate planes of two sash;
6. color, reflective qualities of glass;
7. muntin, mullion profiles, configuration.

If these criteria are fulfilled, the new windows need not be exact replicas of the originals. The Standards further permit new windows to be constructed of non-historic materials such as aluminum and to have a tint of up to 10 percent. Of course, matching the original materials and visual qualities is always preferable. In general, changes to window openings should be avoided.

Owners often wish to replace windows to create a new look, for energy efficiency, to decrease maintenance costs or because of problems operating existing units. Highly tinted windows, windows with reflective qualities, or stock windows of incompatible design and materials often result from such an approach and conflict with Standards 3, 6, and 9.

The rhythm of window and door openings is an important part of the character of buildings. In some instances, new window or door openings may be required to fulfill code requirements or for practical needs. New openings should be located on nonsignificant walls. For commercial buildings these would be common or party walls or secondary elevations. For residential buildings, these would be side or rear walls not readily visible from a main thoroughfare.

### **Alterations**

The alteration of historic windows may be approved by staff if the replacement sash is of the same material, design, features size and configuration of that of the original window. When replacing historic windows, special care should be taken to match the trim detail, the width of the frames and sash, the location of the meeting rail, the setback of the window from the wall plane, the separate planes of the two sashes, and the reflective qualities of the glass. "Snap-in" grids are not allowed.

Repairing window frames and sashes by patching, splicing, consolidating, or otherwise reinforcing the window is encouraged.

The design of replacement windows, which seek to replicate or duplicate a missing historic window, must be documented through historical, physical or photographic sources.

Enclosing historic window openings is discouraged. If a window is no longer needed for its intended use, the glass should be retained and the backside frosted, screened, painted black, or shuttered so that it gives a functional appearance.

Window openings on facades or highly visible elevations shall not be relocated, enlarged or reduced.

Altering historic windows by use of awning, glass jalousie, picture or any other modern window material is not permissible in any wall of an historic structure that is visible from a right-of-way.

Replacement windows for irreparable historic windows should be made of the same materials. Compatible substitute materials may be considered only on a case-by-case basis depending on building use and generally when the replacement window is on a less-visible secondary elevation.

### **Window Additions**

New window openings are inappropriate on the principal facade(s); new openings should be placed on secondary elevations.

The addition of modern windows, metal sash, sliding glass windows or any type of window, which is inappropriate to the period, shall be confined to "less visible secondary elevations."

### **Shutters**

Shutters, which are appropriate to the period and design of the building, can be introduced to facilitate energy efficiency.

Under Standard 3, unless there is physical or documentary evidence of their existence, shutters should not be mounted. If shutters are found to be appropriate, they should be

operable or appear to be operable and measure the full height and one-half the width of the window frame. They should be attached to the window casing rather than the exterior finish material. Wooden shutters with horizontal louvers are the preferred type although exact types vary with style. Avoid metal and vinyl types except in new construction.

### **Awnings**

Awnings shall be considered on a case-by-case basis depending on the proposal's impact on the historic character and materials of the building.

Canvas awnings were sometimes featured on buildings, particularly Mediterranean styled buildings, Bungalows, and commercial buildings. They are functional, decorative, and appropriate to the many historic buildings. Standard 3 should be considered when awnings are proposed as part of a rehabilitation plan.

Under Standard 9, new awnings should be of compatible contemporary design. They should follow the lines of the window opening. Round or bell shaped is appropriate for Mediterranean styled buildings. Angled, rectangular canvas awnings are most appropriate for flat-headed windows and storefronts. Fiberglass and metal awnings and awnings that obscure significant detailing are inappropriate.

### **Recommended**

1. Retain and repair window openings, frames, sash, glass, lintels, sills, pediments, architraves, hardware, awnings and shutters where they contribute to the architectural and historic character of the building.
2. Improve the thermal performance of existing windows and doors through adding or replacing weather-stripping and adding storm windows which are compatible with the character of the building and which do not damage window frames.
3. Replace missing or irreparable windows on significant elevations with new windows that match the original in material, size, general muntin and mullion proportion and configuration, and reflective qualities of the glass.
4. Install awnings that are historically appropriate to the style of the building or that are of compatible contemporary design. Awnings should follow the lines of window or door opening they are intended to cover.

### **Not Recommended**

1. Introducing or changing the location or size of windows, and other openings that alter the architectural and historic character of a building.
2. Replacing window features on significant facades with historically and architecturally incompatible materials such as anodized aluminum, mirrored or tinted glass.
3. Removing window features that can be repaired where such features contribute to the historic and architectural character of a building.
4. Changing the size or arrangement of windowpanes, muntins, and rails where they contribute to the architectural and historic character of a building.



5. Installing on significant facades shutters, screens, blinds, security grills, and awnings, which are historically inappropriate and detract from the building's character.
6. Replacing windows that contribute to the character of a building with those that are incompatible in size, configuration, and reflective qualities or which alter the setback relationship between window and wall.
7. Installing heating/air conditioning units in window frames when the sash and frames may be damaged. Window installations should be considered only when all other visible heating/cooling systems would result in significant damage to historic materials. If installation proves necessary, window units should be placed on secondary elevations not readily visible from public thoroughfares.
8. Installing metal or fiberglass awnings.
9. Installing awnings that obscure architecturally significant detailing or features.
10. Replacing architecturally significant detailing, such as commercial canopies, with awnings.

### **Staff Approval Guidelines**

Staff can approve repair of existing historic windows.

Additions of the new windows that meet the italicized conditions can be approved by staff:

*New window openings can be introduced on "less-visible secondary elevations" provided that they are of the same size or proportions as the nearest window and utilize the same material as the historic windows. "Less visible secondary elevation" is defined as the portion of the building, which is more than halfway behind the front and not fronting on street;*

*Alterations to non-historic portions of contributing buildings provided they are compatible in scale, design and materials with but distinguishable for the historic proportions.*

### **Board Approval Guidelines**

New windows on additions should be compatible with those of the nearest window on the historic building in terms of proportions, frames, sills and lintels. Installing window designs reflective of a historic period is discouraged. Designs that match the proportions of existing historic windows, but are simple in detailing, are preferred.

# CITY OF GAINESVILLE FLORIDA

## CERTIFICATE OF APPROPRIATENESS APPLICATION

### REQUIREMENTS

CONTACT THE HISTORIC  
PRESERVATION OFFICE FOR A  
PRE-APPLICATION CONFERENCE  
334.5022

REVIEW THE CHECKLIST FOR A  
COMPLETE SUBMITTAL (If all  
requirements are not submitted it  
could delay your approval.)

PLEASE PROVIDE ONE (1) DISK OR  
USB FLASH DRIVE CONTAINING  
ALL OF THE FOLLOWING:

1 ORIGINAL SET OF PLANS TO  
SCALE SHOWING ALL DIMENSIONS  
AND SETBACKS.

LIST IN DETAIL YOUR PROPOSED  
REPAIR AND/OR RENOVATION

A SITE PLAN OR CERTIFIED  
SURVEY

PHOTOGRAPHS OF EXISTING  
CONDITIONS

ANY ADDITIONAL BACKUP  
MATERIALS AS NECESSARY

AFTER THE PRE-CONFERENCE,  
TURN IN YOUR COMPLETED COA  
APPLICATION TO THE PLANNING  
OFFICE (RM 210, THOMAS CENTER-  
B), PAY APPROPRIATE FEES, AND  
PICK UP PUBLIC NOTICE SIGN TO BE  
POSTED 10 DAYS IN ADVANCE OF  
THE MEETING.

MAKE SURE YOUR APPLICATION  
HAS ALL THE REQUIREMENTS.

FAILURE TO COMPLETE THE  
APPLICATION AND SUBMIT THE  
NECESSARY DOCUMENTATION WILL  
RESULT IN DEFERRAL OF YOUR  
PETITION TO THE NEXT MONTHLY

Planning & Development Services 306 N.E. 6th Avenue

Gainesville, Florida 32601

352.334.5022 Fax 352.334.3259

www.cityofgainesville.org/planningdepartment

PROJECT TYPE: Addition ☒ Alteration ☐ Demolition ☐ New Construction ☐ Relocation ☐  
Repair ☐ Fence ☐ Re-roof ☐ Other ☐

### PROJECT LOCATION:

Historic District: Duckpond

Site Address: 516 NE 4th St, Gainesville, FL 32601

Tax Parcel # 12604-000-000

### OWNER

Judith Coffey Russell Life Estate

Owner(s) Name

Corporation or Company

516 NE 4th St

Street Address

Gainesville, FL 32601

City State Zip

N/A

Home Telephone Number  
202-262-6501

Cell Phone Number

352-392-7251

Fax Number

judruss@gmail.com

E-Mail Address

### APPLICANT OR AGENT

Applicant Name

The Home Depot

Corporation or Company

9208 Florida Palm Dr

Street Address

Tampa, FL 33619

City State Zip

Home Telephone Number

Cell Phone Number

Fax Number

brian.kirby@expeditepermit.com

E-Mail Address

### TO BE COMPLETED BY CITY STAFF

(PRIOR TO SUBMITTAL)

Fee: \$ 121.50

EZ Fee: \$ 60.75

HP # 19-00063

Contributing Y ☒ N ☐

Zoning Urban 2

Pre-Conference Y ☐ N ☐

Application Complete Y ☒ N ☐

Enterprise Zone Y ☒ N ☐

Request for Modification of Setbacks

Y ☒ N ☐

Received By

Jason Simmons

Date Received

6/3/19

- ☐ Staff Approval—No Fee (HP Planner initial \_\_\_\_\_)
- ☒ Single-Family requiring Board approval (See Fee Schedule)
- ☐ Multi-Family requiring Board approval (See Fee Schedule)
- ☐ Ad Valorem Tax Exemption (See Fee Schedule)
- ☐ After-The-Fact Certificate of Appropriateness (See Fee Schedule)
- ☐ Account No. 001-660-6680-3405
- ☐ Account No. 001-660-6680-1124 (Enterprise Zone)
- ☐ Account No. 001-660-6680-1125 (Enterprise—Credit)

## DID YOU REMEMBER?

CHECK YOUR ZONING AND  
SETBACKS FOR  
COMPLIANCE

REVIEW THE HISTORIC  
PRESERVATION  
REHABILITATION AND  
DESIGN GUIDELINES

REVIEW THE SECRETARY  
OF INTERIOR'S STANDARDS  
FOR REHABILITATION

CHECK TO SEE IF YOU  
WOULD BE ELIGIBLE FOR A  
TAX EXEMPTION FOR  
REHABILITATION OF A  
HISTORIC PROPERTY

THE HPB MEETINGS ARE  
HELD MONTHLY AT CITY  
HALL, 200 EAST

UNIVERSITY AVE,  
GAINESVILLE, FL 32601, CITY  
HALL AUDITORIUM AT 5:30PM.  
THE SCHEDULE OF MEETINGS  
IS AVAILABLE ON THE  
PLANNING DEPARTMENT  
WEBSITE.

THE HISTORIC PRESERVATION  
OFFICE STAFF CAN PROVIDE  
ASSISTANCE AND GUIDANCE  
ON THE HP BOARD'S REVIEW  
PROCESS, AND ARE AVAILABLE  
TO MEET WITH PROPERTY  
OWNERS OR AGENTS. IF YOU  
NEED ASSISTANCE, PLEASE  
CONTACT THE HISTORIC  
PRESERVATION PLANNER AT  
(352) 334-5022 OR (352) 334-  
5023.

### PERSONS WITH DISABILITIES AND CONTACT

#### INFORMATION

PERSONS WITH DISABILITIES  
WHO REQUIRE ASSISTANCE TO  
PARTICIPATE IN THE MEETING  
ARE REQUESTED TO NOTIFY  
THE EQUAL OPPORTUNITY  
DEPARTMENT AT 334-5051  
(TDD 334-2069) AT LEAST 48  
HOURS PRIOR TO THE  
MEETING DATE.  
FOR ADDITIONAL  
INFORMATION, PLEASE CALL  
334-5022.

## OVERVIEW

The Historic Preservation Board (HPB) is an advisory board to the City of Gainesville's Commission composed of citizens who voluntarily, without compensation commit their time and expertise to the stewardship of historic resources in our community.

The HPB approval is a procedure which occurs for alterations, construction, restorations, or other significant changes to the appearance of an structure in Gainesville's Historic Districts which have an impact on the significant historical, architectural, or cultural materials of the structure and/or the district. The City's historic review guidelines are available online at [www.cityofgainesville.org/planningdepartment](http://www.cityofgainesville.org/planningdepartment) and within the Land Development Code, Section 30-112.

After submission of an application, the Historic Preservation Planner prepares a written recommendation for the board meeting which addresses whether the proposed changes are compatible with the criteria of the SECRETARY OF INTERIOR'S STANDARDS FOR REHABILITATION and the City of Gainesville's HISTORIC PRESERVATION REHABILITATION AND DESIGN GUIDELINES. Once staff has prepared and completed the staff report, an Agenda of the proposed meeting and the staff report will be posted online approximately 5 to 7 days prior to the HPB meeting and can be found at [www.cityofgainesville.org/planningdepartment](http://www.cityofgainesville.org/planningdepartment) — Citizen Advisory Boards — Historic Preservation Board.

Public notice signage is required to be posted at the property by the applicant no later than 10 day s prior to the scheduled Historic Preservation Board meeting. The notarized Public Notice Signage Affidavit must be submitted once the sign is posted.

The applicant and/or owner of the property should be present at the Historic Preservation Board meeting and be prepared to address inquiries from the board members and/or the general public. The HPB meeting is a quasi-judicial public hearing with procedural requirements. The review body may approve, approve with conditions, or deny projects. It is not necessary for owners to be present at the HPB meeting if your COA has been staff approved.

In addition to a Certificate of Appropriateness (COA), a building permit may be required for construction from the Building Department. This is a separate process with submittal requirements. Building permits will not be issued without proof of a COA and the Historic Preservation Planner signing the building permit. After the application approval, the COA is valid for one year.

Please post the CERTIFICATE OF APPROPRIATENESS at or near the front of the building.

## CERTIFICATION

BY SIGNING BELOW, I CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AT THE TIME OF THE APPLICATION. I ACKNOWLEDGE THAT I UNDERSTAND AND HAVE COMPLIED WITH ALL OF THE SUBMITTAL REQUIREMENTS AND PROCEDURES AND THAT THIS APPLICATION IS A COMPLETE SUBMITTAL. I FURTHER UNDERSTAND THAT AN INCOMPLETE APPLICATION SUBMITTAL MAY CAUSE MY APPLICATION TO BE DEFERRED TO THE NEXT POSED DEADLINE DATE.

1. I/We hereby attest to the fact that the above supplied parcel number(s) and legal description(s) is (are) the true and proper identification of the area of this petition.
2. I/We authorize staff from the Planning and Development Services Department to enter onto the property in question during regular city business hours in order to take photos which will be placed in the permanent file.
3. I/We understand that Certificates of Appropriateness are only valid for one year from issuance.
4. It is understood that the approval of this application by the Historic Preservation Board or staff in no way constitutes approval of a Building Permit for construction from the City of Gainesville's Building Department.
5. The COA review time period will not commence until your application is deemed complete by staff and may take up to 10 days to process.
6. Historic Preservation Board meetings are conducted in a quasi-judicial hearing and as such ex-parte communications are prohibited (Communication about your project with a Historic Preservation Board member).

## SIGNATURES

Owner

Applicant or Agent



Date May 21, 2019  
Date

## PROJECT DESCRIPTION

1. DESCRIBE THE EXISTING CONDITIONS AND MATERIALS Describe the existing structure(s) on the subject property in terms of the construction materials and site conditions as well as the surrounding context.

Existing Screen Porch on 2nd floor of residence  
Existing Screen framing is white and screen is clear

2. DESCRIBE THE PROPOSED PROJECT AND MATERIALS Describe the proposed project in terms of size, affected architectural elements, materials, and relationship to the existing structure(s). Attach further description sheets, if needed.

Install 3 windows in place of screen into existing wood opening  
Proposed windows have white vinyl frames and glass is clear - No Grids

## DEMOLITIONS AND RELOCATIONS (If Applicable)

Especially important for demolitions, please identify any unique qualities of historic and/or architectural significance, the prevalence of these features within the region, county, or neighborhood, and feasibility of reproducing such a building, structure, or object. For demolitions, discuss measures taken to save the building/structure/object from collapse. Also, address whether it is capable of earning a reasonable economic return on its value. For relocations, address the context of the proposed future site and proposed measures to protect the physical integrity of the building.) Additional criteria for relocations and demolitions: Please describe the future planned use of the subject property once vacated and its effect on the historic context.

## MODIFICATION OF EXISTING ZONING REQUIREMENTS (If Applicable)

Any change shall be based on competent demonstration by the petitioner of Section 30-112(d)(4)b.

Please describe the zoning modification and attach completed, required forms.

No change to zoning

A pre-application conference with the Historic Preservation Planner is required before the submission of a Certificate of Appropriateness (COA) application. A concept review with the City of Gainesville's Historic Preservation Board is optional.

For a single-family structure, accessory structures and all other structures which require Historic Preservation Board review, there is an application fee. Fees vary by the type of building and change annually. Please consult with planning staff or online at [www.cityofgainesville.org/planningdepartment](http://www.cityofgainesville.org/planningdepartment) to determine the amount of the application fees for your project. There is no fee for a staff approved Certificate of Appropriateness. Please consult the FAQ's *Living and Developing in a Historic District* and the *Historic Preservation Rehabilitation and Design Guidelines* for restoration & rehabilitation that is staff approvable. The COA review time period will not commence until your application is deemed complete by staff.

The application is due by 11:00 a.m. on the application deadline date as noted on the attached annual meeting and cut-off schedule.

**THIS CHECKLIST IS A GUIDE TO BE USED FOR PROPER COA SUBMITTAL. SOME ITEMS MAY NOT APPLY TO YOUR PERMIT APPLICATION.**

Please provide all documents on one (1) disk or USB Flash Drive. One full sized printed set of drawings may also be requested on a case-by-case basis. Materials will not be returned to applicant.

A completed application may include the following:

## SUBMITTAL REQUIREMENT CHECKLIST

		Applicant	HP Planner
Survey and Site Plan	A drawing giving dimensions of property; location of building(s) showing distances from property lines (building set-back lines (dimensioned), names of streets front and sides, and north/south orientation. A current site plan or survey may be submitted for this requirement, if it provides the requested information.	<input type="checkbox"/>	<input type="checkbox"/>
<u>No Change to the Footprint of house</u>		N/A	
Drawings to Scale	One complete set of plans (with all (4) exterior elevations) and specifications for the project. All drawings must be clear, concise and drawn to scale. All rooms shall be dimensioned and labeled for use. Height measurement and square footage of different areas shall be on plans. Indicate features on the exterior (i.e.: chimney), the roof pitch, placement of windows and doors and label all materials and textures. A scaled line elevation drawing & footprint drawing is required for all new construction.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Elevations</li> <li>Floor Plan</li> <li>Square Footage</li> <li>Dimensions &amp; Height</li> <li>Materials &amp; Finishes</li> </ul>			
Photographs	Photographs of existing building(s) (all facades or elevations of structure) and adjacent buildings. Photographs should clearly illustrate the appearance and conditions of the existing building(s) affected by the proposed project, close-up views of any specific elements under consideration i.e., windows or doors if proposed to be modified or removed, as well as photographic views of its relationship with neighboring buildings. Photos shall be submitted in jpeg or PDF format. (City staff may take photographs of your property prior to the board meeting as part of their review procedure. The photos will be used for presentation to the Historic Preservation Board.)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Specific Items	Specific items may be requested, such as landscape plans, wall sections, roof plans, perspective drawings, a model, a virtual illustration and/or verification of economic hardship.	<input type="checkbox"/>	<input type="checkbox"/>
<u>Window Brochures and Samples</u>			
Modification of Existing Zoning	Attach separate form requesting a zoning modification based on competent demonstration by the petitioner of Section 30-112(d)(4)b.	<input type="checkbox"/>	N/A
Demolition Report	In the case of demolition provide substantiating report(s) based on competent demonstration by the petitioner of Section 30-112(d)(6)c.	<input type="checkbox"/>	N/A
Notarized Consent Letter	Notarized letter of consent from the property owner, if the applicant is not the owner of the property or is in the process of purchasing the property.	<input type="checkbox"/>	N/A

## CERTIFICATE OF APPROPRIATENESS

(TO BE COMPLETED BY CITY STAFF)

IF STAFF APPROVAL ALLOWS THE ISSUANCE OF THE CERTIFICATE OF APPROPRIATENESS, THE BASIS FOR THE DECISION WAS:

☐ This meets the *Secretary of Interior's Standards for Rehabilitation* and the City of Gainesville's *Historic Preservation Rehabilitation and Design Guidelines*.

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HISTORIC PRESERVATION PLANNER \_\_\_\_\_ DATE \_\_\_\_\_

THE HISTORIC PRESERVATION BOARD CONSIDERED THE APPLICATION OF HP \_\_\_\_\_ AT THE \_\_\_\_\_ MEETING. THERE WERE \_\_\_\_\_ MEMBERS PRESENT. THE APPLICATION WAS ☐ APPROVED ☐ DENIED BY A \_\_\_\_\_ VOTE, SUBJECT TO THE FOLLOWING CONDITIONS:

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THE BASIS FOR THIS DECISION WAS:

☐ This meets the *Secretary of Interior's Standards for Rehabilitation* and the City of Gainesville's *Historic Preservation Rehabilitation and Design Guidelines*.

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CHAIRPERSON \_\_\_\_\_ DATE \_\_\_\_\_

It is understood that the approval of this application by the Historic Preservation Board or staff in no way constitutes approval of a Building Permit for construction from the City of Gainesville's Building Department.

After the application approval, the COA is valid for one year.

**Please post the CERTIFICATE OF APPROPRIATENESS at or near the front of the building.**

Owners Name: Judith Coffey Russell Life Estate

Address: 516 NE 4th St, Gainesville, FL 32601	Phone: 202-262-6501
	Email: judruss@gmail.com

Agent Name:  
The Home Depot

Address: 9208 Florida Palm Drive Tampa FL 33619	Phone:
	Email: brian.kirby@expeditepermit.com

Parcel No.: 12604-000-000

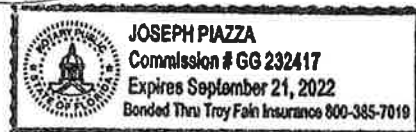
Acreage:	S:	T:	R:
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I hereby certify that: I am the owner of the subject property or a person having a legal or equitable interest therein. I authorize the above listed agent to act on my behalf for the purposes of this application.

Property owner signature: Judith C. Russell  
Printed name: Judith C. Russell

Date: May 21, 2019

The foregoing affidavit is acknowledged before me this 21 day of May, 2019, by Judith Russell, who is/are personally known to me, or who has/have produced \_\_\_\_\_ as identification.



NOTARY SEAL \_\_\_\_\_

Signature of Notary Public, State of Florida

Joseph Piazza



Operator: Kara A Paulson

Receipt no: 86446

Item	Description	Account No	Payment	Payment Reference	Paid
HP-19-00063 00516 NE 4TH ST Russell Window Installation	Cert of Appropriateness-Single Family/Accessory-EZ	001-660-6680-1124	CREDIT		\$60.75
<b>Total:</b>					<b>\$60.75</b>

Transaction Date: 06/19/2019

Time: 13:20:48 EDT









**PUBLIC NOTICE SIGNAGE AFFIDAVIT**

Petition Name \_\_\_\_\_

Applicant (Owner or Agent) \_\_\_\_\_

Judith Russell

Tax parcel(s) \_\_\_\_\_

12604-000-000

Being duly sworn, I depose and say the following:

1. That I am the owner ~~or authorized agent representing the application of the owner~~ and the record title holder(s) of the property described by the tax parcel(s) listed above;
2. That this property constitutes the property for which the above noted petition is being made to the City Of Gainesville;
3. That this affidavit has been executed to serve as posting of the "Notice of Proposed Land Use Action" sign(s) which describes the nature of the development request, the name of the project, the anticipated hearing date, and the telephone number(s) where additional information can be obtained. In addition, the applicant has securely posted the sign(s) on the property along each street frontage, at intervals of not more than four hundred (400) feet, and set back no more than ten (10) feet from the street and visible from the street. If the property does not abut a public right-of-way, signs have been placed at the nearest public right-of-way with an indication of the location of the subject property.
4. That the applicant has posted the sign(s) at least fifteen (15) days prior to the scheduled public hearing date; or for Historic Preservation Certificate of Appropriateness applications, at least ten (10) days prior to the scheduled public hearing date.
5. That the applicant shall maintain the signs(s) as provided above until the conclusion of the development review and approval process and that the signs shall be removed within ten (10) days after the final action has been taken on the development application.
6. That I (we), the undersigned authority, hereby certify that the foregoing statements are true and correct.

7. \_\_\_\_\_

8. \_\_\_\_\_

*Judith C. Russell*  
Applicant (signature)

Judith C. Russell  
Applicant (print name)

STATE OF FLORIDA,  
COUNTY OF ALACHUA

Before me the undersigned, an officer duly commissioned by the laws of the State of Florida, on this 23 day of July, 2019, personally appeared who having been first duly sworn deposes and says that he/she fully understands the contents of the affidavit that he/she signed.

*Joseph Piazza* Notary  
Public  
My Commission expires: 9/21/2022

RECORDING SPACE



Form revised on March 11, 2014. Form location: <http://www.cityofgainesville.org/PlanningDepartment.aspx>

FOR OFFICE USE ONLY

Petition Number

HP-19-00063

Planner

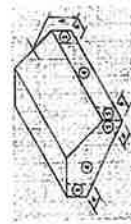
Jason Simmons

# DESIGN PRESSURES FOR WALL COMPONENTS & CLADDING

Design Data		Building Data	
Wind Velocity (mph)	124	Mean Roof Height	25
Risk Category	2	Building Length (ft)	75
Exposure Category	1	Roof Slope (ft/12)	4
Internal Pressure Coefficient (C <sub>i</sub> )	0.85		
Internal Pressure Coefficient (C <sub>i</sub> )	0.18		

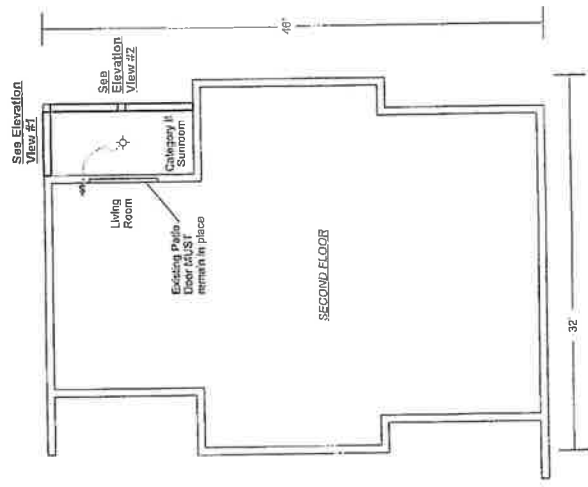
Component	Location	Opening	Opening Dimensions	Maximum Inertial Pressure (PSF)	Maximum Inertial Suction (PSF)
1	Roof	Roof	20.0 x 20.0	20.0	20.0
2	Wall	Wall	20.0 x 20.0	20.0	20.0
3	Window	Window	20.0 x 20.0	20.0	20.0



**Product Schedule**

Item	Product	Approximate	Size	Required DP	Allowable DP
1	Sliding Window	RL 5178.6	76" x 96"	+30.7 -35.8	+30 -30
2	Sliding Window	RL 5178.6	76" x 96"	+30.7 -35.8	+30 -30
3	Sliding Window	FL 5178.6	76" x 96"	+30.7 -35.8	+30 -30

ALL WINDOWS HAVE BEEN REVIEWED AND FOUND TO BE ACCEPTABLE FOR THE PROPOSED APPLICATIONS.



SECOND FLOOR PLAN

**General Notes:**  
 Proposed work is for a sunroom in the 2nd floor of a two story single family residence.  
 Residence has wood framed walls and headers.  
 No changes to electric are proposed or required.  
 Glazing separating sunroom will remain in place.

**Scope of Work:**  
 Install 3 windows into existing wood frame openings to create Category II Sunroom.  
 Install windows per manufacturers specifications.

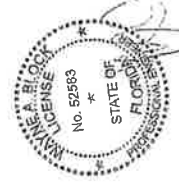
## ENGINEERING NOTES

ENGINEERING MEETS OR EXCEEDS 2017 FLORIDA BUILDING CODE, SIXTH EDITION, RESIDENTIAL PER SECTION R301, USING ASCE 7-10 RISK CATEGORY II, VUL = 124 mph BASIC WIND SPEED VASD=98 MPH EXPOSURE C, INTERNAL PRESSURE COEFFICIENT = + 0.18

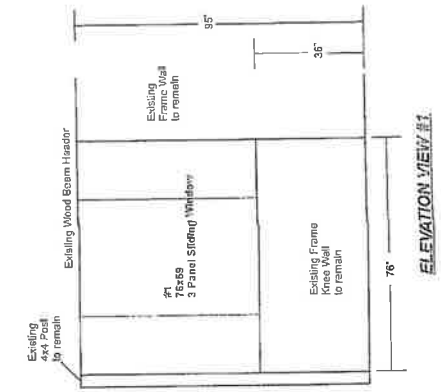
**Customer:**  
 Judith Russell  
 516 NE 4th St  
 Gainesville, FL 32601

**Installer / Contractor:**  
 The Home Depot  
 9208 Florida Palm Tr  
 Tampa, FL 33619

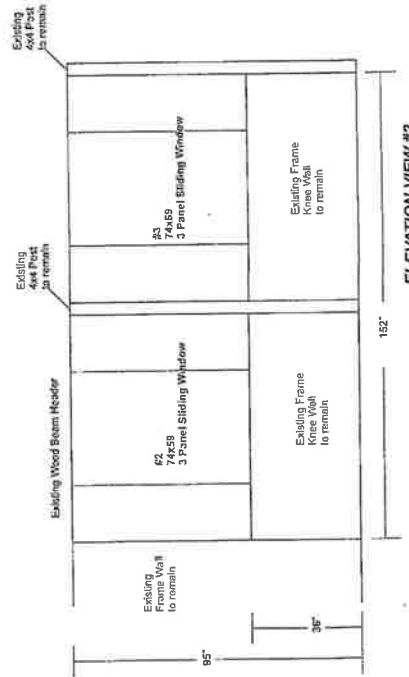
**Lidon Engineering Company, Inc.**  
 920 Sunset Shores Dr.  
 Minneola, Florida 34715  
 (352) 394-2590 PH. & FAX  
 Cert. Auth. #2898



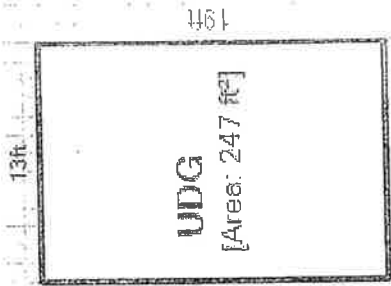
Wayne A. Block P.E. #5583  
 May 21, 2019



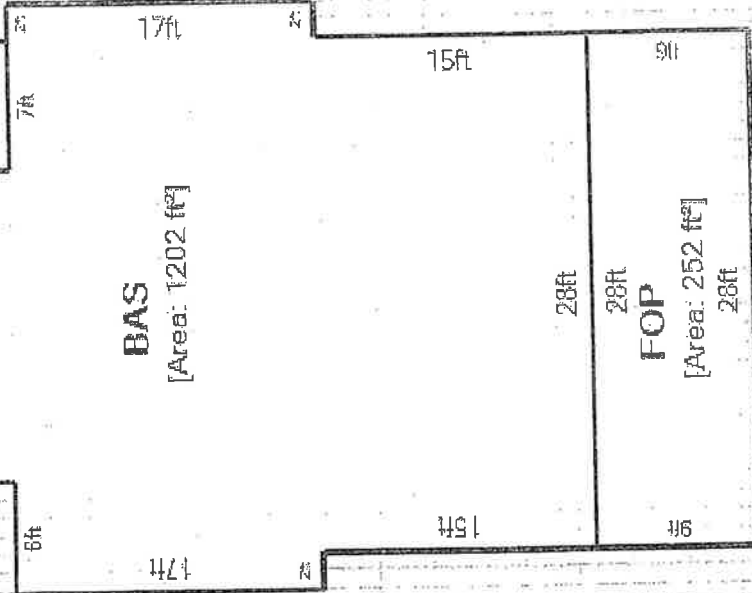
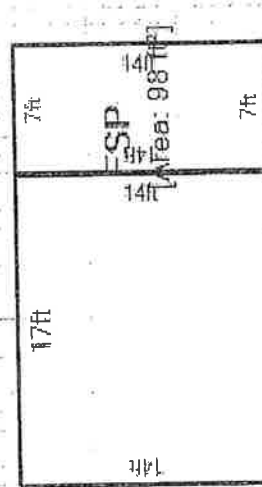
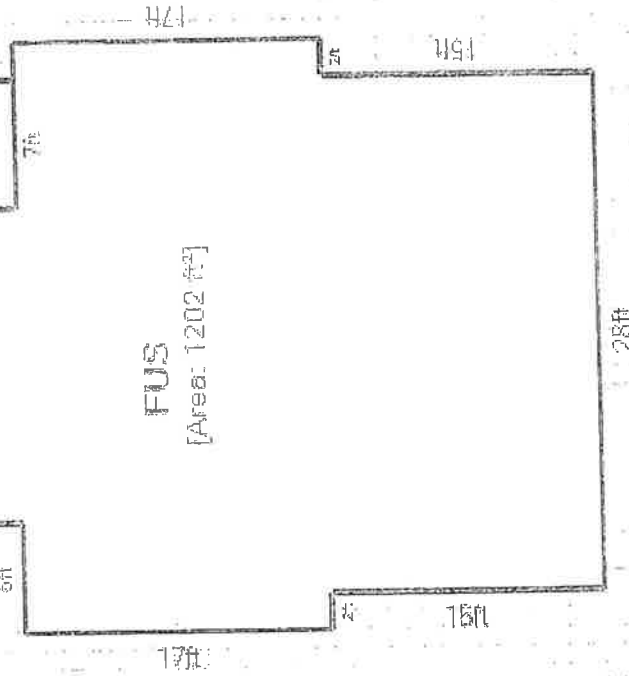
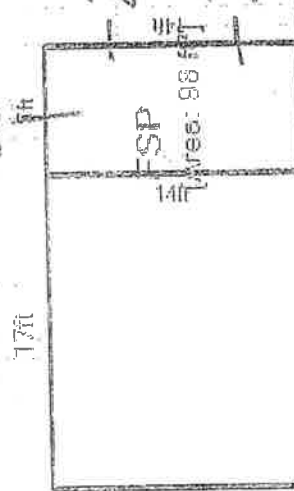
ELEVATION VIEW #1



ELEVATION VIEW #2



1 76x59  
2 74x59  
3 74x59

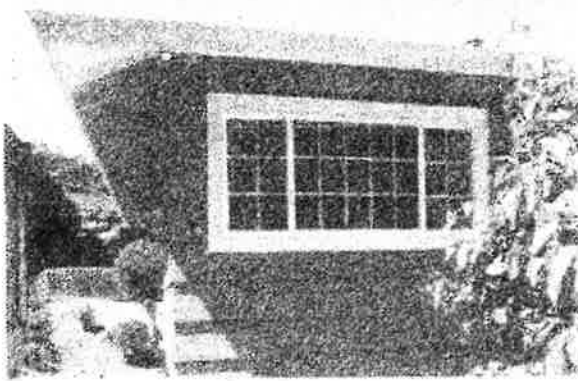


4/29/2019 2:03 PM Tue May 29

5/29/2019 2:03 PM

100% 100%

## Slider Windows



## Slider Windows

Go to the window slider image on the left of the page. The slider window is a window that can be moved horizontally. The slider window is a window that can be moved horizontally. The slider window is a window that can be moved horizontally.

All windows are available in a variety of sizes and colors. Find a window that meets your needs.

100% 100%

100% 100%

100% 100%

100% 100%

100% 100%

100% 100%

Add to My House

Find A Pro

## FLORIDA MASTER SITE FILE

## Site Inventory Form

8900 604

EXHIBIT

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3

FDAHRM

Site No.

Site Name 516 N.E. 4th St. 830== Survey Date 7804 820==Instruction for locating (or address) 516 N.E. 4th St.Gainesville, FL 32601 813==Location: subdivision name / block no. / lot no. 868==County: Alachua 808==Owner of Site: Name: Swords, L. C.Address: 516 N.E. 4th St.Gainesville, FL 32601 902==Occupant, Tenant, or Manager:  
Name: 904==Type of Ownership private 848== Recording Date 832==

Recorder:

Name & Title: Monroe, Elizabeth B. (Historic Sites Specialist)Address: FDAHRM

818==

Condition of Site: Integrity of Site: Original Use private residence 838==

Check one

Check one or more

☒ Excellent 863== ☐ Altered 858== Present Use private residence 850==☐ Good 863== ☒ Unaltered 858== Dates: Beginning +1922c 844==☐ Fair 863== ☐ Original Site 858== Culture/Phase American 840==☐ Deteriorated 863== ☐ Restored ( ) Date ( ) 858== Developmental Stage 20th century 842==☐ Moved ( ) Date ( ) 858==NR Classification Category: building 916==

Threats to Site:

Check one or more

☒ Zoning ( ) ( ) 878== ☒ Transportation ( ) ( ) 878==☒ Development ( ) ( ) 878== ☐ Fill ( ) ( ) 878==☐ Deterioration ( ) ( ) 878== ☐ Dredge ( ) ( ) 878==☐ Borrowing ( ) ( ) 878==☐ Other (See Remarks below): 878==Areas of Significance: architecture 910==

Significance:

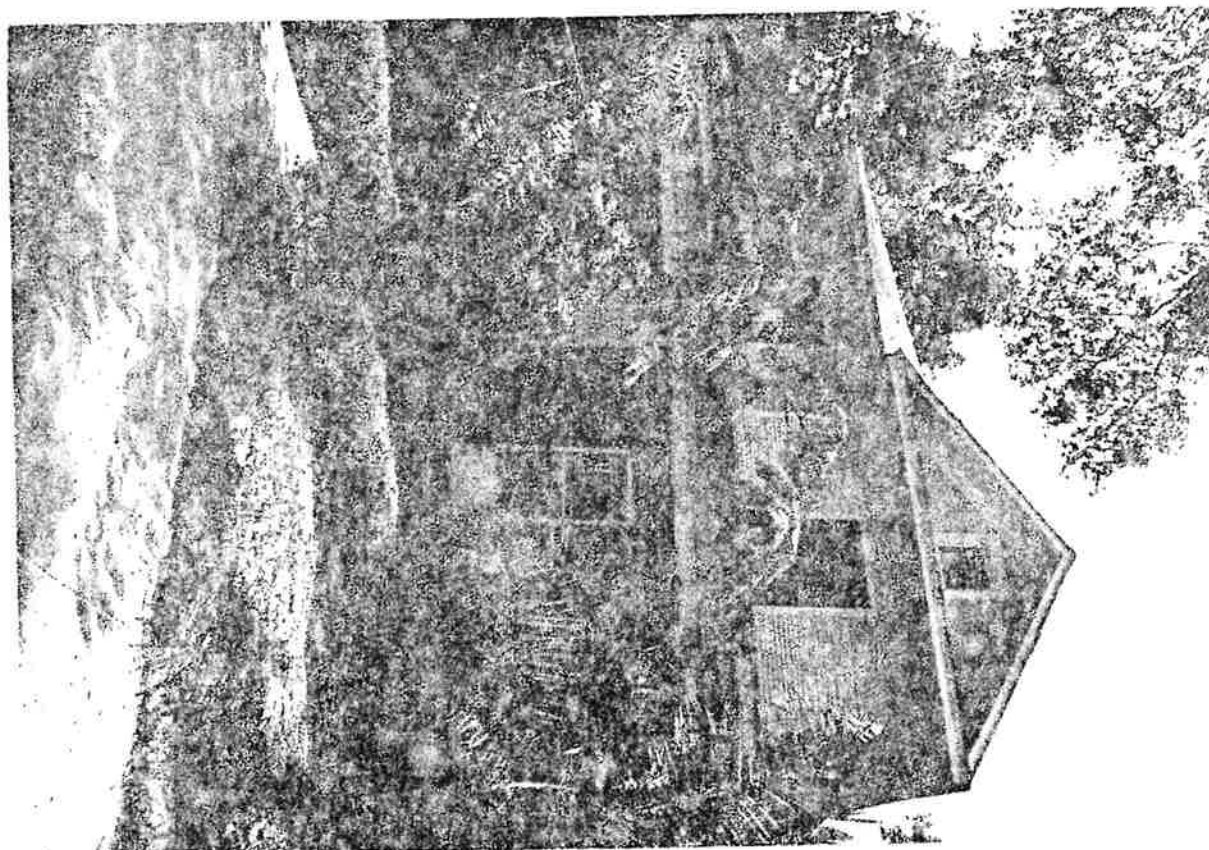
This narrow weatherboard covered frame vernacular house represents a typical Gainesville dwelling of the 1920's. It appears on the Sanborn Map of 1922.

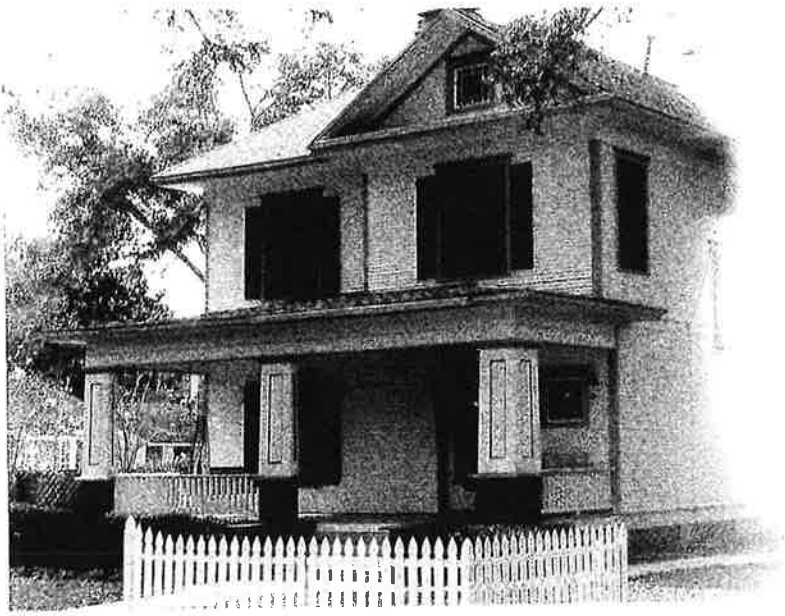
911==

Photographic Record Numbers HGI 14-19 860==

ARCHITECT \_\_\_\_\_ 872==  
 BUILDER \_\_\_\_\_ 874==  
 STYLE AND/OR MODE Frame-Vernacular Colonial Revival (local) 964==  
 PLAN TYPE rectangular, irregular 966==  
 EXTERIOR FABRIC(S) weatherboard, narrow 854==  
 STRUCTURAL SYSTEM(S) wood frame 856==  
 FOUNDATION: brick piers 942==  
 ROOF TYPE: hip 942==  
 SECONDARY ROOF STRUCTURE(S): cross gable 942==  
 CHIMNEY LOCATION: lateral slope 942==  
 WINDOW TYPE: DHS 1/1 942==  
 CHIMNEY: brick 882==  
 ROOF SURFACING: composition 882==  
 INTERIOR WALLS: 882==  
 ORNAMENT INTERIOR: 882==  
 ORNAMENT EXTERIOR: porch - masonry plinths, paneled columns 882==  
 NO. OF CHIMNEYS 1 952== NO. OF STORIES 2 950==  
 OTHER (SPECIFY) \_\_\_\_\_ 954==  
 Map Reference (incl. scale & date) USGS GAINESVILLE EAST 7.5 1966 809==  
 Latitude and Longitude:

LOCA







EXHIBIT

tabbles

4













uct Approval  
Public User

Menu > [Product or Application Search](#) > [Application List](#)

aria

[Refine Search](#)

ype	2017	FL#	5179.6
tatus	ALL	Product Manufacturer	ALL
ance Entity	Windows	Subcategory	Horizontal Slider
al, Number or Name	ALL	Compliance Method	ALL
use in HVHZ	ALL	Quality Assurance Entity Contract Expired	ALL
tant	ALL	Product Description	ALL
	ALL	Approved for use outside HVHZ	ALL
	ALL	Design Pressure	ALL

ilts - Applications

Type	Manufacturer	Validated By	Status
Revision	Simonton/Ply Gem Windows FL#: FL5179.6 Model: 07-75 Description: 6500 Series, 5500 Reflections Vinyl 3-Lite Endvent Slider Category: Windows Subcategory: Horizontal Slider	American Architectural Manufacturers Association (214) 878-1642	Approved *

PR. Approvals by DBPR shall be reviewed and ratified by the POC and/or the Commission if necessary.

Contact Us :: 2601 Blair Stone Road, Tallahassee FL 32399 Phone: 850-487-1824

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W. email addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the office by phone or by mail. Email addresses provided may be used for official communication with the licensee. However, email addresses are not available to the public. To determine if you are a licensee under Chapter 488, F.S., please visit the Department of Banking and Finance website at [http://www.dbpr.state.fl.us](#).

Product Approval Accepts:



Credit Card  
**Safe**

[www.dbpr.state.fl.us](#)

EXHIBIT

5

tables



Schedule Your Free In-Home Consultation

WINDOWS & DOORS

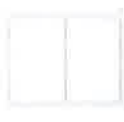
INSPIRATION & PLANNING

THE HOME DEPOT DIFFERENCE

Home > Window Style > Slider Window > Simonton 6500 Slider Window



Simonton 6500 Slider Window



Exterior Colors



Interior Colors



Hardware Finishes



Grille Styles



## Share



Availability limited in some areas.

[Use zip code search](#)

SCHEDULE NOW

**SCHEDULE NOW**

**Description**

**Features**

**Options**

**Colors**

## Simonton 6500 Series Overview

The Simonton 6500 Series features a deeply beveled, miter-cut sash to deliver a rich stance and the classic look of wood. Add impressive energy efficiency and popular styling options, and your home will never be the same.

- ProSolar® Low E glass with Argon gas is standard, while ProSolar® Shade Low E and triple pane options are available
- Decorum® styling options include a variety of unique colors and hardware to enhance your home
- Sound & Security glass package offers laminated glass for increased sound dampening and security

*All features and options not available on all styles*

## Double-Lifetime Limited Warranty

We know buying windows is a big investment. An investment you want protected. That's why we back all Simonton 6500 windows and doors with a comprehensive warranty covering vinyl, hardware, screens, and insulating glass units.

## ENERGY STAR



Simonton 6000 windows and doors available exclusively through The Home Depot can be ordered to meet ENERGY STAR guidelines for any region of the country. So, no matter where you live, you can get energy-efficient windows and patio doors. All of which helps reduce your heating and cooling costs and meet guidelines set by the EPA and US Department of Energy.



**Find your Series**



**Get Inspired**



**What is your Simonton style?**



Availability limited in some areas.  
[Use zip code search](#)

**SCHEDULE NOW**

Description

Features

Options

Colors

## A Breath of Fresh Air

- The durable extruded screen frame offers a concealed water management system and an integral fingertip channel
- Fiberglass mesh screen is crease-resistant and durable
- Air Lok™ provides ventilation without fully opening the window

## Built to Weather Life

- Fusion-welded construction provides durability and weather-resistance
- Multiple points of weatherstripping inhibit wind and rain penetration

## Energy Efficiency

- Vinyl is one of the least conductive materials available to help maintain consistent temperatures in your home
- ProSolar® Low E glass with Argon gas reduces temperature transfer to help lower energy costs and keep your home comfortable all year long
- Double-strength, 7/8" insulating glass unit set deep into the sash reduces temperature transfer and condensation
- Supercept™ spacer system utilizes a stainless steel alloy that offers increased durability and thermal efficiency

## Beauty that Endures

- A deeply beveled, miter-cut frame and sash provides a classic stance
- Premium vinyl will retain its beauty for years with virtually no maintenance
- Color-matched hardware blends seamlessly with the window



**Find your Series**



**Get Inspired**



**What is your Simonton style?**

**SCHEDULE NOW**

**Description**

**Features**

**Options**

**Colors**

## Maximum Efficiency

- ProSolar® Shade is our most advanced spectrally selective Low E glass that helps provide maximum solar heat control, fade protection, visibility and energy savings.
- The non-metallic foam Super Spacer® is non-conductive and increases energy efficiency by providing an airtight seal.
- Sound & Security glass package – built with laminated glass, this package was designed to keep unwanted noise outside while providing a comforting layer of security
- Regionally specific ENERGY STAR® glass packages for the Southern, South-Central, North-Central, North climate zones

## Screen Options

- Aluminum screen mesh offers increased durability and is insect resistant
- Full screen on select styles

## Glass Options

- Tempered
- Bronze Tint
- Gray Tint
- Obscure
- KeepSafe Laminated



## Find your Series

Our windows and doors make the perfect fit, every time for every home. Start here when you sort by series or style.

**SHOP NOW**



## Get Inspired

See our windows and doors in their element. Be inspired by Simonton windows and doors in our Gallery.

**CHECK IT OUT**



## What is your Simonton style?

With different types of windows and an array of custom options, it's hard to tell where your fit will be. Take the Simonton quiz to find out which series and style best suits you.

**TAKE THE QUIZ**



**SCHEDULE NOW**

**Description**

**Features**

**Options**

**Colors**

### Colorful choices. Distinct style.

Your replacement windows should be as unique as your home. Available on the 6500 Series by Simonton, Decorum® includes a portfolio of unique styling options that allows you to create a custom look that is distinctively yours. With Decorum, you can select from exterior colors, woodgrain interiors and unique hardware options to perfectly complement your home and your style.

*Not all Simonton styling options available in all areas of the country.*

#### Standard Interior / Exterior Colors

- White
- Tan
- Driftwood

#### Custom Interior Colors

- Antique Cherry
- Oak
- Maple
- Amber Oak

#### Customer Exterior Colors

- Brick
- Bronze
- Chocolate
- Cream
- Pine
- Driftwood
- Tan

#### Hardware Finishes – Standard

- White
- Tan
- Driftwood

#### Hardware Finishes – Premium

- Dark Bronze
- Brushed Nickel
- Oil-rubbed Bronze
- Polished Brass

#### Grille Styles

- Flat
- Sculptured
- Sculptured Brass