

Revisions to the GCRA Advisory Board Rules of Procedure

Gainesville Community Reinvestment Area Advisory Board
February 18, 2020



Article II, Section 3: Attendance

CURRENT

Members shall be automatically removed from this board, upon filing with the clerk of commission attendance record that indicates: the board member has **failed to attend three (3) or more consecutive meetings**, or that the overall attendance record is **less than sixty-six and two-thirds percent (66, 2/3 %) for any six (6) month period**. As used in this section, attendance means presence at the meeting **no later than 15 minutes** after the meeting is called to order as verified by the secretary on the attendance record.

REVISED

Any appointee to the board shall be automatically removed upon filing with the clerk of the commission an attendance record that indicates the board member's overall attendance record is **less than 50% for the six most recent board meetings at which voting occurred**. Attendance means presence at a meeting for a duration of **at least 50% of the entire meeting**.

Board members may be granted two excused absences per calendar year for a medical reason or professional/educational obligation. Board members shall notify the board secretary of an excused absence prior to the meeting, if practicable.

Article VII: Parliamentary Procedure

CURRENT

Robert's Rules of Order shall govern parliamentary procedure in the Gainesville Community Reinvestment Area Advisory Board meetings.

REVISED

The latest edition of Robert's Rules of Order, so far as it is applicable and does not conflict with these board rules or city ordinances, shall **act as a guide** for the administration of Board meetings. The Chair shall preside at all meetings, and shall decide all points of order and procedure and **may choose to deviate** from Robert's Rules of Order.

Article V, Section 1: Regular Meetings

CURRENT

Monthly meetings may be cancelled in advance for lack of quorum, **for lack of agenda items** and when board-training opportunities could replace the meeting.

REVISED

Monthly meetings may be cancelled in advance for lack of quorum and when board-training opportunities could replace the meeting.

Article VI: Order of Business

Removed "Report of Officers and Committees"

Recommendation



GCRA Staff to GCRA Advisory Board:

1) Approve Revised Rules of Procedure and submit to City Commission for final approval.