

# City of Gainesville

*City Hall  
200 East University Avenue  
Gainesville, Florida 32601*



## **Minutes - Draft**

**February 5, 2020**

**3:00 PM**

**City Hall, Room 16, Roberta Lisle Conference Room**

## **Audit and Finance Committee**

*Mayor Lauren Poe, Chair  
Mayor-Commissioner Pro Tem Harvey Ward, Member*

*If you have a disability and need an accommodation in order to participate in this meeting, please contact the Office of Equal Opportunity at (352) 334-5051 at least two business days in advance. TTY (Text Telephone Telecommunication Device) users please call 711 (Florida Relay Service). For Speech to Speech (STS) relay, please call 1-877-955-5334. For STS Spanish relay, please call 1-877-955-8773. For STS French Creole relay, please call 1-877-955-8707.*

## CALL TO ORDER - 3:00 PM

## ROLL CALL

**Present** 2 - Poe, and Ward

## ADOPTION OF THE AGENDA

*Brian O'Brien spoke to the matter.*

*Len Loria spoke to the matter*

*Mark Benton spoke to the matter.*

*Nathan Skop spoke to the matter.*

**Adopted**

## APPROVAL OF MINUTES

[190759.](#)

**Approval of Minutes from the November 22, 2019 Audit and Finance Meeting (B)**

*Brian O'Brien spoke to the matter.*

*Nicolle Shalley spoke to the legal requirements of the minutes.*

**RECOMMENDATION**

*The Audit and Finance Committee approve the minutes of November 22, 2019.*

**Approved as Recommended**

## DISCUSSION OF PENDING REFERRALS

[190880.](#)

**First Quarter Amendment through December 31, 2019 to the FY 2020 General Government Financial and Operating Plan Budget (B)**

*Karen Fiore, Budget Manager introduced Allyzabethe Ramsey, Senior Analyst.*

*Karen Fiore presented the item.*

*Brian O'Brien spoke to the matter. Karen Fiore responded.*

**RECOMMENDATION**

*The Audit and Finance Committee: (1) review the proposed amendatory budget resolution; and if acceptable, (2)*

*recommend that the City Commission adopt the proposed resolution.*

**Adopted (Resolution)**

[190934.](#)

**Gainesville Regional Utilities Unaudited Internally Prepared Financial Statements for the Year Ended September 30, 2019 (B)**

*Chief Financial Officer for Utilities, Claudia Rasnick presented the item*

*Nathan Skop, Brian O'Brien and Donald Shepherd spoke to the matter.*

**RECOMMENDATION**

*The Audit and Finance Committee review and recommend the City Commission accept the GRU Unaudited Internally Prepared Financial Statements for the year ended September 30, 2019.*

**Approved as Recommended**

[190935.](#)

**Gainesville Regional Utilities Internally Prepared Budget to Actuals for the Year Ended September 30, 2019 (B)**

*Mark Benton, Accounting and Finance Director of Utilities presented the item.*

*Nathan Skop spoke to the matter.*

**RECOMMENDATION**

*The Audit and Finance Committee review and recommend the City Commission accept the GRU Internally Prepared Budget to Actuals for the year ended September 30, 2019.*

**Approved as Recommended**

[190936.](#)

**Gainesville Regional Utilities Internally Prepared Supplementary Data for the Period Ended September 30, 2019 (B)**

*Mark Benton, Accounting and Finance Director of Utilities presented the item.*

**RECOMMENDATION**

*The Audit and Finance Committee review and recommend the City Commission accept the GRU Internally Prepared Supplementary Data for the period ended September 30, 2019.*

**Approved as Recommended**

[190942.](#)

**Investment Policies for review by the Audit & Finance Committee (B)**

*Revision: 1) Approve the submitted policies; and 2) Staff give an update at the next Audit and Finance Committee meeting on what the internal discussion is for the investment policies for funds or fossil fuels.*

*Mr. Feldman, City Manager gave a quick overview.*

*William Johnston, Investment Manager presented the item.*

*Commissioner Hayes-Santos spoke to the matter.*

*Nathan Skop spoke to the matter.*

**RECOMMENDATION**

*The Audit & Finance Committee review the submitted policies and provide its recommendations.*

**Recommended for Approval, as revised**

**190923.**

**Audit of Internal Controls and Data Security for the use of Driver's License and Motor Vehicle Record Data Exchange (B)**

*Len Loria, Interim Director of Audit and Finance introduced.*

*Vincent Iovino, IT Auditor gave a presentation.*

**RECOMMENDATION**

*The Interim City Auditor recommends that the Audit and Finance Committee accept the Interim City Auditor's report and the formal certification of compliance signed by the City Manager and the Interim City Auditor and recommend approval by the City Commission.*

**Approved as Recommended**

**190905.**

**Affirmative Action Plan Audit 2019 (B)**

*Len Loria, Interim Director of Audit and Finance introduced.*

*Eileen Marzak, Assistant City Auditor gave a presentation.*

*Teneeshia Marshall spoke to the matter.*

**RECOMMENDATION**

*The Interim City Auditor recommends that the Audit and Finance Committee accept the Interim City Auditor's report and the Equal Opportunity Director's response.*

**Approved as Recommended**

**190940.**

**First Amendment to the Contract for Professional Auditing Services for the City of Gainesville Financial Statement Audit Contract - Gainesville Regional Utilities (B)**

*Len Loria, Interim Director of Audit and Finance gave an update.*

*Brian O'Brien spoke to the matter.*

**RECOMMENDATION**

*The Audit and Finance Committee hear an update.*

**Heard**

[190941.](#)

**Second Amendment to the Contract for Professional Auditing Services for the City of Gainesville Financial Statement Audit Contract - General Government (B)**

*Len Loria, Interim Director of Audit and Finance gave an update.*

*Brian O'Brien spoke to the matter.*

**RECOMMENDATION**

*The Audit and Finance Committee hear an update.*

**Heard**

**PUBLIC COMMENT**

*Nathan Skop  
Donald Shepherd*

**MEMBER COMMENT**

*Mayor Poe thanked Interim Auditor Len Loria for all of his work.*

**NEXT MEETING DATE**

**ADJOURNMENT - 4:43 PM**